

Child Nutrition Thursday Update

USDA Foods

Preparing for Your SY27 Annual Order

Financial Open Office Hours

Maine Regional Local Foods Project Survey

Have a question?

Farm to School Cook-off: Registration is OPEN

Child Nutrition Training

Webinars

Local Foods Training-Maine Sea to School

Shout Outs!!

Child Nutrition Website - <https://www.maine.gov/doe/schools/nutrition>

Child Nutrition List Serve Email - child.nutrition@maillist.informe.org

USDA Foods

terri.fitzgerald@maine.gov

November Monthly Order

The Monthly Order runs from the 1st-15th. Step by step directions on how to complete your order can be found on the the [USDA Foods](#) page of our website.

PFG Deliveries

Orders cannot be refused or sent back to PFG once shipped.

USDA Foods
Preparing for Your Annual Order for SY2027

The Sponsor and Delivery Sheets will be open on November 7th and will close on December 5th.

In order to open up SY2027 Annual order for USDA commodities, we need all districts to update **both** their sponsor application and delivery location sheets for 2027. All sheets must be in **Approved** status prior to **Friday, December 5, 2025**.

Follow the steps below to get your sheets into approved status:

Go to: CNPWeb: <https://me.cnpus.com/cnp/Login> Enter in ID/password

Select: FDP- (Food Distribution Program)

Program year **2027**

Locate Sponsor name by clicking on the 1st letter of your sponsor name/district Sponsor number Takes you to Sponsor Summary page.

1. Select **'Applications' This is a Two-step process.**
2. Email addresses do not roll over year to year, all Sponsors must enter email addresses in.
3. Select **'Sponsor Application sheet'**, select edit, make all necessary updates, enter in emails, **check off #45**, submit. Status goes from **'Pending Submission'** to **'Approved'** status.
4. Select **'Delivery location sheets'**, select edit, update all information. **The next step is crucial.** Under **storage capabilities**, make sure **dry, refrigerated and frozen boxes are checked off**, this is where your **USDA foods get delivered**. If you only have one delivery application, then all 3 must be checked off. If you have several delivery locations, you may have dry and frozen items going to one school and refrigerated going to another school. Make sure they are checked off appropriately for your deliveries. Status goes from **'Pending Submission'** to **'Pending Approval'**. DOE will only be approving the delivery location sheets.

The Annual Order will tentatively open in January 2026 and close in February 2026. Keep an eye out on the Thursday Updates.

Financial Open Office Hours with Jodi

Topic: Time Study / Labor Hours
December 11th, 1:30pm-2:30pm

Topic: Breakfast Meal Cost Breakdown
January 15th, 1:30pm-2:30pm

Topic: TBA
February 12th, 1:30pm-2:30pm

Topic: TBA
March 19th, 1:30-2:30pm

Topic: Annual Financial Report
May 19th, 1:30-2:30pm

Please email jodi.truman@maine.gov for the link to attend.

Maine Regional Local Foods Project Survey

Our Maine Regional Local Foods Project is in full swing again! This year, every district will have access to a regional local foods coordinator. Whether you have a robust farm & sea to school program, or are just starting out, your Local Foods Coordinator is here to support you!

As part of this project, you are invited to participate in our local foods survey. Please note you must take this survey to receive assistance from your Regional Local Foods Coordinator. Click [HERE](#) to access our local foods survey.

Coordinators can help you with:

- Participating in Farm & Sea to School programming
 - i.e. Maine Harvest of the Month, the State Local Foods Fund, Fishermen Feeding Mainers
- Expanding local purchasing
- Developing skills for scratch cooking and preparing local foods
- And more!

The deadline for completing the survey is **November 14th**.

Below is a list of each region's Regional Local Foods Coordinator with their contact information.

