New Meridian
Science Exchange

Maine Department of Education

Welcome to the Maine Science Live Q&A Session: Rostering in ADAM Platform & Accessibility

Sponsor: Krista Averill, Assessment Coordinator, Maine DOE

Moderator: Duane Dixon, Program Manager, New Meridian

Presenters: Bob Wolff, Senior Product Management Analyst, MZD

New Meridian

March 30, 2023 @ 3:00 PM EST

Introductions and Opening Comments

SAU Science Assessment Administration Support

Maine Department of Education

Science Assessment Coordinator

Krista.Averill@maine.gov

Maine Science | Department of Education – Resource Page

- Accommodations, Irregularities, and Policy Questions

New Meridian/MZD

Toll Free Number: 855-544-0842 *or*

Online Self-Service: https://mescience.zendesk.com

- Lockdown Browser (LDB) installation issues, LDB not working
- Log in credentials & Support
- Rostering information and support

Maine Science 2023
Accessibility Features

Embedded Universal Tools

Embedded Universal Tools for All Students	
Tool	Description
Provisions within online assessment platform to all students automatically	
Review	Review page shows flagged items for review and items not attempted.
Accessibility	Accessibility options of Color Scheme / Font Size / Zoom enlargement (ADAM Accessibility Tools see page 7).
Flag or Bookmark	Ability to flag or bookmark an item to return to for review.
Line Reader	The line reader tool helps focus on reading one line of text at a time.
Response Masking	Ability to hide/cover an answer choice – not available on all item types such as technology enhanced.

Accessibility Guide

Maine Science 2023
Accessibility Features

Non-Embedded Universal Tools

Non-Embedded Universal Tools for All Students	
Tool	Description
Provisions provided by the proctor to all students	
Scrap/Scratch Paper	The student uses scratch paper, an individual erasable whiteboard, or an assistive technology device to make notes or record responses. Scratch paper can be lined, blank, or graph. All scratch paper must be collected and securely destroyed at the end of each test to maintain test security.

Accessibility Guide

Maine Science 2023
Accessibility Features

Designated Supports

Utilization and implementation of supports is determined on an individual basis by an educational team, for example as part of a multi-tiered system of supports (MTSS), Response to Intervention (RTI), Individual Language Acquisition Plan (ILAP), and/or Student Assistance Team.

- An educational team is two or more education professionals with knowledge of a student's performance.

Supports must be consistent with the student's normal routine during classroom instruction.

Provision of supports does not alter the construct of any test item.

Accessibility Guide

Maine Science 2023
Accessibility Features

Designated Supports

Embedded Support	
Tool	Description
Provisions provided within the platform that must be assigned to an individual student	
Text-to-Speech (TTS)	Text is read aloud to the student via (embedded) TTS technology. TTS should be consistent with the student's normal routine during classroom instruction. Headphones/earbuds are necessary unless tested individually in a separate setting. *For Text-to-Speech (TTS) Support see page 10 of the Accessibility Guide

Accessibility Guide

Maine Department of Education

Non-Embedded Designated Support	
Tool	Description
Provisions provided outside the platform that must be assigned to an individual student	
Breaks	Multiple or frequent breaks may be required by students whose attention span, distractibility, physical and/or medical condition require shorter working periods.
Extended Time	Extended time is time beyond recommended/average of 60 minutes per session(s) 1, 2, and 3.
Individual/ Separate Setting	Individual or separate setting may be used to minimize distractions for students whose test is administered out of the classroom or so that others will not be distracted by supports/accommodations being used.
Small Group Setting	Small group setting may be used to minimize distractions for students whose test is administered out of the classroom.
Alternate Aids/Supports	The test may be presented through their regular communication system to a student who uses alternative or assistive technology on a daily basis. The test may be presented using visual aids such as visual magnification devices, reduction of visual print by blocking or other techniques, acetate shields; or auditory devices such as special acoustics, amplification, noise buffers, whisper phones, or calming music.
Bilingual Word Glossary for MLs	A bilingual/dual language word-to-word glossary is provided to students who are Multilingual Learners as a language support as per ILAP.

