



E-Review Module



Welcome to



Child Nutrition
Maine Department of Education

Test Site

Sign In

Enter User Id:



TTesting

Enter Password:



.....

Forgot User ID?

Contact Maine DOE at (207)624-6842

or (207)624-6843

[Forgot Password?](#)

Login

Program Year Selection









Program Year	Program Begin Date	Program End Date
2020	October 1, 2019	September 30, 2020
2021	October 1, 2020	September 30, 2021
2022	October 1, 2021	September 30, 2022
2023	October 1, 2022	September 30, 2023



Sponsor Summary

TESTING DAYCARE (03244)

Checklist		Applications		Claims		Payments		Users	
Item	Required	On-Line Forms	Description	Count/Date		Status			
1.	✓		Sponsor Application	04/28/2022		Approved			
2.	✓		Sponsor Budget Centers	04/28/2022		Approved			
3.	✓		Institution Management Plan	04/28/2022		Approved			
4.	✓		Site Information Sheets	1 of 1		Approved			
5.			Forms submitted to State for Approval	04/28/2022		Approved			
6.			Forms Approved by State	04/28/2022		Approved			

Item	Required	Off-Line Forms	Description	Downloads	Date Sent	Date Received	Date Complete	Action
1.	✓		CACFP Agreement		4/28/2022	4/28/2022	4/28/2022	
2.			SFA Contract (submit if you purchase prepared meals from a school)					
3.			FSMC Contract (submit if you purchase prepared meals from a Food Service Management Company)					
4.	✓		Non-Pricing Free-Reduced Policy Statement (submit if you are a new applicant;		4/28/2022	4/28/2022	4/28/2022	

E-Review Log by Sponsor
Corrective Action Responses

Sponsor Summary



TESTING DAYCARE (03244)

Checklist	Applications	Claims	Payments	Users
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Item	Required	On-Line Forms	Description	Count/Date	Status
1.	<input checked="" type="checkbox"/>		Sponsor Application	04/28/2022	Approved
2.	<input checked="" type="checkbox"/>		Sponsor Budget Centers	04/28/2022	Approved
3.	<input checked="" type="checkbox"/>		Institution Management Plan	04/28/2022	Approved
4.	<input checked="" type="checkbox"/>		Site Information Sheets	1 of 1	Approved
5.			Forms submitted to State for Approval	04/28/2022	Approved
6.			Forms Approved by State	04/28/2022	Approved

Item	Required	Off-Line Forms	Description	Downloads	Date Sent	Date Received	Date Complete	Action
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E-Review Log

Select	Type	Program Year	Due Date	Begin Date	End Date	Close Date	Status	Action
	3 Year Institution Review	2022	5/5/2022	4/1/2022			Open	



E-Review Scheduling Entry

(1)	Program Year:	2022	The year of your Administrative Review
(2)	Sponsor:	TESTING DAYCARE (03244)	The Sponsor Name
(3)	Review Type:	3 Year Institution Review	
(4)	Review Status:	Open	
(5)	Assigned To:	Alissa Mank	
(6)	Due Date:	05/05/2022	
(7)	Begin Date:	04/01/2022	
(8)	End Date:	mm/dd/yyyy	
(9)	Close Date:	mm/dd/yyyy	
(10)	Comments:		

E-Review Scheduling Entry

(1)

Program Year:

2022 ▾

(2)

Sponsor:

TESTING DAYCARE (03244)

(3)

Review Type:

Follow Up ▾

(4)

Review Status:

- Select Review Type -
90 Day
1 Year Institution Review
2 Year Institution Review
3 Year Institution Review
Follow Up

(5)

Assigned To:

(6)

Due Date:

(7)

Begin Date:

04/01/2022 📅

(8)

End Date:

mm/dd/yyyy 📅

(9)

Close Date:




mm/dd/yyyy 📅

(10)

Comments:







E-Review Scheduling Entry

(1)	Program Year:	<input type="text" value="2022"/>
(2)	Sponsor:	<input type="text" value="TESTING DAYCARE (03244)"/>
(3)	Review Type:	<input type="text" value="Follow Up"/>
(4)	Review Status:	<input type="text" value="Open"/>
(5)	Assigned To:	<div>- Select Review Status - Open In Progress In Progress – CA Closed</div>
(6)	Due Date:	
(7)	Begin Date:	<input type="text" value="04/01/2022"/> 
(8)	End Date:	<input type="text" value="mm/dd/yyyy"/> 
(9)	Close Date:	<input type="text" value="mm/dd/yyyy"/> 
(10)	Comments:	<div></div>

