# OFERP Training-Office Hours 1/05/2023

**Thursday, January 5, 2023 – 9:00am**

**Office of Federal Emergency Relief Programs (OFERP)**

Maine Department of Education

# OFERP Introductions

Please take a moment to share your name,
title, email address, and school community in the chat.

- Shelly Chasse-Johndro, Director

- Monique Sullivan, ARP Coordinator

- Karen Kusiak, CARES & CRRSA Coordinator

- Kevin Harrington, GEER/EANS Coordinator

- Maisha Asha, Fiscal Coordinator

- Deanna Roberge, Management Analyst

- Rebecca Mitchell, Management Analyst

- Terri Beal, Contracted Invoice Reviewer

**Maine**
Department of
**Education**

# Today's Topics and Objectives

*OFERP team wishes everyone a Happy New Year!*

Today's **topics** include:
- Updated ESSER FAQs
- Purchasing Food with Federal Funds
- Disposition of Federally Funded Purchases
- MoEquity
- Multilingual and Homeless Application - Due Date

Today's **objective:**

- Participants will be able to use ESSER funds effectively and in alignment with federal requirements

Maine
Department of
Education

# Emergency Relief Timeline

|  | Funds obligated by: | Submit reimbursement requests to Maine DOE by: |
|---|---|---|
| ~~CARES ESSER I~~ | ~~September 30, 2022~~ | ~~December 30, 2022~~ |
| CRRSA ESSER II | September 30, 2023 | December 30, 2023 |
| ARP ESSER III | September 30, 2024 | December 30, 2024 |

## CARES ESSER l Liquidation period closed on 12/30/22

## 2 CFR § 200.343(b) Liquidation

The drawing down and expenditure of funds by grantee for obligations incurred during the grant's legal obligation period. Timely liquidation occurs during the legal obligation period on and through the first 120 days after the final day of that period or an extension of the period by U.S. Department of Education.

# Updated ESSER FAQs

The December 7th document is an update to the May 2021 FAQs. Twenty-seven new FAQs and updates to eight of the existing FAQs were added to provide more robust information for grantees.

New items are marked **"*New December 7, 2022*"**

Updated items are marked **"*Updated December 7, 2022*"**

Link to Updated ESSER FAQs-December 7, 2022:

https://oese.ed.gov/files/2022/12/ESSER-and-GEER-Use-of-Funds-FAQs-December-7-2022-Update.pdf

# Food purchases with Federal Funds

## General

### Using Federal Grant Funds to Pay for Food

6. **When a grantee is hosting a meeting, may the grantee use Federal grant funds to pay for food, beverages, or snacks?**

Generally, there is a very high burden of proof to show that paying for food and beverages with Federal funds is necessary to meet the goals and objectives of a Federal grant. When a grantee is hosting a meeting, the grantee should structure the agenda for the meeting so that there is time for participants to purchase their own food, beverages, and snacks. In addition, when planning a meeting, grantees may want to consider a location in which participants have easy access to food and beverages.

While these determinations will be made on a case-by-case basis, and there may be some circumstances where the cost would be permissible, it is likely that those circumstances will be rare. Grantees, therefore, will have to make a compelling case that the unique circumstances they have identified would justify these costs as reasonable and necessary.

## ESSER Specific

### C-16. May an LEA use ESSER and GEER funds to provide meals for students? (*Updated December 7, 2022*)

Yes, under certain circumstances. Typically, an LEA has other means of providing for food services, such as through the U.S. Department of Agriculture (USDA) or other Federal programs. As a result, the Department encourages LEAs to use those Federal funds with the specific purpose of providing food services to students prior to using ESSER or GEER funds for this purpose. However, if such funding is not available, or additional funds are necessary, an LEA may use ESSER or GEER funds to provide meals if the need arises from or relates to recovery from the pandemic. For example, ESSER or GEER funds could be used to increase food service staff capacity; cover additional labor costs associated with serving meals to students during the pandemic; or support COVID-19 pandemic-related expenses, such as school meal service equipment/supplies, meal packaging, and transportation services.

