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| **ITEM** | **DATE** | [Image result for check mark](http://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwj62InC743UAhWn44MKHZAPDlwQjRwIBw&url=http://www.i2symbol.com/symbols/check/x2713-check-mark&psig=AFQjCNFjwqSSugCofkvV5Z_innVesCxg6w&ust=1495898818715956) |
| **Letter of Notification and Instruction** | Sent by July 16, 2021 |  |
| **Policies and Procedures:**   * Accuracy Document * IEP Fund Authorization Letters * Child Find * Restraint/Seclusion * Referral | Due by December 1, 2021 |  |
| **Forms**:   * 1 Speech/Language Eligibility Forms w/WN * 3 Learning Disability Evaluation Forms w/WN * 3 Adverse Effect Forms w/WN * 3 Summary of Performance Forms * List of any students in Abbreviated Day | Due by December 1, 2021 |  |
| **Child Find (B11)**:   * 10 Initial Referrals including: * Parental Consent to Evaluate * WN or AWN documenting Procedural Safeguards at Point of First Contact * 1st page of each completed evaluation with date when received * 20-21 & 21-22 school calendars outlining school days and any snow days | Due by December 1, 2021 |  |
| **Transition Plans (B13):**   * 2 screener submissions –   (Section 9 **ONLY** of the IEP) | Due by December 1, 2021 |  |
| **Final Transition Plans (B13)**:   * # based on Child Count | Final B13 plans will be reviewed during onsite visit. |  |
| **Self-Assessment:**   * Completed EMT | Due by December 1, 2021 |  |
| **Pre-Findings (if any):**   * Non-systemic compliance findings | Due by 30 days from On-Site Visit |  |
| **Summary of Findings:**   * Summary of all % of compliance for desk audit and on-site visit | Sent upon completion of Desk Audit, Pre-Findings (if any), and Final B-13 submissions |  |
| **Corrective Action Plan** | Sent after completion and submission of Pre-Findings |  |
| **Corrective Action Plan** | Due one year from Summary of Findings |  |