## APPENDIX B2: Assessment Administration Seating Chart

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| --- | --- | --- |
| School: | Room #: | Date: |
| Assessment Administered: | Subject/Grade Level: |
| Assessment Administrator: | Start Time: |
| Proctor(s): | End Time: |

Instructions for the grid below:

1. Draw the location of and indicate the corresponding seat number for each student.

2. Complete the information on the corresponding table for each student including any dividers/desk privacy shields.

