



Career and Technical Education Committee
Maine State Board of Education
Minutes of the August 2, 2018 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, August 2, 2018 at the Department of Education in Augusta. The following were present: Committee Chair John Bird; Wilson Hess; Wendy Ault; and Jana Lapoint by phone (Board Members); Donna Tiner; and Mary Paine (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

I. Call to Order:

John Bird called the meeting to order at 10:04 AM.

II. Committee Chair Update: *John Bird*

Chair Bird welcomed all members to the meeting and reviewed the agenda.

III. Acceptance of Minutes:

The Committee accepted the minutes of the June 1, 2018 meeting and the June 29, 2018 meeting.

IV. Standing Reports:

A. Financial Reports

1) Perkins

- i. Restoration of Perkins Funds – Last October a reduction was made to the FY 2018 Perkins Budget. The reduction was taken out of State level funds (Leadership and Admin) so the restoration will be returning the funds to the original accounts - \$26,421.00 to be restored.
- ii. Perkins Quarterly Report for FY 18 - As of June 30th, the local grants have until September 30 to spend dollars and then they have until October 31st to draw down from State reimbursement.
- iii. The carryover report will be out in December.

2) Briggs

- i. Balances for Briggs – Deposit of \$3,824.65 – Balance of \$121,330.75
- ii. Account Balance Statement as of June 30, 2018
- iii. Donna will send Briggs information to Wendy Ault

B. Board Approved Strategic Plan Report:

Strategic Priorities

1. Direct a greater portion of CTE funds towards instruction and instructionally-related services
2. Double enrollment in CTE programs by 2020
3. Introduce CTE instruction into Maine's middle schools
4. Better align secondary and post-secondary CTE offerings and programs

Milestones Completed

1. By August 2017, with the Maine Department of Education and other stakeholders to develop a position and recommendations, if any, regarding changes to the state funding of career and technical education programs, including:
 - a. Examination of past work on an "EPS for CTE" model,
 - b. Better targeting of Board administered endowment funds,
 - c. And redevelopment of the State's Perkins grant program.
 - d. In the end of 2017, submit any legislation and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.
2. By September 2017 the Board will receive from its CTE Committee its vision for the Strategic Plan, its Strategic Priorities for its implementation, and its recommendations for action on CTE Funding.

Future Milestones

3. By January 2018, the Board will receive recommendations from a review by its CTE Committee regarding the better targeting of Board-administered endowment funds (a.k.a. Briggs Endowment) on:
 - a. How a competitive, open-award process in future years can best achieve the donor's intent and the Board's CRE strategic priorities.
 - b. How these funds can be leveraged, consistent with the Board's CTE strategic priorities and consistent with the donor's intent.
 - c. How the award process can demonstrate the Board's advocacy role for CTE.
 - d. What a reasonable award schedule might look like over a five-year period to achieve an appropriate balance between funds disbursed and funds retained.

This review should be completed by the end of the February 2018 with recommendations before the Board no later than the March 2018 meeting.

4. By January 2018, the Board will receive recommendations from a review by its CTE Committee on the redevelopment of Perkins funds FY 2019 extension to determine how to better achieve the Strategic Priorities.
5. By March 2018, the Board will receive recommendations from a review by its CTE Committee to determine if under the FY 2019 extension of the Perkins Grant program the distribution of Perkins funds between secondary and post-secondary (currently 50/50) is consistent with national trends, can be leveraged to achieve better alignment between secondary and post-secondary CTE programs, or can better achieve any of the strategic priorities.
6. By April 2018, the Board will receive the FY 2019 Perkins Grant application.
Moved forward to full State Board
7. In 2018, monitor implementation of any reforms, legislation, and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs, including (but not limited to): ***EPS Funding Level has been Endorsed by the Legislature***
 - a. Double enrollment in CTE secondary programs by 2020
 - b. Introducing CTE instruction into Maine’s middle schools
8. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs.
9. In 2019, with a new administration in the Blaine House, convene a Career and Technical Education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs, in light of the emerging economic and educational environment of 2020.
10. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of Career and Technical Education programs in Maine.
11. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

