



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

December 1, 2025

Robert Deetjen
Director
Rockland, Region 8 (Mid-Coast School of Technology)
1 Main Street
Rockland, ME 04841

Dear Director Deetjen:

The District Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On 18 Nov 2025 Nic LaBreck reviewed Region 8, Mid-Coast School of Technology. An exit conference with Debbie Clifford and Kristy Hastings occurred on 18 Nov 2025.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

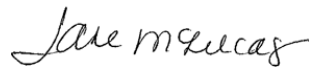
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Nic LaBreck at 557-3283 or email nicholas.j.labreck@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas
Child Nutrition Director

JM/NL/pn



SNP Administrative Review Report

Rockland-Region 8 (1023)

Program Year 2026

Rockland-Region 8 (1023)

One Main Street
Rockland, ME 04841

Food Service Contact

Debra Clifford
Foodservice Director
(207) 594-2161

Executive Contact

Robert Deetjen
Director
(207) 594-2161

No. of Sites / Reviewed: 1 / 1
Month of Review: October 2025

Commendations

* The nutrition program staff at Region 8 (MCST) was very accommodating during the review. I applaud their meal quality and options, everything looked good and the response from the students was that the meals at MCST are always very good. Their participation is high, indicating that the meals are enjoyed, and this was no different the day of review. Please continue to produce excellent quality meals for the students of Mid-Coast.

General Program Compliance - Rockland-Region 8 (1023)

808. On-site observations validate Off-Site Assessment Tool responses to Civil Rights questions and responses demonstrate compliance with FNS requirements

Finding 9008: Civil Rights Training

Not all foodservice employees/non-foodservice employees who have responsibilities in the school nutrition program have completed civil rights within the last 12 months.

Corrective Action:

As corrective action, please submit documentation of the employee's completed Civil Rights training including resource used for training, date of training and employee(s) signature.

Submit corrective action documentation in CNPweb -> E-reviews -> Corrective Action Responses by 12/24/2025.

Technical Assistance:

All staff completing tasks for the school nutrition program must complete civil rights training annually.

1217. Frequency of tracking training hours

Finding 9995: Documentation of Staff Training

Professional Standards regulations requires that school nutrition staff receive annual training. Training must be tracked and appropriate documentation maintained to ensure compliance. Documentation of staff training was not available.

Corrective Action:

Please schedule training time with all staff and send the agenda to our office. Include the date of the planned training, length of training, and topics planning to be covered (including Civil Rights). Also include a prepared way to track the training once it is complete (excel spreadsheet, word document, etc.) with an area for the staff to sign that training was completed.

Submit corrective action documentation in CNPweb -> E-reviews -> Corrective Action Responses by 12/24/2025.

Technical Assistance:

The Food Service Director was reminded to include all topics covered on training agendas when conducting staff training.

SNP Administrative Review Report
*Program Year 2026***Rockland-Region 8 (1023)**

1403. *Did a review of agricultural food components indicate violations of the Buy American provision?*

Technical Assistance - Buy American Provision

The Buy American provision requires school food authorities to purchase, to the maximum extent practicable, domestic commodities or products. The limit on the percent of total commercial food costs from non- domestic foods will be phased in over 7 school years.

- Beginning in SY 2025-26, the non- domestic food purchases cap will be 10 percent.
- Beginning in SY 2028-29, the non- domestic food purchases cap will be 8 percent.
- Beginning in SY 2031-32, the non- domestic food purchases cap will be 5 percent.

Starting SY 2025-26, schools must track purchases of non-domestic food purchases. A form used for tracking can be found on our website: <https://www.maine.gov/doe/index.php/schools/nutrition/financial>

General Program Compliance - Mid-Coast Sch of Tech-Region 8 (1024)

1406. *Most recent Food safety inspection posted, visible to public?*

Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.

Health Inspection was not posted, and not in a public area.

Corrective Action:

Post the most recent Health Inspection in a public area. Submit an image in CNPWeb showing its location in the public area.