



Assessment May Office Hours

**Presented by:
The Assessment Team**

Today's Agenda

- ❖ General Updates
- ❖ Multi-State Alternate Assessment
- ❖ Maine Through Year Assessment
- ❖ Maine Science Assessment
- ❖ WIDA ACCESS, WIDA Alternate ACCESS & WIDA ACCESS for Kindergarten
- ❖ National Assessment of Educational Progress
- ❖ Q&A

Meet the Team

Janette Kirk, Interim Director of Assessment

Krista Averill, Assessment Coordinator

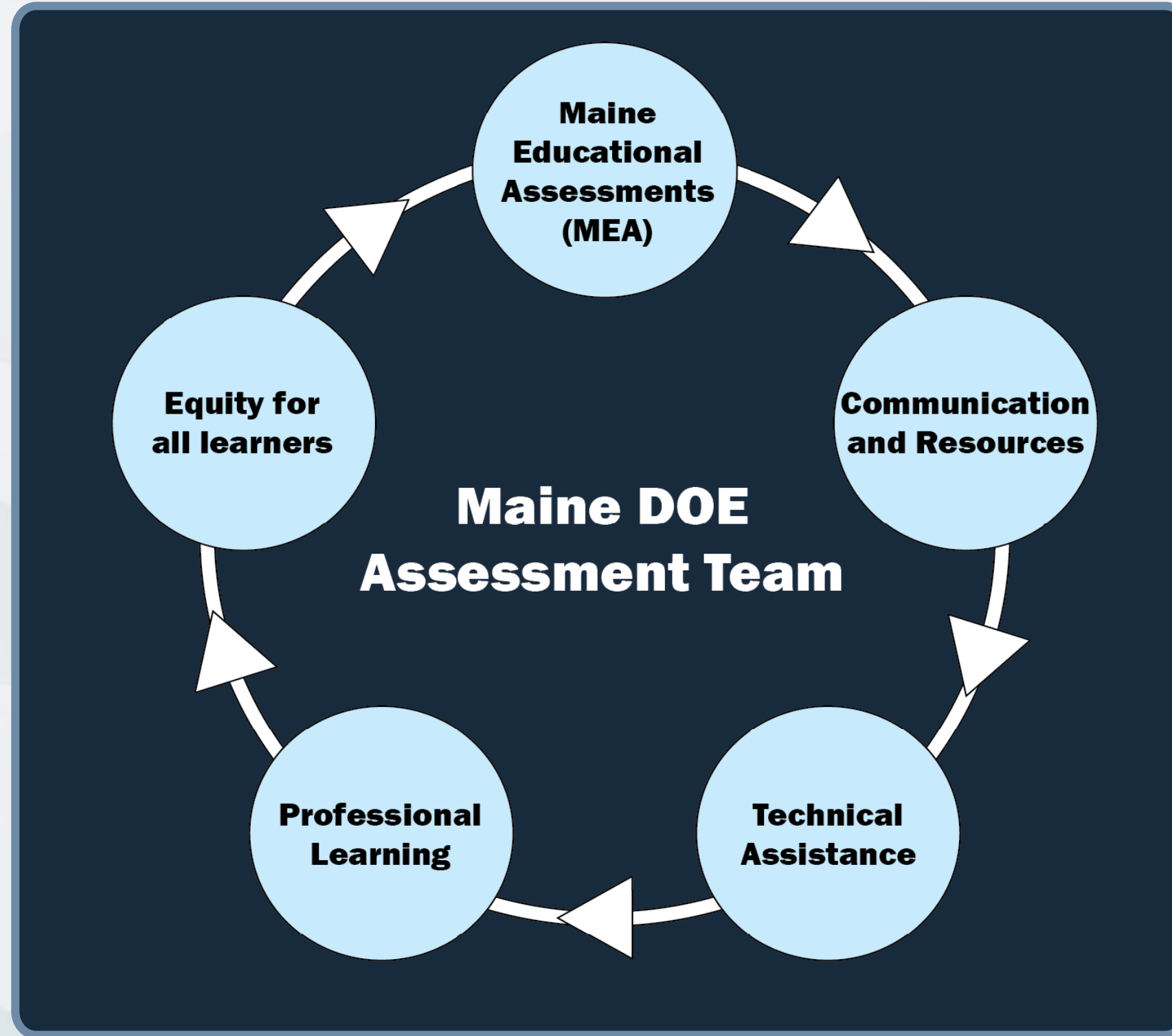
Mechelle Gangfinger, Assessment Coordinator

