SITE REVIEW ADMINISTRATION QUESTIONS

* Do you have satellite programs or staff support **in** public schools?
* If yes, please indicate the number of programs and provide a description.
* How many staff do you have employed in the following positions, on your staff:
	+ Teachers \_\_\_\_\_\_\_\_ Ed. Techs I \_\_ II III also BHP \_
	+ EMPLOYED: SW/Clinicians/Psych \_ S/L\_ OT\_\_ PT\_\_ BCBA \_\_\_
	+ CONTRACTED: SW/Clinicians/Psych \_ S/L\_ OT\_\_ PT\_\_ BCBA \_\_\_
* What is the program’s capacity? \_\_\_\_\_\_\_ What is the typical enrollment? \_\_\_\_\_\_\_\_
* Describe how your program is set up including how many classrooms, grade ranges, staffing patterns, etc.
* Review your relationship with the local school districts, referring students to your program, and how that facilitates the referral and program review process.
* Describe any kudos or challenges that you may have working with one or more of the districts.
* Who develops the IEP, including the Transition Plan? What is the process? How do you determine which outside agencies are invited – Voc Rehab, OADS, other?
* If SPPS - How do you access the IEP?
	+ Word document \_\_\_\_\_\_\_ Programs \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In house District access

* Describe the school district’s IEP process.
* How many students transition to public school in an average year? \_\_\_\_\_\_\_\_\_\_
* How many students take one or more classes in the public school in an average year? \_\_\_
* When students seem ready to transition to public school, describe the collaborative process to address LRE with parents, the public school district, and other relevant providers. What works well? What are the challenges?
* Describe professional development activities that you provide for your staff, which supports enhancing the quality of instruction, treatment, and programming options for students to successfully demonstrate progress toward IEP goals and toward closing existing gaps so they may successfully transition to less restrictive settings.
	+ Academic
	+ Behavioral, social and emotional
* What type of collaboration is there with one or more of the districts that you work with? (i.e. professional development, staff meetings, in service days, curriculum)
* Explain how teachers monitor, track and report progress on:
	+ Academic/Transition goals
	+ Behavioral/Social/Emotional goals
* Have all students received all the related services on their IEP in the past year? If not, why? How has it been addressed?
* How do service providers document and schedule missed sessions?
* What kind of positive behavioral supports do you have in place?
* On average, how many restraints/seclusions to do you have in a month? \_\_\_\_\_\_\_\_\_\_
* How often do you review school wide restraint/seclusion data, and how do you use the data? \_\_\_\_\_\_\_\_\_\_\_\_
* What is the process for reducing restraints/seclusions?
* What you believe is the program’s greatest:
	+ asset
	+ challenge