



Career and Technical Education Committee
Maine State Board of Education
Minutes of the June 29, 2018 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Friday, June 29, 2018 at the Department of Education in Augusta. The following were present: Committee Chair Wilson Hess; John Bird; and Guest Jane Sexton (Board Members); Meg Harvey; Donna Tiner; (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

I. Call to Order:

Wilson Hess called the meeting to order at 10:08 AM.

II. Committee Chair Update: *Wilson Hess*

Chair Hess welcomed all members to the meeting and reviewed the agenda.

III. Acceptance of Minutes:

Approval of the draft minutes of the June 1, 2018 meeting will be tabled until the July 26, 2018 meeting.

IV. Standing Reports:

A. Financial Reports

1) *Perkins*

- i. Year end is June 30
- ii. The carryover has remained the same – no changes.
- iii. Carryover for leadership is \$380,000.

Perkins Federal Audit – No findings – clean visit – will receive formal report at a later date

2) *Briggs*

- i. Balances for Briggs – No Changes

B. Board Approved Strategic Plan Report:

Strategic Priorities

1. Direct a greater portion of CTE funds towards instruction and instructionally-related services
2. Double enrollment in CTE programs by 2020
3. Introduce CTE instruction into Maine's middle schools
4. Better align secondary and post-secondary CTE offerings and programs

Milestones Completed

1. By August 2017, with the Maine Department of Education and other stakeholders to develop a position and recommendations, if any, regarding changes to the state funding of career and technical education programs, including:
 - a. Examination of past work on an "EPS for CTE" model,
 - b. Better targeting of Board administered endowment funds,
 - c. And redevelopment of the State's Perkins grant program.
 - d. In the end of 2017, submit any legislation and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.
2. By September 2017 the Board will receive from its CTE Committee its vision for the Strategic Plan, its Strategic Priorities for its implementation, and its recommendations for action on CTE Funding.

Future Milestones

3. By January 2018, the Board will receive recommendations from a review by its CTE Committee regarding the better targeting of Board-administered endowment funds (a.k.a. Briggs Endowment) on:
 - a. How a competitive, open-award process in future years can best achieve the donor's intent and the Board's CRE strategic priorities.
 - b. How these funds can be leveraged, consistent with the Board's CTE strategic priorities and consistent with the donor's intent.
 - c. How the award process can demonstrate the Board's advocacy role for CTE.
 - d. What a reasonable award schedule might look like over a five-year period to achieve an appropriate balance between funds disbursed and funds retained.

This review should be completed by the end of the February 2018 with recommendations before the Board no later than the March 2018 meeting.

4. By January 2018, the Board will receive recommendations from a review by its CTE Committee on the redevelopment of Perkins funds FY 2019 extension to determine how to better achieve the Strategic Priorities.
5. By March 2018, the Board will receive recommendations from a review by its CTE Committee to determine if under the FY 2019 extension of the Perkins Grant program the distribution of Perkins funds between secondary and post-secondary (currently 50/50) is consistent with national trends, can be leveraged to achieve better alignment between secondary and post-secondary CTE programs, or can better achieve any of the strategic priorities.
6. By April 2018, the Board will receive the FY 2019 Perkins Grant application.
Moved forward to full State Board
7. In 2018, monitor implementation of any reforms, legislation, and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs, including (but not limited to): ***EPS Funding Level has been Endorsed by the Legislature***
 - a. Double enrollment in CTE secondary programs by 2020
 - b. Introducing CTE instruction into Maine’s middle schools
8. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs.
9. In 2019, with a new administration in the Blaine House, convene a Career and Technical Education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs, in light of the emerging economic and educational environment of 2020.
10. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of Career and Technical Education programs in Maine.
11. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

- A. Working on #5 – will carry-over to next year.
- B. On #7 – Recommend: Reviewed the annual milestones - revision of plan for 2019.
 - a. Monitor start-up of new programs
 - b. Carry three pieces forward to next year
 - i. Double enrollment in CTE secondary programs
 - ii. Introduce CTE instruction into middle schools
 - iii. Alignment of secondary and post-secondary

C. CTE Director’s Report:

- 1) Chapter 232: Commissioner’s Office to Paul Hambleton’s desk
- 2) Exploratory programs expansion
 - Help with increased enrollment
 - At CTE schools
 - As satellite programs in high schools (in every high school)
 - Exploratory-180 hours 20 – 25% (180 hours vs 350 hours)

