Office of Federal Emergency Relief Programs (OFERP) Notes to the Field

Upcoming Events and Deadlines

- CARES ESSER funds can be obligated through 09/30/2022. Any funds not invoiced by 10/15/2022 will no longer be accessible.
- Join us with your business manager on May 5th at 9:00am for our office hour! Click here to register.

Program Notes

Emergency Assistance for Non-public Schools (EANS):

Eligible non-public schools will need to submit the ARP EANS:
- Intent to Apply by 5-16-22
- Application by 5-31-22

Modifications:
Modifications to the ESSER applications based on changing needs and stakeholder feedback can be discussed with the OFERP Team; however, projects and expenses that have already been reimbursed can not be deleted from the application.

Keep in Mind:
When the pandemic began, many agencies were able to distribute funds quickly, but the tradeoff was that they did not have systems in place to prevent and identify payment errors and fraud.

Evidence-based Interventions:

SAUs that receive ARP ESSER funds must reserve at least 20% of the funds to measure and address the academic impact of lost instructional time on all students, through the implementation of evidence-based interventions. The SAU must also ensure that such interventions respond to students' academic, social, emotional, and mental health needs and address the impact of the COVID-19 pandemic on groups of students disproportionately impacted by the pandemic.

Application Review Process

- Signed Cover Page
- Assurances and Certifications
- Specific Requirements
- Projects:
  - Prepare for, respond to and prevent COVID-19
  - All allowable Uses, Necessary, and Reasonable
  - Specific Grant Requirements
  - Budget grid aligns with project description
  - Special Projects
  - Summary Budget

- Provide Feedback:
  - Approve Application or
  - Reopen Application
  - Technical Assistance

- Process is repeated when application is reopened and resubmitted
- Invoices cannot be processed while application is in "open" status
In the Media
There is a growing interest in what the Emergency Relief Funds are supporting. So, we encourage you to clearly communicate to everybody what your SAU is supporting with the ESSER funds and why it matters!

Business Manager Note
Once a reimbursement request is created in the GEM System, please do not delete it. The draft can be saved and modified later as necessary because deleting it will miscalculate on the backend creating future problems.

ESSER Invoice Timeline

<table>
<thead>
<tr>
<th>Expenses Occur and Goods Received by:</th>
<th>Invoice the Maine Department of Education by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARES</td>
<td>September 30, 2022</td>
</tr>
<tr>
<td></td>
<td>October 15, 2022</td>
</tr>
<tr>
<td>CRRSA</td>
<td>September 30, 2023</td>
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<tr>
<td></td>
<td>October 15, 2023</td>
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<tr>
<td>ARP</td>
<td>September 30, 2024</td>
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<tr>
<td></td>
<td>October 15, 2024</td>
</tr>
</tbody>
</table>

Help us welcome Deanna Roberge to the Office of Federal Emergency Relief Programs!
Deanna comes to the team with over 20 years of experience from the Department of Public Safety, where she served as the dispatch center's operation manager who focused on citizens' safety during one of the greatest public health emergency. She is organized and able to prioritize while being able to pivot! As a management analyst on the team, she will work collaboratively with the team to achieve program goals, fiscal monitoring and compliance.

Spotlight on OFERP Team Member:
Shelly Chasse-Johndro

- What is on your bucket list? As a family, we have been able to zip-line in Jamaica and swim with dolphins in Cozumel both amazing adventures and we look forward to many more!
- What is your favorite game or sport to watch and play? We are an active family enjoying a number of activities like hiking and skiing; however, I find great pride in coaching soccer and softball to young female athletes.
- What’s your favorite type of foreign food? It is not foreign food but being born and raised in Northern Maine, I enjoy a good poutine.

OFRER TEAM

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