Dr. Regina Lewis, NAEP State Coordinator

Daniella Crone, Office Specialist

Leah Jarvis, Business Analyst

Mission & Vision



The **Maine DOE Assessment Team** works to provide high quality technical assistance to Maine SAUs and schools around the Maine Education Assessments (MEA)

Helping Educators, Students, & Schools Thrive



Level 2 Technical Assistance

SAUs selected for Level 2 Technical Assistance have been notified via email. Drop-in / open office hours available at the following times.

- [May 7, 2026](#) [2:30 pm – 3:30 pm](#)
- [May 19, 2026](#) [12 noon – 1 pm](#)

To support the completion of the assessment observation, a [PDF version is available](#). Assessment observations must be completed and submitted by **June 5, 2026**.

Multi-State Alternate Assessment (MSAA)

Maine's alternate assessments based on alternate academic achievement standards in reading, math and science (AA-AAAS)

**Grades 3-8 and 3rd Year of High School:
March 9 – April 24, 2026**

2026-2027 Important Dates - MSAA

Demographics Cleanup now in progress by Maine DOE

7/13/26 - 9/18/26 – Online reporting window for 2026 MSAA and MSAA Science

Technical Assistance Focus for SY26-27:

- participation requirements
- support for the field in talking to parents regarding why participation matters
 - Maine does not have an “opt out” from state assessments which are required by law. All students who have been determined eligible to participate in the alternate assessment via the IEP team process are required by law to be assessed.
- understanding the Early Stopping Rule
- utilizing student reports

Multi-State Alternate Assessment

Whom do I contact?

MSAA Service Desk

866-834-8879

MSAAServiceCenter@cognia.org

[Live Chat available](#)

- Issues with the platform
- Questions around account permissions/creation
- Mandatory training modules and quiz
- Help logging in

Maine DOE Assessment Team

(207) 242-4244

Mechelle.Ganglfinger@maine.gov

- Questions related to assessment coordination, administration, and accessibility
- Policy-related questions
- Fixing a student who appears on your assessment roster in NEO but does not appear in the MSAA Platform
- Please wait at least 36 hours after making the update in Synergy.
- Any problems that MSAA Service Desk is unable to answer



Maine Through Year Assessment

**Grades 3-8 and 2nd Year of High School:
April 13 – May 29, 2026**

Important Dates

April 13 – May 29: Spring 2026 administration window

May 22 @ 4:00 PM: Last day to [request an assessment reset](#)

May 29: Last day to roster students in MAP for the transfer of RIT scores from Acacia to MAP Growth reports

June 1-5: SAU Data Cleanup Window

July 10-17: Reporting in Acacia will be unavailable as NWEA finishes data validation.

July 17: Student Score Data File and Individual Student Reports become available in Acacia.



Frequently Asked Questions

Please see the [April Office Hours slides](#) for lists of pre-administration tasks.

Do students need to complete the Maine Through Year Assessment in one sitting?

Grade level	Content area	Approximate number of assessment questions*	Recommended scheduled assessment-taking time
3–5	Mathematics	50	2 hours total, 2-3 sessions
3–5	Reading	46	2.5 hours total, 3-4 sessions
6-8	Mathematics	50	2 hours total, 1-2 sessions
6-8	Reading	46	2 hours total, 1-2 sessions
2 nd Year of High School	Mathematics	54	1.5 hours, 1 session
2 nd Year of High School	Reading	49	1.5 hours, 1 session

**All students in the same grade given the same test will receive the same number of test items.*

From the [Assessment Coordinator Guide](#)

Do I need to create student groups in Acacia?

No, you do not need to create student groups in order to assess, **BUT you DO need to create Reporting Groups in order for teachers to be able to see their students' scores in Acacia.**

Groups can be created manually or via a bulk upload.

See Part 7 of the [User and Student Management Guide](#) for instructions.

Editing Student Groups

If you created groups in the fall or winter administration, you can add the spring administration to those groups.

Manage Student Groups

[View & Edit](#) [Create](#)

View & Edit Student Groups

Select your desired organization, year, and test administration to locate a group to edit.

