

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2018

**RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov**

School administrative unit name: Eastport School Department

Name and title of person responsible for gifted and talented program:
Melissa S. Mitchell, English Teacher & GT Program Coordinator

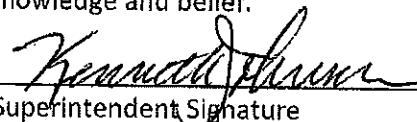
Phone number: (207) 853-6254

Email address: mmitchell@shead.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Kenneth Johnson
Superintendent Name (printed)


Superintendent Signature

Date of Initial submission to Maine DOE: 9/26/18

Date of 1st Revision to Maine DOE: _____

Date of 2nd Revision to Maine DOE: _____

Date of 3rd Revision to Maine DOE: _____

KJG 10/3/18
Superintendent Initials

Superintendent Initials

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: _____

Maine DOE Approval:  _____

Date of Approval: 10/2/18

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) **from the reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

- o Academic program philosophy -

- o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

- o Academic program abstract -

- o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe CHANGE here:

- o Academics program goals, objectives, activities -

- o Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe CHANGE here:

- o General intellectual ability identification -
- o Specific academic areas identification -
- o Arts identification -
- o Transfer students -
- o Exit procedures -
- o Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE CHANGE

Describe CHANGE here:

A. Indicate **ALL** professional staff for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Melissa Mitchell	Yes	Teacher	K-12	PT

B. Indicate **ALL Auxiliary Staff**: Educational Technician, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

The teacher of the Gifted and Talented students will assess individual student's progress four times a year as part of the school progress report.

The GT Coordinator/Teacher met with the Response to Intervention teams at both schools, the principal, the guidance counselor, and other teachers. During these meetings, student cases were reviewed and service plans were created or altered to meet the student's individual needs. As a result of these meetings, the GT Coordinator/Teacher also met with the schools' Leadership Team and offered professional development to all staff and faculty on the needs of gifted students. The GT Coordinator/Teacher met with parents of identified students to review individual student learning plans. All students met their learning goals in both the academic and the arts.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

The teacher of the Gifted and Talented students meets with parents and students twice annually apart of the school's students, parent, and teacher conferences.

The GT Coordinator/Teacher met with parents and students as part of the parent teacher conference schedule. Meetings with all involved parties were also held at the end of the school year. Parents/guardians are encouraged to maintain contact on an as needed basis with the GT Coordinator. All parties discussed student needs and the services being provided to meet those needs; the GT Coordinator and classroom teachers helped each identified student meet their learning goals in both academics and the arts. As a result of those discussions, alternative assessment types are being reviewed for inclusion in the schools' identification process. Additional programming opportunities are also being explored to provide more individualized attention to the needs of the GT students.

8. Provide a justification/description of the items included in the proposed budget in number 9.
(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only).

The bulk of the cost of the program is to provide 12% of the salary for the teacher/program coordinator. Other costs include online differentiated/enrichment programming (Renzulli Learning) for elementary GT students, tuition (online courses) for secondary GT students, and professional development (MEGAT conference) for the GT Coordinator and Art Teachers. Resources will also be allocated toward developing a professional development virtual library for teachers at both schools. The virtual library will complement the existing consultation model of services. Materials in the library will be supplemental to any instruction and targeted toward specific identified students and their needs.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Melissa Mitchell		4500
		394 (benefits)
Subtotal		4894

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal		

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Scholastic Art Magazine (supplemental text for VPA identified students)	20	Odyssey of the Mind Membership and Support Materials (Division IV team of identified GT secondary students)	160
Thinkwell Advanced Math Class: Geometry (supplemental material for middle school Math identified student)	125	Mindsets in the Classroom: Building a Culture of Success and Student Achievement in School (teacher library for ensuring achievement of all identified students in PBE environment)	22
SmartMusic (teacher subscription plus 5 student subscriptions: provides supplemental material for VPA identified students)	100	Ready-to-Use Resources for Mindset (companion text to above book)	25
Design Studio: Integrating Art & Thinking (resource for the art teacher with her identified VPA students as well as for use by classroom teachers for implementing alternative assessment formats for gifted ELA/Math/Science/Social Studies identified students)	18	Using the Common Core State Standards for English Language Arts With Gifted and Advanced Learners (resource for both primary and secondary teachers to ensure achievement of gifted ELA identified students in standards-based classes)	25
Challenging Common Core Language Arts Lessons: Activities and Extensions for Gifted and Advanced Learners in Grade 3 (resource for Grades 2/3 teacher to ensure achievement of gifted ELA identified student in standards-based classes)	40	Using the Common Core State Standards for Mathematics With Gifted and Advanced Learners (resource for both primary and secondary teachers to ensure achievement of gifted Math identified students in standards-based classes)	25
Space, Structure, and Story: Integrated Science and ELA Lessons for Gifted and Advanced Learners in Grades 4-6 (resource for Grades 5/6 teacher to ensure achievement of gifted Science & ELA identified student in standards-based classes)	45	Creating History Documentaries: A Step-by-Step Guide to Video Projects in the Classroom (text to assist Social Studies and ELA identified students in preparing for MNHD competition)	25
Challenging Units for Gifted Learners: Teaching the Way Gifted Students Think: Social Studies (resource for Grades 5/6 teacher to	30		

ensure achievement of gifted social studies identified student in standards-based classes)			
Subtotal	378	Subtotal	282

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Maine National History Day Competition (Regional Registration @ \$5 per participant; 3 students identified in either Social Studies or ELA)	15	Maine National History Day Competition (Regional Registration @ \$5 per participant; 3 students identified in either Social Studies or ELA)	15
Subtotal	15	Subtotal	15

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
Renzulli Learning	400	Partial tuition for identified secondary students attending early college courses (Fall 2018: 2 students enrolled in PSY 110; Spring 2018: PSY 201).	1660
Subtotal	400	Subtotal	1660

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
		MEGAT Yearly Conference (GT Coordinator, Art Teacher, & Music Teacher)	200
Subtotal		Subtotal	200

E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff		4894
Auxillary Staff		
Independent Contractors		
A. Materials/Supplies	378	282
B. Other Allowable Costs	15	15
C. Student Tuition	400	1660
D. Staff Tuition/PD		200
Total	793	7051