

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2017

**RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov**

School administrative unit name: Gorham School Department

Name and title of person responsible for gifted and talented program:
Diane Knott, Coordinator of Gifted and Talented Program

Phone number: 207-222-1376

Email address: diane.knott@gorhamschools.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Heather Perry
Superintendent Name (printed)

[Signature]
Superintendent Signature

Date of Initial submission to Maine DOE: 9/25/17

Date of 1st Revision to Maine DOE: _____

Date of 2nd Revision to Maine DOE: _____

Date of 3rd Revision to Maine DOE: _____

Superintendent Initials

Superintendent Initials

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: _____

Maine DOE Approval: [Signature]

Date of Approval: 12/9/17

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website

<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe **CHANGE** here:

- Academics program goals, objectives, activities -

- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe **CHANGE** here:

- General intellectual ability identification -

- Specific academic areas identification -

- Arts identification -

- Transfer students -

- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

No Change

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Diane Knott	Yes	Teacher	K-12	Full-Time

B. Indicate the Auxiliary Staff: Educational Technician

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT
Pamela Weiss	GT Support	No	3-8	Diane Knott	Full-Time

7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE CHANGE

Describe CHANGE here:

- (b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

The self-evaluation process proved to be effective and allowed site-based review teams to make changes in GT program options, based on data results. These teams worked with GT staff to develop student-learning plans and offered input for program improvement for identified students. To inform changes, individual student assessment data were reviewed, looking for trends and patterns gathered from Star 360 percentiles (fall, midyear, spring), ALEKS acceleration results, and SBR data from common assessments, etc. Critical and creative thinking activities, as well as, visual and performing art projects were included in learning plan reviews. Changes were, and continue to be, monitored yearly for effectiveness. Overall, learning plan adjustments were made to approximately 10-15% of GT plans.

- (c.) Include how program effectiveness was determined.

The GT program's effectiveness was determined by monitoring the number of plan adjustments made in student learning plans, in academics and/or the arts. Teams monitored student progress throughout the year to make timely adjustments in programming, ensuring successful GT enrichment or acceleration options were put in place for identified students. The reported number of changes in learning plans indicated effective programming.

Plans were critiqued during periodic data review sessions. At the K-8 level, staff meetings were built into K-8 school meeting schedules. In addition to the GT Coordinator, review meetings included administrators, content strategists, classroom teachers, and other support staff as needed. High school plans were evaluated for effectiveness through monitoring of student achievement data with site-based meetings scheduled, as needed.

8. Provide a justification/description of the items included in the proposed budget in number
- A) Educational Materials and Supplies:**
- HMH Scoring Service, formerly Riverside Publishing (CogAT forms, materials, scoring services, parent letters, shipping/ mailing) for GT identification but not for screening.
 - Books for the GT library, used to facilitate district wide GT book groups (SEM-R)
 - Enrichment Programming Materials: Odyssey of the Mind, Robotics, and STEM materials to be used with students during the school day during site-based enrichment blocks. This cost excludes tournament or competition fees for teams choosing to attend after school or weekend events.
- B) Staff Travel Expense for between school travels during the school day**
- C) ALEKS Math (GT program student licenses)**
- D) GT Conference, professional development opportunities (MEGAT/NECGT)**

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Onotology) financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Diane Knott	79,845.65	8,870.00
Subtotal	79,845.65	8,870.00

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Pamela Weiss	22,016.70	
Subtotal	22,016.70	

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
CogAT/HMH Scoring Service	800.00	CogAT/HMH Scoring Service	100.00
ELA Books/The Book Worm	300.00	ELA Books/The Book Worm	100.00
Crit.&Creat.Thinking/Lego & CCI	1,150.00	Crit.&Creat.Thinking/Lego & CCI	200.00
Subtotal	2,250.00	Subtotal	400.00

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Travel Expense, GT Program	850.00	Travel Expense, GT Program	150.00
Subtotal	850.00	Subtotal	150.00

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
ALEKS Subscriptions	1,200.00		100.00
Subtotal	1,200.00	Subtotal	100.00

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
Conference/MEGAT Oct.2017	750.00	Conference/MEGAT Oct.2017	150.00
Subtotal	750.00	Subtotal	150.00

E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	79,845.65	8,870.00
Auxiliary Staff	22,016.70	
Independent Contractors		
A. Materials/Supplies	2,250.00	400.00
B. Other Allowable Costs	850.00	150.00
C. Student Tuition	1,200.00	100.00
D. Staff Tuition/PD	750.00	150.00
Total	106,912.35	9,670.00