Maine
Department of
Education

# Disposition of Federally Funded Purchases

Disposition is the process of transferring, donating, or selling supplies, equipment, and/or real property that are no longer needed for a federally funded project.

| Supplies | Equipment | Real Property |
|---|---|---|
| Any tangible property that does not fall under the definition of equipment | Any tangible property, including information technology systems, having a: <br>• useful life of more than one (1) year and; <br>• per-unit acquisition cost that equals or exceeds $5,000 | Land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment |

## Using Supplies, Equipment and Real Property

| Supplies | Equipment | Real Property |
|---|---|---|
| If the residual inventory of unused supplies is less than $5,000 in total aggregate value, the supplies may be used: | Any tangible property may be used: | Real property can be used: <br>for the authorized purpose of the project as long as it is needed, or <br>obtain written approval by the Federal awarding agency for the use in other federally-sponsored projects. |
| if they are needed whether or not the project continues to be supported by the Federal award, <br>for activities under another U.S. Department of Education Federal award, or <br>for activities under a federal award from other Federal awarding agencies. | | |
| See 2 CFR § 200.314(a) | See 2 CFR § 200.313(c) | See CFR § 105-72.402 |

Maine
Department of
Education

# Disposition of Federally Funded Purchases

In accordance with the CFR, when the supplies, equipment or real property acquired with ESSER funding are no longer needed the steps below should be followed:

- **Step 1:** Request Disposition Instructions
- **Step 2:** Calculate the Fair Market Value
- **Step 3:** Disposition Options

*Examples on the next slide*

| | Retained | Sold | Disposed |
|---|---|---|---|
| **Less than $5,000 may be retained, sold, or otherwise disposed of with no further obligation.** | Subrecipients may retain or transfer equipment, supplies, or real property to be used for other federally funded programs or projects.<br><br>If property is transferred, subrecipient must be entitled to compensation for its attributable percentage of the current fair market value of the property.<br><br>If a subrecipient chooses to retain or transfer the equipment, supplies, or real property, they must inform OFERP. | Subrecipients may sell equipment, supplies, or real property but must, **compensate\*** the Federal awarding agency.<br><br>\* § 200.313 (e)(2) *... items of equipment with a current per-unit fair market value in excess of $5,000 may be ... sold. The Federal awarding agency is entitled to **an amount calculated by multiplying the current market value** or proceeds from sale **by the Federal awarding agency's percentage of participation in the cost of the original purchase.** If the equipment is sold, the Federal awarding agency (USED) may permit the non-Federal entity (LEA) to deduct and retain from the Federal share $500 or ten percent of the proceeds, whichever is less.* | Subrecipients may dispose of the equipment, supplies, or real property in any way it sees fit after receiving USED approval via the OFERP. |
| **Greater than $5,000 may be retained or sold.** | | | |

Maine
Department of
Education

# Disposition of Federally Funded Purchases

## Minivan purchased to transport students experiencing homelessness

- Need was identified due to the increase of students experiencing homelessness and limited shelters in the responsible SAU.
- The minivan was purchased, in whole, with ESSER funds but there is no longer the need for this additional transportation and no other federal allowable use.
- The SAU would like to sell the minivan and has calculated the fair market value as $27,117.
- The SAU can sell the minivan and all but $500 (or 10%, whichever is less) will be returned to the U.S. Department of Education.

## 84 Used Apple MacBook Pro 15-inch 2019 Touch Bar with Core i9 processor

- Need was identified due to hybrid learning and 1-to-1 access.
- The laptops were purchased, in whole, with ESSER funds but there is no longer the need for 1-to-1 access.
- The SAU would like to sell the 6 laptops and has calculated the fair market value as $969 per unit * 6 = $5,814.
- The SAU can retain, sell or dispose.

Kelley Blue Book
THE TRUSTED RESOURCE

**2021 Chrysler Pacifica Pricing Report**
Style: Touring L Minivan 4D
Mileage: 25,000
KBB.com Consumer Rating: 4.2/5

Trade in to a Dealer
Trade-in Range
$27,117 - $29,190
Trade-in Value
$28,154

Apple MacBook Pro 15-inch 2019 Touch Bar - 2.3GHz Core i9 512GB

Model: A1990, MV912LL/A

**Cosmetic Condition**
Brand New ?
Flawless ?
Good ?
Fair ?
Poor ?

Maine
Department of
Education

# MoEquity –Extension to publish Data

*Our team continues to work with the following SAUs to compile and publish the data requirements on the OFERP's website by* ~~December 31, 2022~~ **Extended to January 20, 2023**

(2 i)  Which schools in the LEA are identified as high-poverty schools and demographic information for each such school compared to the entire LEA.

(2 ii)  The per-pupil amount of funding for each high-poverty school in FYs 2021 and 2022

(2 iii)  The per-pupil amount of funding in the aggregate for all schools in FYs 2021 and 2022

(2 iv) The per-pupil number of FTE staff for each high-poverty school in FYs 2021 and 2022

(2 v) The per-pupil number of FTE staff in the aggregate for all schools in FYs 2021 and 2022

(2 vi) Whether the LEA did not maintain equity for any high-poverty school in FY 2022