Accessibility Guide

Maine Science 2024
Accessibility: Accommodations

Non-Embedded Accommodations	
Tool	Description
Provisions Outside of the Platform Based on IEP or 504 Plan	
Read Aloud/Human Reader	Text is read aloud to student by Test Administrator human reader as documented in the IEP/504 plan.
American Sign Language	Text is translated via sign language interpreter to student by Test Administrator as documented in the IEP/504 plan.
Braille	Both contracted and un-contracted Braille (English Braille, American Edition or Unified English Braille) are available as indicated by a student's IEP/504 Plan. Students who require a Braille assessment will be sent a transcribed paper-based assessment.
Scribe	The student may dictate answers to a human scribe in an individual setting as indicated by a student's IEP/504 plan. Human scribe records verbatim what a student dictates and must give the student an opportunity to review scribed text. Scribed answers must be entered into the online testing platform - no paper submissions accepted.

Accessibility Guide

Maine Science 2024
Accessibility

Accommodations

Tool	Description
Paper Based **+** **Large Print**	For students with an IEP/504 plan that requires assessments to be paper-based and not administered online. Request for Paper-Based Science Assessment

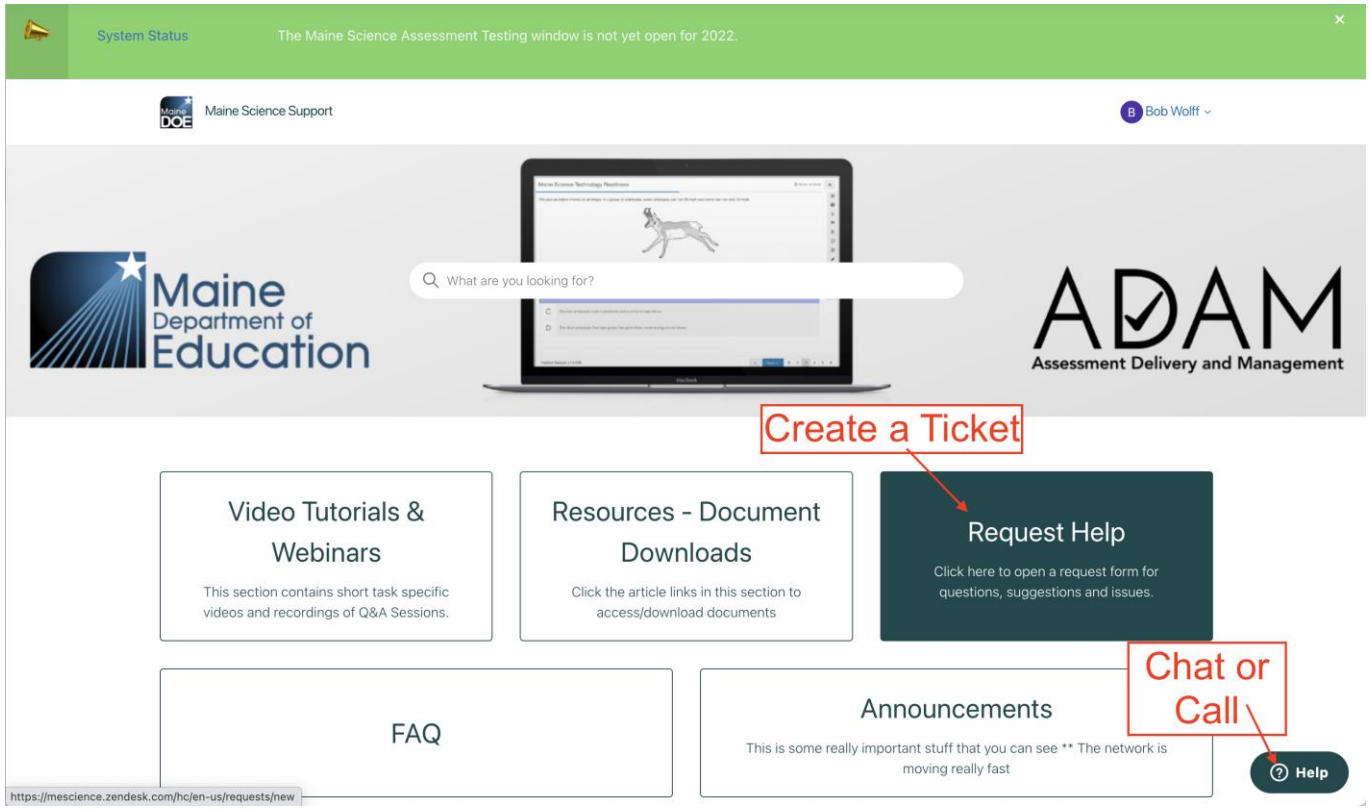
Accessibility Guide

Maine Science Assessment Program Support

Maine Science Support Desk is Full of Up-to-Date Information

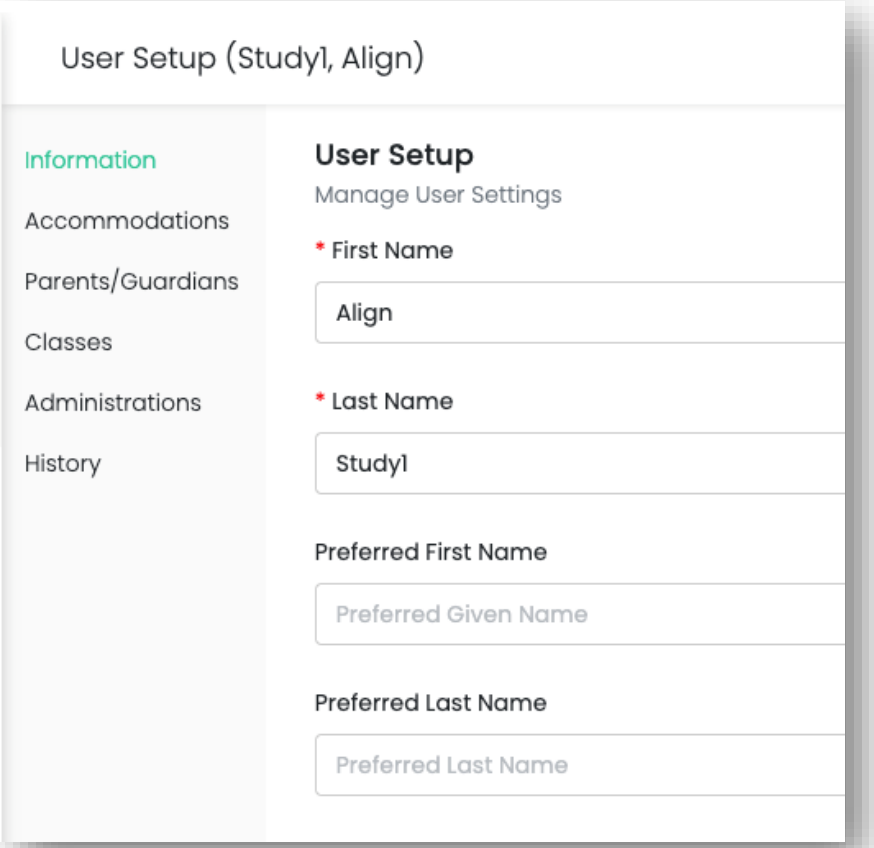
Toll Free Number: 855-544-0842 *or*

Online Self-Service: https://mescience.zendesk.com



Updates: Preferred Name

Optional Preferred Name



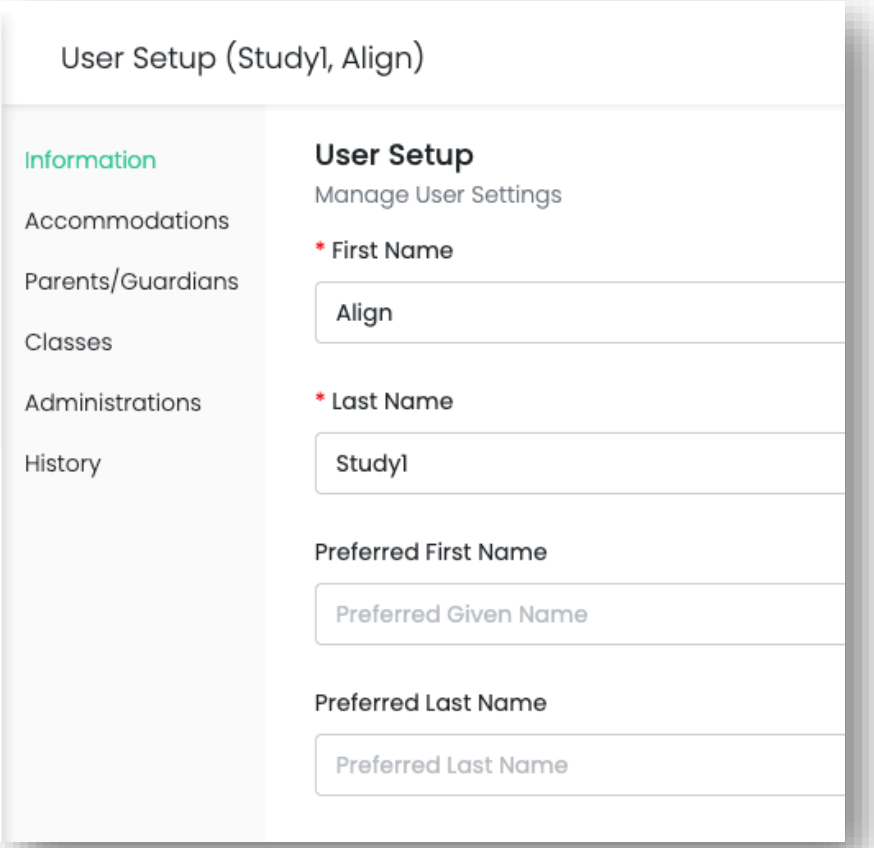
- Print cards
- Student exports
- Users search

[Understanding the Preferred Name Fields in ADAM]

[Mass Update Preferred Names in ADAM]

Accommodations Updates

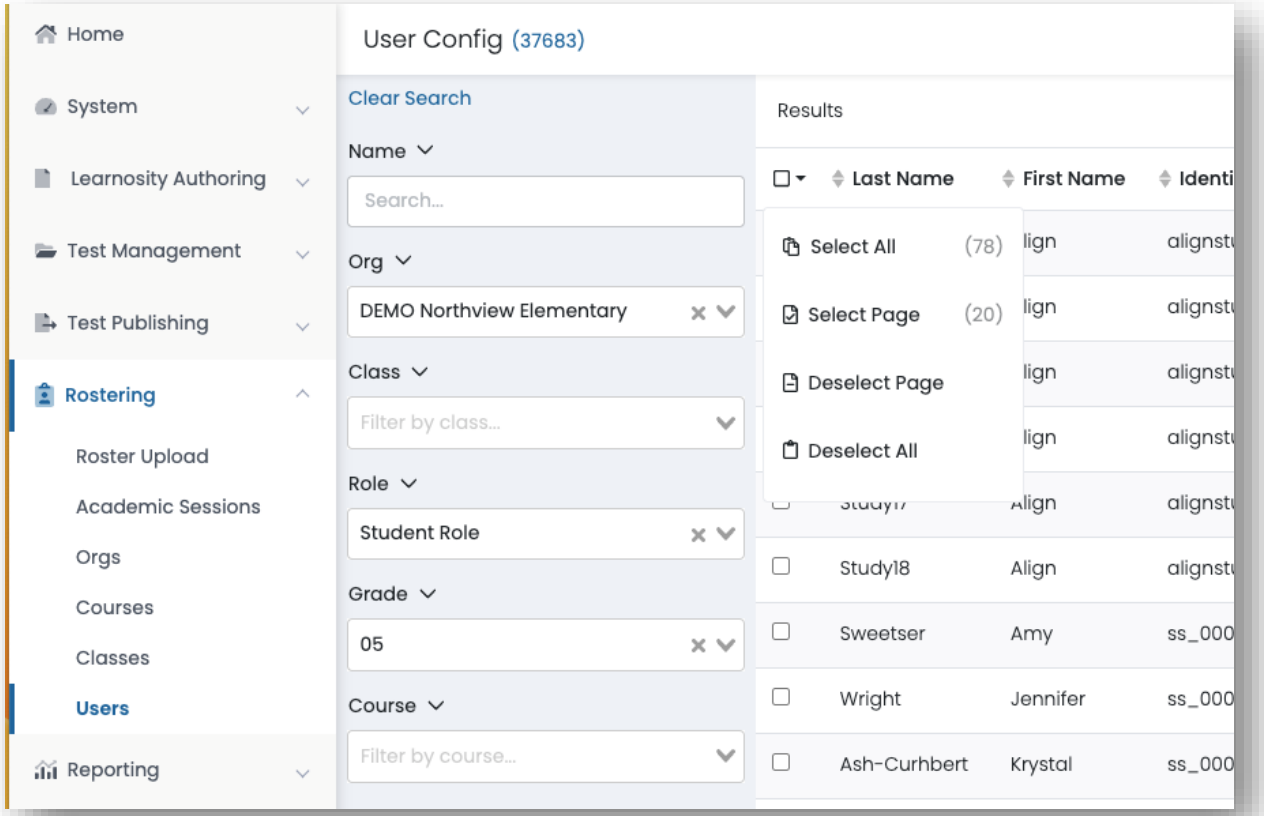
Updating Individual Student Accommodations



