



Career and Technical Education Committee
Maine State Board of Education
Minutes of the February 2, 2023 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, February 2, 2023, virtually via Zoom. The following were present: Committee Chair Wilson Hess; Wendy Ault; Paulette Bonneau; and Edmond Morin (Board Members). Dwight Littlefield, State CTE Director; Donna Tiner, Perkins Grant Manager (Department of Education); and Sandra Bourget, Office Specialist, State Board of Education.

Guests: Dave Keaton, MACTE Director; Joan De Costa, Academic Program Coordinator, Maine Community College System; and Bobby Deetjen, Director, Mid-Coast School of Technology.

I. Call to Order:

Wilson Hess, Committee Chair, called the meeting to order at 10:05 AM meeting under the State Board's remote meeting policy.

Committee Chair Overview: *(Wilson Hess)*

Wilson welcomed all members and guests to the meeting and reviewed the agenda.

II. Adjustment to the Agenda: *(Wilson Hess)*

No adjustments to the agenda.

III. Acceptance of Minutes:

MOTION by Paulette Bonneau, seconded by Wendy Ault and unanimously voted to accept the July 28, 2022 Meeting Minutes. The motion carried.

MOTION by Paulette Bonneau, seconded by Wendy Ault and unanimously voted to accept the November 17, 2022 Meeting Minutes. The motion carried.

IV. Public Comment:

No public comment.

V. Standing Reports/Updates:

- Financial Reports

- 1) **Perkins Fund Balances YTD**

- Donna Tiner reported we have financial results for the end of the second quarter for FY 2023, which ended December 31, 2022. Consideration of these results is scheduled under New Business.
 - The Perkins Reserve Account has a balance of \$416,795. Approximately \$32,837 of this is FY 22 funds which must be used by the end of the fiscal year.

- 2) **Briggs Fund Balances YTD**

- Received a check for \$10,452.66.
 - Total balance for Briggs account is \$138,779.73.
MACTE's contract has been processed through Financial Services

- Updates

- 1) **State CTE Director's Update (*Dwight Littlefield*)**

- Emily Doughty is joining the CTE team as the Natural Resource Specialist.
 - DOE is working with Mercedes Pour of the Maine Community College System on a Data Sharing Agreement.
 - A Public Hearing on LD 33 – An Act to Expand Access to Career and Technical Education Opportunities for Middle School Students is scheduled for Feb. 9th. It provides a two-year extension for the existing middle school exploratory program.
 - MJRP grant updates - equipment is coming in. Steve is doing visits.
 - Infrastructure grants have awarded four projects at Biddeford, Mexico, Oxford Hills, and Lincoln.
 - February is CTE month. DOE will utilize the videos in collaboration with MACTE. Rachel Paling will be coordinating release and distribution of this messaging.

- 2) **Community College Update (*Joan De Costa*)**

- MCCS is working with MDOE on a Data Sharing Agreement. This is required for a more detailed analysis of where students go after CTE and what college programs they matriculate into. Once finalized the actual data sharing project should be relatively speedy, though the analysis by MDOE and MCCS will take a bit longer.
 - MCCS secured a grant from a private foundation to hire and place 2 college access advisors in 4 CTEs for the Spring of 2023 – June of 2024. The idea blossomed during the LD 313 Stakeholders group when CTE directors were talking about wide scope of responsibilities that fall on the Student Service Directors. Some CTEs have actually secured their own grants to hire a “college and career access” counselor. The idea with this particular grant is to have these

college-based advisors rotate through their CTEs on a weekly basis to support all dual and concurrent enrollment activity and administration, help with different career exploration, they shift to support students with college and or short-term training placement after graduation. MCCS is taking the essence of the existing Embark support program and rebuilding it with more intentional support of its CTE partners. The CTEs involved have been incredibly receptive and generous with time and space. MCCS is looking for funding to extend this to two other interested CTEs in the near future and will evaluate the program in June 2024 to determine next steps.

- LD 1880, *a Resolve, Directing the Public Higher Education Systems Coordinating Committee To Convene a Stakeholder Group To Study Equity in and Access to Early College Programs* has produced a report which was submitted to the Education and Cultural Affairs Committee was submitted on February 1. While not explicit in this report, the looming issue of the disconnect between state activity and available funding must be addressed this spring with the MDOE and the UMS. Of paramount importance to the MCCS in those discussions will be protecting the ability to offer college pathways leading to credentials for CTE students.

3) MACTE Update (*Dave Keaton*)

- We anticipate getting together with Rachel Mann who will be doing our research for our project. We hope to be complete by the end of June.
- Meeting with Maine Curriculum Association to further our discussions on how we can align high school graduation requirements with CTE fulfillment. We hope to have a work session before our Student of the Year Gala in April.
- Next month is the Skills USA Competition in Bangor.
- We are planning for the summer Conclave.

4) Field Updates

- Bobby Deetjen said he is in the middle of recruitment season. He's had 500 8th graders within 7 school days and another 500 in the next two weeks.
- January 17, we co-hosted an Edutalk to expand CTE to as early as Kindergarten.

5) Educate Maine (written report)

- Educate Maine hosted 450 participants at its annual Education Symposium on Friday, December 9, 2022. With the support of the MELMAC Education Foundation and a variety of other funders, we were able to include dozens of CTE faculty and staff and offer a variety of CTE sessions. Several of these sessions directly connected to CTE barriers discussed at our committee meetings.
- Educate Maine continues to partner closely with Jobs for the Future (JFF) on a specific grant to expand pre-apprenticeship and apprenticeship programs in Maine. Staff from JFF visited earlier in January to offer technical assistance and learn more about these workforce training programs in Maine. As part of this visit, we invited four CTE directors to meet with JFF and discuss how to

build more pre-apprenticeship pathways in CTE regions and centers.

- Educate Maine administers the Maine Teacher of the Year program for the Maine Department of Education. I wanted to let everyone know that nominations close for teacher of the year on Sunday, February 5th. We'd love to see additional CTE nominations. Feel free to nominate a great teacher [here](#).

VI. Workshop

The committee discussed the CTE Strategic Plan regarding the 2022 milestone accomplishments and made updates.

The committee discussed different options on the Initial Perkins Reserve Grant.

VII. Old Business:

No old business.

VIII. New Business:

A MOTION by Paulette Bonneau, seconded by Wendy Ault to approve the allocation of the remaining FY22 Perkins V targeted reserve grant funds to Maine's eligible secondary CTE schools and be added to their FY23 Perkins formula awards. The total amount allocated will not exceed \$32,837. The motion carried unanimously.

A MOTION by Paulette Bonneau, seconded by Wendy Ault to accept the Perkins 2nd Quarter Report and recommendation to the full Board. The motion carried unanimously.

Handouts at Meeting: (copies in file)

- Agenda
- Briggs Fund Balance
- Perkins Quarterly Report FY 2023 October 1, 2022 – December 31, 2022
- Reserve Fund Apps Synopsis
- Exhibit for the State Board of Education
- CTE Strategic Plan
- Educate Maine written report

Adjournment:

The February 2, 2023 CTE Committee meeting adjourned at 11:29 AM.

Respectfully submitted,
Sandra Bourget
Office Specialist
Maine State Board of Education