Find Group

School * School Year * Test Administration *

[Find](#)

Results: 2

#	Group Name	Test Administration	Type	School	Subject	Group Types	Students
1	SAMPLE ONLINE TESTING & REPORTING GROUP 1	Maine Through Year...	Through Year	MAINE DOE DEMO SCHOOL	Reading	Online Testing,...	3

Editing Student Groups, continued



Edit Student Group: SAMPLE ONLINE TESTING & REPORTING GROUP 1

Edit a student group here and assign teacher access for the reporting group. This will provide the assigned teacher access to their student score reports. If teachers have not been assigned to a reporting group for each admin, they will not have access to their student score reports.

Step 1 of 3: Set Properties

School *

MAINE DOE DEMO SCHOOL (9909)

School Year*

2025-2026

Assessment Type *

Through Year

Step 2 of 3: Enter Settings

Test Administration *

Maine Through Year Winter 2026

Maine Through Year Spring 2026

Maine Through Year Winter 2026

Maine Through Year Fall 2025

Subject *

Reading

Group Type *

Online Testing

Reporting

Which students may be assigned text-to-speech?

All students with text-to-speech or read-aloud accommodations in an IEP, 504 plan, or ILAP **MUST** be assigned TTS for the online assessments.

For other students, **utilization of designated supports is determined on an individual basis by at least two education professionals familiar with the student's performance and supports must be consistent with the student's regular classroom instruction and assessment practices.**

TTS is an approved designated support for students who are offered the opportunity to access text-to-speech and/or read aloud as part of their normal routine.

This applies to both the Maine Through Year and Maine Science Assessments.

Text-to-Speech, continued

The Maine DOE has developed domain-specific word lists that schools can utilize to determine if TTS is an appropriate support for individual students.

TTS should be assigned if a student struggles to decode two or more words from their grade-level list or any previous grade-level list.

Note: Word lists are guidance tools and do not indicate which words will appear on specific assessments.

This applies to both the Maine Through Year and Maine Science Assessments.

Example of Grade 5 Domain-Specific Word Lists from the [Text-to-Speech Guidance for the Maine Through Year and Maine Science Assessments](#)

Grade 5

Remember to also consider the student's ability to decode Grades 3 and 4 words in Reading and Math when determining whether TTS is an appropriate support.

Reading	Math	Science
1. Quote	1. Perpendicular	1. Evaporate/evaporation
2. Structure	2. Axis/axes	2. Quantity
3. Inference	3. Coordinate	3. Reflectivity/reflective
4. Fiction/fictional	4. Intersection	4. Conductivity/conductive
5. Summarize/summary	5. Quadrant	5. Electrical
6. Conclusion	6. Attribute	6. Thermal
7. Contrast	7. Classification	7. Solubility/soluble
8. Narrator	8. Polygon	8. Investigation
9. Genre	9. Isosceles	9. Gravity/gravitational
10. Similarity	10. Scalene	10. Ecosystem
11. Difference	11. Hierarchy	11. Organism
12. Figurative	12. Convert/conversion	12. Decomposer
13. Simile	13. Rectangular	13. Geosphere
14. Metaphor	14. Parentheses	14. Biosphere
15. Definition	15. Symbol	15. Hydrosphere
16. Dictionary	16. Evaluate	16. Atmosphere
17. Glossary	17. Numerical	17. Percentage
18. Thesaurus	18. Corresponding	18. Reservoir
19. Synonym	19. Exponent	19. Distribution

How do I update staff user roles in Acacia?

Staff user roles are updated via the MAP platform or via the HMH Rostering Service.

These changes will sync to Acacia.

See Part 4 of the [User and Student Management Guide](#) for links to MAP and HMH Rostering Service resources.

What trainings must proctors complete?

At least once annually, proctors of the Maine Through Year Assessment must:

1. Watch the [Maine Through Year Assessment Proctor Training Video](#).
2. Watch the two assessment security training webisodes:
 - a. [Assessment Security Overview](#)
 - b. [Assessment Irregularities! What Now?](#)
3. Sign Appendix A: Maine Educational Assessment Security and Data Privacy Agreement, in the [Assessment Security Handbook](#), and provide to School Assessment Coordinator.

Where can I find the administration scripts for proctors?

