ESSER FY 2022 Performance Report Office Hour

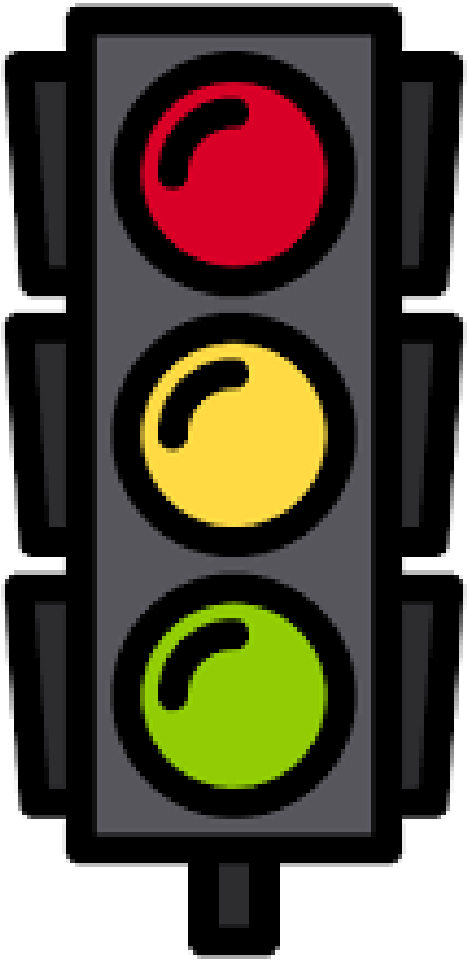
~~03/14/2023~~ (Snow Day!) 03/16/2023

Tuesday, March 16, 2023 - 1:00pm

Office of Federal Emergency Relief Programs (OFERP)

Maine Department of Education

Traffic Light Method for PR Tasks



- **Red dots mean stop!** This is a high priority task that needs immediate attention because it will require time, personnel, and follow-up.
    - You have questions before you can engage in the task.
- **Yellow dots mean caution!** This is a moderately important task that you need to slow down and document determination.
    - You may have questions after engaging in the task.
- **Green dots mean go!** This is an easygoing, non-urgent task that can be completed at it's own pace before April 7, 2023.
    - You are very comfortable with this task.

Maine Department of Education

Reporting Statutory Requirements

34 CFR §76.720 State reporting requirements:

This section applies to a State's reports required under 2 CFR 200.327 (Financial reporting) and 2 CFR 200.328 (Monitoring and reporting program performance), and other reports required by the Secretary and approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995, 44 U.S.C. 3501-3520.

34 CFR §76.722 Subgrantee reporting requirements:

A State may require a subgrantee to submit reports in a manner and format that assists the State in complying with the requirements under 34 CFR 76.720 and in carrying out other responsibilities under the program.

Purpose of Reporting

- Availability of funds: funds invoiced, remaining balance
- Adherence to 2 CFR Part 200 - Cost Principles
- Expense and Reimbursement alignment with approved projects
- Expense alignment with allowable uses as required by CARES, CRSSA, and ARP statute and guidance (COVID 19 Handbooks, FAQs, and IFR)
- Expense alignment with goals and priorities
- Information to respond to inquiries from legislators, community members, and other stakeholder groups.

Examples *- Legislators have asked for the number of SAUs using federal relief to upgrade school and building ventilation. Auditors check allowable uses and specific "tests" associated with the funding Acts.*

Annual Performance Report

SEA Data Collection Form is a public document available

- This report is completed based on reimbursements in **State's Fiscal Year 2022** - **July 1, 2021 to June 30, 2022**
- FY 2022 ESSER performance report is due by **April 7, 2023**
- Available at https://www.4pcamaine.org/

Acknowledging the tight timeline, the following resources have been created:

- **Blank Copy** of the FY 2022 ESSER Performance Report (PDF) (posted March 2, 2023) (Word) (posted March 8, 2023)
- **Open, no agenda, Sessions**
  - Every Wednesday at 11:00am for an hour starting on March 15, 2023 through April 5, 2023. Click here to register
- **Frequently Asked Questions** (in development)
- **Fiscal data** for July 1, 2021 to June 30, 2022 with the amount of funds reimbursed

