

MDOE Pre-K Technical Assistance Checklist

Materials to send to the Consultant PRIOR to the visit:

Current Daily Schedule for each classroom(s) to be observed

Copy of current MOU with Child Development Services

Other Documents and Program Components that will be reviewed and discussed during our meeting program leadership:

Curriculum, alignment with MELDS

Home language survey

The district’s preschool enrollment procedure and/or policy

Verification of Staff Maine Roads to Quality Registry Levels ([register here at no cost](http://muskie.usm.maine.edu/maineroads/registry.htm))

Parent Handbook

Student assessment data and alignment with MELDS, and screening process/tool

PEPG model and schedule/teacher observation

Family Engagement Policy and/or protocol

In addition, we will discuss professional development needs and other resources that may be helpful in your program, as well as successes and challenges