



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

January 20, 2026

James Stoneton
Superintendent
Dedham Public Schools
19 School Street
Orrington, ME 04474

Dear Superintendent Stoneton:

The Dedham Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On January 14, 2026 Sarah Platt reviewed Dedham School. An exit conference with Wendy MacDonald occurred on January 14, 2026.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

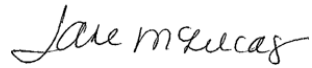
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas
Child Nutrition Director

JM/SP/pn



SNP Administrative Review Report

Dedham Public Schools (148)

Program Year 2026

Dedham Public Schools (148)

19 School Street
Orrington, ME 04474

Food Service Contact

Wendy McDonald
Food Service Director
(207) 825-3697

Executive Contact

James Stoneton
Superintendent
(207) 825-3364

No. of Sites / Reviewed: 1 / 1
Month of Review: December 2025
Onsite Review: January 14, 2026

Commendations

- * The Dedham school nutrition program is running very well. Wendy MacDonald is very knowledgeable about program requirements and is doing a great job overseeing the program. We acknowledge the amount of effort it takes to prepare for this review and we appreciate your assistance.
- * The Community Eligibility Provision (CEP) is an option for schools that have at least 25% enrolled students on the direct certification (DC) list from DHHS. The benefits include maximizing federal funding for meal reimbursement and reduced administrative burden by eliminating free/reduced applications and the verification requirement. Starting in SY2027, schools that qualify to participate in CEP and do not, will lose the Maine share of reimbursement. Further communications will be shared with Superintendents in the Spring of 2026.

General Program Compliance - Dedham Public Schools (148)

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements?

Finding 9000: Wellness Policy

The wellness policy that was provided for review was not compliant with requirements.

Corrective Action:

Develop a local wellness compliant with program requirements. Submit a final policy, approved by the school board in in CNPweb -> E-reviews -> Corrective Action Responses by 2/20/2026. You may request an extension in writing if needed.

Technical Assistance:

You may submit a draft to the State Agency for review prior to school board approval.

1007. On-site observations validate Off-Site Assessment Tool responses to Local School Wellness Policy questions and responses demonstrate compliance with FNS requirements?

Finding 9994: LWP Triennial assessment

The triennial assessment of the Local Wellness Policy has not been completed as required. A Triennial Assessment Template is available on the Maine DOE Child Nutrition webpage: www.maine.gov/doe/schools/nutrition/programs/nslp

Corrective Action:

Submit corrective action documentation in CNPweb -> E-reviews -> Corrective Action Responses by 2/20/2026.