E-Review Scheduling Entry

(1)	Program Year:	<div>2022 ▾</div>
(2)	Sponsor:	<div>TESTING DAYCARE (03244)</div>
(3)	Review Type:	<div>3 Year Institution Review ▾</div>
(4)	Review Status:	<div>Open ▾</div>
(5)	Assigned To:	<div>Alissa Mank ▾</div>
(6)	Due Date:	<div>- Select Reviewer - Alissa Mank April Taylor Cindy Chase</div>
(7)	Begin Date:	
(8)	End Date:	<div>mm/dd/yyyy 📅</div>
(9)	Close Date:	<div>mm/dd/yyyy 📅</div>
(10)	Comments:	<div></div>

E-Review Scheduling Entry

(1)	Program Year:	<div>2022 ▾</div>	
(2)	Sponsor:	<div>TESTING DAYCARE (03244)</div>	
(3)	Review Type:	<div>3 Year Institution Review ▾</div>	
(4)	Review Status:	<div>Open ▾</div>	
(5)	Assigned To:	<div>Alissa Mank ▾</div>	
(6)	Due Date:	<div>05/05/2022 </div>	Corrective Action Plan Due Date
(7)	Begin Date:	<div>04/01/2022 </div>	Start Date
(8)	End Date:	<div>mm/dd/yyyy </div>	Date of Exit Interview
(9)	Close Date:	<div>mm/dd/yyyy </div>	Date Review Closure Letter Sent
(10)	Comments:	<div></div>	

E-Review Scheduling Entry

(1)

Program Year:

2022 ▾

(2)

Sponsor:

TESTING DAYCARE (03244)

(3)

Review Type:

Follow Up ▾

(4)

Review Status:

Open ▾


(5)

Assigned To:

Alissa Mank ▾


(6)

Due Date:

05/05/2022 


(7)

Begin Date:

04/01/2022 


(8)

End Date:

mm/dd/yyyy 

(9)

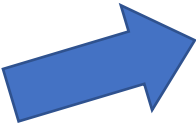
Close Date:

mm/dd/yyyy 

(10)



Comments:

This is a follow up review from 2021.



E-Review Log



Select	Type	Program Year	Due Date	Begin Date	End Date	Close Date	Status	Action
	3 Year Institution Review	2022	5/5/2022	4/1/2022			Open	

Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Facility Selection

Notes

Technical Assistance

Commendations

References

Review Summary

TESTING DAYCARE (03244)

Jump to Question

Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
	TESTING DAYCARE (03244)	Oct 2021	0			Alissa Mank	In Progress	
	TESTING DAYCARE (S03244-1)	Oct 2021	0			Alissa Mank	Open	

CACFPApplicationsE-ReviewsHelp

ProgramsTesting

Test Site

Overview

Review Summary

TESTING DAYCARE (03244-TESTING DAYCARE (\$))

Facility Selection

Notes

Technical Assistance

Commendations

References

03244-TESTING DAYCARE

TESTING DAYCARE (03244)

Alissa MankIn Progress

Alissa MankOpen

Action

Attach Documents

E-Review Documents

Upload Document(s)

OK

E-Review 2022

FileHomeShareView

OneDrive - State of Maine2022E-Review 2022

Name	Status	Date modified	Type	Size
Bank Statement.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review - Meal Counts.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review Attendance .pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review -Infant Menus.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review- Infant Production R...	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review- Menu.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review- Production Records...	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Month of Review Receipts.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB
Training Documentation.pdf	✓	1/14/2022 4:02 PM	Microsoft Edge P...	3,780 KB

9 items9 items selected33.2 MBAvailable on this device

CACFP Applications

Test Site

Overview

Review Summary
TESTING DAYCARE (03244)
TESTING DAYCARE (03244)

Facility Selection



















Notes

Technical Assistance

Commendations

References

E-Review Documents

File Name	Type	Size	Upload Date	Upload By	Action
Bank Statement.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review - Meal Counts.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review -Infant Menus.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review Attendance .pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review Receipts.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review- Infant Production Records.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review- Menu.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Month of Review- Production Records.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 
Training Documentation.pdf	application/pdf	3,870,111	4/29/2022	TTesting	 

