

2024 School Health Annual Report Survey

Start of Block: INTRODUCTION & SCHOOL ADMINISTRATIVE UNIT INFORMATION

Intro

2023-2024 School Annual Health Annual Report Survey

In accordance with Department of Education Chapter Rules 40 and 45, each administrative unit and approved private school shall provide an annual report summarizing emergency medication administration, and other medication as determined by the department, as well as hearing and vision screenings completed. This form is to be used to make this annual report.

The final (optional) section represents Maine's work to promote nationwide school health data collection. Data helps build bridges that connect school nursing services to the rest of the health care system. This data collection will help to demonstrate their unique and critical contributions to the health of school-age children. Following the definitions of each data set is critical for this to be successful.

- School health work force identifies the number of school health staff providing DIRECT SERVICES in the school as well as determine an RN caseload.
- Children's Chronic Health Diagnoses data represents some of the most common chronic conditions such as, Asthma, Type I and Type 2 Diabetes, Seizures and Life-Threatening Allergies, and myalgic encephalomyelitis/chronic fatigue syndrome (ME/CFS). These are students with a diagnosis from a health care provider.
- Concussion incidence. These are students who have been diagnosed with a concussion.
- Disposition of the Student after Health Office Visit is being collected to better understand the outcome of school health office visits.

Q1 Select your school administrative unit/district

District



Q2 In case we need to contact you after submission please provide your contact information.

- Person Completing Form _____
 - Title _____
 - Phone number _____
 - Email address _____
-

Q3 What do you use for health office documentation?

- Paper
 - School Information System health module (e.g., Infinite Campus, Synergy, Power School)
 - Electronic Health Record (e.g., SNAP, Frontline, Magnus, SchoolDoc)
-

Q4 What barriers are experienced by your health office staff in documentation?

*** This is an open-ended question. Please enter the response that seems most appropriate to you in the space provided below.*

End of Block: INTRODUCTION & SCHOOL ADMINISTRATIVE UNIT INFORMATION

Start of Block: VISION & HEARING

Q5 **VISION SCREENINGS**

Q6 Distance Visual Acuity Screening- TOTAL Number of students screened

Definition: Number of students screened in accordance with Chapter 45.

TOTAL NUMBER, ALL GRADES : _____

Q7 Near Visual Acuity Screening- TOTAL Number of students screened

Definition: Number of students screened in accordance with Chapter 45.

TOTAL NUMBER, ALL GRADES : _____

Q8 Number of students referred for further evaluation due to vision screening concerns:

Definition: Include the number of students referred for further evaluation based on the results of screening.

TOTAL NUMBER, ALL GRADES : _____

Q9 Total number of vision referrals that were completed:

Definition: Include the number of students known by the school nurse to have received follow up care, or returned a referral form following a **screening referral**.

TOTAL NUMBER, ALL GRADES : _____

Q10 Total number of students bypassing screening based on school nurse judgement:

Definition: Include the number of students referred directly to a specialist for a comprehensive exam based on school nurse's judgement and review of past medical history.

TOTAL NUMBER, ALL GRADES : _____

HEARING SCREENINGS

Q11 Total number of students screened:

Definition: Number of students screened using audiometer, Pure Tone testing.

TOTAL NUMBER, ALL GRADES : _____

Q12 Total number of students referred for further evaluation due to hearing screening concerns:

Definition: Number of student referred, based on results of screening.

TOTAL NUMBER, ALL GRADES : _____

Q13 Total number of hearing referrals that were returned or known by the school nurse to have received care:

Definition: Include the number of students receiving follow up care.

TOTAL NUMBER, ALL GRADES : _____

Q14 Total number of students bypassing hearing screening based on school nurse judgement:

Definition: Include the number of students referred directly to a specialist for a comprehensive exam based on school nurse's judgement and review of past medical history.

TOTAL NUMBER, ALL GRADES : _____

End of Block: VISION & HEARING

Start of Block: EMERGENCY MEDICATIONS

EPINEPHRINE SUMMARY

Q15 Does the district have a collaborative practice agreement that allows unlicensed staff to administer epinephrine after completing training to a student with a previously unknown allergy suffering from anaphylaxis?

Yes

No

Q16 Please enter the total numbers for the school year of epinephrine administrations:

To students : _____

To staff : _____

To visitor : _____

Total : _____

Q17 How many doses were administered to someone with:

Known allergy diagnosis : _____ (1)

Unknown diagnosis : _____ (2)

Total : _____

Q18 How many doses given for each potential allergen, if known:

Peanut/Tree nut : _____ (1)

Other food : _____ (2)

Medication : _____ (5)

Insect sting : _____ (7)

Other non-food allergy : _____ (8)

Unknown : _____ (9)

Total : _____

Q19 Number of doses administered by:

RN : _____

LPN : _____

Trained unlicensed person : _____

Administered to self : _____

Total : _____

Q20 Number of times EMS (911) was called following epinephrine administration:

This number should be less than or equal to the total number of epinephrine administrations (Q17)

EMS Called : _____

NALOXONE SUMMARY

Q21 Does the district have a policy for NALOXONE (Narcan) administration in case of opioid overdose?

