

Stipend Time and Effort

This report must be completed and signed by a supervisor with first-hand knowledge of the activities. The information provided is a requirement mandated by the federal government, 2 C.F.R. Part 200.430(g)(1) Uniform Guidance.

Conference/Training Title and Date

Attendee Name	Position

This is to certify that, to the best of my knowledge, the above-named teachers spent 100% of their stipend time for the period _____ to _____, 20xx engaged in allowable Title IIA activities and were paid with Title IIA Improving Teacher Quality federal grant funds.

Print Supervisor/Facilitator's Name

Signature/Date

This form has been saved in word format for your convenience in amending to fit the needs of your district. Please delete this note section and amend highlighted areas to reflect accurate information, when accounting for the employee's stipend time and effort