Maine Through Year Assessment Administration Guide

How do I request a test reset so that a student can reassess?

Resets erase all student progress and generate a new test ticket.

All reset requests for the Spring 2026 administration **MUST** be submitted by 4:00 PM on May 22, 2026. Any requests submitted after that time cannot be approved.

Reset Criteria

- Did the student take the assessment with the **wrong test ticket** (i.e., logged in as a different student)?
- Was the student administered an assessment for the **wrong grade level**?
- Was the session administered **without the proper accommodations** (including text-to-speech) per the IEP or 504 plan?
- Was the session administered **with an accommodation not documented in an IEP or 504 plan**?
- Was the student's performance affected during the assessment due to **illness**?
- Was the Student's **Test Engagement Low**, per the Dynamic Student Report in Acacia?
- Did the student receive **no RIT score** after 72 hours of assessing?
- Did the student's **RIT score decrease by 20 or more points** since the most recent administration of the Through Year Assessment?

If the answer is **Yes** to any of the above, submit the [Reset Request Form](#) no later than May 22.

How do I report an assessment irregularity?

The most common assessment irregularities include:

- Student access to a cell phone
- Significant disruption to the assessment environment
- Misadministration of accommodations
- Proctoring errors
- Academic fraud

Complete the [assessment irregularity reporting form](#) and submit to Krista Averill at Krista.Averill@maine.gov.

This applies to both the Maine Through Year and Maine Science Assessments.

How do I request an emergency medical waiver?

A Special Consideration is a request for a student to be exempt from the assessment due to a significant medical emergency.

Special Consideration exemption requests must be submitted during the assessment's open administration window.

Medical documentation is required.

Resource: [Special Consideration Exemption](#)

This applies to both the Maine Through Year and Maine Science Assessments.

Why are partially homeschooled students in my assessment roster, and do they impact my school's participation rates?

Partially homeschooled students appear on the assessment rosters because, as a portion of their education is publicly funded, we offer them the opportunity to assess.

Schools are not required to assess partially homeschooled students.

Partially homeschooled students are not included in participation rate calculations. The student must have the Home Instruction flag checked in Synergy, with an FTE code of 1-4.

This applies to both the Maine Through Year and Maine Science Assessments.

A student transferred out of my school. Why are they still in the assessment platform?

The assessment roster includes all students who are eligible for the assessment *at any time during the open administration window.*

If the student has an Enrollment End Date in the NEO assessment roster, the student will not be included in the school's participation and performance calculations.

Student State ID	Student Last Name	Student First Name	Student Middle Initial	Student Grade	Year of HS	Enrollment Start Date	Enrollment End Date
				Tenth grade	2nd	08/27/2025	
				Tenth grade	2nd	08/27/2025	04/27/2026
				Tenth grade	2nd	08/27/2025	

This applies to both the Maine Through Year and Maine Science Assessments.

Maine Through Year: Whom to Contact

<p>NWEA Maine Partner Support (855) 430-1777 techsupport@nwea.org</p>	<p>Maine Education Data Management System (MEDMS) Support Team (207) 624-6896 MEDMS.Support@maine.gov</p>	<p>Maine DOE Assessment Team, Krista Averill (207) 215-6528 Krista.Averill@maine.gov</p>
<ul style="list-style-type: none"> • Technical issues with the Acacia platform • Technical issues with the State Solutions Secure Browser • Technical issues with the MAP Growth platform, including rostering in MAP 	<ul style="list-style-type: none"> • Updating student enrollment information in Synergy • Updating staff information in NEO 	<ul style="list-style-type: none"> • Questions related to assessment content, accessibility, scoring, and reporting • Policy-related questions • Any problems that NWEA Maine Partner Support or the MEDMS Support Team are not able to resolve – If you have a case number (NWEA) or ticket number (MEDMS Support), please provide.

Maine Science Assessment

3rd Year of High School: April 1 – May 1, 2026

Grades 5 & 8: May 11-22, 2026

Important Dates

Available Now:

- ADAM (adamexam.com), the Assessment Delivery and Management platform, is open.
- Student rosters for all grade levels are available.
- Test tickets become available approximately 90 minutes after students are added to classes, or default proctor groups.

May 11-22: Grades 5 and 8 Administration Window

Early Fall 2026: Spring 2026 score reports become available.

