



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

February 21, 2025

Clay Gleason
Superintendent
RSU 6
94 Main Street
Buxton, ME 04093

Dear Superintendent Gleason:

The RSU 6 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On January 24, 2025 Kate Fayle reviewed Bonny Eagle High School and Buxton Elementary. An exit conference with you and Erin Miller occurred on January 24, 2025. The SY 2025 School Nutrition Program Administrative Review has been completed. There were no findings.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Kate Fayle at 592-4198 or email kaitlin.fayle@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas
Child Nutrition Director

JM/KF/pn



SNP Administrative Review Findings

RSU 06/MSAD 06 (587)

Program Year 2025

RSU 06/MSAD 06 (587)

94 MAIN ST
BUXTON, ME 04093

Food Service Contact

Ms. Erin Miller
School Nutrition Director
(207) 648-7985

Executive Contact

Mr. Clay Gleason
Superintendent
(207) 929-3831

No. of Sites / Reviewed: 8 / 2
Month of Review: December 2024

Commendations

- * RSU 6's School Lunch Program is operating well. Erin Miller, Food Service Director, has done a nice job with maintaining program oversight across a widely spread district. Program Staff have been well trained, and maintain great documentation of program operations. Meal service was observed at Buxton Elementary School and Bonny Eagle High School where meals are well presented.

Thank you to the Food Service Staff for all your time and effort correlating to this review, I look forward to working with you all in the future.

Technical Assistance

- * The School Food Authority must have complete oversight of the cafeteria's share tables and develop SOPs that reflect procedures on handling leftover food and staff responsibility. Any additional school staff that oversee the share table must ensure compliance with food safety requirements outlined in 7 CFR 210.13, 220.7, 226.20(l), and 225.16(a), respectively. In addition, the district should have in writing that share table items should only be consumed during the school day and only by students. Food Service can stop the use of a share table at any time if there are food safety concerns or abuse of the program food.
- * Rebates earned from purchases by the School Food Authority is considered program income and can be used toward program expenses, including equipment and other one-time purchases.

General Program Compliance - RSU 06/MSAD 06 (587)

1007. Local School Wellness Policy

Finding 9000: Triennial Assessment

Every local educational agency (LEA) participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) must conduct an assessment of their wellness policy every three years, at a minimum.

Corrective Action:

Provide a copy of the District's Wellness Policy Triennial Assessment by March 10, 2025

Technical Assistance:

Resources for Wellness Policy can be found here:

<https://www.fns.usda.gov/tn/wellness-policy/implementation-tools>

SNP Administrative Review Findings**RSU 06/MSAD 06 (587)*****Program Year 2025***

*School Food Authorities should be made aware that Buy American compliance is being further restricted in Child Nutrition Programs in the upcoming years.

Technical Assistance:

The Buy American provision requires school food authorities to purchase, to the maximum extent practicable, domestic commodities or products.

Recently, the USDA established a new threshold for school food authorities that use exceptions to this requirement. The limit on the percent of total commercial food costs from non- domestic foods will be phased in over 7 school years.

- Beginning in SY 2025-26, the non- domestic food purchases cap will be 10 percent.
- Beginning in SY 2028-29, the non- domestic food purchases cap will be 8 percent.
- Beginning in SY 2031-32, the non- domestic food purchases cap will be 5 percent.

This phased-in approach will allow schools to gradually adjust to the new requirement.

SFA's should work closely with distributors to ensure compliance is met.



SNP Administrative Review Findings
Program Year 2025

RSU 06/MSAD 06 (587)

Bonny Eagle High School (597)	Food Service Contact
94 MAIN ST	
BUXTON, ME 04093	

Month of Review: December 2024

No Findings during Site 597 Review



SNP Administrative Review Findings

RSU 06/MSAD 06 (587)

Program Year 2025

Buxton Center Elementary School Food Service Contact
(600)

94 MAIN ST
BUXTON, ME 04093

Month of Review: December 2024
Date of Onsite Review: January 14, 2025

No Findings during Site 600 Review