

SCHOOL _____

STUDENT TRAINING PLAN FOR COOPERATIVE EDUCATION

INSTRUCTOR _____ PHONE NUMBER _____

STUDENT NAME:

ADDRESS:

TOWN: STATE: ME. ZIP:

PARENT NAME:

SOCIAL SECURITY NO:

CIP CODE: 47.0603 (Autobody/Collision And Repair Technician) AUTO BODY REPAIR HELPER

GENERAL GOALS FOR THE STUDENT LEARNER:

AN INSTRUCTIONAL PROGRAM THAT WILL PREPARE A STUDENT WITH ENTRY LEVEL SKILLS IN THE OCCUPATION OF AUTO BODY REPAIR. AUTO BODY REPAIR PEOPLE ARE SKILLED CRAFTSPEOPLE WHO REPAIR DAMAGED MOTOR VEHICLES BY STRAIGHTENING BENT FRAMES, REMOVING DENTS FROM FENDERS AND BODY PANELS, AND REPLACING BADLY DAMAGED PARTS. BODY REPAIR PEOPLE USUALLY ARE QUALIFIED TO REPAIR ALL TYPES OF VECHILES, ALTHOUGH MOST WORK MAINLY ON AUTOMOBILES AND SMALL TRUCKS. BEFORE MAKING REPAIRS, THEY GENERALLY DETERMINE WHICH PARTS ARE TO BE REPAIRED OR REPLACED AND ESTIMATE THE AMOUNT OF TIME THE REPAIRS SHOULD TAKE.

OBJECTIVES TO BE COMPLETED BY THE STUDENT LEARNER:

1. ORIENTATION AND SAFETY.
2. RELATED INFORMATION.
3. SHOP EQUIPMENT.
4. OWN HAND TOOLS.
5. LEARN TERMS.
6. KNOWLEDGE OF EARNINGS.
7. KNOWLEDGE OF WORKING CONDITIONS.
8. SOURCES OF INFORMATION
9. READING MANUALS.
10. ESTIMATING.
11. PRIDE IN TRADE.

SKILLS THE STUDENT SHOULD ACQUIRE DURING HIS/HER TRAINING PROGRAM:

1. SURFACE PREPARATION
2. METAL STRAIGHTENING. (MINOR)
3. METAL STRAIGHTENING. (MAJOR)
4. FILLING.
5. REMOVAL AND REPLACEMENT.
6. REFINISHING.
7. PANEL REMOVAL AND REPLACEMENT.
8. BODY ELECTRICAL.
9. RUST REPAIR AND PATCHING.
10. FRAMEWORK.
11. SQUEAKS, RATTLES, AND LEAKS.

SAFETY FEATURES THE STUDENT SHOULD KNOW ABOUT HIS/HER PLACE OF EMPLOYMENT:

1. FIRST AID KIT
2. FIRE EXTINGUISHERS
3. FIRE DOOR EXITS
4. HOW TO DIAL 911
5. EMERGENCY PHONE NUMBERS
6. FIRE BLANKET
7. SPRINKLER SYSTEM
8. MISCELLANEOUS SAFETY AREAS
9. RECOGNIZE HEALTH HAZARDS IN THE SHOP.
10. USE OF ALL SAFETY EQUIPMENT.
11. PROPER HANDLING OF ALL CHEMICALS.