Frequently Asked Questions

Please see the [April Office Hours slides](#) for lists of pre-administration tasks.

How many assessment sessions are there?

The Maine Science Assessment consists of three sessions.

These sessions can be completed on the same day or across two to three days.

Assessment Session Order and Time Allowances:

Session	Total Time (Grades 5 & 8)	Total Time (High School)
Material Distribution and Instructions	10–15 minutes	10–15 minutes
Session 1	60 minutes	50 minutes
Session 2	60 minutes	50 minutes
Session 3	60 minutes	50 minutes
TOTAL (not including distribution/instructions)	180 minutes	150 minutes

IMPORTANT:
Each session
auto-submits
at 11:59 PM
on the day it
is started.

Do I need to create classes in ADAM?

YES. Classes are default proctor groups and are needed in order to generate student test tickets.

[Quick Class Upload](#) – *Recommended method for initial class creation*

[Update Class Enrollment](#) – *Adding a student to or removing a student from a class*

How do I create accounts for teachers and proctors in ADAM?

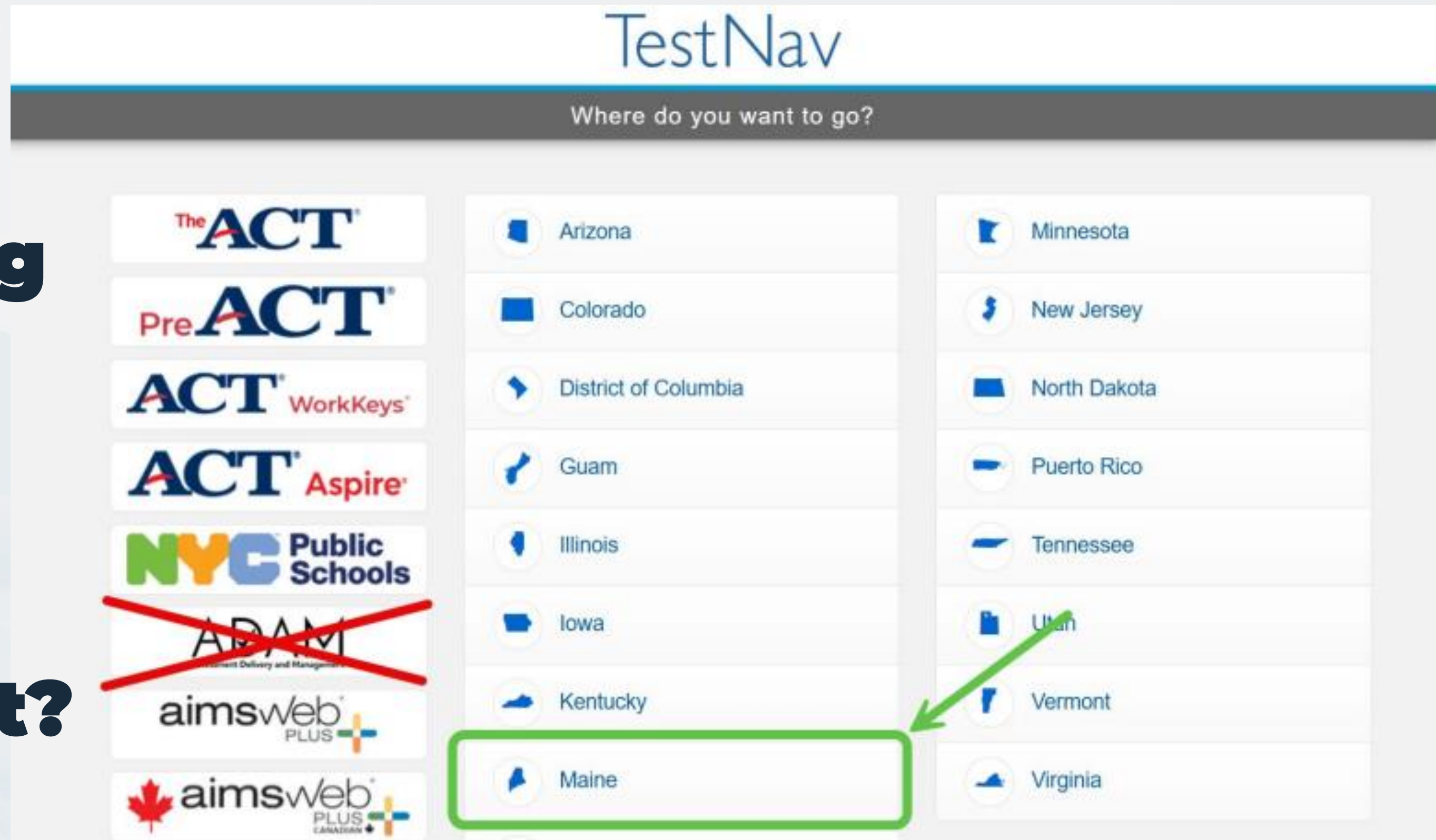
There is no need to create logins for teachers.

