



## **MAINE STATE BOARD OF EDUCATION**

23 State House Station  
AUGUSTA, MAINE 04333

### **STATE OF MAINE**

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The State Board of Education held a regular monthly meeting on May 9, 2018 at the Cross State Office Building, Augusta, Maine. The following members were present: Chair Martha Harris; Vice Chair Jana Lapoint; Amy Arata; Wendy Ault; John Bird; Fern Desjardins; Wilson Hess; Liberty Ladd; Elise McKendry; and Jane Sexton. Ande Smith called in to a portion of the meeting.

Others Present: Deputy Commissioner Suzan Beaudoin; Scott Brown, Director of School Construction Programs; Margaret Harvey, Director of Career and Technical Education; and Mary Becker, State Board Secretary Associate.

### **CALLED TO ORDER:**

Chair, Martha Harris called the meeting to order at 1:00 PM.

*Note: Ande Smith called in to the meeting at 1:00 PM and ended the call at 1:20 PM following the topics he reported on.*

### **VISION STATEMENT:**

Read by student member, Elise McKendry: The Vision of the State Board is to ensure Maine public school students graduate with the skills, knowledge, and principles to be responsible American citizens; self-directed and dedicated to making contributions to society by pursuing further education and employment.

### **RECOGNITION:**

The Board presented Elise McKendry, student member, Forest Hills High School in Jackman with a gift, wished her luck following her graduation and thanked Elise for her two years of service as a student representative on the State Board.

### **APPROVAL OF MINUTES:**

MOVED by Jane Sexton, seconded by John Bird, and unanimously voted by those present to approve the April 11, 2018 minutes as written.

## **COMMITTEE REPORTS:**

### ***Construction Committee (Ande Smith):***

The Construction Committee met on April 27, 2018, as scheduled.

- The Committee received a presentation from RSU 1 for Design and Funding Approval Consideration for Phase 1 Site Development for a New Morse High School and Bath Regional Career and Technical Center (BRCTC). The Committee voted unanimously to bring the project before the full Board on May 9, 2018.
- The Committee received a presentation from RSU 2 for Design and Funding Approval Consideration for a new PreK-8 Elementary/Middle School Construction Project. The Committee voted unanimously to bring the project before the full Board on May 9, 2018.
- The Integrated, Consolidated 9-16 Educational Facility appeals process is underway but has not been completed. Information from the front office is that it is in a holding pattern at this time.

The next Construction Committee meeting is scheduled for Friday, June 1, 2018. The meeting will be held in room 500 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

### ***Certification and Higher Education (Jane Sexton):***

The Certification and Higher Education Committee met on April 25, 2018, as scheduled.

- Angel Loreda updated the Committee on the new online certification system and Suzan Beaudoin updated the Board today, as well.
- Angel explained what Jason Libby, Higher Education Specialist will be working on.
- The Committee discussed the Boston University Team Review.
- Purdue Global, is the new Kaplan University. Purdue has filed for Degree Granting Authority in Maine.
- Representatives from Teacher Education Alliance of Maine – Higher Education people were guest at the meeting and presented the Committee with a letter. The group meets a couple times a year and has invited the Committee to attend their meeting. They had questions regarding the rubric the Committee has been discussing.
- Jim Artesani, UMAINE, explained his work on the development of a rubric for Chapter 114.
- The Committee discovered that Colleges should be presenting a report annually to the Department of Education – to Jane’s knowledge, this has not been done. Higher Education folks agreed that June would be the best time to report annually. Angel will research questions for the Committee.

The next Certification and Higher Education Committee meeting is scheduled

for Wednesday, May 23, 2018. The meeting will be held in room 538 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

***Career and Technical Education (Wilson Hess):***

The Career and Technical Education (CTE) Committee met on March 29 and then held a special meeting on May 8, 2018. Wilson thanked Committee members for their participation.

