

A blue-tinted background image showing a group of children in a school cafeteria. In the foreground, a boy in a red hoodie is looking down at a food tray. Behind him, several girls are smiling and looking towards the camera. The text is overlaid on this image.

MAINE DEPARTMENT  
OF EDUCATION  
Child Nutrition Programs

# Welcome to New Director Bootcamp!

August 14 & 15, 2024



MAINE DEPARTMENT  
OF EDUCATION  
Child Nutrition Programs

# Overview of School Nutrition Programs

# Agenda

- Learn about:
  - Structure of USDA child nutrition programs
  - Each of the child nutrition programs through Maine DOE
  - How program funding/reimbursement funding works



STATE



LOCAL SPONSOR



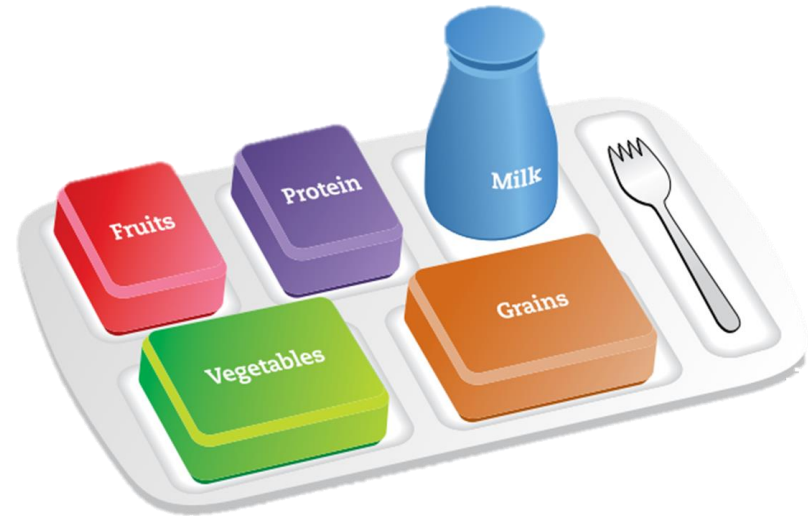
# Child Nutrition Programs

- National School Lunch Program (NSLP)
  - NSLP Afterschool Snack Service
  - NSLP Seamless Summer Option (SSO)
- School Breakfast Program (SBP)
- Fresh Fruit & Vegetable Program (FFVP)
- USDA Foods Distribution Program (FDP)
- Special Milk Program (SMP)
- Summer Food Service Program (SFSP)
- CACFP At-Risk Afterschool Program (“At Risk”)

# Food Based Menu Planning & Reimbursable Meals

## 5 Food Components

1. Fruits
2. Vegetables
3. Grains
4. Meat/Meat Alternate
5. Milk



Reimbursable Meal – a single meal unit that offers all of the USDA daily required meal pattern components for the grade group being served, in the minimum required amounts.

# Dietary Guidelines for Americans, 2020–2025

- Revised every five years
- Meal patterns may continue to change to align with the guidelines



# National School Lunch Program (NSLP)

- 5 Food Components
- Serving size requirements by grade groups
- Weekly average guidelines for calories, fat, sodium
- Reimbursement for 1 complete meal served to student/school day





# School Breakfast Program (SBP)

- 3 Food Components
- Serving size requirements
- Weekly average guidelines for calories, fat, sodium
- Reimbursement for 1 complete meal served to student/day



# Fresh Fruit & Vegetable Program (FFVP)

- Optional grant program
- Offer fresh fruits/vegetables outside of SBP/NSLP meal service
- Elementary schools may apply
- Funding determined per student



FMI contact: [Stephanie.Stambach@maine.gov](mailto:Stephanie.Stambach@maine.gov)

# Food Distribution Program (FDP)

- Planned Assistance Level (PAL) - \$ Value
  - USDA Food
  - DOD Fresh
  - Net-Off Invoice (NOI)
- What is on your Annual Order?
- Participating in DOD Fresh? NOI?
  
- FMI contact [terri.fitzgerald@maine.gov](mailto:terri.fitzgerald@maine.gov)



# Special Milk Program

- Milk for students without access to SBP/NSLP
  - Half-day kindergarten



# NSLP Afterschool Snack

- Falls under the NSLP regulations
- Optional to participate
- Offered after the school day ends to school-sponsored enrichment programs
- Reimbursable snack is 2 different food components
  - Ex. 1 oz cereal and 8 oz milk
  - Ex. 1 oz crackers and 1 oz cheese



# CACFP At-Risk Afterschool (“At-Risk”)

- Qualifying afterschool programs may serve a snack or a supper meal “super snack” at no charge to children.
- Maine schools with >50% F/R eligibility and an afterschool enrichment program must participate or opt out
- FMI, contact [Alissa.m.mank@maine.gov](mailto:Alissa.m.mank@maine.gov)

# Summer Food Service Program

- Offered in summer months when school is not in session
- Qualifying locations provide meals at no cost to children
- Follow the SFSP meal pattern



# Annual Agreement & Participation Packet

- Annual agreement between the SAU and the SA to participate in federal child nutrition programs
- Completed in CNPweb
- Approved by the State Agency prior to operation
- Sponsor agrees to:
  - Offer free and reduced-price meals to eligible students
  - Offer meals that meet meal pattern & other requirements
  - Operate a non-profit food service program
  - Not overtly identify or discriminate against any student



# CNPweb

- Child Nutrition Software Program
  - Annual program agreement
  - Monthly Claim for reimbursement
  - All programs: SNP/FDP/CACFP/SFSP

Welcome to **CNPweb**

 Maine Department of Education

 Child Nutrition  
Maine Department of Education

Sign In

Enter User Id.

Enter Password.

[Forgot User ID?](#)  
Contact Maine DOE at (207)624-6842 or (207)624-6843

[Forgot Password?](#)

# Disclaimer!

## Is your SFA CEP or Special Provision 2?

- The following slides discuss household free/reduced meal applications
- SFAs operating under CEP or Special Provision 2 school in years 2 thru 4, cannot distribute and process applications
- CEP/Special Provisions will be discussed in more detail tomorrow

# Eligibility for Free & Reduced-price Meals

- A student may be determined to be eligible for free or reduced-price meals by:
  - Completed F/R meal benefit application
  - Direct certification list from the State Agency
- State of Maine funds meals at “no charge” to publicly funded students, claimed by individual student eligibility



# Reimbursement for Student Meals

- Reimbursement = # of meals served (F/R/P) X reimbursement rate (F/R/P)
- No reimbursement for adult meals
- No reimbursement for second meals
- No reimbursement for incomplete meals
- Meals must be tracked properly (accountability)
- Claim for reimbursement filed by the 8th day after the month meals are served
  - September meals, claim may be filed October 1-8
  - Up to 60 days to file a claim

# Reimbursement for Student Meals

1. Offer a meal that meets meal pattern requirements
2. When a complete meal is selected by a student, it is recorded by student eligibility
3. At the end of the month claim is filed reporting # of meals served





# Questions?

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## Find Us Online!

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