Maine Department of Education

Fiscal Data

Part II: Project Expenditures and Planned Uses

CARES ESSER I Expenditures
Report all project expenditures for the period of performance of **July 1, 2020 to June 30, 2021.** The total you report must equal ($75,299.77) the amount paid during this period according to Maine's Financial System records

Activities	Total Amount Expended by Activity
Addressing Physical Health and Safety	
a. Personnel Services - Salaries	$0.00
b. Personnel Services - Benefits	$0.00
c. Purchased Professional and Technical Services	$0.00
d. Purchased Property Services	$0.00
e. Other Purchased Services	$0.00
f. Supplies	$0.00
g. Property	$0.00

CARES ESSER I Expenditures

Report all project expenditures for the period of performance of **July 1, 2021 to June 30, 2022.** The total you report must equal ($75,299.77) the amount paid during this period according to Maine's Financial System records

Name of Project	Elementary and Secondary School Emergency Relief Fund
Billing Date	07/13/2021
Billing Period	From 04/01/2021 to 06/30/2021

Invoice # & ID	Date	Billing Period	Submitted	Approved DOE	Processed DAFS	Amount
1 ID:9927	07/13/2021	04/01/2021 to 06/30/2021	◉	◉	◉	$32,990.89
2 ID:10464	09/20/2021	07/01/2021 to 08/31/2021	◉	◉	◉	$3,109.31
3 ID:10528	11/09/2021	09/01/2021 to 10/31/2021	◉	◉	◉	$2,583.62
4 ID:10823	11/22/2021	11/01/2021 to 11/30/2021	◉	◉	◉	$1,716.80
5 ID:10981	01/14/2022	12/01/2021 to 12/31/2021	◉	◉	◉	$3,448.01
6 ID:11043	02/07/2022	01/01/2022 to 01/31/2022	◉	◉	◉	$1,562.35
7 ID:11115	03/07/2022	02/01/2022 to 02/28/2022	◉	◉	◉	$1,455.15
8 ID:11181	04/06/2022	03/01/2022 to 03/31/2022	◉	◉	◉	$6,137.56
9 ID:11247	06/02/2022	04/01/2022 to 04/30/2022	◉	◉	◉	$10,541.83
10 ID:11330	06/15/2022	05/01/2022 to 06/15/2022	◉	◉	◉	$11,754.25
11 ID:11377	07/04/2022	06/16/2022 to 06/30/2022	◉	◉	◉	$18,061.35

The last Billing Date is ***not*** within FY22, which is why the expense is not included in the amount paid during the reporting period.

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Fiscal Data

Invoice # & ID	Date	Billing Period	Submitted	Approved DOE	Processed DAFS	Amount
1 ID:5701	01/04/2022	10/01/2020 to 12/31/2020	◉	◉	◉	$25,202.30

Name of Project	Elementary and Secondary School Emergency Relief Fund
Billing Date	01/04/2022
Billing Period	From 10/01/2020 to 12/31/2020
Advantage Me 2/C) Number	[illegible]

Billing Date: Initiates the process of the Maine DOE to request funds from the US Department of Education (USED) on behalf of the SAU. If date is in the performance period (FY 22, July 1, 2021 and June 30, 2022) it is likely included in the ESSER spending for FY 22.

Billing Period: This date illustrates when the activity transpired; however, the Maine DOE was not aware of the activity until the reimbursement request was made noted by the billing date.

Maine Department of Education

Fiscal Data

Part II: Project Expenditures and Planned Uses

b.Planned Uses

The SAU allocation, a total of prior reporting expenditures, a total of current reporting expenditures (which aligns to the information provided above), and an auto-calculated remaining balance is provided below

	CARES ESSER I	CRRSA ESSER II	ARP ESSER III
Allocation	$68,738.24	$568,738.24	$560,000.56
Prior Reporting Expenditures	$2,551.56	$5,723.03	$250.54
Current Reporting Expenditures	$45,000.00	$225,000.00	$175,000.00
Remaining Funds	★$23,738.24	★$343,738.24	★$384,750.02

*The formula for the remaining funds has an error that we are working through; however, the other amounts are accurate.

