



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 State House Station
Augusta, ME
04333-0023

Janet T. Mills
Governor

Pender Makin
Commissioner

April 1, 2026

Kady Gould
Superintendent
RSU 11
150 Highland Avenue
Gardiner, ME 04345

Dear Superintendent Gould:

The RSU 11 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On March 24 & 25, 2026 Sarah Platt reviewed Gardiner Area High School and Gardiner Regional Middle School. An exit conference with Linda Sargent occurred on March 25, 2026.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

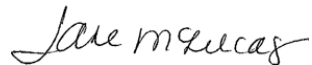
Location: 23 State House Station, Augusta, ME 04333-0023

Phone: 207-624-6600 | **Fax:** 207-624-6700 | **TTY Users:** Call Maine Relay 711 | **Website:** www.maine.gov/doi
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Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doi/sites/maine.gov/doi/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,



Jane McLucas
Child Nutrition Director

JM/SP/pn

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SNP Administrative Review Report

RSU 11/MSAD 11 (617)

Program Year 2026

RSU 11/MSAD 11 (617)

150 Highland Avenue
Gardiner, ME 04345

Food Service Contact

Linda Sergent
Nutrition Director
(207) 582-5346

Executive Contact

Kady Gould
Superintendent
(207) 582-5346

No. of Sites / Reviewed: 6 / 3
Month of Review: February 2026
Dates of onsite review: March 24 & 25, 2026

Commendations

- * The RSU 11 School Nutrition Program is operating well. Linda Sergent and her staff demonstrate a strong understanding of, and adherence to, the complex requirements of the federal school nutrition programs. Meal service operations indicated a variety of food choices, staff were knowledgeable and attentive to student needs. Linda Sergent's experience in school nutrition is a valuable asset to the program and contributes to its overall success. We appreciate the cooperation and assistance provided throughout the review process. Keep up the good work!

Technical Assistance

- * Laura E. Richards School participates in the Special Milk Program (SMP). Technical Assistance was provided to clarify that only unflavored milk may be offered to pre-kindergarten students, as required for ages 2-5 in the SMP. Additionally, the school nutrition program must keep a copy of the daily milk count sheet as required for program accountability and reimbursement. We encourage the school to consider implementing the School Breakfast Program and/or the National School Lunch Program for its pre-kindergarten students. Participation in these programs would provide more comprehensive nutritional benefits to students while increasing meal participation and generating additional reimbursement for the School Nutrition Program.
* The Edit Check report available through the program's point of sale system, Mosaic, must be reviewed each month prior to filing the claim for reimbursement. A copy of the report should be kept on file with the rest of the monthly claim documents.
* As a reminder, one cup of fruit must be offered at breakfast for all age/grade menu groups. 100% juice cannot exceed more than half of the fruit offerings for the week.
* The Local Wellness Policy Triennial Assessment has been started. It will be shared at the upcoming Wellness Committee meeting. The Local Wellness Policy Triennial Assessment must be completed every three years. The next assessment is to be completed in school year 2029.

Resource Management Comprehensive Review - RSU 11/MSAD 11 (617)

765. Adult Meals

Finding 9980: Adult Meal Price

The adult meal price is less than the per meal cost for lunch. The price charged for an adult meal must be equal to or greater than the cost to produce the meal.

Corrective Action:

Increase the price of adult meals to an amount that covers the per meal cost.

Submit documentation in CNPweb - E-reviews - Corrective Action Responses by May 1, 2026.

SNP Administrative Review Report**RSU 11/MSAD 11 (617)*****Program Year 2026******767. Nonprogram Revenue and Food Cost Ratio*****Finding 10000: Revenue ratio was less than the food cost ratio.**

The SFA was not in compliance with USDA's non-program revenue requirement in 7CFR 210.14. Prices of non-program foods (items sold outside of a reimbursable meal) may need to be increased.

Corrective Action:

None at this time. This is being addressed by increasing the price of adult meals.

Technical Assistance:

The percentage of revenue generated from non-program foods (8.04%) was less than the percentage of food cost of non-program foods (9.12%) for school year 2025. The program has reassessed prices charged for a la carte food items and will be increasing the adult meal price which is currently less than the per meal cost. These two factors should help address the non-program food revenue requirement. This should be assessed annually after completing the Annual Financial Report in CNPweb.