



Career and Technical Education Committee
Maine State Board of Education
Minutes of the March 1, 2018 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, March 1, 2018 at the Department of Education in Augusta. The following were present: Committee Chair Wilson Hess; Jana Lapoint; and John Bird by phone (Board Members); Meg Harvey and Donna Tiner (Department of Education) and Mary Becker, Secretary Associate, State Board of Education.

I. Call to Order:

Wilson Hess called the meeting to order at 1:08 PM.

II. Committee Chair Update: *Wilson Hess*

Chair Hess welcomed all members and guests to the meeting.

Agenda Modification – Wilson prepared a drafted of comments regarding LD 1843 and would like to add this item to the agenda.

III. Acceptance of Minutes:

The January 25, 2018 meeting minutes were not ready for acceptance.

IV. Standing Reports:

A. Financial Reports

1) *Perkins*

- i. Action was taken at the February 14, 2018 Board meeting for the second quarter financials. The third quarter will end March 31.
- ii. The State and Federal Audits are scheduled. The State Auditor was here today and believes she is finished. Her supervisor will review and then then follow-up with an exit interview. The Federal Audit is scheduled for the week of June 11.

2) *Briggs*

- i. No activity to date.
- ii. Received a new deposit in January – semi-annual payments are in January and July.
- iii. Already disbursed for this year. Nothing to disburse until after the start of the fiscal year – July 1, 2018. Current projection is what year end should look like.

- iv. The expectation is that the type of award made to MACTE in previous years will continue

B. Board Approved Strategic Plan Report:

Strategic Priorities

1. Direct a greater portion of CTE funds towards instruction and instructionally-related services
2. Double enrollment in CTE programs by 2020
3. Introduce CTE instruction into Maine's middle schools
4. Better align secondary and post-secondary CTE offerings and programs

Milestones Completed

1. By August 2017, with the Maine Department of Education and other stakeholders to develop a position and recommendations, if any, regarding changes to the state funding of career and technical education programs, including:
 - a. Examination of past work on an "EPS for CTE" model,
 - b. Better targeting of Board administered endowment funds,
 - c. And redevelopment of the State's Perkins grant program.
 - d. In the end of 2017, submit any legislation and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.
2. By September 2017 the Board will receive from its CTE Committee its vision for the Strategic Plan, its Strategic Priorities for its implementation, and its recommendations for action on CTE Funding.

Future Milestones

3. By January 2018, the Board will receive recommendations from a review by its CTE Committee regarding the better targeting of Board-administered endowment funds (a.k.a. Briggs Endowment) on:
 - a. How a competitive, open-award process in future years can best achieve the donor's intent and the Board's CRE strategic priorities.
 - b. How these funds can be leveraged, consistent with the Board's CTE strategic priorities and consistent with the donor's intent.
 - c. How the award process can demonstrate the Board's advocacy role for CTE.

- d. What a reasonable award schedule might look like over a five-year period to achieve an appropriate balance between funds disbursed and funds retained.

This review should be completed by the end of the February 2018 with recommendations before the Board no later than the March 2018 meeting.

4. By January 2018, the Board will receive recommendations from a review by its CTE Committee on the redevelopment of Perkins funds FY 2019 extension to determine how to better achieve the Strategic Priorities
5. By March 2018, the Board will receive recommendations from a review by its CTE Committee to determine if under the FY 2019 extension of the Perkins Grant program the distribution of Perkins funds between secondary and post-secondary (currently 50/50) is consistent with national trends, can be leveraged to achieve better alignment between secondary and post-secondary CTE programs, or can better achieve any of the strategic priorities.
6. By April 2018, the Board will receive the FY 2019 Perkins Grant application.
7. In 2018, monitor implementation of any reforms, legislation, and emerging issues affecting the effectiveness of Maine's Career and Technical Education programs, including (but not limited to):
 - a. Double enrollment in CTE secondary programs by 2020
 - b. Introducing CTE instruction into Maine's middle schools
8. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine's Career and Technical Education programs.
9. In 2019, with a new administration in the Blaine House, convene a Career and Technical Education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs, in light of the emerging economic and educational environment of 2020.
10. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of Career and Technical Education programs in Maine.
11. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

C. CTE Director's Report:

- 1) Meeting about Bridge Year Program will be held on March 7. Board members have any questions, send to Meg before the 7th.
- 2) The College Board is phasing out use of the Accuplacer by high schools and the Maine Community College System is now transitioning to using the PSAT/SAT as its first choice assessment tool.
- 3) Rule 232 rewrite of entire CTE rules including implementation of CTE in middle schools is still in the Commissioner's Office for review.
- 4) Chapter 134 CTE Certification Law Changes – Comparing the academic certification law changes to the CTE changes to ensure compatibility.
- 5) Middle School Proposals – Will share with Committee

- 6) Positions to fill - Will need a Middle School position and an Assessment position.