Prior Reporting Expenditures:

- Reimbursements prior to June 30, 2021

Current Reporting Expenditures:

- Reimbursements from July 1, 2021 to June 30, 2022

Remaining Funds:

- As of July 1, 2022

Maine Department of Education

Please Note:

- The performance report relates to CARES, CRRSA and APR **Elementary and Secondary Education Emergency Relief (ESSER)**, this does *not* include:
  - CRF Funding, which was from the U.S. Department of Treasury or
  - ARP Homeless Children and Youth (HCY) funding
- The 12-months Tydings period (General Education Provisions Act §421(b)(1)) has already been granted for all three funding packages. The following is the periods of allowability for the funding:

Funding	ESSER funds are available for obligation by SAUs through	Any funds not invoiced by the date below will no longer be accessible
~~CARES ESSER I~~	~~September 30, 2022~~	~~December 30, 2022~~
CRRSA ESSER II	September 30, 2023	December 30, 2023
ARP ESSER III	September 30, 2024	December 30, 2024

Maine Department of Education

GEM Portal

IDEAs that Work
U.S. Office of Special Education Programs

Maine Department of Education
Application Website

Welcome to the Department of Education's Consolidated Application and Grant Reimbursement Website.

School Emergency Relief Fund (ESSERF) Applications
- ESSERF 1 Application
- ESSERF 2 Application

Maine Coronavirus Relief Fund (CRF 2) Applications

Emergency Assistance to Non-Public Schools Program (EANS)
- EANS Application
- EANS Reallocated Funds Request
- ARP EANS II Application

American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER)

ESSER Performance Report
- PR Phase I
- PR Phase II

ARP Homeless Children and Youth II Budget Update

MaineTeachesCS: Expanding Access to Computer Science in Maine Classrooms Universal Computer Science Mobile Labs (CSML) Subgrant
- CSLM Phase I
- CSLM Phase II

Multilingual Learners and Students Experiencing Homelessness Application

Federal Grant Reimbursement System

Go to:

https://www.4pcamaine.org/

Click on:

