



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

April 22, 2025

Peter Thiboutot
Superintendent
Winslow Public Schools
20 Dean Street
Winslow, ME 04901

Dear Superintendent Thiboutot:

The Winslow Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On April 10, 2025 Sarah Platt reviewed Winslow Jr High School. An exit conference with John Hersey occurred on April 18, 2025. The SY 2025 School Nutrition Program Administrative Review has been completed.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas
Child Nutrition Director

JM/SP/pn

SNP Administrative Review Report**Winslow Schools (518)****Program Year 2025****Winslow Schools (518)**

20 Dean Street
Winslow, ME 04901

Food Service Contact

John Hersey
Food Service Director
(207) 873-2751

Executive Contact

Peter Thiboutot
Superintendent
(207) 872-1960

No. of Sites / Reviewed: 3 / 1

Month of Review: March 2025

Date of Onsite Review: April 10, 2025

Commendations

- * The Winslow School Nutrition Program is operating very well. John Hersey and his staff have done an excellent job adhering to the complex program requirements. He was organized and well-prepared for the review. The food choices available to students were plentiful with lots of fresh fruits, vegetables and meal choices. John's knowledge and experience in the food service industry is an asset to the program. We appreciate the assistance throughout the process. It was a pleasure to conduct this review.
- * The Community Eligibility Provision (CEP) is an option for schools that have at least 25% enrolled students on the direct certification (DC) list from DHHS. The benefits include reduced administrative burden by eliminating free/reduced applications and the verification process. It also streamlines meal counting and claiming as only a total count is needed, rather than tracking by student name. It is in the Winslow School Nutrition Program's best interest to assess their eligibility for this program. Any questions can be directed to the Child Nutrition office.

Certification and Benefit Issuance - Winslow Schools (518)

126. Certification Benefits/Issuance Review Method, applications correctly approved?

Finding 9000: Eligibility documentation

Free/Reduced-price meal eligibility documentation for 262 students was reviewed. Two students (one application) were incorrectly approved for 'free' that should have been 'denied'. One student was incorrectly approved for 'free' that should have been approved as 'reduced-price'.

Corrective Action:

Eligibility status has been corrected. No further corrective action is required.

General Program Compliance - Winslow Schools (518)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements?

Technical Assistance - Local Wellness Policy**Technical Assistance:**

Competitive Foods during the School Day - This section should specifically mention the federal Smart Snack Guidelines as all food sold to students during the school day must comply with these guidelines. It is recommended to make this revision during the next policy review.

SNP Administrative Review Report
*Program Year 2025***Winslow Schools (518)**

1403. *Did a review of agricultural food components indicate violations of the Buy American provision?*

Technical Assistance - Buy American Provision**Technical Assistance:**

The Buy American provision requires school food authorities to purchase, to the maximum extent practicable, domestic commodities or products.

Recently, the USDA established a new threshold for school food authorities that use exceptions to this requirement. The limit on the percent of total commercial food costs from non- domestic foods will be phased in over 7 school years.

- Beginning in SY 2025-26, the non- domestic food purchases cap will be 10 percent.
- Beginning in SY 2028-29, the non- domestic food purchases cap will be 8 percent.
- Beginning in SY 2031-32, the non- domestic food purchases cap will be 5 percent.

This phased-in approach will allow schools to gradually adjust to the new requirement