



**Career and Technical Education Committee**  
Maine State Board of Education  
Minutes of the June 1, 2018 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Friday, June 1, 2018 at the Department of Education in Augusta. The following were present: Committee Chair Wilson Hess; John Bird; Jana Lapoint; and Martha Harris (Board Members); Meg Harvey; Donna Tiner; (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

**I. Call to Order:**

Wilson Hess called the meeting to order at 10:04 AM.

**II. Committee Chair Update: *Wilson Hess***

Chair Hess welcomed all members to the meeting and reviewed the agenda.

**III. Acceptance of Minutes:**

MOTION by John Bird, seconded by Jana Lapoint, and unanimously voted by those present to accept the April 26, 2018 minutes as written.

**IV. Standing Reports:**

**A. Financial Reports**

**1) *Perkins***

- i. Balance of the fiscal fourth quarter ends this month.
- ii. Currently working with the third quarter report.
- iii. The carryover has remained the same – no changes.
- iv. Carryover for leadership is \$380,000.

**2) *Briggs***

- i. Balances for Briggs – Donna is waiting for the final approval to update the balance with the grants taken out.
- ii. Authorization of \$50, - Remaining \$15,

## B. Board Approved Strategic Plan Report:

### Strategic Priorities

1. Direct a greater portion of CTE funds towards instruction and instructionally-related services
2. Double enrollment in CTE programs by 2020
3. Introduce CTE instruction into Maine's middle schools
4. Better align secondary and post-secondary CTE offerings and programs

### Milestones Completed

1. By August 2017, with the Maine Department of Education and other stakeholders to develop a position and recommendations, if any, regarding changes to the state funding of career and technical education programs, including:
  - a. Examination of past work on an "EPS for CTE" model,
  - b. Better targeting of Board administered endowment funds,
  - c. And redevelopment of the State's Perkins grant program.
  - d. In the end of 2017, submit any legislation and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.
2. By September 2017 the Board will receive from its CTE Committee its vision for the Strategic Plan, its Strategic Priorities for its implementation, and its recommendations for action on CTE Funding.

### Future Milestones

3. By January 2018, the Board will receive recommendations from a review by its CTE Committee regarding the better targeting of Board-administered endowment funds (a.k.a. Briggs Endowment) on:
  - a. How a competitive, open-award process in future years can best achieve the donor's intent and the Board's CRE strategic priorities.
  - b. How these funds can be leveraged, consistent with the Board's CTE strategic priorities and consistent with the donor's intent.
  - c. How the award process can demonstrate the Board's advocacy role for CTE.
  - d. What a reasonable award schedule might look like over a five-year period to achieve an appropriate balance between funds disbursed and funds retained.

This review should be completed by the end of the February 2018 with recommendations before the Board no later than the March 2018 meeting.

4. By January 2018, the Board will receive recommendations from a review by its CTE Committee on the redevelopment of Perkins funds FY 2019 extension to determine how to better achieve the Strategic Priorities.
5. By March 2018, the Board will receive recommendations from a review by its CTE Committee to determine if under the FY 2019 extension of the Perkins Grant program the distribution of Perkins funds between secondary and post-secondary (currently 50/50) is consistent with national trends, can be leveraged to achieve better alignment between secondary and post-secondary CTE programs, or can better achieve any of the strategic priorities.
6. By April 2018, the Board will receive the FY 2019 Perkins Grant application.  
***Moved forward to full State Board***
7. In 2018, monitor implementation of any reforms, legislation, and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs, including (but not limited to):  ***EPS Funding Level has been Endorsed by the Legislature***
  - a. Double enrollment in CTE secondary programs by 2020
  - b. Introducing CTE instruction into Maine’s middle schools
8. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs.
9. In 2019, with a new administration in the Blaine House, convene a Career and Technical Education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs, in light of the emerging economic and educational environment of 2020.
10. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of Career and Technical Education programs in Maine.
11. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

A. Working on #5 to move forward over the course of the summer.

B. On #7 – Recommend: Review the annual milestones in June of 2018 and revision of plan details for 2019.

**C. CTE Director’s Report:**

- 1) Maine Department of Education (DOE) Strategic Plan be developed by Mary Paine
- 2) Business program in Presque Isle – giving waiver
- 3) Bridge Year Program –
  - Changes in Managers
  - MACTE will be overseeing
  - Executive Board meeting to see best way for language in statute
  - Executive Board is a private entity
  - Early College funding – not same program
  - Five navigators and Executive Director to run program – connections with colleges
  - Bridge year dollars comes from Legislature – in statute