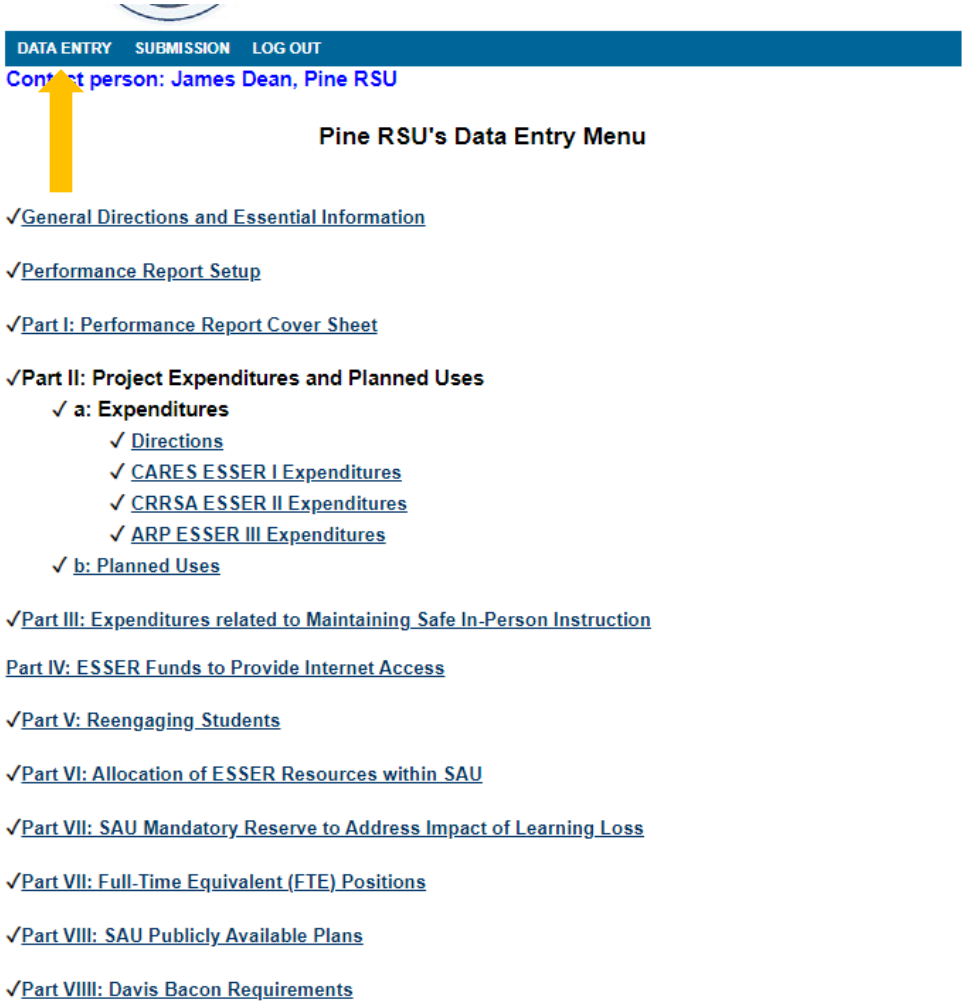
ESSER Performance Report

PR Phase II

Username and Password:
Accounts for CRF 2, ESSERF, ARP and the FGRS will grant access to Performance Report

Maine Department of Education

FY 2022 ESSER Performance Report



There are ten parts to the Performance Report (PR). Each part represents information needed for USDE annual report.

Please note:

- All work needs to be conducted on the data entry tab.
- A check mark before a link indicates that all the required information has been entered in the page. Once all links are checked, including General Directions, you will be able to submit this performance report.

Maine Department of Education

Performance Report Setup

DATA ENTRY SUBMISSION LOG OUT

Contact person: James Dean, Pine RSU

Pine RSU's Data Entry Menu

✓General Directions and Essential Information

✓Performance Report Setup

Part I: Performance Report Cover Sheet

✓**Part II: Project Expenditures and Planned Uses**

- ✓ **a: Expenditures**
  - ✓ Directions
  - ✓ CARES ESSER I Expenditures
  - ✓ CRRSA ESSER II Expenditures
  - ✓ ARP ESSER III Expenditures
- ✓ b: Planned Uses

Performance Report Setup Page

LEA: Pine RSU

Superintendent:	Dr. Josephine Johnson
Telephone:	555-555-5555
Email:	support@gemschoolsoftware.com

Please update, as necessary. the following contact information.

LEA Address:	Suite IC USA Route IA		
	Pine Valley	ME	12345
LEA Contact:	James Dean		
Contact's Position:	Assistant Superintendent		
Contact's Office:	Office of the Superintendent		
Contact's Address:	USA Route IA Suite 44		
	Pine Valley	ME	12345
Contact's Telephone:	555-555-5556		
Contact's Fax:	555-555-5557		
Contact's Email:	support@gemschoolsoftware.com		
Zip Code plus 4:	01010-1011		
DUNS Number:	1245673 EUI #		

*We are working on this update language.

Be sure to enter the **UEI Number!**

There are nine parts to the Performance Report (PR). Each part represents information needed for USDE annual report.

ESSER funds use is unique to each SAU and will be reflected in their PR.

Make sure that all the information in the Performance Report Set Up page is correct because the Performance Report Coversheet (Part I) is populated by the setup information.

Maine Department of Education

Part I: Cover Sheet

DATA ENTRY SUBMISSION LOG OUT

Contact person: James Dean, Pine RSU

PART I: PERFORMANCE REPORT COVER SHEET

Legal Name of Applicant: Pine RSU	**Applicant's Mailing Address:** Suite IC USA Route IA Pine Valley, ME 12345
SAU Contact for the Education Stabilization Fund (CFDA No. 84.245) **Name:** James Dean **Position:** Assistant Superintendent **Office:** Office of the Superintendent **Contact's Mailing Address:** USA Route IA Suite 44 Pine Valley, ME12345 Zip Code Plus 4: 01010-1011 DUNS #: 1245673 EUI # Telephone: 555-555-5556 Fax: 555-555-5557 E-mail address: support@gemschoolsoftware.com	
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. EDGAR Sec. 200.415	
Superintendent (Printed Name): Dr. Josephine Johnson	**Telephone:** 555-555-5555
Signature of Superintendent: Not Certified by Electronic Signature	**Date:** 00/00/0000

« To Setup To Menu To Part a: Expenditures Direections »

The Performance Report Coversheet (Part I) is populated by the setup information.