Aroostook: Roxanne Bruce, roxanne.bruce@maine.gov

Cumberland & York: Ali Mediate, ali.mediate@maine.gov

Mid-coast (Lincoln, Knox, Sagadahoc) & Western ME (Oxford, Androscoggin, Franklin):

Catherine Brown, catherine.brown@maine.gov

Hancock: Sandy Fortin, sandy.fortin@maine.gov

Penquis: Amanda Junkins, Amanda.junkins@maine.gov

Kennebec Valley (Waldo & Kennebec): Allie Moulton, Alessandra.Moulton@maine.gov

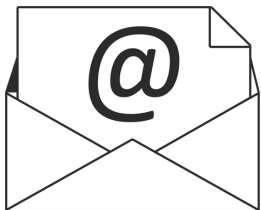
Washington:

Southern Washington Cty- Rt. 1 west to east to Lubec. Sandy Fortin:

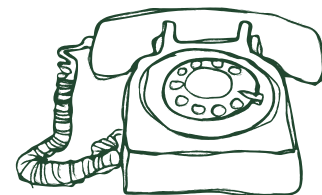
sandy.fortin@maine.gov

Northern Washington Cty- Rt. 1 north to south, Danforth to Lubec. Roxanne Bruce:

Roxanne.bruce@maine.gov.



Have a question?

**Miles Laidlaw**

Data & Technology Systems Coordinator

446-0713

miles.l.laidlaw@maine.gov

CNPweb

Paula Nadeau

Administrative Coordinator

624-6842

paula.nadeau@maine.gov

Jodi Truman

Child Nutrition Finance Specialist

624-6877

215-9676 (Cell)

jodi.truman@maine.gov

Annual Paperwork & Claim Filing

Terri Fitzgerald

USDA Foods Coordinator

624-6882

terri.fitzgerald@maine.gov

USDA Foods & DOD Fresh

Katie Knowles

Farm & Sea to School Coordinator

215-6716

katie.knowles@maine.gov

Farm & Sea to School
Harvest of the Month

Kobi Chase

CACFP Nutrition Consultant

816-0324

kobi.l.chase@maine.gov

Program Review

At Risk Afterschool Meals
Agreements

Michele Bisbee

Child Nutrition Consultant

592-6076

michele.bisbee@maine.gov

Program Reviews

Culinary Specialist

Food Safety & Sanitation

Equipment Assistance

Kate Fayle

Child Nutrition Consultant

592-4198

kaitlin.fayle@maine.gov

Program Reviews

School Breakfast Program

Summer Food Service Program

David Hartley

Child Nutrition Consultant

624-6878

david.hartley@maine.gov

Program Reviews

Application Approval & Verification

Food Safety & Sanitation

ServSafe

Special Provisions

Nicholas LaBreck

Child Nutrition Supervisor

557-3283

nicholas.j.labreck@maine.gov

Program Reviews

Civil Rights

Summer Food Service Program

Sarah Platt

Child Nutrition Consultant

592-2410

sarah.d.platt@maine.gov

Program Reviews

Meal Pattern

Special Needs

Procurement

Stephanie Stambach

Child Nutrition Supervisor

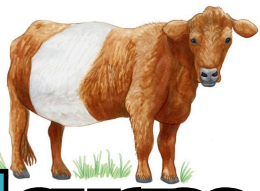
215-9437

stephanie.stambach@maine.gov

Program Reviews

Fresh Fruit & Vegetable Program

Farm to School



REGISTRATION IS OPEN!!

Farm to School Cook-Off

[Register for the 2026 Farm to School Cook Off](#)