Yes

No

Q23 Does the district have a collaborative practice agreement that allows unlicensed staff to administer NALOXONE (Narcan) after completing training to a person suspected of experiencing opioid overdose?

Yes

No

Q22 Where is naloxone (Narcan) stored in your school buildings? (check all that apply)

- Nurses office
 - Public area in elementary school
 - Public area in middle school
 - Public area in high school
 - School resource officer
-

Q24 Enter the total number of naloxone administrations for the 2023-2024 school year:

To students : _____

To staff : _____

To visitor : _____

Total : _____

End of Block: EMERGENCY MEDICATIONS

Start of Block: MEDICATION ADMINISTRATION

Q25 Does your district have a written protocol for medication errors?

- Yes
 - No
-

Q26 Total number of students that have regularly scheduled medication at school

TOTAL NUMBER, ALL GRADES : _____

Q27 Total number of students that have prn (as needed) medication at school prescribed to them (e.g., albuterol, epinephrine, Diastat, or any other prescription medication given that is not regularly scheduled)

TOTAL NUMBER, ALL GRADES : _____

End of Block: MEDICATION ADMINISTRATION

Start of Block: SCHOOL HEALTH ADVISOR

Q28 Enter the name and email of your school health advisor/school physician.

End of Block: SCHOOL HEALTH ADVISOR

Start of Block: STAFFING

Q29 **Health Office Staff**

*A full-time equivalent (FTE) is based on a teacher FTE (i.e., working 5 complete school days per week equals 1 FTE). Please do **not double count any person**. One FTE may provide services at more than one school within your school system, this person is only counted once.*

Q30 Number of Full-time Equivalent (FTE) Registered Nurses in the district providing direct services in the health office:

Definition: Direct services means responsible for the care of defined group of students in addressing their acute and chronic health conditions. It includes health screenings, health promotion and case management. Include long term substitute (but not the substitute RN list for short term needs) and exclude nurses working with medically fragile students.

RN FTE : _____

Q31 Number of FTE Licensed Practical Nurses (LPNs) in the district providing direct services in the health office (not special assignment or private duty):

Definition: Direct services means responsible for the care of defined group of students in addressing their acute and chronic health conditions. It includes health screenings, health promotion and case management. Include long term substitute (but not the substitute LPN list for short term needs) and exclude LPNs working with medically fragile students.

LPN FTE : _____

Q32 Number of FTE Health Aides or Unlicensed School Personnel in the district providing services in the health office (not special assignment or private duty):

Definition: This number should reflect only those whose main assignment is health related. Exclude secretaries, teachers or principals who only address health issues at times. You may include FTE of secretary or other aides IF it is included as a specific part of their responsibility (i.e. cover health office regularly).

Health Aide FTE : _____

Q33 Number of FTE Registered Nurses in the district with special assignments, such as working with a limited caseload providing direct services to one or group of medically fragile students:

Definition: Include RNs working with a limited caseload providing direct services such as medically fragile students.

RN Special Assignment FTE : _____

Q34 Number of FTE LPNs in the district with special assignments, such as working with a limited caseload providing direct services to one or group of medically fragile students:

Definition: Include LPNs working with a limited caseload providing direct services such as medically fragile students.

LPN Special Assignment FTE : _____

Q35 Number of FTE Health Aides in the district with special assignments, such as working with a limited caseload providing direct services to one or group of medically fragile students:

Definition: Include health aides (non-RN, non-LPNs) working with a limited caseload providing direct services such as medically fragile students.

Health Aide Special Assignment FTE : _____

Q36 Total number of **RN FTEs** providing administrative or supervisory school health services:

Definition: RN's providing management/clinical supervision to RNs, LPNs, or other health aids or conducting other administrative health services, e.g. case management. Do not double count any person. This count is in addition to any other RNs already counted in previous questions.

RN Supervisor/Administrator : _____

Q37 Total number of **LPN FTEs** providing administrative or supervisory school health services:

Definition: LPNs providing management/clinical supervision to LPNs, or other health aids or conducting other administrative health services. Do not double count any person. This count is in addition to any other LPNs already counted in previous questions.

LPN Administrator : _____

Q38 Total number of Assistant FTEs providing administrative support services to RNs or LPNs:

Definition: Assistants providing administrative support services to RNs or LPN, e.g. clerical assistance.

