

# CACFP MONTHLY UPDATE

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**Join Our Team**

**CACFP Contacts**

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# 2026 Agreements are Open!!

**Applications are due August 31, 2025**

**This is a hard deadline;  
no extensions will be granted**

Summer 2025 Virtual Open CACFP Office Hours

July 8, 2-3 p.m.- Alissa

July 15, 9-10 a.m.- Troy

July 22, 2-3 p.m.- Troy

July 29, Noon- 1 p.m.- Troy

Aug. 5, 9-10 a.m.- Alissa

Aug. 12, 2-3 p.m.- Alissa

Aug. 19, Noon-1- Troy

Aug. 26, 9- 10 a.m.- Alissa

The Maine CACFP Team will host virtual office hours once a week at various times using Microsoft Teams. It is the same link for each meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YWEyYmEyYTAhNTI4OC00NTM1LWlONTktZDIhZTE0M2UxMzhl%40threa.d.v2/0?context=%7b%22Tid%22%3a%22413fa8ab-207d-4b62-9bcd-ea1a8f2f864e%22%2c%22Oid%22%3a%22f06e4e4b-449b-4428-9291-1ba3613853f7%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWEyYmEyYTAhNTI4OC00NTM1LWlONTktZDIhZTE0M2UxMzhl%40threa.d.v2/0?context=%7b%22Tid%22%3a%22413fa8ab-207d-4b62-9bcd-ea1a8f2f864e%22%2c%22Oid%22%3a%22f06e4e4b-449b-4428-9291-1ba3613853f7%22%7d)

Meeting ID: 260 659 839 512 5

Passcode: PY3Jq9bt

Dial in by phone

[+1 207-209-4724](tel:+12072094724), [648622090](tel:+1207648622090) United States, Portland

[Find a local number](#)

**Please get in touch with your assigned Agreement Reviewer with any questions!!**

# UEI Numbers and CACFP Agreement Renewals



**IMPORTANT**

It's that time of year again- CACFP agreement renewal time! CACFP agreement renewals for the upcoming 2026 program year must be submitted to the state agency by August 31, 2025.

This year, state agency staff will be checking your UEI Number registration status as part of the agreement renewal process. UEI numbers must be registered after they're initially obtained and then re-registered annually thereafter. Only programs with a UEI number that is currently in "Active Registration" status at the time of application will be approved for participation.

See the [June 2025 CACFP Monthly Update](#) for more information on how to check the status of your UEI number registration.

# End of Year Reports

**Reminder:** Starting with the PY2026 CACFP application, all non-SFA (School Food Authority) institutions participating in the CACFP are required to submit an End of Year (EOY) Report as part of the annual renewal application process. The EOY Report period aligns with the organization's most recently completed fiscal year. The report is uploaded in the designated slot on the CNPweb application Checklist tab. There is an EOY Report template available on the application checklist tab. Renewal applications will not be approved without the EOY Report being submitted.

Agencies that are newer to participating in the CACFP, only need to complete the EOY report for the months in their most recently completed fiscal year in which they participated in the CACFP. For example- If the agency's most recently completed fiscal year runs Jan. 1, 2023- December 30, 2024, and the agency started participating in the CACFP after Dec. 30, 2024, they would not have an EOY report to submit. If the Agency started with CACFP in November 2024, their EOY report would include Nov. and Dec. 2024.

## Preventing Choking Hazards

Choking while eating can happen quickly and be very scary. Children 0-4 years old are at the greatest risk of choking because they may not chew food properly. The National CACFP Sponsor Association in conjunction with the Institute of Child Nutrition (ICN) have some great resources on how to decrease choking risks [Safe Feeding Practices to Prevent Choking - National CACFP Sponsors Association](#)

The USDA Feeding Infants in the CACFP publication, [Chapter 9](#) provides information for providers on identifying ways to reduce a baby's risk of choking during mealtime.

## CDC's Early Childhood Nutrition Report 2025

[CDC's Early Childhood Nutrition Report 2025](#) Contains information on nutrition-related behaviors, practices, and policies that can impact the health and development of children 5 years and younger. The report provides national and state data on: breastfeeding, supports for infant feeding, first solid foods, healthy eating, and affordability of nutritious foods.

## Designing an Emergency Preparedness Plan for Child Care Centers

This free course will introduce the six steps of an emergency preparedness plan for child care centers. Each step will provide users with the necessary information to design an emergency preparedness plan for their center.

<https://ilearn.theicn.org/learn/courses/385/designing-an-emergency-preparedness-plan-for-child-care-centers>



Focused on nutrition and wellness in child care settings, MealtIME Memo is a monthly electronic newsletter specifically intended for child care professionals participating in the Child and Adult Care Food Program (CACFP). MealtIME Memos provide research-based best practices for planning, preparing, and serving nutritious, safe, and child-friendly meals in child care settings operating the CACFP.

Visit [TheICN.org/MEMO](https://TheICN.org/MEMO) for all current and past issues.

[April MealtIME Memo: Culinary Basics: Knife Skills](#)

[May MealtIME Memo: Legumes \(Beans, Peas, and Lentils\)](#)

[June MealtIME Memo: Cooking With Herbs and Spices](#)



### **Meal Pattern Minute: Vegetable Spirals**

Are vegetable spirals creditable in the CACFP?

<https://www.cacfp.org/2025/06/13/meal-pattern-minute-vegetable-spirals/>

# A message from April

My last day at the Maine State CACFP office is July 3, 2025. It's been a pleasure working with all of you over the past 9 years. I've learned so much and it's been an honor being part of a program devoted to improving the health and nutritional status of some of our nation's most vulnerable populations. Your continued hard work in serving your participants through CACFP is inspiring and does not go unnoticed- thank you for your continued dedication!

My teammates, Alissa and Troy, are available to assist you with any CACFP-related questions and concerns. They can be reached using the contact info below:

Alissa Mank: [Alissa.m.mank@maine.gov](mailto:Alissa.m.mank@maine.gov) or (207) 446-3495

Troy Fullmer: [troy.fullmer@maine.gov](mailto:troy.fullmer@maine.gov) or (207) 816-2312

Best wishes,

April

“Do your little bit of good where you are; it's those little bits of good put together that overwhelm the world.” – Desmond Tutu





## **CACFP Nutrition Consultant - Education Specialist III**

Augusta, Maine | Department of Education | Full-time | Partially remote

**Apply by: July 14, 2025**

2 positions available including one Anticipated Vacancy

[Apply.](#)