Registration will be open until **December 31, 2025**

This year's challenge ingredients are

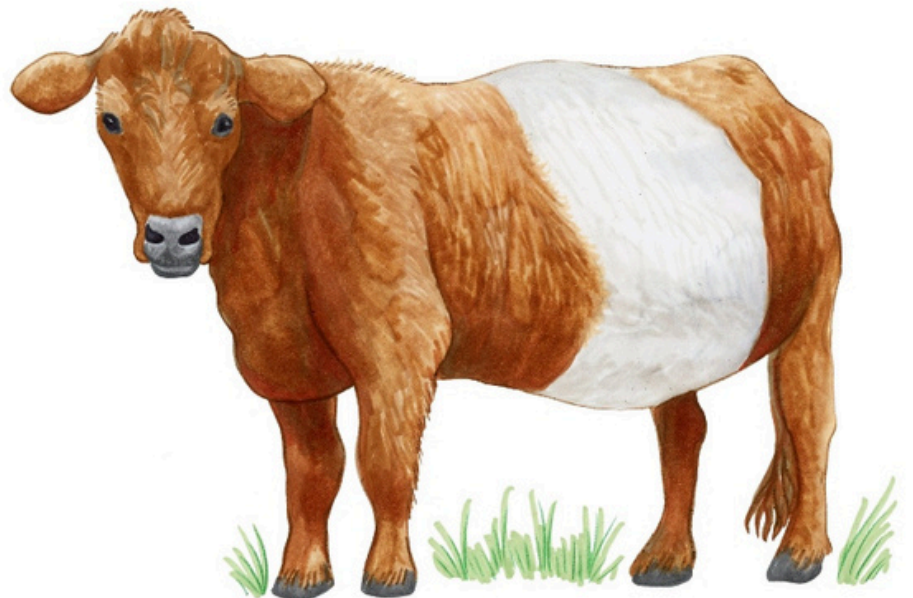
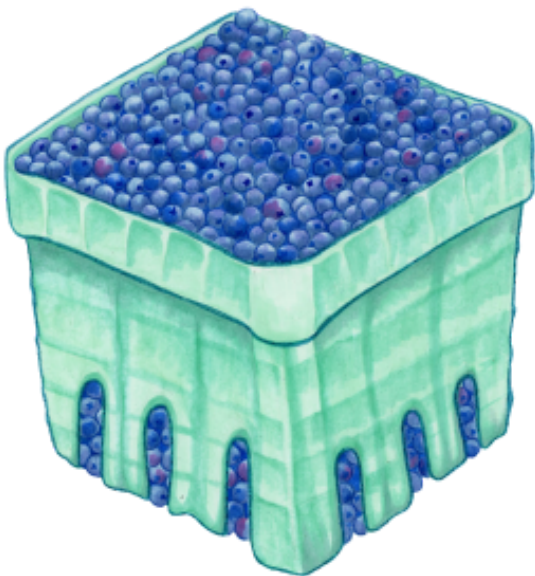
Breakfast - **Wild Blueberries**

Lunch - **Ground Beef**

Rules and Guidelines can be found here:

<https://www.maine.gov/doe/schools/nutrition/programs/localfoods>

If you have any questions please contact Stephanie, Michele or Katie



Child Nutrition Training

- **AI of any kind will be removed from the virtual training.**
- The links to register are in the training titles. (unless otherwise noted)
- We are unable to hold virtual and in person training simultaneously.
- All of our webinars are recorded and put on our website within a week of the training.
- **Pay attention to registration deadline dates. Deadlines must be adhered to.**
- Be sure to register to ensure that we have enough space for everyone.
- If there is a registration fee - **Per Maine DOE policy, payment is due by credit card at the time of registration.**
- Mark your calendars once you have registered.

If you have any questions about any of the Child Nutrition Training, please contact Paula at paula.nadeau@maine.gov

Webinars

paula.nadeau@maine.gov

Train the Trainer

November 24, 2025

1:30pm

In addition to revisiting USDA/FNS professional standards, we will also explore strategies for equipping staff with the skills to train others effectively. Participants will leave with an understanding of the regulatory language, as well as tools for creating engaging, repeatable training sessions that strengthen program operations.

Did you miss a webinar?

You can view it by going to the [Webinars and Training](#) page of our website.



MAINE DEPARTMENT OF EDUCATION **FARM & SEA TO SCHOOL**

Local Foods Training

Maine Sea to School Culinary Training

December 16, 2025

10:00am-1:00pm

Child Nutrition Culinary Classroom

90 Blossom Lane

Augusta

Join Maine DOE Child Nutrition, Maine Coast Fishermen's Association, and Gulf of Maine Research Institute for a hands-on culinary training! This training will highlight Maine caught fish; expect to learn different ways to prepare fish, safe handling, as well as methods to engage students with local seafood.

Shout Outs!!

From the Maine Dairy & Nutrition Council



We visited Central Aroostook Jr-Sr High School, Cherryfield Elementary School and Sumner Memorial High School this week to see their Dairy Refresh and Fuel Up Grant equipment in use.

Central Aroostook received a Fuel Up cart they use to offer yogurt parfaits. Cherryfield Elementary received smoothie making equipment (the apple-banana smoothies were a hit!). And SMHS received milk cooler barrels to place milk front and center on the breakfast and lunch lines.

Thank you for sharing, Katie!!

The child nutrition program in each school is clearly having a positive impact on student health, and the staff are rock stars!