Assistants : _____

Q75 Total number of **supplemental/float RN FTEs:**

***Definition:** Permanently hired/contracted RNs who provide supplemental/additional direct nursing services or specific procedures, e.g. child find/EPST. Do not include RNs with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the RNs previously counted.*

Float RNs : _____

Q76 Total number of **supplemental/float LPN FTEs:**

***Definition:** Permanently hired/contracted LPNs who provide supplemental/additional direct nursing services or specific procedures, e.g. child find/EPST. Do not include LPNs with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the LPNs previously counted.*

Float LPNs : _____

Q77 Total number of **supplemental/float Health Aid (non-RN, non-LPN) FTEs:**

***Definition:** Permanently hired/contracted Health Aids who provide supplemental/additional direct nursing services or specific procedures, e.g. child find/EPST. Do not include health aids with 1:1, 1:2, 1:3, 1:4, 1:5 assignments. This count is in addition to the health aids previously counted.*

Float Health Aid (non RN/LPN) : _____

Q39 Number of health services staff serving your student population, who hold a certification/degree at the level of education indicated. For each staff record **only the single highest degree** related to their health care role with the school district.

Doctorate in nursing : _____
Doctorate in another field : _____
Master of nursing : _____
Master of education : _____
Master of public health : _____
Master of another field : _____
Bachelor of nursing : _____
Bachelor of another field : _____
Associate of nursing : _____
Associate of another field : _____
Diploma of nursing : _____
Technical/program certificate : _____
High school diploma/GED : _____
Other (please specify) : _____
Total : _____

Q40 For school nurses serving your student population, please indicate the number who have each of the following non-degree credentials:

National Certification as a School Nurse (NCSN) : _____
State-specific School Nurse credentials issued by state DOE (e.g., 524 Endorsement) : _____
National Nurse Practitioner Certification : _____
Other (please specify) : _____
Total : _____

End of Block: STAFFING

Start of Block: CHRONIC CONDITIONS

Q41 Enter the number of students in the district with a diagnosis from a health care provider:

Include only those with a diagnosis from a health care provider.

Asthma : _____

Type 1 Diabetes : _____

Type 2 Diabetes : _____

Seizure Disorder : _____

Life Threatening Allergy : _____

Myalgic Encephalomyelitis/Chronic Fatigue Syndrome (ME/CFS) : _____

Total : _____

End of Block: CHRONIC CONDITIONS

Start of Block: INDIVIDUALIZED HEALTH PLANS

Q42 Number of students who have an individualized health plans created by a registered nurse (this would include emergency action plans and allergy action plans. Do not double count students if they have more than one plan.)

Total number of students : _____

Total : _____

End of Block: INDIVIDUALIZED HEALTH PLANS

Start of Block: CONCUSSIONS

Q43 Number of concussions diagnosed by a provider:

Number of Students Diagnosed : _____

Total : _____

Q44 Of the students diagnosed with a concussion, how many concussions were injuries resulting from (the total must equal the total number of concussions diagnosed, from question 43):

Participation in an organized athletic event : _____
Participation in routine daily activities or play : _____
Other cause : _____
Unknown cause : _____
Total : _____

End of Block: CONCUSSIONS

Start of Block: HEALTH OFFICE VISITS

The following questions are optional about Health Office visits and ending disposition (returned to class, sent home, or called 911).

Q45 Did the district collect information about Health Office visits and ending dispositions (returned to class, sent home, or called 911)?

- Yes
- No
-

Q46 Total number of health office visits for mental health support, crisis, or other similar issue.
TOTAL NUMBER, ALL GRADES : _____
Total : _____

Display This Question:

If Did the district collect information about Health Office visits and ending dispositions (returned... = Yes

Q47 Please enter the number of health office visits resulting in student **returning to class or staying in school**:

Seen face to face by RN : _____

Seen face to face by LPN : _____

Seen face to face by Health Aide : _____

Total : _____

Display This Question:

If Did the district collect information about Health Office visits and ending dispositions (returned... = Yes

Q48 Please enter the number of health office visits resulting in student **being sent home**:

Include students sent home with recommendations to see a health care provider.

Seen face to face by RN : _____

Seen face to face by LPN : _____

Seen face to face by Health Aide : _____

Total : _____

Display This Question:

If Did the district collect information about Health Office visits and ending dispositions (returned... = Yes

Q49 Please enter the number of health office visits resulting in a **911 call** and transport:

Seen face to face by RN : _____

Seen face to face by LPN : _____

Seen face to face by Health Aide : _____

Total : _____

End of Block: HEALTH OFFICE VISITS