Upload Document(s)

OK

rams TTesting

03244-TESTING DAYCARE

DAYCARE (03244)

Action

9

9

Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Facility Selection

Notes

Technical Assistance

Commendations

References

Review SummaryTESTING DAYCARE (03244)

Jump to Question

Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
<div></div>	TESTING DAYCARE (03244)	Oct 2021	0			Alissa Mank	In Progress	<div></div>
<div></div>	TESTING DAYCARE (S03244-1)	Oct 2021	0			Alissa Mank	Open	<div></div>

99

CACFPApplicationsE-ReviewsHelp

ProgramsTTesting

Test Site

Overview

Review SummaryTESTING DAYCARE (03244)TESTING DAYCARE (03244)

Facility Selection

Notes

Technical Assistance

Commendations

References

View All Review Documents

E-Review Documents

Content	No.	File Name	Upload Date	Upload By	Action
E-Review		Bank Statement.pdf	4/29/2022	TTesting	
E-Review		Month of Review - Meal Counts.pdf	4/29/2022	TTesting	
E-Review		Month of Review -Infant Menus.pdf	4/29/2022	TTesting	
E-Review		Month of Review Attendance .pdf	4/29/2022	TTesting	
E-Review		Month of Review Receipts.pdf	4/29/2022	TTesting	
E-Review		Month of Review- Infant Production Records.pdf	4/29/2022	TTesting	
E-Review		Month of Review- Menu.pdf	4/29/2022	TTesting	
E-Review		Month of Review- Production Records.pdf	4/29/2022	TTesting	
E-Review		Training Documentation.pdf	4/29/2022	TTesting	

OK

03244-TESTING DAYCARE


DAYCARE (03244)

Action

Test Site


Program Year: 2022 Sponsor: 03244-TESTING DAYCARE

Overview

 [Review Summary](#)
[TESTING DAYCARE \(03244\)](#)
[TESTING DAYCARE \(S03244-1\)](#)

 [Facility Selection](#)

 [Notes](#)

 [Technical Assistance](#)

 [Commendations](#)





References

Review Summary

TESTING DAYCARE (03244)

Jump to Question


Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
	TESTING DAYCARE (03244)	Oct 2021	0			Alissa Mank	In Progress	
	TESTING DAYCARE (S03244-1)	Oct 2021	0			Alissa Mank	Open	


 9

 9

Overview

 Review Summary
TESTING DAYCARE (03244)
TESTING DAYCARE (S03244-1)

 Status

 Notes

 Technical Assistance

 Commendations

Content

Tools & Forms

Institution Review [II]

TESTING DAYCARE (03244)

Summary of Review Facilities

Jump to Question

Review Status

Institution Records

1

3

Licensing Records

2

Health & Safety Inspections

1

Civil Rights

3

Public Notification -
Program Information

2

Participant F/R Eligibility

2



Overview

Review Summary
TESTING DAYCARE (03244)
TESTING DAYCARE (S03244-1)

Status

Notes

Technical Assistance

Commendations

Content

Tools & Forms

Institution Review [II]

TESTING DAYCARE (03244)

Summary of Review Facilities

Jump to Question

Review Status

Institution Records

1

3

Licensing Records

2

Health & Safety Inspections

1

Civil Rights

3

Public Notification -
Program Information

2

Participant F/R Eligibility

2



Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Status

Notes

Technical Assistance

Commendations

Content

Tools & Forms

References

Institution Review [II]

TESTING DAYCARE (03244)

Summary of Review Facilities

Jump to Question

Review Form - Institution Records

Action	Question	Description
1	1002.	Institution - Records maintained (II)
	1006.	Institution - Contract and supporting records (II)
	1010.	Institution - FSMC/Vendor contracts, School Foodservice agreements (II) (SO-C)

Notes

Technical Assistance

Commendations

Content

Tools & Forms

References

Answer

Review Form - Institution Records

Review Questions Institution - Records maintained (II)

1002. The Institution maintains all Program records required by USDA as well as all records required by the State agency.

Compliant Non-Compliant N/A Reset

Records not available to reviewer on day of review.

