

Required Reports that Impact the ED 279 Essential Programs & Services (EPS) Calculation or other Components of General-Purpose Aid (GPA) Funding*

Type of Reporting	Description	Due Date
Staff Reporting		
<ul style="list-style-type: none">NEO Staff	Current Year Staff Information - Certification	October 30
Staff Information System	<ul style="list-style-type: none">All staff including CTE, but <i>especially</i> those that impact the calculation of EPS Subsidy	
Student Enrollment Reports as of October 1st		
<ul style="list-style-type: none">Synergy Student DataNEO Student Reports	EPS October 1 st Enrollment/Special Education (EF-S-05) including: <ul style="list-style-type: none"><i>Attending Students</i><i>Economic Disadvantaged Status</i><i>Equivalent Instruction (Home School)</i><i>Superintendent Agreements</i><i>Resident/Subsidizable Students</i><i>English Learner Status</i><i>Special Education Status</i><i>CTE Enrollment</i>	Uploaded by October 15 Certified October 16-30
<ul style="list-style-type: none">EFM-39A	Adult Education report for 16 to 20 Year old’s – January thru June	
<ul style="list-style-type: none">EFM-39B	Adult Education report for 16 to 20 Year old’s – July thru December	
Financial Reporting		
<ul style="list-style-type: none">Prior Year Actuals	Prior Year – Year End Q4 Actual Expenditures, Revenues, Balance Sheet	August 30
<ul style="list-style-type: none">Current Year Budgets	Current Year – Revenues and Expenditures	August 15
<ul style="list-style-type: none">EF-M-46/EF-M-46V	Current Year Budget & Reporting of Appropriations for RSU/SAD/CSD/CTE	August 15
<ul style="list-style-type: none">EF-S-07	Prior Year Special Education Tuition & Board Report	October 15
<ul style="list-style-type: none">EF-S-214	Current High Cost Out-of-District Placement Adjustment Report	April 15
<ul style="list-style-type: none">EF-M-43	Prior Year Transportation Costs for Out-of-District Special Education, Homeless, CTE	October 15
<ul style="list-style-type: none">Annual Audit	Prior Year Annual Audit Report	December 31
Other Reports		
<ul style="list-style-type: none">MaineCare Seed	Quarterly MaineCare Seed Recovery Report Verification for Public & Private Placements	July 15 October 15 January 15 April 15

* Missing or Late reports can impact the accurate calculation of the Essential Program and Services (EPS) School Funding Formula; and may result in current subsidy allocations being withheld until reports are received and districts are in compliance.