

ARP-ESSER III Updates and Guidance

Thursday, September 23, 2021 - 9:00am

Office of Federal Emergency Relief Programs (OFERP)

OFERP Introductions

- Shelly Chasse-Johndro, Director
- Monique Sullivan, ARP Coordinator
- Karen Kusiak, CARES & CRRSA Coordinator
- Kevin Harrington, GEER Coordinator
- Maisha Asha, Fiscal Coordinator
- Barbara Rancourt, Procurement Analyst
- Robert Palmer, Management Analyst

Today's Topics

1. Updates
2. Emergency Connectivity Fund Program
3. Meaningful Consultation
4. 20% Reservation
5. Davis-Bacon Act
6. Evidence Based Interventions
7. Application Troubleshooting Tips

Updates

1. Daily review of CARES ESSER I and CRRSA ESSER II applications
2. Daily review of and feedback for ARP ESSER III applications.
3. [Maine's SEA Plan](#) for Use of ARP ESSER III funds has been approved by U.S. Dept. of Education.

ARP ESSER Purpose

- To implement prevention and mitigation strategies
(aligned with CDC guidance to greatest extent practicable)
- To address the academic impacts of lost instructional time through **evidence-based interventions** that respond to the **academic, social, emotional, and mental health needs** of all students and particularly **underserved student groups**.

Emergency Connectivity Fund Program

Funding to schools and libraries for the reasonable costs of eligible equipment and services that can be provided to students, teachers, and library patrons who lack connected devices, such as laptop or tablet computers, and/or lack broadband access during the pandemic.

Eligibility:

[ECF Second Filing Window \(emergencyconnectivityfund.org\)](https://www.emergencyconnectivityfund.org)

Apply at:

<https://www.emergencyconnectivityfund.org/>

FAQs

https://www.fcc.gov/sites/default/files/ecf_faqs_printable_pdf.pdf

Meaningful Consultation

- a) Discuss how funds will directly impact the students, families, and stakeholders in their school district
- b) Seek input from stakeholder groups in determining COVID 19 prevention and mitigation strategies and their impact on teaching, learning, and day-to-day experiences
- c) Use insights from stakeholder groups when creating plan
- d) Keep evidence and/or documentation of meaningful consultation

20% Reservation

- a) 20% Reservation is a minimum
- b) SAUs are encouraged to budget more than the 20% to account for any unforeseen circumstances and to keep all projects addressing learning loss under the 20% Reservation

Example-A project may require hiring more staff but because of staffing shortages, positions go unfilled creating a shortage and falling under the 20%

Davis Bacon-Renovation/Construction

-Repairs and improvement to enable operation of schools such that risk of virus transmission is reduced, exposure to environmental health hazards is minimized, and to support student health, are allowable.

-Construction contracts using laborers paid for by federal education funds, which include ESSER II funds, for contracts over \$2,000 must meet all Davis-Bacon prevailing wage requirements and contract language for all contractors or subcontractors must contain the minimum wages to be paid to various classes of laborers and mechanics employed under the contract.

Evidence Based Interventions

- Describe the program (activity/strategy) being implemented to address learning loss due to COVID 19.
- Implementation of Program vs Program Cost
- Targeted vs Everyone
- Address impact of loss instruction due to COVID 19

Evidence Based Interventions-Example 1

Example-Which one?

a) Hire a Social Worker or

b) Providing SEL supports or Mental Health Counseling

The cost of providing additional counseling for students most impacted by COVID 19 instructional loss is hiring a SW. The hiring of the SW is not the evidence-based intervention. The service provided by the SW is the evidence-based intervention.

Evidence Based Interventions-Example 2

Example-Which one?

a) Purchasing Curriculum Materials

b) Implementing additional Phonics Instruction

One of the costs of providing extra phonics instruction for students most impacted by COVID 19 instructional loss is purchasing phonics curriculum. The purchasing of the phonic curriculum is not the evidence-based intervention. The delivery of the extra phonics program is the evidence-based intervention.

