

APPENDIX G: Examples of Irregularities

This list is not comprehensive but constitutes the most common irregularities experienced by Maine SAUs.

Example of Irregularity	Reportable	Irregularity results in an Invalidation of Student Score (yes/no)	Rationale
Cell phone usage	Yes	Yes	In most cases, the student utilized the cell phone during the administration of the assessment and therefore, it is determined academic fraud (e.g., cheating) has taken place. Given technological advances, proctors and administrators should be mindful of the use of smart watches during assessment administration.
Coaching	Yes	Yes	The coaching and leading of students to an answer/response would be deemed academic fraud.
Emergency Procedures (e.g., Fire alarm, lockdown)	Yes	No	The session would be paused/suspended; student data saved; all students ceasing participation in the assessment at the same time. Secure assessment content remains secure.
Loss of WIFI	Yes	No	The session would be paused/suspended; student data saved; all students ceasing participation in the assessment at the same time. Secure assessment content remains secure.
Power Outages	Yes	No	The session would be paused/suspended; student data saved; all students ceasing participation in the assessment at the same time. Secure assessment content remains secure.
Materials/Resources	Yes	Maybe	The determination would be based upon whether the availability of materials & resources was a deliberate act of academic fraud. This would be determined based upon responses provided in the irregularity report.
Misadministration of Accommodations	Yes	Maybe	This depends upon the additional information provided to the state assessment coordinator and accommodations as outlined in a student intervention/IEP/504 plan.

Upon notifying the applicable state assessment coordinator of the irregularity, the state assessment coordinator will provide a copy of the Assessment Irregularity Reporting form (Appendix H).