



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

January 13, 2026

Timothy Tweedie
Superintendent
Veazie Public Schools
1040 School Street
Veazie, ME 04401

Dear Superintendent Tweedie:

The Veazie Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On January 6, 2026 Sarah Platt reviewed Veazie Community School. An exit conference with Abi McCloskey occurred on January 6, 2026.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

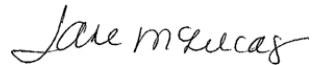
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas
Child Nutrition Director

JM/SP/pn



SNP Administrative Review Report

Veazie Public Schools (475)

Program Year 2026

Veazie Public Schools (475)

1040 School Street
Veazie, ME 04401

Food Service Contact

Abigail McCloskey
Food Service Director
(207) 947-6573

Executive Contact

Timothy Tweedie
Superintendent
(207) 947-6573

No. of Sites / Reviewed: 1 / 1
Month of Review: November 2025
Date of On-site Review: January 6, 2026

Commendations & Notes

- * The Veazie school nutrition program is operating very well. As a first-year food service director, Abi McCloskey has done an impressive job learning the complex rules and requirements of this program. She and her staff have also done a nice job incorporating school-made items and purchasing local foods. Keep up the great work!
* The Veazie school nutrition program currently operates under the Community Eligibility Provision (CEP). This is an option for schools that have at least 25% enrolled students on the direct certification (DC) list from DHHS. The benefits include maximizing federal funding for meal reimbursement and reduced administrative burden by eliminating free/reduced applications and the verification requirement. Starting in SY2027, schools that qualify to participate in CEP and do not, will lose the Maine share of reimbursement. Further communications will be shared with Superintendents in the Spring of 2026.

Resource Management Comprehensive Review - Veazie Public Schools (475)

757. Allowable Costs

Finding 9118: Sample of expenses charged to nonprofit school foodservice account not reasonable and necessary. A sample of expenses was reviewed from the most recently completed school year 2025 using the document provided by the SFA. The following recorded expenses did not represent an activity or function recognized as reasonable and necessary for the operations of the school food service programs: purchase of gift cards for a student(s) attending Stillwater Academy

Corrective Action:

Transfer \$338 to the school nutrition account to repay the account for the unallowable transactions from SY2025. Submit documentation CNPweb -> E-reviews -> Corrective Action Responses by 2/13/2026.

765. Adult Meals

Finding 9980: Adult Meal Price

The adult meal price for lunch is \$5.50 which is less than the per meal cost for lunch of \$7.50. The price charged for an adult meal must be equal to or greater than the cost to produce the meal.

Corrective Action:

Provide a statement of how this will be corrected.

Submit documentation in CNPweb - E-reviews - Corrective Action Responses by 2/13/2026.

774. Verification of Indirect Cost Documentation

Technical Assistance:

All charges to the school food service account must be specifically attributable to that account. Applying a percentage of costs is not allowable. Technical assistance was provided to Abi McCloskey, FSD as her time is split as the school nurse as well. She is tracking her time spent in each role and only the time spent as food service director will be charged to the non-profit food service account. This process applies to custodial costs as well.

General Program Compliance - Veazie Public Schools (475)

1007. *On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements?*

Finding 9994: LWP Triennial assessment

The triennial assessment of the Local Wellness Policy has not been completed as required. A Triennial Assessment template is available on the Maine DOE Child Nutrition webpage: www.maine.gov/doe/schools/nutrition/programs/nsip

Corrective Action:

Complete the LWP Triennial Assessment and submit a copy in CNPweb -> E-reviews -> Corrective Action Responses by 2/13/2026.

Technical Assistance:

The LWP Triennial Assessment must be completed by the Wellness Team at least once every three years.

1501. *Records retained for 3 years?*

Finding 9000: Manual point of service (POS) meal counts not being maintained

POS meal counts for breakfast served in the hallway were being recorded on a dry erase sheet and erased after they were entered into the electronic POS system. Original documentation must be maintained.

Corrective Action:

Submit a statement of how this will be corrected to ensure that the original POS meal counting documentation will be maintained for 3 years after the final claim for reimbursement for the fiscal year. Submit statement in CNPweb -> E-reviews -> Corrective Action Responses by 2/13/2026

Meal Components & Quantities - Veazie Community School (476)

403. *DOR - two varieties of milk available, allowable substitutions? Enter data.*

Finding 9053: Milk variety not offered throughout serving period on Day of Review.

On the Day of Review, at least two required milk varieties were not available for the mid-morning breakfast service in the hallway. This was a misunderstanding from when this serving period was for pre-K students only. (Milk variety options are not a requirement for pre-K students). This was corrected prior to the start of service.

Corrective Action:

Technical assistance was provided and this was corrected during the onsite review. No further corrective action required.

Technical Assistance:

The school was advised and given the opportunity to add another type of milk to meal service line(s) when it was observed that only one type of milk was being offered.

409. *Review period production records and supporting documentation - were all required meal components offered and daily/weekly requirements met*

Finding 9998: Production Records

Production records are required because they support the claim for reimbursement and document that a reimbursable meal was planned and served to students. Records from the review period November 2025 were reviewed and were determined to be incomplete:

- All meal items offered were not consistently recorded
- Actual amounts served were not recorded

SNP Administrative Review Report

Veazie Public Schools (475)

Program Year 2026

Corrective Action:

Technical assistance was provided during the on-site visit regarding the completion of production records. Submit one completed breakfast and lunch production record to demonstrate that corrections have been made.

Submit corrective action documentation in CNPweb -> E-reviews -> Corrective Action Responses by 2/13/2026.

General Program Compliance - Veazie Community School (476)

1404. Food safety plan - written, copy available

Finding 9145: Food safety plan was not available at the reviewed school.

A copy of the written food safety plan was not available at the reviewed school. This was corrected immediately by printing a new one. Technical assistance provided to review the plan annually and revise as needed.

Corrective Action:

This was corrected during the onsite review. No further corrective action is required.

Technical Assistance:

It is recommended that the food safety plan be reviewed annually with staff and updated as needed.