## **Special Community Eligible Provision Eligible Participation Reporting**

Overview: This procedure is used collect and report school level CEP eligibility data

## **Procedure:**

Maine Child Nutrition on or about March 15<sup>th</sup> will notify all LEAs of the requirement to report their schools greater than 30% and greater than 40% identified student percent ISP by April 15th.

The Child Nutrition Education Specialist II Special Provisions position, will manage the data as it is submitted by local LEAs

The Ed Spec II will collect and save the data in spreadsheet format.

The spreadsheet will be submitted to CN/DOE webmaster for posting by April 1st.

The web page address will be forwarded to USDA <a href="mailto:cepnotification@fns.usda.gov">cepnotification@fns.usda.gov</a>

**Reference:** 7CFR 245.9 (f)(7) SP 11-2018

Effective Date 1/2019

Modified 9/2019

CEP May 1 notification 1/19