Review steps: 1- Verify that all permanent records are saved at the center. 2- If any are missing, send the center the missing records and document

Finding: 9916 - Records not available to reviewer

Finding Description: ☐ Seriously Deficient ☐ Repeat Finding

CACFP records necessary for the review must be available to the reviewer(s) on the day(s) of the review. Unavailable records include: As a result of this finding, disallowances are outlined in the attached report.

Citation Description:

7CFR 226.10(d) All accounts and records pertaining to the Program shall be made available, upon request, to representatives of the State agency, of the Department, and of the U.S. Government Accountability Office for audit or review, at a reasonable time and place.

Corrective Action Description:

Provide a detailed procedure that will ensure that all records are available for review. The procedure should include when and how the records are maintained, the person (Job Title) responsible for oversight of this procedure, and at least two people who work onsite that will have immediate access to records.

Technical Assistance Description:

Review Question

Finding Description

Citation Description

Corrective Action Description

Overview

Review Summary
TESTING DAYCARE (03244)
TESTING DAYCARE (S03244-1)

Status

Notes

Technical Assistance

Commendations

Content

Tools & Forms

References

Institution Review [II]

TESTING DAYCARE (03244)

Summary of Review Facilities

Jump to Question

Review Form - Institution Records

Action	Question	Description
 1	1002.	Institution - Records maintained (II)
	1006.	Institution - Contract and supporting records (II)
	1010.	Institution - FSMC/Vendor contracts, School Foodservice agreements (II) (SO-C)



Overview

Review Summary

Horizons Unlimited, Inc. (C137)

Caron, Amanda (967)

Doucette, Cynthia (P662)

Robertson, Deavin (P672)

DCH Provider Selection

Notes

Technical Assistance

Commendations

References



Review Summary

Horizons Unlimited, Inc. (C137)

Jump to Question

Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
	Horizons Unlimited, Inc. (C137)	Aug 2021	0			Alissa Mank	Open	
	Caron, Amanda (967)	Aug 2021	0			Alissa Mank	Open	
	Doucette, Cynthia (P662)	Aug 2021	0			Alissa Mank	Open	
	Robertson, Deavin (P672)	Aug 2021	0			Alissa Mank	Open	

Overview

- Review Summary
 - Community Concepts, Inc. (C125)
 - Butterfield, Theresa (P613)
 - Chisholm Early Learning Center (125-1)
 - Farmington Early Learning Center (125-2)
 - Fryeburg Early Learning Center (125-3)
 - Jones, Denielle (924)
 - Morris, Tracy (P623)
 - White, Heather (P608)

- Facility Selection
- DCH Provider Selection
- Tasks
- Notes
- Technical Assistance
- Commendations

Review Summary

Community Concepts, Inc. (C125)

Jump to Question

Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
	Community Concepts, Inc. (C125)	Apr 2021	0	1/1/2022		Alissa Mank	Open	
	Butterfield, Theresa (P613)	Apr 2021	0			Alissa Mank	Open	
	Chisholm Early Learning Center (125-1)	Apr 2021	0			Alissa Mank	Open	
	Farmington Early Learning Center (125-2)	Apr 2021	0			Alissa Mank	Open	
	Fryeburg Early Learning Center (125-3)	Apr 2021	0			Alissa Mank	Open	
	Jones, Denielle (924)	Apr 2021	0			Alissa Mank	Open	
	Morris, Tracy (P623)	Apr 2021	0			Alissa Mank	Open	
	White, Heather (P608)	Apr 2021	0			Alissa Mank	Open	



Overview

- Review Summary
 - Community Concepts, Inc. (C125)
 - Butterfield, Theresa (P613)
 - Chisholm Early Learning Center (125-1)
 - Farmington Early Learning Center (125-2)
 - Fryeburg Early Learning Center (125-3)
 - Jones, Denielle (924)
 - Morris, Tracy (P623)
 - White, Heather (P608)

- Facility Selection
- DCH Provider Selection
- Tasks
- Notes
- Technical Assistance
- Commendations



Review Summary

Community Concepts, Inc. (C125)

Jump to Question

Site Selection

Site REVIEW CALCULATION			Total # Sites Selected	3
# Site	Minimum % Site Reviews	Total # Sites Approved	Minimum # Site Reviews	
1-100	10%	7	1	
101-1000	5%	0	0	
1001+	2.5%	0	0	