When the performance report is ready for submission

- GEMS will **generate an email** to the superintendent indicating that review and certification is needed.
- **In this email** there will be a URL, username and password to certify the performance report.

Maine Department of Education

Part II: Expenditures and Uses

- ✓Part II: Project Expenditures and Planned Uses
  - ✓ a: Expenditures
    - ✓ Directions
    - ✓ CARES ESSER I Expenditures
    - ✓ CRRSA ESSER II Expenditures
    - ✓ ARP ESSER III Expenditures
  - ✓ b: Planned Uses

The expenditure categories are:

- Addressing Physical Health and Safety
- Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)
- Mental Health Supports for Students and Staff
  - USED definition: For the purposes of this reporting, Social Emotional Learning (SEL) support is conducted by non-licensed practitioners or professionals and Mental Health services are conducted by licensed practitioners or professionals, including psychologists and psychotherapists.
- Operational Continuity and Other Allowed Uses

Within each expenditure category, the expense will need to be classified to a object category.

Maine Department of Education

FY 23 Report: Expenditures and Uses

Please Note: For July 1, 2022 -June 30, 2023

- SAUs will need to provide the amount of the SAU expenditures by ESSER Subgrant fund and activity (i.e.. Building and facilities upgrades and maintenance, Assistance with meals for students, Cleaning and/or sanitization supplies) not category.

Preview Question: Provide the amount of the LEA expenditures by ESSER Subgrant fund and activity for the reporting period?

See page 46 for more information.

Activities	ESSER I (CARES Act)	ESSER II (CRRSAA)	ARP ESSER
	Total Amount Expended by Activity[1]	Total Amount Expended by Activity	Total Amount Expended by Activity
Addressing Physical Health and Safety			
a. Building and facilities upgrades and maintenance, including ventilation systems and new construction			
b. Assistance with meals for students			
c. Cleaning and/or sanitization supplies			
d. Temporary classroom space to support social distancing			
e. Temporary or additional transportation services to support social distancing to and from school			
f. Capacity-building to improve disaster preparedness and response efforts, including coordination with State, local, Tribal, and territorial public health departments, and other relevant agencies to improve coordinated responses to prevent, prepare for, and respond to COVID-19			
g. Other health protocols ***not listed above*** and aligned to guidance from the Centers for Disease Control and Prevention (CDC) such as: vaccines for staff and/or students, COVID-19 testing for staff and/or students, contact-tracing, masks			

Maine Department of Education

Part II: Expenditures and Uses

✓ CARES ESSER I Expenditures
✓ CRRSA ESSER II Expenditures
✓ ARP ESSER III Expenditures

CARES ESSER I Expenditures

Report all project expenditures for the period of performance of **July 1, 2020 to June 30, 2021.** The total you report must equal ($45,000.00) the amount paid during this period according to Maine's Financial System records

Activities	Total Amount Expended by Activity
Addressing Physical Health and Safety	
a. Personnel Services - Salaries	250.00
b. Personnel Services - Benefits	560.00
c. Purchased Professional and Technical Services	750.00
d. Purchased Property Services	0.00
e. Other Purchased Services	0.00
f. Supplies	0.00
g. Property	0.00
h. Debt Service and Miscellaneous	0.00
i. Other Items	0.00
Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)	
a. Personnel Services - Salaries	880.00
b. Personnel Services - Benefits	8990.00
c. Purchased Professional and Technical Services	0.00
d. Purchased Property Services	1110.00
e. Other Purchased Services	0.00
f. Supplies	0.00
g. Property	0.00
h. Debt Service and Miscellaneous	0.00
i. Other Items	0.00
Operational Continuity and Other Allowed Uses	
a. Personnel Services - Salaries	3000.00
b. Personnel Services - Benefits	14000.00
c. Purchased Professional and Technical Services	15000.00
d. Purchased Property Services	0.00
e. Other Purchased Services	460.00
f. Supplies	0.00
g. Property	0.00
h. Debt Service and Miscellaneous	0.00
i. Other Items	0.00
Total CARES ESSER I Expenditures	$45,000.00

- The total amount expended by activity must total the amount paid during the performance report period according to Maine's Financial System records.
- Report expenditures ONLY ONCE in the table.
- Use the most appropriate and specific expenditure (activity) category for each expenditure.
  - Please note that where each expenditure is reported is **self-selected** and documentation of the expenditure, category, and object should be maintained for future reporting.