- On March 29, the Committee reviewed the year to date Perkins balances. The SBE will be asked to approve the Perkins Quarterly Report on May 9 (today). Wilson reviewed the report and brought members attention to specific carryover funds (\$405,). Part of the Board's Strategic Plan is to look at the possible use of the carryover funds, and thanks to the work of Donna Tiner and timely support of the Board's Chair, the Committee was able to submit a revised use plan to the Federal Government for next year which allows the Board's Strategic Priorities to be used for carryover funds.
- The Committee received a report on the State Audit Review. The field work was completed on Perkins and we have been told that it was a clean review, however, we have not seen the report yet.
- Of the seven strategic milestones for this year - we are closing in on the last of those. The Perkins Grant Application has been submitted (#6) and the Committee is working on #4, which is recommendations on redeployment on the Perkins Funds and the FY 2019 extensions. The formal recommendations will come before the Board at the June 13 meeting.
- The Committee acted on the Perkins Quarterly Report which is an action item on the agenda.
- The May 8 meeting was to review the grants that came in under the Briggs award process. Eight proposals were received. Of the 27 districts that were eligible, twelve expressed interest and eight were in on time. The recommendation for the Board is that four of those be funded. A summary is in today's material packet.
- The regular scheduled meeting for May has been rescheduled to Friday, June 1.

The next Career and Technical Education (CTE) Committee meeting is scheduled for Friday, June 1, 2018. The meeting will be held in room 538 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

***Legislative Committee (Ande Smith):***

The Legislative Committee meets on Fridays at 12:30 PM mostly by conference call and the Committee held their last meeting on Friday, May 4. The Legislative Committee is made up of the Chair, Vice Chair and Chairs of various Committees. The Committee discussed bills that have been in public hearings and work sessions. The Legislature wound down as of last week, in a bit of a

stale mate from moving forward and a number of the bills the Committee has been tracking are effectively in limbo. The Committee is standing at ease like the Legislature until they decide to pick up the bills and the Committee will look for the Legislatures status. Ande expressed that he appreciates all the work of the Committee. There has been very aggressive work done by the Committee in meetings. When the Legislature wraps up for the year, the Committee will look at how the process worked and what they might be able to do better in the future.

### **OLD BUSINESS:**

#### EMAIL ACCOUNTS FOR BOARD MEMBERS

Ande Smith researched maine.gov email accounts with the State OIT personnel for State Board Members. It used to be that you needed a State issued device, however, the State of Maine has migrated to Office 365 and because it is accessible through the cloud so it would be possible to have an email through the State. The Board can discuss further if Board members want to get into State issued email addresses. Perhaps the Board could have a small working group to bring in a proposal. Ande is open to any questions on how this might look in the future.

### **NEW BUSINESS:**

#### MAJOR CAPITAL SCHOOL CONSTRUCTION PROGRAM; DESIGN AND FUNDING APPROVAL CONSIDERATION; RSU 2 NEW PREK-8 ELEMENTARY/MIDDLE SCHOOL CONSTRUCTION PROJECT

STATEMENT OF FACT: RSU 2 Superintendent of Schools, William Zima, requests that the State Board of Education grant Design and Funding Approval for a new PreK-8 484 student Elementary/Middle School to be located in Monmouth. The original Monmouth Middle School building g was constructed in 1856 and has undergone a number of addition and renovation projects during the 1950s, 1960s, and 1980s. The building has significant programming, building code, and health and safety issues. The Monmouth Middle School rated #9 in the 2010-2011 School Facilities Rating Cycle. The project will also close and include the students and programs of the PreK-3 Henry L. Cottrell Elementary School.

The project received State Board of Education Site Approval on November 9, 2016 and Concept Approval on September 13, 2017. The project was approved by local referendum vote on November 7, 2017.

The Department of Education's construction staff is currently working with the architect in finalizing the construction documents for bidding. There have only been minor modifications to the building and site design through the review processes since Concept Approval. The new building has been designed to meet the Department of Education school construction standards and is in the final stages of receiving all required approvals.

Design and Funding Approval is being requested pursuant to Title 20-A M.R.S. §15905(1) and State Board of Education Rule, Chapter 61, Rules for Major Capital School Construction Projects.

Project Information

Project: New PreK-8 Elementary/Middle School  
Superintendent: William Zima  
Architect: Oak Point Associates – Rob Tillotson and Norm Lemire  
School to be closed: Monmouth Middle School and Henry L. Cottrell Elementary School

Project Budget Information

Total Project Cost: \$26,665,896  
Local Only (no State participation): \$71,995  
Approved for State/Local Debt Service Subsidy: \$26,593,901

COMMISSIONER’S RECOMMENDATION: The Commissioner of the Department of Education recommends that the State Board of Education grant Design and Funding Approval to RSU 2 for the construction of a new Elementary/Middle School in Monmouth as described above.

CONSTRUCTION COMMITTEE RECOMMENDATION: On April 27, 2018, the Construction Committee voted unanimously to recommend that the State Board of Education grant Design and Funding Approval to RSU 2 for the construction of a new Elementary/Middle School in Monmouth as described above.