**List of non-excepted SAUs FY'22:**

| | | |
|---|---|---|
| Auburn Public Schools | RSU 10 | RSU 52 |
| Augusta Public Schools | RSU 13 | RSU 54 |
| Bangor Public Schools | RSU 14 | RSU 60 |
| Gorham Public Schools | RSU 15 | RSU 61 |
| Lewiston Public Schools | RSU 16 | RSU 71 |
| Portland Public Schools | RSU 17 | RSU 75 |
| RSU 1 | RSU 18 | RSU 78 |
| RSU 2 | RSU 21 | Saco Public Schools |
| RSU 3 | RSU 22 | Sanford Public Schools |
| RSU 5 | RSU 38 | Scarborough Public Schools |
| RSU 6 | RSU 40 | Westbrook Public Schools |
| RSU 9 | RSU 49 | |

# MoEquity-Format for Published Data

Maine DOE will notify non-excepted SAUs of their MoEquity status (meeting or not meeting) before publishing data on January 20, 2023. Technical assistance is available to SAUs.

*Sample: (chart was split in half to fit on one slide)*

| NCES Code | LEA Name | School Name | Grade Levels | High Poverty School (Y/N) | FY2021 Per-pupil Funding | FY2022 Per-pupil Funding | Per-pupil Funding Increase (Decrease) |
|---|---|---|---|---|---|---|---|
| 123456123456 | Anytown County Schools | Anytown High School | 9-12 | Yes | $5,000.00 | $4,500.00 | ($500.00) |

| FY2021 Districtwide Per-pupil funding for all Schools in LEA | FY2022 Districtwide Per-pupil funding for all Schools in LEA | Districtwide LEA Per-pupil Funding Increase (Decrease) | Maintained Fiscal Equity (T/F) | FY2021 FTE Per-pupil Staffing | FY2022 FTE Per-pupil Staffing | FTE Per-pupil Staffing Change | FY2021 Districtwide FTE Per-pupil Staffing | FY2022 Districtwide FTE Per-pupil Staffing | Districtwide FTE Per-pupil Staffing Change | Maintained Staffing Equity (Yes,No) |
|---|---|---|---|---|---|---|---|---|---|---|
| $5,000.00 | $5,000.00 | $0.00 | No | 14.84 | 17.85 | -3.01 | 16.91 | 17.91 | -1.00 | No |

# Updating GEMS Contacts

## FGRS Updates

If you are an outgoing staff member or have the login and password of the outgoing staff member, go to https://www.4pcamaine.org/ and select Federal Grant Reimbursement System.



## Application Updates

Updating Superintendent and Applicant Coordinator information is done in the application setup page of each application.

# Subgrants to Support Additional Needs

On September 13, 2022, additional funding to support the needs of students actively experiencing homelessness and/or multilingual learners was released.

- Your SAU's application either affirming or declining participation is needed by **Friday, January 20, 2023**.

    - Go to https://www.4pcamaine.org/.
    - Click Multilingual Learners and Students Experiencing Homelessness Application
    - Log in with support from your SAU's ESSER Applicant Coordinator
    - Click Application Setup
    - Complete the Superintendent information
    - Select "No" to opt-out and "Yes" to opt-in
    - Click submission in the menu bar to submit and certify the application.

Do you have additional questions:

Join us on **Tuesday, January 10, 2023, at 1:00pm**

Register in advance for this meeting

# Resources

- ESSER Page: https://oese.ed.gov/offices/education-stabilization-fund/elementary-secondary-school-emergency-relief-fund/

- EANS Page: https://oese.ed.gov/offices/education-stabilization-fund/emergency-assistance-non-public-schools/

- Use of Funds FAQ

- Maine's Federal Emergency Relief Programs

# Office Hours

The Office of Federal Emergency Relief Programs (OFERP) hosts a monthly office hour on the **1st Thursday of every month at 9:00am.**

## Registration Link

# Newsletters

The Office of Federal Emergency Relief Programs (OFERP) publishes monthly newsletters.

## OFERP Newsletters

Maine
Department of
Education

# Contact Information

| Emergency Relief Funds | APR ESSER | CARES and CRRSA ESSER, CRF | GEER and EANS |
|---|---|---|---|
| Shelly Chasse-Johndro | Monique Sullivan | Karen Kusiak | Kevin Harrington |
| Shelly.Chassejohndro @maine.gov | Monique.Sullivan @maine.gov | Karen.Kusiak @maine.gov | Kevin.Harrington @maine.gov |

| Federal Fiscal Coordinator | Management Analyst | Management Analyst | Contracted Invoice Reviewer |
|---|---|---|---|
| Maisha Asha | Deanna Roberge | Rebecca Mitchell | Terri Beal |
| Maisha.Asha @maine.gov | Deanna.Roberge @maine.gov | Rebecca.Mitchell @maine.gov | Terri.Beal @maine.gov |

Maine Department of Education

# Q & A

Please unmute yourself or use the chat to ask questions!