



**Career and Technical Education Committee**  
Maine State Board of Education  
Minutes of the August 24, 2023 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, August 24, 2023, virtually via Zoom. The following were present: Committee Chair Edmond Morin; Wendy Ault, Committee Member; and Paulette Bonneau, Board Member. Dwight Littlefield, State CTE Director (Department of Education); Donna Tiner, Perkins Grant Manager (Department of Education); and Sandra Bourget, Office Specialist, State Board of Education.

Guests: Dave Keaton, MACTE Executive Director; Mercedes Pour, Director of College Access, Maine Community College System; Joan De Costa, Academic Program Coordinator, Maine Community College System; Julie Kenny, Director, Bath Regional Technical Center, Bobby Deetjen, Director, Mid-Coast School of Technology; Jason Judd, Executive Director of Educate Maine; and Amanda Peterson, Director, United Technology Center and President of MACTE.

**I. Call to Order:**

Edmond Morin, Committee Chair, called the meeting to order at 10:02 AM under the State Board's remote meeting policy.

**II. Committee Chair Overview: (*Edmond Morin*)**

Ed welcomed all members and guests to the meeting and reviewed the agenda.

**III. Adjustment to the Agenda: (*Edmond Morin*)**

No Adjustments to the Agenda.

**IV. Acceptance of Minutes:**

MOTION by Wendy Ault, seconded by Edmond Morin and unanimously voted to accept the June 29, 2023, Meeting Minutes. The motion carried.

**V. Public Comment:**

No public comment.

## VI. Standing Reports/Updates:

- Financial Reports
  - 1) **Perkins Fund Balances YTD (*Dwight Littlefield*)**
    - Dwight noted that fourth quarter has ended and referenced the fiscal report Donna Tiner prepared.
    - Donna put out an all call for the Reserve Grants that went out to align with graduation. Directors have until the end of August to spend the money.
    - Reserve Grant money will be carried over and will be retargeted.
  - 2) **Briggs Fund Balances YTD (*Dwight Littlefield*)**
    - Dwight noted the balance ending fourth quarter is \$120,210.73.
- Updates
  - 1) **State CTE Director's Update (*Dwight Littlefield*)**
    - Donna Tiner has resigned and has accepted a position in the Finance Department. There may be questions that arise that we will work together to find the answer.
    - L.D.33 would've changed the language in statute that any funding for middle school CTE will go to the CTE. The bill did not pass because it didn't impact the funding that was in the budget.
    - L.D. 1283 was a task force looking into a comprehensive high school, and that did pass.
    - A bill for aligning with graduation credits passed. There's a three-year process to come up with an agreement between the sending schools and the CTEs.
    - A bill to address EPS has been lumped together with other EPS bills. MEPRI will create a report that is due in January 2024.
    - A bill regarding student ratios and the impact on smaller CTE schools has been carried over into the next session.
    - Doing an audit with Maine Jobs and Recovery Plan funds. We will be traveling to schools to see what they have for equipment. There are four projects that are in various stages and are moving forward. Things will pick up in the Fall. School reviews are already scheduled in Machias and Calais in late November and early December.
  - 2) **Community College Update (*Mercedes Pour*)**
    - Free college has been extended.
    - Skills and Technical Trades programs are full and fill up early. The message we will communicate with our partners going forward will be...if you want to pursue your trade at Maine's Community Colleges, you need to apply early.
    - Dual and concurrent enrollment continues to move forward. We're trying to make that entire program assessable throughout the state and sustainable.
  - 3) **MACTE Update (*Dave Keaton*)**
    - The summer conference went very well. Dave thanked Mercedes Pour for EMCC hosting, and Ed and Wendy for attending. All centers were represented except Van Buren.
    - Rachel Mann, Researcher presented to the Directors. We will have a break-out session in the fall conference for all CTE educators to hear about the report. We will also share

the report with our educational partners. A committee has been formed to study the report and consider next steps.

- MACTE is hard at work planning the fall conference, which is October 6 in Lewiston. Dave extended an invitation for all members to attend.

**4) Reports From the Field Update (*Julie Kenny, Bobby Deetjen, and Amanda Peterson*)**

- Julie reported that she is getting ready for the new school year, which is after Labor Day.
- Bobby's school begin September 6 and 7. We're looking forward to welcoming students back. Bobby and Amanda Peterson met with staff from EMCC to talk about certification programming for their teachers and looking at a different way to approach it.
- Amanda stated school begins August 31<sup>st</sup>. She's doing work with staff around Dwight Littlefield's CTE messaging.

**5) Educate Maine Update (*Jason Judd*)**

- Working with Dave Keaton on the CTE Conference Planning Committee. Getting draft sessions and presenters confirmed.
- Getting ready to send out confirmation emails for Education Symposium taking place on December 8. There will be several CTE sessions integrated in the agenda.
- Continuing to meet with Region 10 group on the four-year CTE feasibility report.
- Educate Maine team continues to expand pre-apprenticeship and apprenticeship opportunities to CTE regions and centers. That work will continue throughout the academic year.
- A lot of focus on professional development for the fall.
- Happy to see some of the legislative pieces come through.

**Other Updates**

- No additional updates

**VII. Workshop:**

No Workshop Session

**VIII. Old Business:**

No Old Business

**IX. New Business:**

Request Approval of the Quarterly Report of the Maine Carl D. Perkins Grant as authorized under the Strengthening Career and Technical Education For The 21st Century Act (P. L. 115-224).

MOTION by Paulette Bonneau, seconded by Edmond Morin and unanimously voted to accept the Approval of the Quarterly Report of the Maine Carl D. Perkins Grant as authorized under the Strengthening Career and Technical Education For The 21st Century Act (P. L. 115-224).

Discussion about the various CTE Research Projects and Reports.

Ed counts eight reports dating back to 2017. Two from Educate Maine; two from MEPRI; one from DOE; two reports mandated by L.D. 313; and a recently completed report looking at innovation and future readiness in Maine CTEs. How do we utilize all of this information? What are the similarities, differences, focus, and content. We need to use these reports to shape and influence our next steps. Where do they align in SBE's Strategic Plan and does the plan need tweaking? Best done in collaboration.

Jason Judd can provide an Executive Summary for Educate Maine's reports. If other can do the same, that will be helpful. Dwight Littlefield thought that would be great to see how to move forward. Dave Keaton is willing to do the same. We will dissect the Educate Maine report, L.D. 313 and later the Mann report. Should we present the Rachel Mann report to the Education and Cultural Affairs Committee?

**Handouts at Meeting:** (copies in file)

- Agenda
- CTE Perkins Exhibit Request Approval of the Quarterly Report
- Carl D. Perkins Financial Report
- George Briggs Financial Report

**Adjournment:**

The August 24, 2023, CTE Committee meeting adjourned at 11:07 AM.

Respectfully submitted,  
Sandra Bourget  
Office Specialist  
Maine State Board of Education