- A. John reviewed the Strategic Plan with Committee Members – New Member Wendy Ault asked questions and John briefly went through the Strategic Plan
 - a. Four priorities –
 - i. Key is #2 doubling enrollment in CTE Secondary Programs
 - ii. Middle School Enrollment - Grants from Briggs Funding
 - iii. Looking at #4 - Better alignment of secondary and post-secondary CTE Offerings and Programs – Will meet with Community Colleges and Secondary schools
- B. Working on #5 – will carry-over to next year.
- C. On #7 – Recommend: Reviewed the annual milestones - revision of plan for 2019.
 - a. Monitor start-up of new programs
 - b. Carry three pieces forward to next year
 - i. Double enrollment in CTE secondary programs
 - ii. Introduce CTE instruction into middle schools
 - iii. Alignment of secondary and post-secondary

C. CTE Middle School Award Process:

- 1) Donna Tiner sent out a Middle School Grant Application for Perkins Carryover Funds. The grant application is due in a couple weeks. The Middle School programs are focused on being in place for the 2018-2019 school year. There is \$100,000.00 for grants. Three new programs – Health, Medical, and Engineering.

D. Legislative Committee Update (Wilson Hess)

- 1) Committee is not meeting until fall.
- 2) Legislative Update from the DOE – to all SBE members.
- 3) LD 1666 - “An Act to Ensure the Successful Implementation of Proficiency-based Diplomas by Extending the Timeline for Phasing in Their Implementation”: Signed by the Governor on July 10, 2018, Public Law, Chapter 466.

V. Special Reports and Presentations

- A. Strengthening Career and Technical Education for the 21st Century Act – Handout from Paul Hambleton that Donna Tiner created for Paul.

The purpose of this Act is to develop more fully the academic knowledge and technical and employability skills of secondary education students and postsecondary education students who elect to enroll in career and technical education programs and programs of study.

State Plan

- Submit a one-year transition plan to be in effect July 1, 2019
- Submit a four-year State Plan to be in effect July 1, 2020
- Refer to handout in file

VI. Work Session

- A. Discussion of CTE Priorities in Preparation for the August Board Retreat

Last year when working on Strategic Plan the Board talked about finding their voice. NASBE orientation that Wilson and John attended talked about exercising Board’s voice. Last year the Board did a great job exercising their voice. This year will work on refining their voice. Focus on what the Board wants to be active on. Sessions in the retreat will build towards information base. There will be a panel discussion from stakeholders. The Commissioner and Mary Paine will speak about priority actions that the Department will focus on this year.

Mary Paine will talk with Commissioner Hasson regarding priority actions that the DOE will focus on this year. Create a panel to discuss.

Perkins authorization fits in nicely and gives us the opportunity to take program for double enrollment and alignment for secondary/post-secondary to another level. The CTE Committee has more of a concrete plan to offer on the action agenda.

VII. New Business

- A. Request Approval of the Quarterly Report of the Maine Carl D. Perkins Grant as authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)

MOTION by Wendy Ault, seconded by John Bird, and unanimously voted by those present to accept the report and for the Committee to recommend the State Board approve the Quarterly Report for the period April 1, 2018 through June 30, 2018 of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)

Handouts at Meeting (copies in file)

- Strengthening Career and Technical Education for the 21st Century Act
- Exhibit – Request Approval of the Quarterly Report of the Maine Carl D. Perkins Grant as authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)
- Carl D. Perkins Financial Report for Period Ending June 30, 2018
- George Briggs Funds Grant Cycle July 1 to June 30 – Account Statement and copy of issued check
- Program Year XI – Estimated FY 2018 CTE State Grants with July 2018 Restoration
- Program Memorandum with Revised Table
- ACTE, Advance CTE Statement on Perkins Reauthorization

The next CTE Committee meeting is scheduled for Thursday, August 23, 2018 at 10:00 AM. The meeting will be held in room 538 at the Cross State Office Building.

The CTE Committee meeting adjourned at 11:31 AM.