



# Federal Fiscal Office Hours – April 2026

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**Presented by:  
Federal Fiscal Team**



## **Helping Educators, Students, and Schools Thrive**

To promote the best learning opportunities for all Maine students by providing information, guidance, and support to our schools, educators, and leaders!



## **Federal Fiscal Team**

Coordinating federal funding efforts across the department to ensure consistency and compliance along high quality service to Maine's Budget Managers.



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# Welcome!

We're glad you've joined us today for Federal Fiscal Office Hours.

## Today's agenda includes:

- Application Updates
- End of Year Reminders
- Segregation of Duties
- General reminders
  - Contracts, Tuition and Travel
- Team Updates



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# Funding Balances

Grant / Year	Period of Performance	Remaining Funds
<b>ESEA</b>		
FY2024	7/1/23-9/30/26	\$614,257.12
FY2025	7/1/24-9/30/26*	\$5,400,421.88
FY2026	7/1/25-9/30/27	\$46,655,621.10
<b>SIG</b>		
FY2025	7/1/24-9/30/26	\$740,353.14
FY2026	7/1/25-9/30/26*	\$1,792,048.56
<b>IDEA</b>		
FY2025	7/1/24-9/30/26	\$7,022,717.78
FY2026	7/1/25-9/30/27	\$42,524,052.03
<b>Adult Education</b>		
FY2025	7/1/24 – 9/30/26	\$144,325.98
FY2026	7/1/25 – 9/30/27	\$960,756.60
<b>McKinney-Vento</b>		
FY2025	7/1/24 – 9/30/26	\$48,073.80
FY2026	7/1/25 – 9/30/27	\$213,537.92

\*included in a Tydings Amendment Waiver request



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A general reminder as to where fiscal year funding remains per grant year. Please continue to be mindful of remaining funding from prior grant years.



# Segregation of Duties

An SAU must have an individual in each of the following roles:

- LEA Authorized User
- LEA Fiscal Representative
- LEA (Grant) Application Director

To maintain necessary internal controls, there must be unique individuals assigned to these roles. The same individual cannot serve in more than one of the roles.

# General Reminders



## Transitions

As staffing transitions happen, it's helpful to leave, at minimum, a "cheat sheet" with remaining balances for each grant with applicable funding codes.



## Tuition

Reimbursed after conclusion of the course  
Not payable in advance



## Travel

Reimbursed only after travel is completed



## Procurement Policy

Procurement policy is required per 2 CFR 200.318

Reminder to ensure that the SAU is following the procurement policy that's in place. Often this is DJ-R



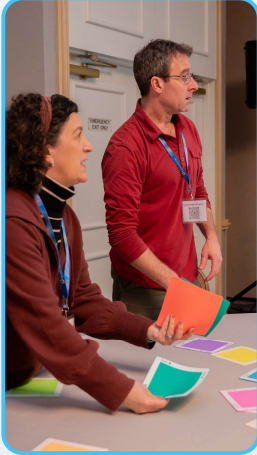
# Budgets and Reminders

School budgets are in full swing and it's a busy time of year! However, we ask that you remain mindful of the available federal funds and continue to invoice timely for these funds

- Currently operating on a 7- to 10-day turnaround for invoices in an approvable format
- Once an invoice receives the status of "State Accounting System Paid" in Grants4ME, the SAU may submit additional invoices for that grant



# FY2027 Application Timelines



Application	Function with Dates
IDEA FY27 Application	Opens: Late May 2026 Substantial approval submission due date: June 30, 2026 Due: September 15, 2026
ESEA FY27 Consolidated Application	Opens: June 2026 Submission window opens: July 1, 2026 Due: August 1, 2026
Child Nutrition F27 School Meal Applications	SFSP (Summer) Opened Closes: June 1 <sup>st</sup> NSLP (School Meals) Opens: May 1 <sup>st</sup> Closes: August 15 <sup>th</sup>

