



APRIL 2022

Office of Federal Emergency Relief Programs (OFERP)

Notes to the Field



Upcoming Events and Deadlines

- CARES ESSER funds can be **obligated through 09/30/2022**. Any funds not invoiced by 10/15/2022 will no longer be accessible.
- Join us with your business manager on **May 5th at 9:00am** for our office hour! [Click here to register.](#)

PROGRAM NOTES

Emergency Assistance for Non-public Schools (EANS):

Eligible non-public schools will need to submit the ARP EANS:

- Intent to Apply by **5-16-22**
- Application by **5-31-22**

Evidence-based Interventions:

SAUs that receive ARP ESSER funds must reserve at least 20% of the funds to **measure and address** the academic impact of lost instructional time on all students, through the implementation of evidence-based interventions. The SAU must also **ensure** that such interventions respond to students' academic, social, emotional, and mental health needs and address the impact of the COVID-19 pandemic on **groups of students disproportionately impacted** by the pandemic.

Modifications:

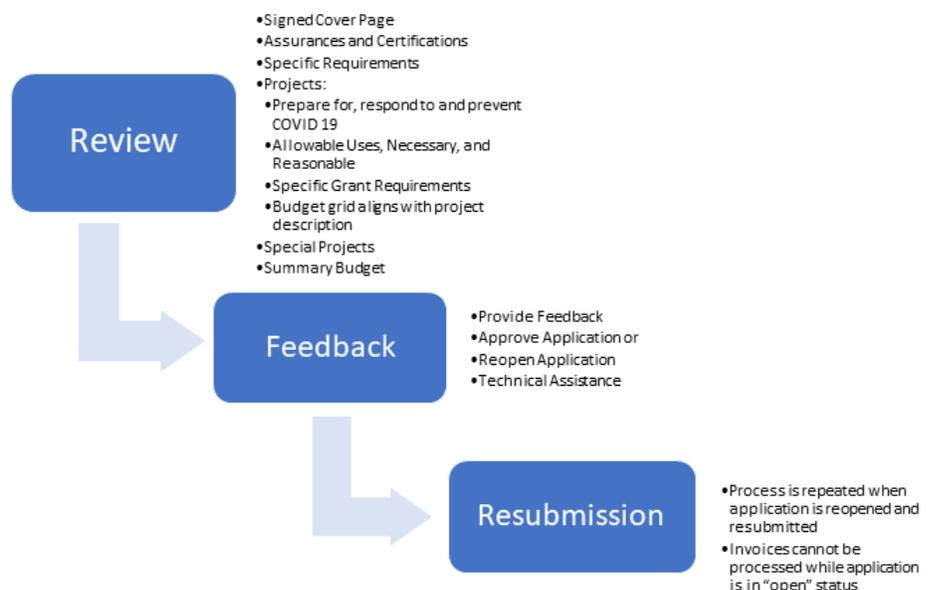
Modifications to the ESSER applications based on changing needs and stakeholder feedback can be discussed with the OFERP Team; however, projects and expenses that have already been reimbursed can not be deleted from the application.

Keep in Mind:

When the pandemic began, many agencies were able to distribute funds quickly, but the tradeoff was that they did not have systems in place to prevent and identify payment errors and fraud.

Application Review Process

Review timeline is 2-3 weeks once an application has been submitted or resubmitted

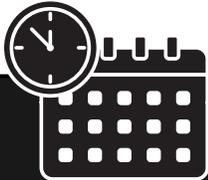


In the Media

There is a growing interest in what the Emergency Relief Funds are supporting. So, we encourage you to clearly communicate to everybody what your SAU is supporting with the ESSER funds and why it matters!

Business Manager Note

Once a reimbursement request is created in the GEM System, please do not delete it. The draft can be saved and modified later as necessary because deleting it will miscalculate on the backend creating future problems.



ESSER Invoice Timeline

	Expenses Occur and Goods Received by:	Invoice the Maine Department of Education by:
CARES	September 30, 2022	October 15, 2022
CRRSA	September 30, 2023	October 15, 2023
ARP	September 30, 2024	October 15, 2024

Help us welcome Deanna Roberge to the Office of Federal Emergency Relief Programs!

Deanna comes to the team with over 20 years of experience from the Department of Public Safety, where she served as the dispatch center’s operation manager who focused on citizens’ safety during one of the greatest public health emergency. She is organized and able to prioritize while being able to pivot! As a management analyst on the team, she will work collaboratively with the team to achieve program goals, fiscal monitoring and compliance.



**SPOTLIGHT ON OFERP TEAM MEMBER:
SHELLY CHASSE-JOHNDR**

- **What is on your bucket list?** As a family, we have been able to zip-line in Jamaica and swim with dolphins in Cozumel both amazing adventures and we look forward to many more!
- **What is your favorite game or sport to watch and play?** We are an active family enjoying a number of activities like hiking and skiing; however, I find great pride in coaching soccer and softball to young female athletes.
- **What's your favorite type of foreign food?** It is not foreign food but being born and raised in Northern Maine, I enjoy a good poutine.



OFERP TEAM

CARES & CRSSA ESSER

Karen Kusiak

karen.kusiak@maine.gov

ARP ESSER

Monique Sullivan

monique.sullivan@maine.gov

GEER & EANS

Kevin Harrington

kevin.harrington@maine.gov

Director Emergency Relief

Shelly Chasse-Johnndro

shelly.chassejohnndro@maine.gov

Federal Fiscal Coordinator

Maisha Asha

rmaisha.asha@maine.gov

Invoicing, Procurement & EANS

Rob Palmer

robert.w.palmeriv@maine.gov

Management Analyst

Deanna Roberge

deanna.roberge@maine.gov