

(S-2) Title IA-Approved school Tier II (TSI) Plan

As a pass-through entity for Federal education funds, the Maine Department of Education (Maine DOE) has prepared this guidance document to assist Federal program subrecipients in adhering to the statutory requirements for the Title I, Part A program.

The information provided in this document serves as general guidance provided by the Maine DOE. Subrecipients under the Title I, Part A programs should refer to the full text of the regulations which govern the use of these federal funds, which can be found at under the [Elementary and Secondary Education Act](#) and within the [Code of Federal Regulations](#).

Subrecipients of Federal funds are solely responsible for meeting all applicable Federal regulations.

Definitions:

Additional Targeted Support Plan: A targeted and support plan that is developed and implemented for a school in which any student population is consistently underperforming and identified for Tier II support under Maine's Model of School Supports (the state accountability plan).

Statutory Requirements: Elementary and Secondary Education Act: [Section 1111 \(2\)\(d\)\(B\)](#)

State Guidance:

Federal laws require SAUs to develop, implement, and monitor school improvement plans for schools that have been identified for Tier II (TSI) supports.

When undergoing the development of the Tier II (TSI) plan each SAU and identified school should institute the following best practices:

- Engage a diverse group of stakeholders (administrators, teachers, families, community members, etc.) in the process.
- Analyze most recent years' worth of data to determine the goals, activities, and instructional programs that will best meet the needs of all children in the school (particularly those student populations that are not meeting all indicators in Maine's Model of School Support.
- Plan for high-quality supplement instructional programming and ongoing professional development that will help address the greatest student needs.

Plan Requirements:

- Is developed in partnership with stakeholders including principals, other school leaders, teachers, and parents).
- Is informed by all indicators in Maine's Model of School Supports.
- Includes evidence-based interventions.
- Is approved by the school administrative unit (SAU) prior to implementation of the plan.
- Is monitored, upon submission and implementation, by the SAU.
- Results in additional action following the unsuccessful implementation of the plan after a number of years determined by the SAU.

The CNA/SWP used for schools operating a Title I Schoolwide program can be used provided it includes **all** the SI plan statutory requirements.

SAU CNA can be used provided it includes **all** the identified schools and the SI plan statutory requirements.

The CNA/SWP plan template provided on the Maine Department of Education [website](#) may also be used for the SI plan. The plan must address all required areas including achievement data, evidence-based practices, and SAU monitoring. Achievement data must be school-level data on State assessments and other [Accountability indicators](#) utilized in Maine's Model of School Support.

Relevant Documentation:

To demonstrate having met the statutory requirements outlined above, the SAU may provide the Maine DOE with the following type(s) of documentation:

- Most updated Comprehensive Needs Assessment Plan with Tier II (TSI) plans clearly identified for each identified school. The plan must include all statutory requirements.
- Most updated Schoolwide Plan for each Tier II (TSI) identified school including all the required areas. The plan must include all statutory requirements.

Technical Assistance:

Please feel free to contact the school improvement coordinator at the Maine DOE if you have any questions relative to the contents of this document or the requirements for leveraging these Federal funds.