

9-12 Distance Learning Plan: Guidelines and Expectations, April 6th and Beyond

★ Focus Areas:

- First few weeks: Establish Communication and Maintain/Review Skills
- April 6th and beyond: Communication, Maintain/Review Skills, Exposure to Course Standards

#1: Communication

How:	Examples:	Focus on:
Engaging with students in learning daily.	Google Meet, Zoom, Google Classroom, office hours, emails, etc.	Classroom community, interaction, routine, engagement

#2: Maintaining Skills Taught and Exposure to Course Standards

What:	How:
Engagement	<p>Through an asynchronous model of education:</p> <p>Teachers will:</p> <p>During the first two weeks: Identify the specific tools they will use to communicate with students and parents (e.g. Google Classroom, Google Meet, Zoom, etc.) and communicate these tools to students.</p> <p>Beyond: Teachers will continue to post lessons and assignments through the designated communication tool.</p> <p>Students will:</p> <p>During the first two weeks: Students will make contact with each teacher</p> <p>Beyond: Students will check designated tool for each course weekly, review lessons and complete assignments.</p>

Clear Expectations	Identify the essential outcomes and learning activities and assessments each student must complete in order to meet the predetermined standards for a course and communicate these outcomes and activities to students.
Flexible Delivery	Establish consistent “office hours” and communicate these hours to students and families. The purpose of “office hours” is to connect with students, answer students’ questions, provide tutoring or remediation, and conference or provide feedback to students.
Home Office Hours	At a designated time, at least weekly, students & families can contact you via email, Zoom, Meets or other designated remote learning tool.
Content	Focus on providing learning opportunities that will expose and allow for review. You can use both curriculum materials, Edmentum, Kahn Academy and other free resources as you see fit. Provide short mini lessons and upload onto Google Classroom or other remote learning tool.
Academic Times	Students working on learning opportunities provided by the teachers: <ul style="list-style-type: none"> • Students should be spending 2-3 hours per course per week. Include the time they are watching or accessing the content with the time they should be working on your expectations. The idea being a student spends roughly 12-15 hours learning.
Student Work Evidence	Pictures, docs, Google Classroom, Screencastify, any and all products as identified by the teacher.
Feedback	Provide feedback often! Students will crave this!
Grading	Grading will begin anytime after April 2nd <ul style="list-style-type: none"> • We will continue to grade assessments as we have all year. • Continue with Infinite Campus as tool for grading and identifying missing assignments.