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| **Maine Interagency Coordinating Council (ICC) Meeting**  03/13/23 from 11:00am-12:30pm | | | | |
|  | **Attendance:** | ICC Members: | | Guests: |
|  | **Key:**  \* = Notetaker  = Absent    **Next Meeting(s):** 6/12/23 @ 11:00am | Marnie Morneault, Adjunct Faculty Member, University of Maine, Chair  Jamie Michaud, Part C State Coordinator, CDS\*  Erin Frazier, Director of Special Services & Inclusive Education B-22, DOE  Roberta Lucas, CDS State Director/619 Coordinator, DOE  Jacqueline Hersom, Assistant 619 Coordinator, CDS  Becky Gilman, Regional Site Director, CDS Aroostook  Cheryl Hillicoss, Early Intervention Program Manager, CDS York  Cheryl Mercier, Special Education Director, RSU 18  Carrie Woodcock, Executive Director, Maine Parent Federation  Crystal Arbour, Child Care Services Program Manager, DHHS  Carly Lowell, Quality Assurance & Data Manager, SKCDC/Head Start Kathryn Temple, Children’s Behavioral Health Manager, DHHS  Trista Collins, Office of MaineCare Services, DHHS  Sarah Groom, Child Welfare Program Manager, DHHS  Amelia Lyons, Migrant Education & Homeless Education, DOE  Sue Salisbury, District #35 Representative, House of Representatives  Travis Bryant, Executive Director, AFFM and the Kinship Program  Hibo Omer, Program Director, New Mainers Public Health Initiative  Brenda Drummond, Director, Division for the Blind and Visually Impaired  Nancy Moulton, Program Director, Catholic Charities, ESBVIC  Amy Spencer, Early Intervention & Family Services Coordinator/SLP, MECDHH  Jill Hamm, Early Start Maine Consultant/Service Coordinator, CDS Two Rivers  Sara Martin, Speech/Language Pathologist, CDS Two Rivers  Jessika Frye, Parent and Service Coordinator, CDS Two Rivers  Kai Jenkins, Parent and Service Coordinator, CDS Reach  Kelly Harvey, Teacher of Children with Disabilities, CDS PEDS  Jessica Creedon, Parent/Foster Parent, CDS York  Kelly Christopher, Parent, CDS Downeast  Jaime McLeod, Parent, CDS Reach  Natasha Cannon, Parent, CDS Reach  Abigail Roy, Parent, CDS Reach  Kaylee Constable, Parent and Home Childcare Provider, CDS PEDS | |  |
| **Minutes**  **Allotted** | **Topic** | **Discussion** | **Action Items** | **Reference Materials** |
| 15 | Introductions & Announcements (Marnie Morneault) | * Marnie Morneault has been appointed as our new ICC Chair and will be facilitating the meetings moving forward. * Welcome to our newest ICC member!   + Kelly Harvey, EI Provider, CDS PEDS | Contact Marnie Morneault, ICC Chair, at [marnie.morneault@maine.edu](mailto:marnie.morneault@maine.edu) to suggest agenda items for ICC meetings. |  |
| <5 | ICC & SAP Joint Meeting (Jamie Michaud) | The State Advisory Panel (SAP), which provides policy guidance with respect to special education and related services for children with disabilities, has scheduled a combined meeting with ICC members. This did not occur last fall as originally proposed to the ICC, but it has now been scheduled for 5/10/23 from 9:00-10:30am. ICC members should have received a calendar invitation from Jamie Michaud via email on 1/12/23. | Contact Jamie Michaud, Part C Coordinator, at [Jamie.L.Michaud@maine.gov](mailto:Jamie.L.Michaud@maine.gov) if you would like to attend the joint meeting with the SAP on 5/10/23 but did not receive the calendar invitation that was sent on 1/12/23. |  |
| 15 | FFY23 Part C Grant Application (Jamie Michaud) | Jamie Michaud reviewed the initial draft of the FFY 2023 Part C Grant Application. Once feedback has been received from Maine’s Part C State Lead from the Office of Special Education Programs (OSEP), the completed grant application, along with the newly required General Education Provisions Act (GEPA) form, will be posted on the CDS website. The application will be posted no later than 3/24/23 in accordance with the following public participation requirement: *Before submitting its FFY 2023 IDEA Part C application to the Secretary, the State must publish its entire Part C application (including any policies, procedures, descriptions, methods, certifications, assurances, Sections III and IV, and other information required in, and that will be submitted as part of, the application) in a manner that will ensure circulation throughout the State at least 60 days prior to the date on which the State application is submitted to the Secretary with an opportunity for public comment on the application for at least 30 days during that 60-day publication period.* The public commenting period will remain open until 4/30/23. The completed application, with supporting information, must be submitted to OSEP on or before 5/24/23 to ensure that Maine’s FFY 2023 IDEA Part C grant funds are available for obligation on 7/1/23. | Public comments about Maine’s Part C Grant Application for FFY23 can be submitted to Jamie Michaud, Part C State Coordinator, at [Jamie.L.Michaud@maine.gov](mailto:Jamie.L.Michaud@maine.gov) on or before 4/30/23.  Jamie Michaud will ensure that the FFY 2023 Part C Grant Application is submitted to OSEP on or before 5/24/23. | The FFY23 Part C Grant Application will be publicly posted on the main page of the CDS website at <https://www.maine.gov/doe/learning/cds> no later than 3/24/23. |
| 45-60 | Overview of FFY21 Part C SPP/APR (Jamie Michaud) | Jamie Michaud presented an overview of Maine’s Part C State Performance Plan/Annual Performance Report (SPP/APR) for FFY 2021 and asked ICC members to advise CDS on ways to improve compliance and/or results with indicators that did not meet the targets for FFY21 (e.g., Indicators C1, C3, C4, C7 and C8). ICC members were asked to submit their input on improvement strategies for the Part C indicators that were below target for FFY21 via IdeaBoardz including the following:   * *C1 – Providing services within 30 days of parental consent* * *C3a – % of infants and toddlers who were functioning within age expectations* ***in positive social-emotional skills*** *by the time they turned 3 years of age or exited the program* * *C3b – % of infants and toddlers who were functioning within age expectations in* ***acquisition and use of knowledge and skills*** *by the time they turned 3 years of age or exited the program* * *C3c – % of infants and toddlers who were functioning within age expectations in* ***use of appropriate behaviors to meet their needs*** *by the time they turned 3 years of age or exited the program* * *C4a - Helping families* ***know their rights*** * *C4b – Helping families* ***effectively communicate their child’s needs*** * *C4c - Helping families* ***help their children develop and learn*** * *C7 – Developing an IFSP within 45 days of referral* * *C8c – Conducting a transition conference at least 90 days prior to the 3rd birthday* | Questions and/or comments about Maine’s Part C FFY21 SPP/APR can be directed to Jamie Michaud, Part C State Coordinator, at [Jamie.L.Michaud@maine.gov](mailto:Jamie.L.Michaud@maine.gov).  A copy of the presentation that was given by Jamie Michaud will be shared with ICC members via email with the notes from today’s meeting.  ICC members are encouraged to provide input on improvement strategies for the Part C indicators that were below target for FFY21 via IdeaBoardz (see link under “Reference Materials”). | Maine’s Part C FFY21 SPP/APR is posted on the CDS website at <https://www.maine.gov/doe/cds/stateperformance>.  Improvement strategies can be added via IdeaBoardz at <https://ideaboardz.com/for/FFY22%20Stakeholder%20Improvement%20Strategies/4778591> until 6/2/23. |