

SCHOOL \_\_\_\_\_

**STUDENT TRAINING PLAN FOR COOPERATIVE EDUCATION**

INSTRUCTOR \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

STUDENTS NAME:

ADDRESS:

TOWN: SKOWHEGAN STATE: ME. ZIP:04976

PARENTS NAME:

SOCIAL SECURITY NO:

U.S.O.E. CODE : 17.0816 RECREATIONAL THERAPY

GENERAL GOALS FOR THE STUDENT LEARNER: AN INSTRUCTIONAL PROGRAM THAT PREPARES INDIVIDUALS TO PLAN, ORGANIZE, AND DIRECT MEDICALLY APPROVED RECREATION PROGRAMS SUCH AS SPORTS, TRIPS, DRAMATICS, ARTS AND CRAFTS, EITHER TO HELP CLIENTS IN RECOVERY FROM ILLNESS OR IN COPING WITH TEMPORARY OR PERMANENT DISABILITY.

OBJECTIVES TO BE COMPLETED BY THE STUDENT LEARNER:

THE STUDENT LEARNER WILL BE ABLE TO COMPLETE THE FOLLOWING:

1. CARE AND MAINTENANCE OF MATERIALS AND EQUIPMENT.
2. SERVICE TO PATIENTS.
3. COLLECTING AND RECORDING INFORMATION.
4. REPORTING TO THE THERAPY DIRECTOR.
5. ASSISTING THE THERAPY DIRECTOR.
6. TO JOB SHADOW WITH THE NURSING STAFF.

SKILLS THE STUDENT SHOULD ACQUIRE DURING HIS/HER TRAINING PROGRAM:

1. IMPLEMENTING ACTIVITIES.
2. DIRECTING ACTIVITIES.
3. EVALUATING ACTIVITIES.
4. COMPLETING NECESSARY FORMS AND REPORTS.
5. THE ENCOURAGING OF RESIDENTS TO MAINTAIN AND/ OR DEVELOP THEIR LEVEL OF EDUCATION AND ACTIVITY THROUGH THE USE OF VARIED ACTIVITIES EITHER IN ONE ON ONE APPROACH OR GROUP APPROACH.
6. PLANNING THE ACTIVITIES.
7. KEEPING OF TIMESHEETS.
8. BEING PUNCTUAL
9. ACCEPTING SUPERVISION
10. FOLLOWING DIRECTIONS
11. COMMUNICATION SKILLS
12. INTERPERSONAL RELATIONSHIPS.
13. WORKER'S RIGHTS

SAFETY FEATURES THE STUDENT SHOULD KNOW ABOUT HIS/HER PLACE OF EMPLOYMENT:

1. FIRST AID KIT
2. FIRE EXTINGUISHERS
3. FIRE DOOR EXITS
4. HOW TO DIAL 911
5. EMERGENCY PHONE NUMBERS
6. FIRE BLANKET
7. SPRINKLER SYSTEM
8. EVACUATION PROCEDURES
9. ALARM SYSTEM AND HOW IT WORKS
10. IN HOUSE COMMUNICATION SYSTEM FOR REPORTING AN EMERGENCY