Select	Facility Name	Claim Amt	Program Type	Pricing Type	Profit Type	Vended
<input type="checkbox"/>	Jay Early Learning Center (125-4)	\$1,416.05	CCC	Non-Pricing	Non-Profit	
<input type="checkbox"/>	Norway Early Learning Center (125-5)	\$1,652.14	CCC	Non-Pricing	Non-Profit	
<input type="checkbox"/>	Riley Early Learning Center (125-7)	\$1,305.08	CCC	Non-Pricing	Non-Profit	
<input type="checkbox"/>	Wilton Early Learning Center (125-8)	\$2,093.26	CCC	Non-Pricing	Non-Profit	

Save Cancel

 Review Summary
Community Concepts, Inc. (C125)
Butterfield, Theresa (P613)
Chisholm Early Learning Center (125-1)
Farmington Early Learning Center (125-2)
Fryeburg Early Learning Center (125-3)
Jones, Denielle (924)
Morris, Tracy (P623)
White, Heather (P608)

 Facility Selection

 DCH Provider Selection

 Tasks

 Notes

 Technical Assistance

 Commendations

Jump to Question

DCH Provider Selection

DCH REVIEW CALCULATION

# DCH	Minimum % DCH Reviews	Total # DCH Claimed	Minimum # DCH Reviews
1-100	10%	22	3

DCH % BY TIER LEVEL

Review Period Claim Month	4/1/2021	Total # DCH Approved	25	Total # DCH Claimed	22	Minimum # DCH Reviews	3	Total # DCH Selected	4
Tier I DCH				# Claimed	22	Minimum # Reviews	3	# Selected	4
Tier II All Low DCH				# Claimed	0	Minimum # Reviews	0	# Selected	0
Tier II All High DCH				# Claimed	0	Minimum # Reviews	0	# Selected	0
Tier II Mixed DCH				# Claimed	0	Minimum # Reviews	0	# Selected	0

Select	Provider Name	Claim Amt	Type	Capacity	Eff Date	Exp Date	Tier	Eligibility Determination	Claim Own Children	Claim?	City	County
<input checked="" type="checkbox"/>	White, Heather (P608)*	\$1,728.78	Licensed	12	5/11/2020	5/11/2022	Tier I	School Data			Mexico	Oxford
<input checked="" type="checkbox"/>	Jones, Denielle (924)*	\$1,204.56	Licensed	12	9/19/2020	9/19/2022	Tier I	School Data			Mexico	Oxford
<input checked="" type="checkbox"/>	Morris, Tracy (P623)*	\$1,083.89	Licensed	12	2/9/2020	2/10/2022	Tier I	Income App			Turner	Androscoggin
<input checked="" type="checkbox"/>	Butterfield, Theresa (P613)*	\$1,067.52	Licensed	12	1/2/2020	1/2/2022	Tier I	School Data			Fryeburg	Oxford
<input type="checkbox"/>	Farrar, Lisa (P616)	\$1,046.34	Licensed	12	7/25/2020	7/25/2022	Tier I	School Data			Norway	Oxford
<input type="checkbox"/>	Bullock, Heidi (P612)	\$848.75	Licensed	12	12/29/2019	12/29/2021	Tier I	School Data			Otisfield	Oxford

Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Facility Selection

Notes

Technical Assistance

Commendations

References

Review Summary

TESTING DAYCARE (03244)

Jump to Question


Review Listing

Select	Name	Period	Rev Nbr	Begin Date	End Date	Assigned To	Status	Action
<div></div>	TESTING DAYCARE (03244)	Oct 2021	0	4/1/2022		Alissa Mank	In Progress	<div></div>
<div></div>	TESTING DAYCARE (S03244-1)	Oct 2021	0	4/1/2022		Alissa Mank	Open	<div></div>

9

9

 Overview

 Review Summary


TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

 Facility Selection

 Notes

 Technical Assistance


 Commendations


Review Summary

TESTING DAYCARE (03244)

Jump to Question

Review Notes

Note Title	Entered By	Date Entered	Action
Testing Daycare closed on 4/10	Alissa Mank	5/3/2022	



Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Facility Selection

Notes

Technical Assistance

Commendations



Review Summary

TESTING DAYCARE (03244)

