**Adult Education Family Literacy Act (AEFLA) Program Spending Snapshot**

The Adult Education and Family Literacy Act (AEFLA) of Title II of the Workforce Innovation and Opportunity Act (WIOA) is the principal source of federal funding for states for adult education programs. The Office of Career, Technical, and Adult Education’s (OCTAE) Division of Adult Education and Literacy (DAEL) administers AEFLA. The purpose of AEFLA’s basic state grant program is to:

1. assist adults to become literate and obtain the knowledge and skills necessary for employment and economic

self-sufficiency;

2. assist adults who are parents or family members to obtain the education and skills that:

A. are necessary to becoming full partners in the educational development of their children; and

B. lead to sustainable improvements in the economic opportunities for their family;

3. assist adults in attaining a secondary school diploma and in the transition to postsecondary education and training,

including through career pathways; and

4. assist immigrants and other individuals who are English language learners in: A. improving their:

(i) reading, writing, speaking, and comprehension skills in English; and

(ii) mathematics skills; and

B. acquiring an understanding of the American system of government, individual freedom, and the responsibilities of citizenship.

The statute requires states to allocate no less than 82.5 percent of their allotments to local agencies, through a competitive grant or contract process, allows up to 5% to be used for administration and no more than 12.5 % for leadership activities.

Regulations regarding AEFLA funding are contained in the Education Department General Administrative Regulations (EDGAR) in 34 CFR parts 462 and 463. Expenditures must also meet the Uniform Administrative Requirements, cost principles, and audit requirements for federal awards contained in 2 CFR 200. For federally funded programs, all costs must be:

• Necessary—required for the proper and efficient performance, administration, and intent of the grant.

• Reasonable—not exceeding that which would be incurred by a prudent person under the circumstances nor the

market value of comparable costs prevailing at the time the decision was made to incur the cost.

• Allocable—the goods or services involved are chargeable or assignable to that federal award or cost objective in

accordance with relative benefits received.

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Not used for cost-sharing or matching other federal grants.

Legal under state and local law.

Used for the purposes of the AEFLA grant as noted above.

AEFLA funds must be used to supplement (enhance) but not supplant (replace, substitute or divert) funds currently

utilized for the same activity. This provision is intended to ensure that services provided under AEFLA are in addition to, and not in place of, local funds if AEFLA funds were not available. Use of the federal grant funds should result in increased overall funding for adult education.

Adult Education and

Family Literacy Act

Below is a general overview of allowable and unallowable expenditures under AEFLA. Failure to mention a particular

cost is not intended to imply that it is either allowable or unallowable. Determination of allowability in each case should

be based on the treatment or standards provided for similar or related items of cost.

of facilities

AEFLA Expenditures

Allowable Uses of Grant Funds

Unallowable Uses of Grant Funds

• Academic and career advising

• Advertising and outreach for AEFLA activities

• Advertising to recruit grant required personnel

• Advisory councils

• Audit costs in accordance with Single Audit Act

• Bonding

• Communication costs

• Compensation for personal services

• Curriculum development

• Distance/remote learning curricula

• Displays, demonstrations, exhibits

• Employee morale, health and welfare costs

• Equipment for approved AEFLA instruction

• Equipment/technology for distance/remote learning

• Instructional materials and supplies

• Meetings and conferences

• Memberships, subscriptions, and professional activities

• Professional service costs

• Program monitoring

• Publication and printing costs

• Rental costs of buildings and equipment

• Salaries/benefits for instructors

• Salaries/benefits for academic/career counselors

• Salaries/benefits for staff

• Software licenses

• Training and professional development costs

• Travel costs that are reasonable and related to official business

• Advertising and public relations to solely promote

Adult Education site

• Alcoholic beverages

• Bad debts

• Construction, renovation, and/or remodeling

• Contingency provisions

• Donations and contributions

• Entertainment

• Fines or penalties

• Food and beverages

• Fundraising

• Goods or services for personal use

• Lobbying

• Promotional materials

• Scholarships paid directly to students

• Selling or marketing any products or services