Additional grant specific information is included in team specific slides



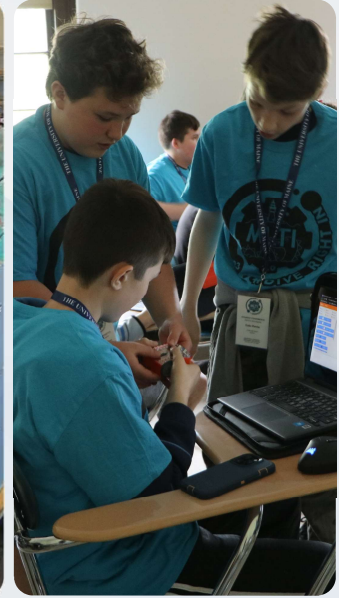
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# End of Year Reminders



- Annual financial reports for CN open in July (due 9/1)
- Accrued salaries
  - Invoicing must be from the current FY26 program year.
- Contracts
  - Contracts using FY27 funding must not be signed prior to July 1 or the substantial approval date for the grant
- Time and effort semi-annual certifications
  - Signature to certify time and effort must not be prior to the end of the semi-annual period
- Changes in staff
  - Roles and permissions should be updated as needed
- Timely invoicing of funds
  - Awareness of expiring funds and the need to reconcile funds & invoice (FIFO)
  - End of Q3 invoices should be in motion or submitted

# Workforce Development & Innovative Pathways



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# Adult Education

- Q3 AEFLA and IELCE invoices are due April 30<sup>th</sup>
- FY27 AEFLA and IELCE estimates are here!
  - IELCE awards are expected to be flat-funded
  - AEFLA awards to *Hubs* are expected to be flat-funded; individual program awards may vary

Email Mike Emery ([michael.emery@maine.gov](mailto:michael.emery@maine.gov)) with any questions



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# Career & Technical Education

- FY27 Perkins Comprehensive Local Needs Assessments are complete
- FY27 Perkins applications opening soon!
- FY26 Perkins spend-down reminder: aim for 100% spend-down by 6/30/26



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# Office of Special Services & Inclusive Education



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## Application

### Sections

FY 2026 - Special Education - Rev 1

**Application Status:** MDOE Special Education Consultant Approved

**Change Status To:** Revision Started  
or  
FER Draft Started

Role(s) that can perform this status change:  
LEA Special Education Application Director

User(s) that can perform this status change:

[View MDOE History Log](#)  
[View Change Log](#)

**Description** ( [View Sections Only](#) [View All Pages](#) )

## Invoices

### Invoice Sections

**Request Status:** Grants Management Returned Not Approved

**Change Status To:** Draft Completed

Role(s) that can perform this status change:  
LEA Fiscal Representative

User(s) that can perform this status change:

**Description**

[History Log](#)

[Create Comment](#)

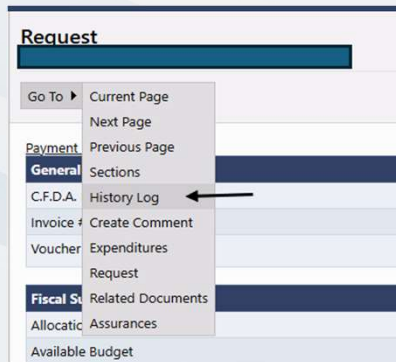
# Spring has Sprung, Time for a Clean Up!

Spring is a great time to review permissions and access! We recommend every district take the time to check current employees and new hires have the access they need in Grants4ME. Each person should have their own login, and passwords should not be shared.

If your district has had a change in personnel, please do not have them use the previous employee's login/access. In the Address Book you will see all users in your organization and what roles they have. We can assist with getting you the access you need and permissions updated!



# The History Log: a Best Friend You Might Not Know You Have!



With each invoice return, we try to provide all the details, and many times this includes a snip, image, or screenshot! Unfortunately, these helpful images do not attach or show up in the email that Grants4ME generates.

We recommend clicking on the History Log section of the invoice to review the full reason for the return.

Hover over Go To  
Click on History Log

# EF-S-04 Reminders and Deadlines

As we approach the end of the current school year, the fiscal team would like to remind you of several important EF-S-04 dates and deadlines.

All districts are required to submit monthly EF-S-04 invoices by the 15th of each month for the prior month's expenses.