Teachers and other proctors will access all tools for test administration using the Test Code and Proctor Code unique to each session.

What trainings must proctors complete?

1. Watch the [Maine Science Assessment Required Proctor Training Video](#).
2. If you have not already proctored another state assessment this school year,
 - a. Watch the two assessment security training webisodes:
 - i. [Assessment Security Overview](#)
 - ii. [Assessment Irregularities! What Now?](#)
 - b. Sign Appendix A: Maine Educational Assessment Security and Data Privacy Agreement, in the [Assessment Security Handbook](#), and provide to School Assessment Coordinator.

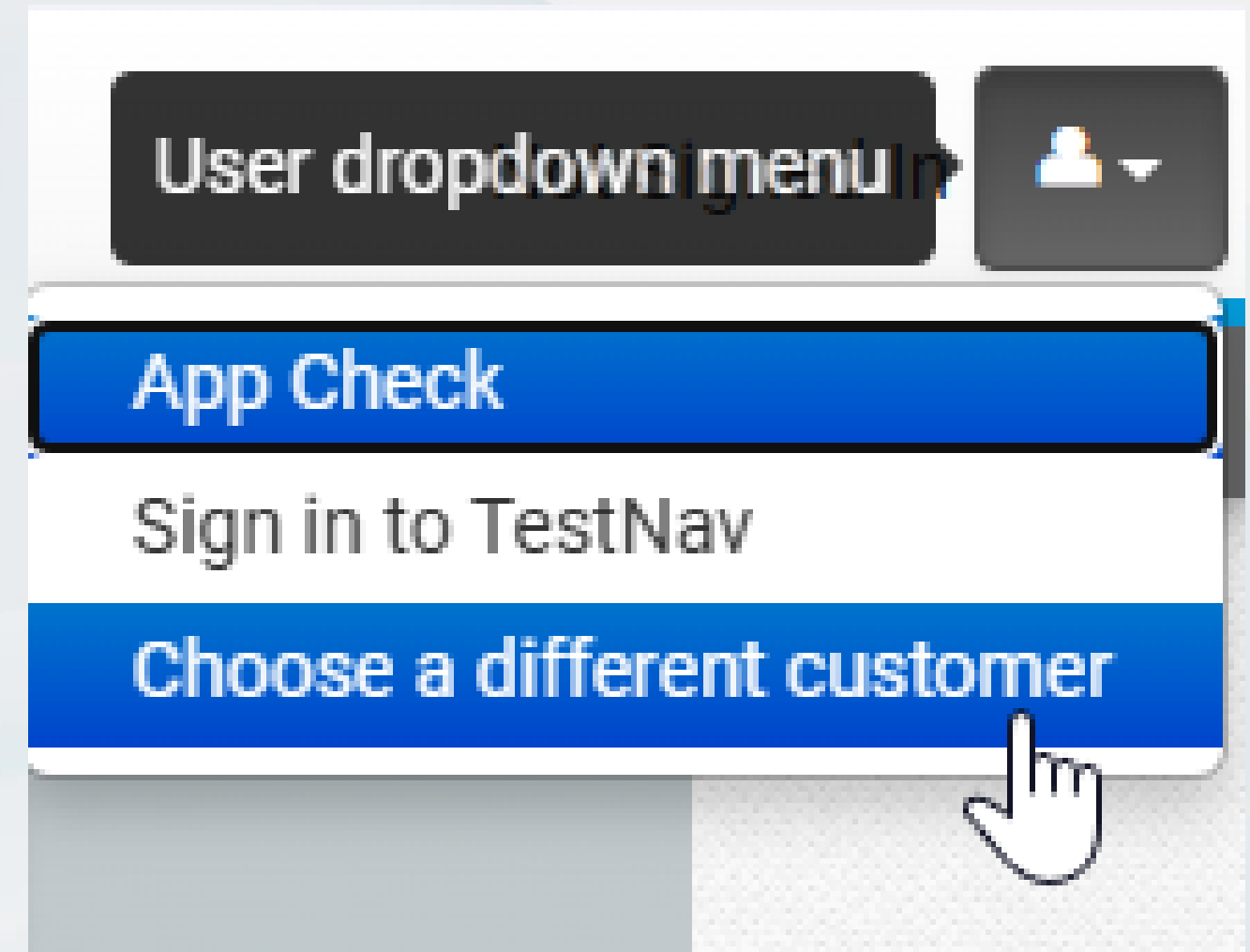
How do students log in to the Maine Science Assessment?