What color would you select for the task of reporting expenses by activity for all ESSERs?

Maine Department of Education

Part II: Expenditures and Uses

Part II: Project Expenditures and Planned Uses

Report all project expen[illegible] of performance of **July 1, 2020 to June 30, 2021.** The total you report must eq[illegible]al ($225,000.00) th[illegible] amount paid during this period according to Maine's Financial System recor[illegible]

Activities	Total Amount Expended by Activity	Total Amount Expended toward required set-aside to address learning loss *(this amount will be exclusive of the amount reported in the preceding column; report each expenditure in only one of the two ARP ESSER columns)*
Addressing Physical Health and Safety		
a. Personnel Services - Salaries	22500.00	4440.00
b. Personnel Services - Benefits	15000.00	1500.00
c. Purchased Professional and Technical Services	0.00	0.00
d. Purchased Property Services	0.00	0.00
e. Other Purchased Services	0.00	0.00
f. Supplies	0.00	0.00
g. Property	0.00	0.00
h. Debt Service and Miscellaneous	0.00	0.00
i. Other Items	0.00	0.00
Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)		
a. Personnel Services - Salaries	15000.00	0.00
b. Personnel Services - Benefits	1400.00	0.00
c. Purchased Professional and Technical Services	0.00	0.00
d. Purchased Property Services	0.00	0.00
e. Other Purchased Services	25000.00	5000.00
f. Supplies	0.00	0.00
g. Property	0.00	0.00
h. Debt Service and Miscellaneous	0.00	0.00
i. Other Items	0.00	0.00
Mental Health Supports for Students and Staff		
a. Personnel Services - Salaries	25000.00	0.00
b. Personnel Services - Benefits	5000.00	0.00
c. Purchased Professional and Technical Services	0.00	0.00
d. Purchased Property Services	0.00	0.00
e. Other Purchased Services	0.00	0.00
f. Supplies	440.00	0.00
g. Property	0.00	0.00
h. Debt Service and Miscellaneous	0.00	0.00
i. Other Items	0.00	0.00
Operational Continuity and Other Allowed Uses		
a. Personnel Services - Salaries	26000.00	0.00
b. Personnel Services - Benefits	2660.00	0.00
c. Purchased Professional and Technical Services	0.00	0.00
d. Purchased Property Services	0.00	0.00
e. Other Purchased Services	0.00	0.00
f. Supplies	0.00	0.00
g. Property	37000.00	0.00
h. Debt Service and Miscellaneous	0.00	0.00
i. Other Items		
Total ARP ESSER III Expenditures	$175,000.00	$10,940.00

*We are working on the error message associated with the calucatation of the two columns.

- In the ARP Project Expenditures there is an additional column, which requries:
  - Total Amount **Expended toward required set-aside to address learning loss**
    - *this amount will be exclusive of the amount reported in the preceding column;*
    - *report each expenditure in only one of the two ARP ESSER columns*
- The total amount expended by activity **(sum of the two columns)** must total the amount paid during the performance report period according to Maine's Financial System records.

Maine Department of Education

Expenditure (Activity) Categories

The expenditure categories are:

1. Addressing Physical Health and Safety
2. Meeting Students' Academic, Social, Emotional, and Other Needs (Excluding Mental Health Supports)
3. Mental Health Supports for Students and Staff
   - USED definition: For the purposes of this reporting, Social Emotional Learning (SEL) support is conducted by non-licensed practitioners or professionals and Mental Health services are conducted by licensed practitioners or professionals, including psychologists and psychotherapists.
4. Operational Continuity and Other Allowed Uses

Please note these are self-selected and should be documented. **The Office of Federal Emergency Relief Programs encourages you to review the ESSER FAQ while making the category determination.**

Let's Hear from You!