Please also note that funding for FY26 state agency client reimbursements will close on September 30, 2026.

Therefore, all EF-S-04s for FY26 (services provided between July 1, 2025, and June 30, 2026) must be submitted to the Maine Department of Education for payment no later than September 30, 2026. Please contact Lori Freeman, [lori.freeman@maine.gov](mailto:lori.freeman@maine.gov) for assistance with all things EF-S-04 and State Agency Clients.



# Office of Federal Programs



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# ESEA Federal Programs



- **FY27 Preliminary estimates have been received!**
  - ESEA team is calculating SAU preliminary allocations
  - Anticipated to be released by the end of April
  - Posted to the ESEA's [Fiscal Allocation webpage](#)
- **FY27 ESEA Application Training on May 12 at 9:00am**
  - Application to open June 1, 2026
  - Submission can be after July 1, 2026
  - Due by **August 1, 2026**



# ESEA Federal Programs



## Awarded 78 Title I Summer Programs

- Funds must be obligated between May 1, 2026, and August 31, 2026
- Obligations and expenditures must be incurred during performance period
- All expenses must be approved in the FY26 Title I Summer Grant
- Reimbursement request must be made no later than October 1, 2026
- Performance Report due by October 16, 2026



# Child Nutrition



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# Updates and Reminders

- School closures / Adding a School: please keep us in the loop as changes like these may impact Special Provision status with meal reimbursement
- Annual Financial Report Webinar May 19, 2026, at 1:30pm.  
[Click here for Registration](#)  
Webinar will be recorded and posted on the CN website
- Open Office hours will also be available. Please email me if you're interested in those dates and times.  
[Jodi.Truman@maine.gov](mailto:Jodi.Truman@maine.gov)
- Program Application:
  - SFSP Summer Meals are opened. Must be submitted by June 1<sup>st</sup>.
  - NSLP F2027 School Meals open May 1<sup>st</sup>. Must be submitted by August 15<sup>th</sup>.



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If your SAU anticipates any school closures or plans to add a new school site, please inform us as soon as possible. These changes may affect special provision status and could impact your meal reimbursement.

On May 19<sup>th</sup> at 1:30pm the Annual Financial Report webinar will be held. The link has been provided if you're interested in attending. I will also be holding open office hours in June. Please reach out for additional information. FY2026 Child Nutrition Financial reports are submitted in CNPWeb and are due by September 1<sup>st</sup>.

# Office of School & Student Supports

The Office of School and Student Supports strives to ensure that Maine schools are inclusive, healthy, safe, and supportive communities where every student and staff member thrives. The team endeavors to coordinate resources and programs the promote equitable, psycho-socially, physically, and environmentally healthy school communities for all.



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# EASE Maine & Stronger Connections

## Expanding Access in School Environments (EASE) – 5 /3.5 Year Grant Snapshot April 2026

YEAR	Performance Period	Total Allocation Amount	Awarded	Carryover Allowed	Total # of Subrecipients	# of subrecipients that depleted funds	% of total funds remaining
1	10/11/23 – 12/31/25	\$1,000,000	10/11/23 – 12/28/23	YES	9	9	0
2	6/28/24 – 12/31/25	\$1,000,000	6/28/24- 7/19/24	YES	9	8	5.9% 5.9(01/26)
3	1/1/25 – 12/31/26	\$1,000,000	1/1/2025	YES	9	7	13.1% 19.4(01/26)
4	1/8/26 – 12/31/26	\$1,000,000 (\$500,000)	1/8/2026 – 3/4/2026	NO	9	0	84%
5	1/1/27 – 12/31/27	\$4,000,000	Non-Continuation	NO	9	N/A	N/A

### Additional Funding Opportunity

#### Stronger Connections Grant

\$15,805 Additional Federal Funding

#### Performance Period:

July 1, 2026 – 9/30/2026

Due Date: May 4, 2026

Contact: [Ann.c.hanna@maine.gov](mailto:Ann.c.hanna@maine.gov)