D. FY 18 School Review Schedule – State Board Observer:

- 1) Somerset Career and Technical in Skowhegan (March 27-30, 2018) – Wilson Hess
- 2) Presque Isle Regional Career Center (May 1-4, 2018) – John Bird

E. Legislative Committee Update (Wilson Hess)

- 1) LD 47: “An Act to Authorize a General Fund Bond Issue to Fund Equipment for Career and Technical Education Centers”
- 2) LD 669: “An Act to Address the Unmet Workforce Needs of Employers and to Improve the Economic Future of Workers”
- 3) LD 1330: An Act to Authorize a General Bond Issue to Facilitate Innovative Approaches to Regional School Facilities and to Establish the Maine Innovative Regional School Facilities Finance Program”
- 4) LD 1562: “An Act to Authorize a General Fund Bond Issue to Capitalize a Career and Technical Revolving Equipment and Renovation Fund”
- 5) LD 1843: “An Act to Amend Career and Technical Education Statutes”

VI. New Business:

- A. LD 1843: This bill relates to putting into law the changes in funding to the cost model. Wilson reviewed the draft with Committee members. The draft will go to the Legislative Committee on Friday.
- 1) Paragraph 2: State Board’s Plan for CTE
 - 2) Paragraph 3: Makes reference to a study reporting that “in recent years, career/technical education (CTE) has risen to the top of the education policy agenda for governors, legislators, and agency heads. As a result of informed interest among key education leaders, the CTE policies and programs being advocated and implemented today bear little resemblance to those in place not long ago
 - 3) Paragraph 4: Identifies three strategic priorities of the CTE Committee
 - Direct a greater portion of CTE funds towards instruction & instructionally-related services.
 - Double enrollment in CTE programs by 2020
 - Introduce CTE instruction into Maine's middle schools
 - 4) Paragraph 5: Refers to a study by the National Center for Innovation in Career and Technical Education. Eight States shared Maine’s current cost reimbursement approach based on their prior year’s expenditures.
 - 5) Paragraph 6: Features that are particularly aligned with our stated priorities are:
 - A proposed funding model provides a more equitable statewide distribution of CTE opportunities for students with costs of direct instruction which take into account a program-dependent teacher salary matrix, student-to-teacher ratio, education technicians, and clinical supervision staffing for health care programs.
 - A provision that provides “no time lag” funding mechanism for new program develop and expansion which will be critical to doubling statewide CTE

enrollment.

- Provisions for funding pilot projects to “jump start” middle school career and technical education projects.

Following a lengthy discussion, Wilson will make changes to the draft from suggestions made by the Committee. The draft will be sent to the Committee for approval, then Wilson will send the draft on to Debra Plowman, DOE, for review.

VII. Old Business:

B. Action on Competitive, open-award grant process for summer CTE programming

- 1) Propose 45 minutes to an hour to meet with Donna Tiner to sketch out some language and a process and share it with the Committee. Donna could give Wilson guidance on how the Department would propose to distribute it and some guidelines on how to announce an open bid process. The Committee would not be acting on this until the March meeting.

C. Perkins Audit - Pending

Handouts at Meeting (copies in file)

- Text for LD 1843: “An Act to Amend Career and Technical Education Statutes”
- LD 1843 – Comments on behalf of the State Board of Education to be presented by Wilson Hess at the March 6, 2018 Public Hearing of the Education and Cultural Affairs Committee
- An email with an attached letter (Dear Colleagues) dated February 5, 2018 from Dr. Janet Sortor, Chief Academic Officer, Maine Community College System regarding PSAT/SAT
- Copy of Distribution to Beneficiary (D)

The next CTE Committee meeting is scheduled for Thursday, March 29, 2018. The meeting will be held in room 538 at the Cross State Office Building.

The CTE Committee meeting adjourned at 2:29 PM.