Troubleshooting Tip #1 - Submission

#1- Make sure that Superintendent's contact information is correct. You can do this by going to the Application Set Up Page and checking to make sure the email is correct

DATA ENTRY SUBMISSION TECHNICAL DIRECTIONS LOG OUT
Contact person: James Dean, Pine RSU

ESSERF Application Setup Page

LEA: Pine RSU
Allocation: \$560,000.56

Superintendent: Dr. Joseph Johnson Jr
Telephone: 555-555-5555
Email: support@gemschoolsoftware.com

Do you intend to apply for Elementary and Secondary School Emergency Relief Fund under the ARP Act of 2021?
 Yes No

If you do not intend to apply, no additional information is required. Click "Submission" in the menubar and submit and certify this application.

Please update and complete the following contact information.

LEA Address: Suite IC USA Route IA
Pine Valley ME 12345

LEA Contact: James Dean
Contact's Position: Assistant Superintendent
Contact's Office: Office of the Superintendent
Contact's Address: USA Route IA Suite 44
Pine Valley ME 12345

Contact's Telephone: 555-555-5556
Contact's Fax: 555-555-5557
Contact's Email: support@gemschoolsoftware.com
Zip Code plus 4: 01010-1011
DUNS Number: 1245673

[Save Site Information](#)

[To DATA ENTRY »](#)

Troubleshooting Tip #2-Submission

#2-When you are ready to submit the application, you need to make sure that all pages and projects have black check marks next to them

- Once each page of the application is complete, you will see a checkmark next to each page on the Data Entry Menu, as well as a notification indicating that you can now submit the application
- Click SUBMISSION on the blue menu bar when you are ready to submit the application.



DATA ENTRY **SUBMISSION** TECHNICAL DIRECTIONS LOG OUT
Contact person: James Dean, Pine RSU

Welcome to the American Rescue Plan (ESSER) Application
Pine RSU's Data Entry Menu

[ARP GRANT AWARD NOTIFICATION \(GAN\)](#)

- ✓[General Directions](#)
- ✓[Application Setup](#)
- ✓[Application Coversheet and Assurances](#)
- ✓[SAU Overall Priorities and Consultation](#)
- ✓[SAU Plan for Safe Return to In-Person Instruction and Continuity of Services](#)

Reservation to Address the Academic Impact of Lost Instructional Time
[Create a Project to Address the of Lost Instructional Time](#)
✓[Credit recovery](#)

Remaining ARP ESSER Funds
[Create a Project for Remaining ARP ESSER Funds](#)
✓[Ventilation](#)
✓[Social Worker at ES](#)
✓[Intervention teachers at ES](#)

✓[Budget Summary for Funds Allocated Under ARP ESSER III](#)

*A check mark before a link indicates that all required information has been entered in the page.
No additional information is required to complete and submit the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) APPLICATION. If you have not already done so, and you are ready to submit, please go the submission page and sent the electronic signature.*

Troubleshooting Tip #3-Submission

#3-After reviewing the cover page, you will click on the Submission tab and follow the steps provided in Screenshot

Click on *Download ARP ESSER 3 Application* for Viewing to see the print formatted version of the application.

Check to be sure the Superintendent's email address is correct. If it is not, return to Data Entry and go to Application Setup to make any changes.

Click *Email Electronic Signature* to send the certification email to the Superintendent. The Superintendent will be given instructions to log in and certify/submit the application.