What should students do if click the wrong tile when logging in?

If the student clicks the wrong tile, they will not be able to access the assessment.

By clicking the **User** icon in the top righthand corner, they can navigate back to the first screen.



What should the proctor do if a student receives a “Session In Use” or “Breachd” error message?

The screenshot displays a dashboard for managing 140 sessions. At the top, a progress bar shows 140 sessions, with a green segment indicating the current view. Below this, a filter bar shows the following counts: All (140), Not Started (36), In Progress (2), Paused (0), Submitted (102), and Exited (0). A search bar is highlighted with a red box and labeled 'A', containing the text 'Enter name or State Student ID'. To the right, there are controls for 'Actions: ALL SESSIONS', a refresh icon, an 'Auto Refresh (5 mins)' toggle, and a pagination control showing '1 to 2 (2)' with a page indicator '1'. Below the search bar is a table with columns: Identifier, First Name, Last Name, Orgs, Started Time, Test Progress, Test Status, Section Progress, TTS, Item Progress, Accommodation, Code, and Actions. Two rows of sessions are visible, both with a status of 'IN PROGRESS'. The first row started at 9:02:46 am and has 16 of 16 items completed. The second row started at 8:22:02 am and has 14 of 16 items completed. A blue arrow labeled 'B' points to a vertical ellipsis menu icon in the Actions column of the second row. A yellow box labeled 'C' highlights the 'Reset Session' option in the dropdown menu that appears.

Identifier	First Name	Last Name	Orgs	Started Time	Test Progress	Test Status	Section Progress	TTS	Item Progress	Accommodation	Code	Actions
				Apr 7th, 9:02:46 am	»	IN PROGRESS	1 of 1		16 of 16			⋮
				Apr 7th, 8:22:02 am	»	IN PROGRESS	1 of 1		14 of 16			⋮

Resource Article: [Reseating Students](#)

Where can I find the administration scripts for proctors?

Maine Science Assessment Administration Manual

How do I request the unsubmission of a session?

A student can access all previously answered questions when a session is unsubmitted.

The acceptable criteria for unsubscriptions are limited:

[Process for Unsubmitting a Session](#)

Maine Science: Whom to Contact

<p>Maine Science Support Desk (855) 544-0842 https://mescience.zendesk.com/hc/en-us <i>Click the “Request Help” button.</i></p>	<p>Kite Service Desk (855) 277-9752 Kite-support@ku.edu</p>	<p>Maine Education Data Management System (MEDMS) Support Team (207) 624-6896 MEDMS.Support@maine.gov</p>	<p>Maine DOE Assessment Team, Krista Averill (207) 215-6528 Krista.Averill@maine.gov</p>
<ul style="list-style-type: none"> • Technical issues with the TestNav secure browser • Technical issues with ADAM, the online assessment delivery and management platform • Assistance ordering accommodated, paper-based forms 	<ul style="list-style-type: none"> • Accessing reports • DACs creating user accounts for other staff within their SAU 	<ul style="list-style-type: none"> • Updating student enrollment information in Synergy • Updating staff information in NEO 	<ul style="list-style-type: none"> • Questions related to assessment content, accessibility, scoring, and reporting • Policy-related questions • Help with the creation of accounts in ADAM and Kite (requires DAC approval) • Any problem that MEDMS or Maine Science Support is unable to resolve – If you have a ticket number, please provide.



