Hello CTE Center and Region Directors,

We are pleased to announce that we will be accepting grant application for the middle school pilot C projects starting November 2, 2020.  These grants are to help start the conversations, collaboration and pilot models to provide middle school CTE educational opportunities.

These grants are to be used to provide developmentally-appropriate Career and Technical Education (CTE) options to Maine public middle school level students (grade 6-8) as required by [2017 Public Law Chapter 171](http://www.mainelegislature.org/legis/bills/getPDF.asp?paper=SP0554&item=3&snum=128) and  [2017 Public Law Chapter 446](http://www.mainelegislature.org/legis/bills/getPDF.asp?paper=SP0712&item=17&snum=128).

This grant application requires collaboration between a CTE center or region and a school in their catchment area that has a middle school level, as defined by [20-A M.R.S. §15672(20)](http://legislature.maine.gov/statutes/20-A/title20-Asec15672.html).

The grant requirements and standards and pilot process are described in the grant application instructions attached.

The grant application must include evidence of a collaborative partnership between the state approved CTE center or region and at least one school in their catchment area that has a middle school level. There may only be one grant application per CTE catchment area.

Applicants will be awarded funding based on a grant formula, which is derived from the number of middle school level students in the CTE center’s or region’s catchment area with the condition of a minimum $10,000 award. The funding must be spent in accordance with [Title 20-A M.R.S. §15672, subsection 1-D](http://legislature.maine.gov/legis/statutes/20-A/title20-Asec15672.html), conditions of this grant, the state accounting requirements and [20-A M.R.S. Chapter 313](http://legislature.maine.gov/legis/statutes/20-A/title20-Ach313sec0.html). The formula amounts per CTE school are also attached.

CTE centers and regions may apply for these funds between November 2, 2020 and December 15, 2020. Awarded funds must be spent or obligated by June 30, 2022. Funds may be spent after June 30 only if they were properly obligated prior to June 30,2021. An additional final yearend will be required if obligated funds are carried past June 30, 2021. Obligated funds must be spent by June 30, 2022. The final yearend must be submitted as soon as the obligated funds are expended or by June 30,2022, whichever occurs first. **Please send an email with your intent to apply as soon as possible.**

Definition of obligation – Amount representing orders placed, contracts awarded, services received, and similar transactions during an accounting period that will require payment during the same, or a future, period. Obligations must follow approved budget.

Financial Accounting for Local School Systems in Maine: 2018 Edition- <https://www.maine.gov/doe/sites/maine.gov.doe/files/inline-files/2018MaineSchoolFinancialAccountingHandbook_corrected14Aug2018.pdf>

Please do not hesitate to contact Margaret.harvey@maine.gov with any questions