Jump to Question

Review Technical Assistance

TA Provided Dt	Tech Assist Title	Entered By	Date Entered	Action
4/1/2022	Keep grain labels until the end of the day	Alissa Mank	5/3/2022	



Overview

Review Summary

TESTING DAYCARE (03244)

TESTING DAYCARE (S03244-1)

Facility Selection

Notes

Technical Assistance

Commendations



Review Summary

TESTING DAYCARE (03244)

Jump to Question

Review Commendations

Title	Entered By	Date Entered	Action
Menu	Alissa Mank	5/3/2022	
Training	Alissa Mank	5/3/2022	



Review Commendation Entry

(1) Commendation Title:

Menu

(2) Commendation:

Serving more Whole Grain Rich Items then required, lots of variety and fresh fruits and vegetables.

(3) Entered By:

Alissa Mank

(4) Date Entered:

mm/dd/yyyy

✕ Exit

Review Commendation Entry

(1) Commendation Title:

Training

(2) Commendation:

All required training topics were covered and included hands on activities to demonstrate the correct way to complete infant portion menus. In addition, the institution provided food safety and sanitation training to all staff.

(3) Entered By:

Alissa Mank

(4) Date Entered:

mm/dd/yyyy

3 Year Institution Review Findings*Program Year 2022***TESTING DAYCARE (03244) **New SFA****

90 Blossom Lane
Augusta, ME 04333

Food Service Contact

Tessa Testing
Food Service Director
(555) 555-5555

Executive Contact

Tessa Testing
Food Service Director
(555) 555-5555

No. of Sites / Reviewed: 1 / 1

Month of Review: October 2021

TESTING DAYCARE (03244)**Commendations**

- * Serving more Whole Grain Rich Items then required, lots of variety and fresh fruits and vegetables.
- * All required training topics were covered and included hands on activities to demonstrate the correct way to complete infant portion menus. In addition, the institution provided food safety and sanitation training to all staff.

Technical Assistance

- * Please keep grain labels until the end of each day so we can check oz. eq. during onsite reviews.

Institution Records - TESTING DAYCARE (03244)

1002. Institution - Records maintained (II)

Finding 9916: Records not available to reviewer

CACFP records necessary for the review must be available to the reviewer(s) on the day(s) of the review. Unavailable records include: As a result of this finding, disallowances are outlined in the attached report.

Corrective Action:

Provide a detailed procedure that will ensure that all records are available for review. The procedure should include when and how the records are maintained, the person (Job Title) responsible for oversight of this procedure, and at least two people who work onsite that will have immediate access to records.



E-Review Log by Sponsor

Corrective Action Responses

Sponsor Summary




TESTING DAYCARE (03244)

- Checklist
- Applications
- Claims
- Payments
- Users

Item	Required	On-Line Forms	Description	Count/Date	Status
1.	<input checked="" type="checkbox"/>		Sponsor Application	04/28/2022	Approved
2.	<input checked="" type="checkbox"/>		Sponsor Budget Centers	04/28/2022	Approved
3.	<input checked="" type="checkbox"/>		Institution Management Plan	04/28/2022	Approved
4.	<input checked="" type="checkbox"/>		Site Information Sheets	1 of 1	Approved
5.			Forms submitted to State for Approval	04/28/2022	Approved
6.			Forms Approved by State	04/28/2022	Approved

Item	Required	Off-Line Forms	Description	Downloads	Date Sent	Date Received	Date Complete	Action
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Corrective Action Responses

Entity	Status	Question Number	Finding Number	Finding Title	Seriously Deficient	CA Due Date	Response Submitted	Apprv'd	Apprv'd Date	Action
TESTING DAYCARE (03244)	Open	1002	9916	Records not available to reviewer	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 
TESTING DAYCARE (S03244-1)	Open	1206	9869	Daily dated menus not available	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 
TESTING DAYCARE (S03244-1)	Open	1210	9451	Meal counts were recorded incorrectly	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 



TESTING DAYCARE (03244)



Finding 9916

Question: 1002.

Finding Title:

Records not available to reviewer

Finding Description:

☐ Seriously Deficient ☐ Repeat Finding

CACFP records necessary for the review must be available to the reviewer(s) on the day(s) of the review. Unavailable records include: As a result of this finding, disallowances are outlined in the attached report.