WIDA ACCESS & Alternate ACCESS

Maine's general and alternate assessments of English Language Proficiency

**Multilingual learners in grades K-12:
January 5 – March 10, 2026**

WIDA ACCESS Timeline

Reports became available in WIDA AMS on April 29, 2026.

Printed reports available in SAUs between May 15 and May 18, 2026.

For additional information on ACCESS and Alternate ACCESS reports please see the Wida AMS Knowledge Article:

[What are the different types of WIDA ACCESS Reports?](#)

Key Resources to Help Understand and Communicate ACCESS Scores

- [Refreshed ACCESS Scores and Reports page](#)
- [WIDA Alternate ACCESS page](#)
 - Scroll down to the **Resources to Share with Families** section for the [WIDA Alternate ACCESS: Understanding Your Child's Scores flyer](#).
- [WIDA ACCESS: Understanding Your Child's Scores flyer](#).
- [WIDA ACCESS Parent Letters](#)

New Article: How Standards Setting Impacts 2026 WIDA ACCESS Scores

For learn more about this topic, the upcoming standards setting event and what it means for scores this year, read WIDA's new article, [How Standard Setting Impacts 2026 WIDA ACCESS Scores | WIDA](#).

Key Takeaways

- ACCESS was updated and is now based on the current edition of the WIDA ELD Standards Framework.
- In July, WIDA will hold a standard setting event to make sure student scores still give an accurate picture of a student's English language development.
- SAUs need to treat the information on the 2026 ACCESS score reports with a bit of care because of the standard setting event.
- Find important ACCESS score report information in the [WIDA ACCESS Interpretive Guide for Score Reports | WIDA](#)

English Language Proficiency Data Interpretation & Integration Professional Learning Webinar

Date & Time: May 11, 2026, from 3:15 p.m. – 4:30 p.m.

This virtual professional learning opportunity will provide participants with an overview of the interpretation and integration of ELP reports including:

- ❖ State and local accountability measures for required progress monitoring of English language proficiency
- ❖ WIDA ACCESS for ELLs and Alternate ACCESS Score Reports and Interpretive Guides
- ❖ WIDA family engagement resources & purpose
- ❖ Maine Department of Education English Language Proficiency Reports

To register for this event visit [Maine DOE Event Calendar](#) or use the following: [Registration Link](#)

National and International Assessments

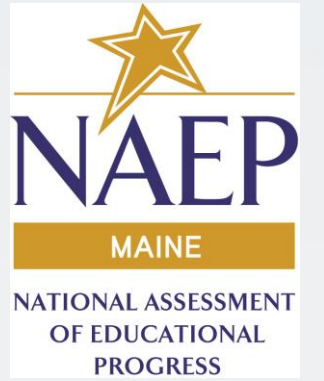
**NAEP:
January 26 – March 20, 2026**



MAINE

**NATIONAL ASSESSMENT
OF EDUCATIONAL
PROGRESS**

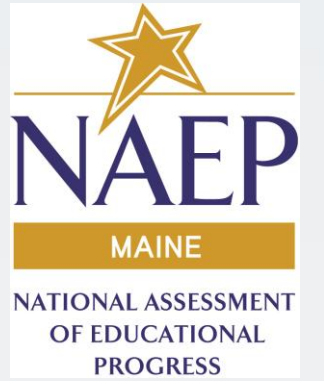
NAEP 2027



Thank you to all of the schools and SAUs for participating in NAEP 2026.

- No Maine schools have been selected for participation in this small preparatory study for the larger administration of NAEP 2028 which may include a small number of MacOS devices.
- NAEP plans to include MacOS and iOS devices for the administration of NAEP 2028.

NAEP Resources



Experience Elements of NAEP

- [NAEP Assessment Tutorials](#)
- [Take NAEP Now Pop Quiz](#)
- [NAEP Survey Questionnaires](#)

For more information:

Regina Lewis, Ph.D.

(207) 530-1355

Regina.Lewis@maine.gov

The new NAEP 2026 frameworks

- [NAEP 2026 Reading Framework](#)
- [NAEP 2026 Mathematics Framework](#)

For information on Student Performance:

- the [NAEP Data Explorer](#)
- the [NAEP Questions Tool](#)
- the [NAEP Item Maps](#)

Questions?



Thank You!



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