



SNP Administrative Review Report

RSU 54/MSAD 54 (860)

Program Year 2026

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196 West Front Street
Skowhegan, ME 04976

Food Service Contact

Mrs. Jana Wacome
School Nutrition Director
(207) 474-9508

Executive Contact

Mr. Jonathan Moody
Superintendent
(207) 474-9508

No. of Sites / Reviewed: 5 / 1
Month of Review: January 2026
Onsite Review: March 3, 2026

Commendations and Notes

- * The School Nutrition Director oversees a sizeable operation involving multiple sites and programs. Overall program administration appears to be well managed. The review did not identify any major findings, and required program components are generally implemented as intended. We acknowledge the amount of effort it takes to prepare for this review and we appreciate your assistance.
- * At MCSCS, meals are delivered to the pre-K classrooms and teachers are responsible for the documentation of meals served to students. In addition to annual USDA Civil Rights training, the staff must have regular training on proper meal accountability. It is recommended that the School Nutrition Director do regular observations to ensure this process is completed correctly.

Meal Components & Quantities - Margaret Chase Smith Community School (2233)

410. Review period - planned menu quantities meet the meal pattern requirements

Finding 9991: Production Records Incomplete

Production records are used to support the claiming of meals and therefore, must document all items that are offered and quantities served as part of the reimbursable meal. For breakfast, production records for the week of review were missing serving sizes for each item offered, and product specifics such as recipes numbers and product names.

Corrective Action:

Revise the production record for breakfast and re-train staff on how to complete it. Submit a copy of training documentation and the new breakfast production record in CNPweb -> E-reviews -> Corrective Action Responses by April 13, 2026.

General Program Compliance - Margaret Chase Smith Community School (2233)

1406. Most recent Food safety inspection posted, visible to public?

Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.

The most recent Health Inspection was not posted in a publicly visible location as required.

Corrective Action:

This was corrected during the on-site portion of the administrative review. No further corrective action is required.