The screenshot shows a web interface with a blue header containing navigation links: DATA ENTRY, SUBMISSION, TECHNICAL DIRECTIONS, and LOG OUT. Below the header, it says "Project Contact: James Dean, Pine RSU". The main heading is "Submission page for ARP (ESSER III)", which is underlined in yellow. Below this is a section titled "ARP GRANT AWARD NOTIFICATION (GAN)". The content includes several status messages: "The ARP ESSER 3 Cover Sheet / Assurances is submitted.", "The ARP ESSER 3 Cover Sheet / Assurances is approved.", "View completed Application Coversheet and Assurances: [Download ARP Application Coversheet and Assurances for Viewing](#)", "View completed ARP ESSER 3 Application: [Download ARP ESSER 3 Application for Viewing](#)", "The ARP ESSER 3 application is open.", and "The ARP ESSER 3 application is not approved.". At the bottom, it says "You now have the option to mark this application complete and email the electronic signature to Dr. Joseph Johnson Jr, Superintendent of Schools at support@gemschoolsoftware.com" followed by the link "EMAIL ELECTRONIC SIGNATURE".

Troubleshooting Tip #4-Delete/Add

#3- When you want to delete a project make sure to clear the budget grid to Zero before hitting Delete

Remaining ARP ESSER Funds

1. Project Title:
2. This project will utilize funding for:
Any activity authorized by Carl D. Perkins Career and Technical Education Act of 2006 (Perkins CTE)
3. Project Description including details and timeline:
4. List products and/or services to be procured and estimated cost as a result of this project:
5. Project Budget

Step 1- Change budget to Zero



Object Codes				
1000-2000	3000-5000	6000	7300	Total Amount
Salaries & Benefits	Purchased Services	Supplies	Equipment	
<input type="text" value="10.00"/>	<input type="text" value="20.00"/>	<input type="text" value="30.00"/>	<input type="text" value="50.00"/>	<input type="text" value="110.00"/>

Save Project

TO MENU »

Step 2- Click on Delete



Delete Project

Mark Complete and Re-submit CTE Project

If you have completed revisions, click the button to re-submit CTE Project

SUBMIT PROJECT

Troubleshooting Tip #5-Resubmission

65000.00	330000.00	5085.00	3500.00	403585.00
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Save Project

TO MENU »

Delete Project **Delete**

Budget tracking for Reservation to Address the Academic Impact of Lost Instructional Time

20% Set Aside for Learning Recovery: (\$112,000.11)

Total Amount of Set Aside budgets: (\$403,585.00)

Minimum 20% Set Aside for Learning Recovery amount has been budgeted.

Mark Complete and Re-submit Application Coversheet and Assurances

If you have completed revisions, click the button to re-submit Application Coversheet

SUBMIT PROJECT

5a-Make sure when you review or delete a project that you Save Project or Delete Project. When you are ready to submit, go back to the projects and make sure that you Submit Project

5b- Make sure all projects/sections have checkmarks appear on the cover page. (General Direction & Application Set Up lose checkmarks when App is reopened.)

[General Directions](#)

[Application Setup](#)

Once you click on each of these pages and return to Data Entry, they will have a check mark and be marked as submitted.

✓ Application Coversheet and Assurances are submitted

✓ SAU Overall Priorities and Consultation is submitted

✓ SAU Plan for Safe Return to In-Person Instruction and Continuity of Services is submitted

Troubleshooting Tip #6-Resubmission

6. Make sure all the pages have checkmarks next to them on the coversheet/front page. And, then go to the Submissions page and enter password to resubmit.

APPLICATION RE-SUBMISSION PAGE

RSU 83 MSAD 13's application for ARP ESSERF 3 has been revised and is ready to be re-submitted.

ESSERF 3 Application Coordinator: Enter your password into the box below, then click the button that reads Re-submit Application for Review.

Enter your password:

Re-submit Application for Review

**on Submission - enter
the password you
used to log in.**

Q & A

Please unmute yourself or use the chat to ask questions!



Resources

- [ARP-ESSER Application Instructions](#)
- [Return to School Roadmap](#)
- [ARP Law](#)
- [ARP ESSER Interim Final Rule](#)
- [US ED APR ESSER](#)
- [Use of Funds FAQ](#)
- [Maine's Federal Emergency Relief Programs](#)

Contact Information

Emergency Relief Funds	APR ESSER	CARES and CRRSA ESSER, CRF	GEER and EANS
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