- 27 CTE schools will now contract with MACTE
- Hoping to increase enrollment of students
- 
- 4) Exploratory Program –
  - In every CTE school
  - CTE team working on program to reach out to 9<sup>th</sup> and 10<sup>th</sup> grades
  - Lewiston offers 28 programs
- 5) New Grant opportunity – pathways to STEM
  - Priority is Computer Science
  - July 17 deadline
  - Meg will send link to Committee members

**D. FY 18 School Review Schedule – State Board Observer:**

- 1) Wilson Hess was the Board Observer for three School Reviews:
  1. Presque Isle Regional Career Center (May 1-4)
  2. Somerset Career and Technical Center in Skowhegan (March 27-30)
  3. Hancock County Technical Center in Ellsworth (January 22-25)
    - a. Wilson expressed to the Committee that he knows ten times more about what is happening in the field with CTE from observing the three school reviews and suggests that the Committee continue observing school reviews in the coming year.

**E. Legislative Committee Update (Wilson Hess)**

- 1) Discontinued the Legislative Leadership meetings for now.
- 2) Appropriations is starting to stir.
  - i. Bond Issues, EPS Funding, etc.

**VI. Old Business**

**1) Briggs Endowment**

- a. Received a schedule of five middle school grants from Donna Tiner. The Board will observe the programs.
  - Lincoln – July 23-25 at Region 3
  - Biddeford – August 6-9 at BRCT
  - Mexico – June 25-29 at Region 9
  - Bangor –
    - Session 1: July 2 – 6 – 10am to 12pm at UTC
    - Session 2: July 9-13 – 10am to 12pm at UTC
    - Session 3: July 9-13 – 1pm to 3pm at UTC

MOTION by John Bird, seconded by Jana Lapoint, and unanimously voted by those present to approve observation by Committee members of the CTE Summer Programs and/or CTE Middle School Exploration Programs.

- b. Approval of a Competitive George Briggs grant award for FY19 – Saint John Valley Technical Center in Frenchville

MOTION by John Bird, seconded by Jana Lapoint, and unanimously voted by those present to recommend to the full Board approval of an FY19 Competitive George Briggs grant award in the amount of \$14,387, to Saint John Valley Technical Center in Frenchville. Grant will be used to support the growth of CTE in Maine through a CTE integration program beginning at the eighth-grade level.

## 2) Perkins

Following discussion, the Committee will recommend to the full Board the designation of carryover monies from FY 2017/18 Perkins funds to be allocated for FY 2019 as follows:

- the Reserve Fund balance of ~\$51,000 be retained as undesignated reserve
- the State Administration Fund balance of ~\$20,000 be retained as undesignated reserve
- the State Leadership Fund balance of ~\$380,000 be designated in accordance with April 2018 revisions to the Perkins State Plan for the FY 2019 extension to align with the State Board of Education’s Strategic Priorities for CTE, as follows...
  - Award competitively up to \$200,000 to provide “gap funding” for implementation of new (FY 2019) secondary CTE programs designed to prepare students for high skill, high wage, or high demand occupations, but which will not receive startup funds from the new state EPS funding formula during the initial (FY 2019) year of the EPS funding implementation.
  - Award competitively up to \$100,000 to implement middle school CTE programs for grades 7 and above. Eligible programs may be pilot programs, but must be implemented in FY19 and conclude prior to the end of the FY19 school year.
  - Expend under CTE Committee direction up to \$30,000 for an initiative to broaden the articulation agreements between secondary CTE and local community colleges into statewide articulation agreements between the Maine Community College System and postsecondary CTE statewide. The goal of these activities is to align and standardize the number of postsecondary credits awarded for secondary programs with all like Maine Community College programs and general education requirements.
  - Retain the remaining ~\$50,000, plus any unspent monies from the State Leadership Fund as a reserve within the State Leadership Fund, to support the State Board of Education’s Strategic Priorities for CTE within FY19 as designated and duly authorized by the State Board of Education.

MOTION by John Bird, seconded by Jana Lapoint, and unanimously voted by those present to recommend to the full Board approval of the allocation of Carl D. Perkins Act of 2006 (P.L. 109-270) FY17/FY18 Carryover Funds to be distributed in the FY19 Perkins Grant in accordance with the Revised Perkins State Plan for the FY2019 Extension to align with the Strategic Priorities of the Maine State Board of Education.

**Handouts at Meeting** (copies in file)

- Draft Minutes – April 26, 2018 meeting
- Exhibit – Request Approval of a Competitive George Briggs Grant Award for FY19

The next CTE Committee meeting is scheduled for Friday, June 29, 2018 at 10:00 AM. The meeting will be held in room 538 at the Cross State Office Building.

The CTE Committee meeting adjourned at 12:11 PM.