



MAINE DEPARTMENT OF EDUCATION
LESS THAN FOUR DOMAIN
OVERALL COMPOSITE PROFICIENCY LEVEL REQUEST FORM

Please send this via secure/confidential email to mechelle.ganglfinger@maine.gov by February 20, 2026

REQUIRED INFORMATION

Request Date:

Student State ID #			
Grade		Domains(s) Not Completed	
School Name		SAU Name	
Address			
Principal Name & Email		Phone/ext.	
Director/Coordinator of Multilingual Programs Name & Email			

Reason for Less Than 4 Domain Composite Score Request:

- ☐ IEP specifies the student is unable to complete all four domains of the WIDA ACCESS or WIDA Alternate ACCESS assessment due to an identified disability. For example, a student who is deaf is unable to participate in Listening or a student who is nonverbal is unable to participate in Speaking.
- ☐ 504 Plan specifies the student is unable to complete all four domains of the WIDA ACCESS or Alternate ACCESS assessment due to an identified disability.

Assurances by ESOL Coordinator/Administrator	Yes	No	Comment(s):
1. Are the student/family aware that the student will not be completing all four domains of the WIDA ACCESS assessment due to an identified disability?			
2. Has the Special Education Director/case manager confirmed that the inability to complete all four domains of the WIDA ACCESS or Alternate ACCESS assessment is documented in the student's IEP or 504 plan?			IEP Case Manager Name:
3. I certify that this student is unable to complete all four domains of the WIDA ACCESS or Alternate ACCESS assessment, even with designated supports and/or accommodations, during the test window.			

I certify that the information contained within this request is complete and accurate.

ESOL Coordinator/Administrator Signature

Date

Less Than Four Domain Request Forms are due by 2/20/2026