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| --- |
| **State of Maine** |
| **DEPARTMENT OF EDUCATION** |
| **23 State House Station** |
| **Augusta, ME 04333-0023** |
|  |  |  |
| **APPOINTMENT OF STATE AGENT IN LIEU OF SUPERINTENDENT** |
|  |
| **The employment of an Agent is possible only under specific conditions. Please refer to the statutory provisions in Title 20-A, MRSA §1051for clarification**  |
|  |  |
| **Name of Supervisory Unit:** |  |
| **For the Period Beginning** |  | **and Ending** |  |
|  |  |  |
| In accordance with the provisions of Title 20-A, MRSA §1051, |  |
| **Social Security Number** |  **xxx ­– xx -**  | , | (name of Agent) |
|  |  |
| has been appointed by the Commissioner of Education as Agent for |  |
|  |  |  | (school administrative unit) |
| for the period beginning |  | and ending, |  | . |
|  | (date) |  | (date) |  |
|  |  |  |
| Said |  | shall have the powers and duties of a superintendent under  |
| (name of Agent) |  |
| Title 20-A, MRSA, Chapter 101, subchapter 2, §1055 and shall be paid pursuant to a contracted sum agreed upon by the Agent |
| and that unit. The appointment may be terminated either by appointment of a subsequent agent, election of a superintendent, |
| or automatically when the town or plantation becomes a part of a larger supervisory unit. |
|  |  |  |
| SIGNED |  | DATE |  |
|  | (Commissioner of Education) |  |
|  |  |  |
| I, |  | , agree to serve as School Agent for  |
|  |  |  |
|  | . | Reimbursement shall be $ |  | , and the amount of |
| (school administrative unit) |  |  |
|  |  |  |
| time expended in the unit shall be |   | . |
|  |  |  |
|  |  |  |
| The minutes of the board meeting dated  |  | verify the agreement as set forth above. |
|  | (date) |  |
| ***(Attach copy of minutes and copy of agent’s contract)*** |
|  |  |  |
| SIGNED |   | DATE |  |
|  | School Committee Chair |  |  |
|  |  |  |  |
| SIGNED |  | DATE |  |
|  | School Agent |  |  |
| **If the Agent appointed is regularly employed as a superintendent of schools in a supervisory unit, the**  |
| **chairperson of the board of THAT unit must agree to the appointment before it can become effective.** |
|  |  |  |  |
| **The supervisory unit which employs the superintendent on a regular basis approves this appointment and**  |
| **agrees that said superintendent may serve as Agent for** |  | **.** |
|  |  | **(school administrative unit)** |
|  |  |  |  |
| **SIGNED** |  | **DATE** |  |
|  | **Chairperson** |  |
|  |  |  |  |
|  |  |  | **Administrative Unit** |

A.S.A.-75 (Nov 2008)