MOVED by Amy Arata, seconded by John Bird, and unanimously voted by those present to grant Design and Funding Approval to RSU 2 for the construction of a new Elementary/Middle School in Monmouth as described above.

MAJOR CAPITAL SCHOOL CONSTRUCTION PROGRAM; DESIGN AND FUNDING APPROVAL CONSIDERATION FOR PHASE 1 SITE DEVELOPMENT; RSU 1 NEW MORSE HIGH SCHOOL AND BATH REGIONAL CAREER AND TECHNICAL CENTER (BRCTC)

STATEMENT OF FACT: RSU 1 Superintendent of Schools, Patrick Manuel, requests that the State Board of Education grant Design and Funding Approval for Phase 1 Site Development for the new 650 student High School and 176 student Regional Career and Technical Center in the City of Bath. The current Morse High School and BRCTC sit on a 3.3 acre lot in Bath. Morse High School was originally constructed in 1929 with additions in 1942 and 1969. The 1969 addition included the Bath Vocational Center which became BRCTC in 1996. BRCTC currently offers nine career and technical programs to high school students in 22 communities.

The Morse High School and BRCTC application rated 11<sup>th</sup> out of 71 in the 2010-2011 School Facilities Rating Cycle. The project received State Board of Education Site Approval on May 10, 2017 and Concept Approval on September 13, 2017. The project was approved by local referendum vote on November 7, 2017.

It has been recommended that in the best interest of the project the construction be separated into two phases. Phase 1 Site Development Approval will permit the extensive site work required for the project to move more quickly than waiting for approval of the site and building combined. The earlier approval will take advantage of summer weather and a positive bidding environment of site specific contractors and will also allow students to occupy the school six months earlier than they would have had the work on the site waited for Design and Funding Approval of the entire project.

The major site design elements of the project have not changed since Concept Approval. There have been several changes through the site engineering process that have resulted in cost efficiencies, improved traffic circulation, and student safety.

Design and Funding Approval for Phase 1 Site Development is being requested pursuant to Title 20-A M.R.S. §15905(1) and State Board of Education Rule, Chapter 61, Rules for Major Capital School Construction Projects.

Project Information:

Project: RSU 1 New Morse High School and BRCTC

Superintendent: Patrick Manuel

Architect: Lavallee Brensinger Architects – Ron Lamarre

Schools to be closed: Morse High School and BRCTC

Project Budget Information:

Phase 1 Site Development Total: \$21,056,249

Phase 1 State/Local: \$19,892,381

Phase 1 Local Only: \$1,163,868

Total Project Cost: \$75,328,411

Local Only (no State participation): \$7,900,000

Approved for State/Local Debt Service Subsidy: \$67,428,411

COMMISSIONER'S RECOMMENDATION: The Commissioner of the Department of Education recommends that the State Board of Education grant Design and Funding Approval for Phase 1 Site Development for the new Morse High School and BRCTC as described above.

CONSTRUCTION COMMITTEE RECOMMENDATION: On April 27, 2018, the Construction Committee voted unanimously to recommend that the State Board

of Education grant Design and Funding Approval for Phase 1 Site Development for the new Morse High School and BRCTC as described above.

MOVED by Amy Arata, seconded by John Bird, and unanimously voted by those present to grant Design and Funding Approval for Phase 1 Site Development for the new Morse High School and BRCTC as described above.

*Note: Elise McKendry and Liberty Ladd left the meeting at 2:00 PM to return to school for final testing.*

#### GOVERNOR'S REQUEST REGARDING WORK PERMITS FOR STUDENTS

Suzan Beaudoin briefed the Board on work permits for students. She attended the Workforce Board meeting last month and they did a presentation on the work permit website. They have asked if the DOE could help by communicating information to school districts. She has a meeting on Monday regarding the process. They are trying to approach more businesses that they can put on the website for kids to work at. Setting up communication to Principals, CTE Directors, and Superintendents so the information gets blasted out there. The website is more user friendly and they have a goal of doubling the number of kids working this year.

#### REQUEST APPROVAL OF THE ANNUAL GEORGE BRIGGS GRANT AWARD FOR FY19

The State Board of Education's Career and Technical Education Committee recommends to the State Board of Education any and all pertinent materials so that the State Board may perform its duties, including its fiduciary responsibilities, as the agency responsible for the administration and oversight of the state career and technical education (CTE) program.

