



**STATE OF MAINE**  
**DEPARTMENT OF EDUCATION**  
23 State House Station  
Augusta, ME  
04333-0023

**Janet T. Mills**  
Governor

**Pender Makin**  
Commissioner

March 24, 2026

Steve Nolan  
Superintendent  
Falmouth Public Schools  
51 Woodville Road  
Falmouth, ME 04105

Dear Superintendent Nolan:

The Falmouth Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On February 25, 2026 Stephanie Stambach reviewed Falmouth High School. An exit conference with Paul Miliken occurred on February 27, 2026.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

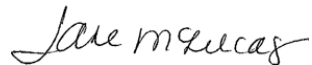
**Location:** 23 State House Station, Augusta, ME 04333-0023

**Phone:** 207-624-6600 | **Fax:** 207-624-6700 | **TTY Users:** Call Maine Relay 711 | **Website:** [www.maine.gov/doe](http://www.maine.gov/doe)  
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Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doi/sites/maine.gov/doi/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Stephanie Stambach at 215-9437 or email [stephanie.stambach@maine.gov](mailto:stephanie.stambach@maine.gov).

Sincerely,



Jane McLucas  
Child Nutrition Director

JM/SS/pn

**Location:** 23 State House Station, Augusta, ME 04333-0023

**Phone:** 207- 624-6600 | **Fax:** 207-624-6700 | **TTY Users:** Call Maine Relay 711 | **Website:** [www.maine.gov/doi](http://www.maine.gov/doi)  
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**Follow Up Report**

*Program Year 2026*

**Falmouth Public Schools (174)**

**Falmouth Public Schools (174)**

51 Woodville Road  
Falmouth, ME 04105

**Food Service Contact**

Paul Milliken  
School Nutrition Director  
(207) 781-7429

**Executive Contact**

Steve Nolan  
Superintendent of Schools  
(207) 781-3200

No. of Sites / Reviewed: 3 / 1  
Month of Review: January 2026

**Commendations**

- \* Thank you to Paul Milliken for assisting with the Falmouth School Nutrition Program Follow Up Review. We appreciated the time and assistance provided during this review. Falmouth received a targeted follow-up review, as a result of meal pattern findings and general area findings from last year's review.
- \* Improvements were noted, including staff understanding of Offer vs. Serve and many menu options have been updated to meet the meal pattern requirements for high school students. Meal signage in the cafeteria helps to better explain the multiple ways that students can build a reimbursable meal.

Ongoing monitoring and staying current with program changes is needed to ensure the program continues to stay on track with all requirements.

**Technical Assistance**

- \* The falafel patties and veggie dogs are not creditable as a meat/meat alternate as there was no documentation to substantiate how the product contributes towards the meal pattern. These items will be removed from the lunch options.
- \* Efforts to streamline menu options were recommended, such as removing low selling options and duplicative items (for example yogurt offered three different ways). This will ease menu planning and staff understanding, as well as overall food cost and inventory.
- \* According to the annual financial report for SY 2025, the Falmouth nutrition program is losing money, as well as in the a la carte program. This is another reason to look at current menu options, kitchen efficiencies, and explore ways to improve the financial status of the program. A review of a la carte pricing is also needed to ensure the program is viable.

**No Findings during Review**

Follow Up Report

Falmouth Public Schools (174)

Program Year 2026

Falmouth High School (177)

Food Service Contact

51 Woodville Road  
Falmouth, ME 04105

Month of Review: January 2026

Meal Components & Quantities - Falmouth High School (177)

403. DOR - two varieties of milk available, allowable substitutions? Enter data.

**Finding 9000: Whole milk offered at breakfast on day of review**

According to the Whole Milk for Healthy Kids Act of 2026, whole milk can be offered at lunch only. Whole milk was observed as a milk choice at breakfast, which is not allowed.

**Corrective Action:**

Upload plan for how this will be addressed in future meal service periods, to CNPweb -> E-reviews -> Corrective Action Responses by **April 24, 2026**.

409. Review period production records and supporting documentation - were all required meal components offered and daily/weekly requirements met

**Finding 9000: Incomplete production records at lunch \*Repeat Finding**

Menus and production records were reviewed for one week in January 2026. The lunch production records did not indicate the number of milks prepared and served, which is required. This was verified on-site; however, continued monitoring is needed to ensure it is happening consistently. There were also some menu items that were substituted and the serving size had not been updated on the production record.

**Corrective Action:**

Submit a detailed plan that addresses the following:

- What process will be put in place to ensure that production records are accurate?
- How often and who will monitor completion of production records?

Upload response to CNPweb -> E-reviews -> Corrective Action Responses by **April 24, 2026**.

409. Review period production records and supporting documentation - were all required meal components offered and daily/weekly requirements met

**Finding 9000: Recipes did not accurately reflect meal pattern requirements**

There were multiple recipes that did not accurately reflect what was being served to students. This included the chicken parmesan sandwich and hummus flatbread. For example, the hummus flatbread recipe provided during the review did not include cheese; however, students are provided cheese with their sandwich. This is not only a meal pattern compliance issue, but potentially a food allergy issue, if recipes do not contain the correct information. Recipes are written documentation that the meal pattern is being met.

The recipes were updated while the reviewer was on-site; however, a process is needed in the future to ensure they are accurate.

**Corrective Action:**

Submit a detailed plan that addresses the following:

- What process will be put in place to ensure that all recipes used are accurate?
- How often and who will monitor that recipes are up to date?

Upload response to CNPweb -> E-reviews -> Corrective Action Responses by **April 24, 2026**.

410. *Review period - planned menu quantities meet the meal pattern requirements*

**Finding 9000: Portion sizes for dairy bar at lunch not met \*Repeat Finding**

A minimum of 2 oz eq. meat/meat alternate (M/MA) and 2 oz eq. grain must be offered with each meal option. Corrective action from last year indicated the portion size for the yogurt and granola were increased to 1 cup yogurt and ½ cup granola to equal 2 oz eq. M/MA and 2 oz eq. grain. On the day of review, staff were observed still offering the ½ cup portion of yogurt and ¼ cup granola and did not meet the minimum serving sizes if students were to select for a reimbursable meal at lunch.

It was noted that students did not select from the dairy bar as part of a reimbursable meal and it was considered an "extra" offering. Consideration should be given to how the dairy bar is used at lunch, as it does not contribute towards a reimbursable meal and an employee is staffing it; thus, it is contributing as a cost to the nutrition program.

**Technical Assistance:**

Technical assistance and suggestions were provided including making premade parfaits for lunch or only offering the dairy bar at breakfast time.

**Corrective Action:**

Submit plan for how this will be addressed and fixed for future reviews. Upload response to CNPweb -> E-reviews -> Corrective Action Responses by **April 24, 2026**.