- 3) Satellite program – Legislative watch item
 - Funds flow to CTE school
 - Funds for new programs
 - LD 1843 signed
 - Director needs to approve – no requirement on calculation of funds
- 4) Reviewing 350-hour program
 - Review process, charge to be ready for November – ask for briefing on status of 232
- 5) Program approval timeline
 - June 30 is the deadline for new programs for the fall of 2019. Give folks figures by February – 12 new programs submitted (higher than normal amount) pre-engineering – 2 exploratory, guaranteeing approval by November 1 – 1 ½ year wait
- 6) Business programs – possible waiver-offering a program over two years
 - Presque Isle – waiver request 350-hours over 2 years – will grant
- 7) NEPRIS – great resource – <http://www.nepris.com/>
 - Resource for exploratory and middle school
- 8) MDOE goals revised <http://www.maine.gov/doe/plan/index.html>
 - DOE Revised Strategic Plan – Mary Paine
- 9) CTE EPS questions and answers – FAQ sheet coming soon
 - Meg working on with finance team
- 10) CTE apprenticeships – sponsor model – Scott Cotnoir
- 11) SAT-skills component overview
 - College Board – people who are skill based
 - i. 2 directors – Department of Labor Co-op and apprenticeship
 - ii. Employee of CTE
 - iii. Post-secondary people
 - iv. Business people
- 12) Commissioner’s Conference – 2 outbreak sessions – well received
- 13) State Board and Briggs Funding – Presentation to MACTE
 - CTE middle school and summer programming
 - Possible new program funding (for programming starting fall of 2018 and applications received)
 - Possible middle school programs
 - Possible articulations review
 - CNA Consolidated needs assessment

D. Legislative Committee Update (Wilson Hess)

- 1) Discontinued the Legislative Leadership meetings for now.
- 2) LD 1843 - “An Act to Amend Career and Technical Education Statutes”
 - i. Signed by the Governor on June 25th, Public Law, Chapter 420
- 3) LD 1666 - “An Act to Ensure the Successful Implementation of Proficiency-based Diplomas by Extending the Timeline for Phasing in Their Implementation”:
 - i. Through both House and Senate – Senator Langley has a hold on

VI. Old Business

1) Briggs Endowment

- a. Received a schedule of five middle school grants from Donna Tiner. The Board will observe the programs.
 - Lincoln – July 23-25 at Region 3
 - Biddeford – August 6-9 at BRCT
 - Mexico – June 25-29 at Region 9
 - Bangor –
 - Session 1: July 2 – 6 – 10am to 12pm at UTC
 - Session 2: July 9-13 – 10am to 12pm at UTC
 - Session 3: July 9-13 – 1pm to 3pm at UTC
 - Frenchville
 - Anticipated start date is August 1

2) Consideration of CTE Middle School Perkins Award Process

Donna Tiner reported:

- Invitation to 27 Centers and Regions
- Meg and Donna to review with team
- Board authorized the funding
- Copy of “Perkins Leadership Carryover - New Program Grant Awards”
- Mid-year report – Annual report
- Same structure as Perkins regular funds
- Wilson – treat as normal Perkins – report to Committee

MOTION by Wilson Hess, seconded by John Bird, and unanimously voted by those present for the Career and Technical Education (CTE) Committee to endorse the award process and instruct CTE staff to proceed with implementation.

3) Consideration of Secondary/Post-Secondary Transfer Alignment

- Due Date – Late August – early September start-up
- Round #1 – August 20 deadline – full report from Donna Tiner – Discuss Process
- Round #2 – Issued in September, if necessary, review in October

MOTION by Wilson Hess, seconded by John Bird, and unanimously voted by those present to approve the secondary/post-secondary transfer alignment with participation from leadership of the State Board of Education with the front person from the Committee being John Bird. Important to be negotiators on this split money leveraging device, and to meet with Community College in August and meet with CTE in September.

Handouts at Meeting (copies in file)

- MDOE Consolidated Application CTE Program Year: 2018-2019 – New Programs
- Perkins Leadership Carryover New Program Grant Awards
- CTE Center or Region New Program List – Application Submitted and In Process
- Exhibit – Request Approval of a Competitive George Briggs Grant Award for FY19

The next CTE Committee meeting is scheduled for Thursday, July 26, 2018 at 10:00 AM. The meeting will be held in room 538 at the Cross State Office Building.

The CTE Committee meeting adjourned at 11:13 AM.