The committee oversees the George M. Briggs Award. It reviews proposals to make recommendations for the approval of programs to enhance career and technical education to the State Board of Education.

Recommendation: The State Board approve the Annual \$30,000 George Briggs grant for the period of July 1, 2018 through June 30, 2019 awarded to Maine Association of Career and Technical Education for support of secondary CTE in Maine.

MOVED by Wilson Hess, seconded by Jana Lapoint, and unanimously voted by those present to approve the Annual \$30,000 George Briggs grant for the period of July 1, 2018 through June 30, 2019 awarded to Maine Association of Career and Technical Education for support of secondary CTE in Maine.

REQUEST APPROVAL OF THE QUARTERLY REPORT OF THE MAINE CARL D. PERKINS GRANT AS AUTHORIZED UNDER THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT OF 2006 (P.L. 109-270)

As a condition for the receipt of Federal funds to support vocational and technical education, §122 of the recently reauthorized Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270) requires a designated “eligible agency” in each State, in Maine’s case, the State Board of Education to submit a State Plan for Career and Technical Education. This plan was approved by the State Board on March 12, 2008. Further requirements are as follows:

“SEC. 121. STATE ADMINISTRATION.

“(a) ELIGIBLE AGENCY RESPONSIBILITIES. The responsibilities of an eligible agency under this title shall include:

“(3) convening and meeting as an eligible agency (consistent with State law and procedure for the conduct of such meetings) at such time as the eligible agency determines necessary to carry out the eligible agency’s responsibilities under this title, but not less than 4 times annually;

The State Board Chair requested, in accordance with Title 20-A, Section 405, 7, that the Board receives a quarterly financial report from the Career and Technical Education (CTE) team and the Department of Financial and Administrative Services (DAFS). We would like to submit this report as the third report for FY2018.

RECOMMENDATION: The State Board approve the Quarterly report for the period of January 1, 2018 through March 31, 2018, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270)

MOVED by Wilson Hess, seconded by Jana Lapoint, and unanimously voted by those present to approve the Quarterly report for the period of January 1, 2018 through March 31, 2018, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270).

State Public Charter School Commission – Approval of Fern Desjardins, State Board Member, for appointment to serve on the Commission (Fern Desjardins will replace Nichi Farnham).

MOTION by Wilson Hess, seconded by Jane Sexton, and voted seven in favor with one member abstained (Fern Desjardins) to approve Fern Desjardins, State Board of Education Member, for appointment to serve on the State Public.

State Public Charter School Commission – Approval of John Bird, State Board Member, for re-appointment to serve on the Commission.



MOTION by Wendy Ault, seconded by Amy Arata and voted seven in favor with one member abstained (John Bird) to approve John Bird, State Board of Education Member, for re-appointment to serve on the Commission.

State Public Charter School Commission – Nomination of James Rier for re-appointment to serve on the Commission.

MOTION by John Bird, seconded by Jana Lapoint and unanimously voted by those present to re-appointment James Rier to serve on the Commission.

State Public Charter School Commission – Nomination of Laurie Pendleton for re-appointment to serve on the Commission

MOTION by John Bird, seconded by Jana Lapoint and unanimously voted by those present to re-appoint Laurie Pendleton to serve on the Commission.

#### NOMINATION COMMITTEE REPORT – SLATE OF OFFICERS FOR NOMINATION OF CHAIR AND VICE CHAIR OF THE BOARD FOR THE 2018-2019 YEAR

At the April 11, 2018 Board meeting, Chair Martha Harris appointed herself (Chair) along with Jana Lapoint and Jane Sexton to serve as the Nomination and Election Committee. They were tasked with presenting a slate of officers for the 2018 – 2019 year. Martha Harris put forward the following slate of officers:

Wilson Hess - Chair  
Ande Smith – Vice Chair

The Board’s procedure indicates that other members who wish to be placed on the ballot must obtain two supporting nominations from Board members and present them to the Nomination and Election committee chair at least two weeks prior to the annual meeting on June 13, 2018. Officers will be elected at the June 13, 2018 Board meeting.

#### **UPCOMING CONFERENCE**

- Commissioner’s Conference to be held at the Augusta Civic Center on June 27 and 28.
- Maine Principal Association’s Summer Leadership Conference to be held at Sugarloaf on June 28 and 29.
- National Association of State Boards of Education (NASBE) New Member Institute will be held in June, however, all new members have commitments.