How do I update individual student supports and accommodations?

Student Accommodation Upload

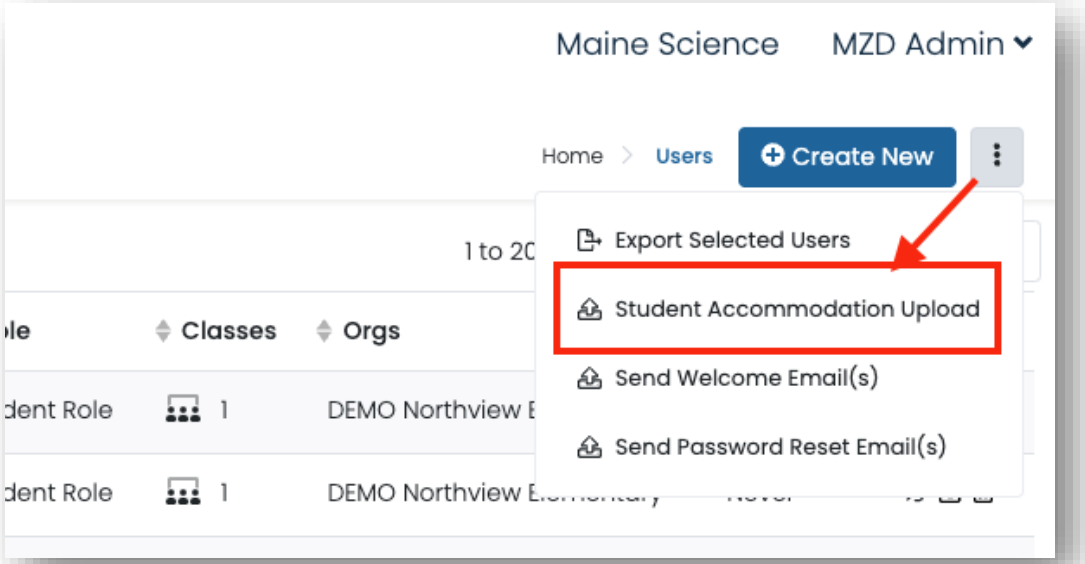
Accommodations Updates



- Filter your students
- Select those you want to update

Student Accommodation Upload

Accommodations Updates



- Kabob menu
- Student Accommodation Upload

[Update Accommodations for Multiple Students]

Quick Class Upload

- Quick Class Upload Walkthrough

How do I quickly create classes and enroll students in those classes in ADAM?

Rostering

- ME DOE Data Team submits rosters based on student information in NEO.
- Students will be rostered at their attending schools where they receive instruction.
  - Regional and Alternate Programs
  - Out-of-State Schools
  - Special Purpose Private Schools
- Home-instruction students who receive 1-99% of education at school will be in the roster for their resident SAU
- Synergy/NEO is the source of truth for student roster information, and a daily change file will synch the information in Synergy/NEO with what appears in ADAM.

MECAS Guidelines

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Thank you!