



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

December 4, 2024

Mark Campbell
Superintendent
RSU 74
56 N. Main Street
North Anson, ME 04958

Dear Superintendent Campbell:

The RSU 74 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On November 7, 2024 Stephanie Stambach reviewed Carrabec Community School. An exit conference with Tammy Conners occurred on November 7, 2024. The enclosed review report describes findings that were discovered during the review. At the time of this report, all Corrective Action has been received. The SY 2025 School Nutrition Program Administrative Review has been completed.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Stephanie Stambach at 215-9437 or email stephanie.stambach@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas
Child Nutrition Director

JM/SS/pn



SNP Administrative Review Findings

RSU 74/MSAD 74 (976)

Program Year 2025

RSU 74/MSAD 74 (976)
56 N. Main St.
North Anson, ME 04958

Food Service Contact

Mrs. Tammy Conners
Food Service Program Manager
(207) 635-2727

Executive Contact

Mr. Mark Campbell
Superintendent, FS Director
(207) 635-2727

No. of Sites / Reviewed: 4 / 1

Month of Review: October 2024

Date of on-site review: November 7, 2024

Commendations

- * An Administrative Review of the RSU 74 School Nutrition Program was conducted on November 7, 2024. Thank you to Tammy Conners and the nutrition staff for their time and assistance throughout this process. Excellent customer service was observed during breakfast and lunch observation at Carrabec Community School. Tammy does a great job overseeing the program and keeps well organized paperwork. Minimal findings were noted, as evidenced in this report.

Technical Assistance

- * One cup of fruit must be offered daily at breakfast. Based on production record documentation, only 1/2 cup fruit was offered on one occurrence. This appeared to be an oversight, as all other days 1 cup was offered and this was verified while the reviewers were on-site.
- * The Fresh Fruit and Vegetable Program (FFVP) is distributed to each classroom. There was question of teachers having refrigerators in their room to store leftover FFVP items. This should be followed up on as any cut-up produce (i.e. baby carrots) would either need to be refrigerated after service, or discarded after 4 hours to prevent any food safety issues.

Meal Components & Quantities - Carrabec Community School (983)

409. Review period production records and supporting documentation - were required meal components offered and daily/weekly requirements met? Enter data.

Finding 1: Lunch meal pattern errors found at Carrabec Community School

One week of lunch menus, production records and supporting documentation was reviewed for October 2024. The following meal pattern errors were found:

- Insufficient vegetable offered on one occurrence. In the future when one vegetable is offered 3/4 cup serving will be provided.
- The 80% weekly whole grain rich requirement was not met. The dinner roll served in October 2024 was not whole grain rich; however, have switched to a whole grain rich version. This has already been corrected.

Corrective Action:

N/A- corrective action has already been completed on the above errors.

Sincerely,

Stephanie Stambach MS, RD, SNS
Child Nutrition Supervisor
stephanie.stambach@maine.gov
207-215-9437