#### **CHARTER COMMISSION REPORT (Jana Lapoint):**

The majority of the last meeting was spent reviewing the recommendations from the NASCA Report. Approval was given for a new process for monitoring site visits which in part had been recommended by NASCA. By State law the

Commission must follow procedures recommended by the ten principals of good governing charter schools. NASCA has recommended that the Commission become more a Commission of policy and to allow staff to perform more of the functions originally performed by the Commission members. The staff and external consultants where necessary to handle pre-opening process, 90-day review and end of year one. The Commission further approved processes for year 2 – 10 for all charter schools.

The Commission agreed for a committee to review the RFP process and bring back to the Commission how to move forward with either a one or two-year process.

### **OFFICER'S REPORTS:**

#### **Chair, Martha Harris**

- On April 12, she attended the confirmation hearing for Fern Desjardins and Jaylee Rice (student member) before the Education and Cultural Affairs Committee.
- She attended the Legislative Leadership Committee meeting on April 13, April 20, and May 4.
- She met with the Governor on April 17.
- She attended the Certification Committee meeting on April 25.
- She attended the Maine Principal's Association (MPA) conference on April 25 and 26.
- On April 27, she attended the Construction Committee meeting, Agenda Review meeting with the Commissioner and the Arts Celebration at the Hall of Flags with the First Lady. The event is held twice a year.
- On May 4, she attended the work session on LD 1666 and LD 1902.
- On May 10, she will be speaking at the Maine County Teacher of the Year event being held at the Hall of Flags.

#### **Vice Chair, Jana Lapoint**

- She attended the Certification Committee meeting on April 25.
- She attended the Career and Technical Education (CTE) Committee meeting.
- She attended the scheduled Legislative Committee meetings.

### **BOARD MEMBER REPORTS:**

#### **Ande Smith**

- Ande attended the ESSA (Every Student Succeeds Act) Advisory Committee meeting last week. Ande briefed the Committee on the meeting.

#### **Elise McKendry**

- She is class valedictorian.
- Elise invited all Board members to her graduation and asked that anyone planning to attend to please let her know so she can reserve seats.

- Today is her last day of classes and she will be leaving the meeting early to take her last final in psychology.

### **Liberty Ladd**

- The High School AP's began this week. She has taken three so far and has two more next week.
- The juniors took both Science MEA and SAT's. SAT scores were back last Thursday and they are waiting for SAT scores.
- SAIL is happening in a week and a half. It is a program where students can propose their own ideas and lead their own sessions on things they are passionate about and teach to other students in a way that is not traditionally communicated in the classroom. Sessions have been assigned. Liberty is learning how to water color paint and is very excited about it.
- Senior's last week of school is in two weeks and they all have their college decisions in.

### **Wilson Hess**

- He was the Board Observer for the Boston University Team Review.
- He attended the Career and Technical Education (CTE) Comprehensive Review in Presque Isle on May 1 to 3.
- He is humbled by the Nomination Committee nominating him as Chair of the Board for the 2018 – 2019 year.

### **Amy Arata**

- She attended the Construction Committee meeting.
- She is serving on the Science Standards Committee.
- She toured five colleges in California.
- Her local school has extended the school year to June 21. One school in her district lost power for several days.
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### **Jane Sexton**

- She attended a Higher Education TEAME meeting.
- She attended and chaired the Certification Committee meeting on April 25.

### **John Bird**

- He attended the CTE Committee meeting.
- He attended the monthly Charter School Commission meeting.

### **Fern Desjardins**

- She has been appointed to the Charter School Commission and attended a meeting last week as a guest. Fern was very impressed with the group and the conversation around the table.
- She is a facilitator for the Regionalization at the Department of Education.

**Wendy Ault**

- The MELMAS Foundation has a new grant specific to Career and Technical Education (CTE) – up to \$20, per year. Grants are due on May 29. Wendy is hoping all 27 CTE's apply for the grant.

**ANNOUNCEMENTS:**

- Submit travel and expense account vouchers to Mary Becker at the end of this meeting.

**PUBLIC COMMENT:**

- Dick Durost, Executive Director, Maine Principal's Association (MPA) thanked Martha Harris for attending the MPA Conference.
- He invited Board members to attend the MPA's Summer Leadership Program at Sugarloaf on June 28 and 29.

**ADJOURNMENT:**

The May 9, 2018 State Board of Education meeting adjourned at 3:09 PM.