Corrective Action

Entered By:

Alissa Mank

Date Entered:

04/28/2022

Due Date:

05/05/2022

Provide a detailed procedure that will ensure that all records are available for review. The procedure should include when and how the records are maintained, the person (Job Title) responsible for oversight of this procedure, and at least two people who work onsite that will have immediate access to records.



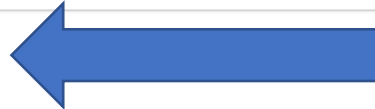
Response By:

Tess Testing

Response Date:

05/03/2022

The Who, What, When, Where, and How.



Approval

☐ Approved

Approved By:

- Select User -



Corrective Action Responses

Type Filter:

- Show All Corrective Actions -

 Filter:




- Show All Corrective Actions -

Entity	Status	Question Number	Finding Number	Finding Title	Seriously Deficient	CA Due Date	Response Submitted	Apprv'd	Apprv'd Date	Action
TESTING DAYCARE (03244)	Open	1002	9916	Records not available to reviewer	<input type="checkbox"/>	5/5/2022	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<div><div></div><div></div></div>
TESTING DAYCARE (S03244-1)	Open	1206	9869	Daily dated menus not available	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		<div><div></div><div></div></div>
TESTING DAYCARE (S03244-1)	Open	1210	9451	Meal counts were recorded incorrectly	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		<div><div></div><div></div></div>



Corrective Action Responses

Type Filter: - Show All Corrective Actions - Filter: - Show All Corrective Actions -

Entity	Status	Question Number	Finding Number	Finding Title	Seriously Deficient	CA Due Date	Response Submitted	Apprv'd	Apprv'd Date	Action
TESTING DAYCARE (03244)	Open	1002	9916	Records not available to reviewer	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 
TESTING DAYCARE (S03244-1)	Open	1206	9869	Daily dated menus not available	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 
TESTING DAYCARE (S03244-1)	Open	1210	9451	Meal counts were recorded incorrectly	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		 



Corrective Action

Entered By:

Date Entered:

Due Date:

Provide a detailed procedure that will ensure that all records are available for review. The procedure should include when and how the records are maintained, the person (Job Title) responsible for oversight of this procedure, and at least two people who work onsite that will have immediate access to records.

Response By:

Response Date:

The Who, What, When, Where, and How.

Further Corrective Action

Entered By:

Date Entered:

Due Date:

Please be more descriptive.

Response By:

Response Date:

Enter Corrective Action Response



Corrective Action Responses

Type Filter: - Show All Corrective Actions - Filter: - Show All Corrective Actions -

Entity	Status	Question Number	Finding Number	Finding Title	Seriously Deficient	CA Due Date	Response Submitted	Apprv'd	Apprv'd Date	Action
TESTING DAYCARE (03244)	Complete	1002	9916	Records not available to reviewer	<input type="checkbox"/>	5/5/2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5/4/2022	
TESTING DAYCARE (S03244-1)	Open	1206	9869	Daily dated menus not available	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		
TESTING DAYCARE (S03244-1)	Open	1210	9451	Meal counts were recorded incorrectly	<input type="checkbox"/>	5/5/2022	<input type="checkbox"/>	<input type="checkbox"/>		

Corrective Action Responses

Type Filter: - Show All Corrective Actions - Filter: - Show All Corrective Actions -

Entity	Status	Question Number	Finding Number	Finding Title	Seriously Deficient	CA Due Date	Response Submitted	Apprv'd	Apprv'd Date	Action
TESTING DAYCARE (03244)	Complete	1002	9916	Records not available to reviewer	<input type="checkbox"/>	5/5/2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5/4/2022	
TESTING DAYCARE (S03244-1)	Complete	1206	9869	Daily dated menus not available	<input type="checkbox"/>	5/5/2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5/4/2022	
TESTING DAYCARE (S03244-1)	Complete	1210	9451	Meal counts were recorded incorrectly	<input type="checkbox"/>	5/5/2022	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	5/4/2022	

Program Year.

E-Review Log

+ Add New

Select	Type	Program Year	Due Date	Begin Date	End Date	Close Date	Status	Action
	3 Year Institution Review	2022	5/5/2022	4/1/2022		4/4/2022	Closed	

