



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 State House Station
Augusta, ME
04333-0023

Janet T. Mills
Governor

Pender Makin
Commissioner

April 14, 2026

Mark Kenney
Superintendent
RSU 44
One Parkway, Suite 204
Bethel, ME 04217

Dear Superintendent Kenney:

The RSU 44 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On April 7, 2026 Sarah Platt reviewed Telstar Middle School. An exit conference with Ryan Kimball occurred on April 7, 2026.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

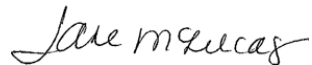
Location: 23 State House Station, Augusta, ME 04333-0023

Phone: 207-624-6600 | **Fax:** 207-624-6700 | **TTY Users:** Call Maine Relay 711 | **Website:** www.maine.gov/doe
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Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doi/sites/maine.gov/doi/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,



Jane McLucas
Child Nutrition Director

JM/SP/pn



SNP Administrative Review Report

RSU 44/MSAD 44 (789)

Program Year 2026

RSU 44/MSAD 44 (789)

One Parkway Suite 204
Bethel, ME 04217

Food Service Contact

Mr. Ryan Kimball
Food Service Director
(207) 824-2136

Executive Contact

Mr. Mark Kenney
Superintendent
(207) 824-2185

No. of Sites / Reviewed: 4 / 1
Month of Review: March 2026
On-site Review: April 7, 2026

Commendations

- * We appreciate the time and effort preparing for this review. Overall, the program is operating well, and staff have a nice rapport with the students. Keep up the good work!

Technical Assistance

- * The kitchen's Food Safety Standard Operating Procedures manual should be reviewed on a regular basis and updated to reflect current practice. This counts towards staff annual training requirements.
* Before completing the monthly claim for reimbursement, an edit check of meal counts must be completed comparing the number of meals served each day with enrollment and attendance adjusted enrollment. The Meal Count Listing report in PowerSchool served as the edit check and should be reviewed prior to submitting the claim.
* Standardized recipes ensure consistency and document how the planned meal items meet meal pattern requirements. They support the information on the production record. The program should develop standardized recipes for the items it prepares.

Resource Management Comprehensive Review - RSU 44/MSAD 44 (789)

765. Adult Meals

Finding 9980: Adult Meal Price

The adult meal price of \$3.00 is less than the most recent per meal cost for lunch of \$5.23. The price charged for an adult meal must be equal to or greater than the cost to produce the meal.

Corrective Action:

Increase the price of adult meals to an amount that covers the per meal cost.

Documentation of corrective action received during the onsite review. No further corrective action required.

767. Nonprogram Revenue and Food Cost Ratio

Finding 10000: Revenue ratio was less than the food cost ratio.

The SFA was not in compliance with USDA's non-program revenue requirement in 7CFR 210.14.

Corrective Action:

Adjust the price of adult meals to be equal to or greater than the most recent per meal cost.

Documentation was received during the onsite portion of the Administrative Review. No further documentation is required at this time.

Technical Assistance:

The non-program revenue ration should be completed annually to ensure compliance.



SNP Administrative Review Report

RSU 44/MSAD 44 (789)

Program Year 2026

Telstar Middle School (793)

One Parkway Suite 204
Bethel, ME 04217

Month of Review: March 2026

Date of Onsite Review: April 7, 2026

Meal Components & Quantities - Telstar Middle School (793)

409. Review period production records and supporting documentation - were all required meal components offered and daily/weekly requirements met

Finding 9998: Production Records

The following issues were noted with production records:

- production records were incomplete as they did not record that quantities of milk available, served and leftover. Occasionally other components were missing this information as well.

Corrective Action:

Staff at TMS/THS must complete training on production records. Submit documentation of training and a complete breakfast and lunch production record showing the corrections.

Submit corrective action documentation in CNPweb -> E-reviews -> Corrective Action Responses by May 12, 2026.