## Stronger Connections Grant (SCG) – 3 Year Grant Snapshot - April 2026

YEAR	Performance Period	Total Allocation Amount	Awarded	Carryover Allowed	Total # of Subrecipients	# of subrecipients that depleted funds	% of total funds remaining
1 - 3	10/2/2023 – 9/30/2026	\$4,565,896	10/11/23	One time allotment	15	2	28.5%



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The EASE Grant received their 3rd allotment for year 4 of the grant. This included an extension of the performance period to 12/31/2026 and continued carryover from previous funding. The new allotment raised the total allocation to \$500,000 or half of the original contracted amount. The total amount of unspent funds for year 3 decreased 6.3% since January 2026. There are ongoing legal challenges intended to restore the original allocation, but there is no certainty of any additional funding past June 30, 2026.

The stronger connections grant recipients invoice nearly 25% of their total funding since January 2026. Due to the cancellation of a federal study related to the grant, Maine receive an additional \$15,805 funding for distribution to subrecipients. These funds will be available beginning July 1 for obligation prior to the grant's end of performance period 9/30/2026. These funds are intended for specific grant objectives and will be distributed to current recipients through application and appropriate intent. The application is due May 4, 2026.

## McKinney-Vento Education of Homeless Children and Youth (EHCY) Subgrants

- Currently 8 SAUs receiving McKinney-Vento Subgrants
  - Performance Report due on June 30<sup>th</sup>, 2026
- Subgrants awarded on a 3-year cycle
- Next RFA for McKinney-Vento Subgrants will open Spring 2027

**Federal McKinney-Vento Subgrants are different from the state-funded Preventing Student Homelessness (PSH) Program available to all SAUs. Final FY 25 PSH Program invoices must be submitted to Grants4ME by May 1, 2026.**

Please contact Signe Lynch, McKinney-Vento Homeless Education Specialist, at [signe.lynch@maine.gov](mailto:signe.lynch@maine.gov) with questions on either funding source.



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### Current Federal McKinney-Vento Subgrant Recipients:

- Augusta Public Schools
- Bangor Public Schools
- Westbrook Public Schools
- South Portland Public Schools
- RSU 40
- MSAD 27
- Lisbon Public Schools
- Lewiston Public Schools

### State-Funded Preventing Student Homelessness Program:

FY25 State-funded Preventing Student Homelessness (PSH) Funds have an invoice deadline of May 1, 2026. Performance Reports for the 25-26 SY with FY 25 funds are due on June 30, 2026, on Grants4ME. PSH funds are the only dollars currently available through the Maine DOE that allow for rental assistance, short-term hotel/motel stays, utilities, or critical home repair expenses.

# Contacts

Please reach out to the application Fiscal Program leads for additional help and support.

Office	Contact	Email
Adult Education	Mike Emery	<a href="mailto:Michael.Emery@maine.gov">Michael.Emery@maine.gov</a>
Child Nutrition	Jodi Truman	<a href="mailto:Jodi.Truman@maine.gov">Jodi.Truman@maine.gov</a>
ESEA Federal Programs	Tyra Corson	<a href="mailto:Tyra.Corson@maine.gov">Tyra.Corson@maine.gov</a>
Perkins, Career & Technical Education	Melissa Sherwood	<a href="mailto:Melissa.Sherwood@maine.gov">Melissa.Sherwood@maine.gov</a>
Special Services and Inclusive Education	Colene O'Neill	<a href="mailto:Colene.ONeill@maine.gov">Colene.ONeill@maine.gov</a>
Office of School and Student Supports (OSSS), Stronger Connections	Kristain Fore	<a href="mailto:Kristian.Fore@maine.gov">Kristian.Fore@maine.gov</a>
OSSS, Community Schools	Ann Hanna	<a href="mailto:Ann.C.Hanna@maine.gov">Ann.C.Hanna@maine.gov</a>
OSSS, McKinney-Vento	Signe Lynch	<a href="mailto:Signe.Lynch@maine.gov">Signe.Lynch@maine.gov</a>
Work Force Development, ELOs	Chelsea Ehret	<a href="mailto:Chelsea.Ehret@maine.gov">Chelsea.Ehret@maine.gov</a>



# Thank You!



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