Which category would you select:

- Additional Informational Technology salary to support 1:1 learning
- New curriculum with remote learning modules for at-home learning
- Mini van purchase to provide transportation to a Special Purpose Private School
- Grant administration support (ie. Legal counsel, additional hours)
- Increase in Substitute Pay for quarantined staff

Maine Department of Education

Part III, IV, and V

✓Part III: Expenditures related to Maintaining Safe In-Person Instruction

✓Part IV: ESSER Funds to Provide Internet Access

✓Part V: Reengaging Students

Expenditures:	Yes	No
a) provide vaccinations to educators, other staff, and students, if eligible	○	◉
b) support universal and correct wearing of masks	○	◉
c) physical distancing (e.g., including use of cohorts/podding)	○	◉
d) screen testing to promptly identify cases, clusters, and outbreaks	○	◉
e) improve ventilation or HVAC systems	○	◉
f) promote handwashing and respiratory etiquette	○	◉
g) stay home when sick and get tested	○	◉
h) support contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	○	◉
i) Cleaning and disinfection	○	◉

	Yes	No
Mobile hotspots with paid data plans	○	◉
Internet connected devices with paid data plans	◉	○
SAU paid for the cost of home Internet subscription for student	○	◉
SAU paid for the cost of home Internet subscription for student	○	◉
District provides home Internet access through a district-managed wireless network	◉	○
Other (Please specify):	◉	○
Must specify		

	Yes	No
Direct outreach to families	○	◉
Engaging the school district homeless liaison	○	◉
Partnering with community-based organizations	○	◉
Offering home internet service and/or devices	○	◉
Implementing new curricular strategies to improve student	○	◉
Offering credit recovery and/or acceleration strategies	○	◉
Other (Please specify):	○	◉
assdsf dfsa das dasda SDASDAS DAS		

Maine Department of Education

Part III, IV, and V are Yes/No responses:

Did the SAU expend ESSER funds

III. on items related to safe in-person instruction?

IV. to provide home internet access?

V. to reengage students with poor attendance?

Please note:

- Every question must have a response (Yes or No)
- If yes is selected under Other you will need to specify

What color would you select for the task of responding to part III, IV, and V?

Part VI: School Resources

DATA ENTRY SUBMISSION LOG OUT

Contact person: James Dean, Pine RSU

Pine RSU's Data Entry Menu

- ✓General Directions and Essential Information
- ✓Performance Report Setup
- ✓Part I: Performance Report Cover Sheet
- ✓**Part II: Project Expenditures and Planned Uses**
  - ✓ **a: Expenditures**
    - ✓ Directions
    - ✓ CARES ESSER I Expenditures
    - ✓ CRRSA ESSER II Expenditures
    - ✓ ARP ESSER III Expenditures
  - ✓ b: Planned Uses
- ✓Part III: Expenditures related to Maintaining Safe In-Person Instruction
- ✓Part IV: ESSER Funds to Provide Internet Access
- ✓Part V: Reengaging Students
- ✓Part VI: Allocation of ESSER Resources within SAU
- ✓Part VII: SAU Mandatory Reserve to Address Impact of Learning Loss
- ✓Part VII: Full-Time Equivalent (FTE) Positions
- ✓Part VIII: SAU Publicly Available Plans
- ✓Part VIIII: Davis Bacon Requirements

Did the SAU allocate some portion of ESSER funds to schools in this reporting period? Note: ESSER refers to CARES ESSER I, CRRSA ESSER II, and ARP ESSER III funds and includes both mandatory subawards

How did this LEA allocate ESSER funds?

- Mark 'Y/N' to indicate whether the criteria was used to allocate ESSER funds to schools. For example, if the LEA allocated funds using a weighted formula of total number of enrollments and total number of enrolled students with disabilities, the SAU should mark 'Y' to rows a and b.

What color would you select for the **documentation** needed to support the response to this question?

Maine Department of Education

Part VII: Learning Loss Reservation

SAU Name	Total amount reserved to address the impact of learning Loss *(This dollar value is established by the Reservation projects in the ARP application)*
Pine RSU	$117,400.11

1. Total expenditures of ARP ESSER SAU Reserve in FY 22 (July 1, 2021 to June 30, 2022): 15000.00

2. Which activities or interventions did the SAU implement to satisfy the mandatory set-aside requirements of ARP ESSER funds, which respond to students' academic, social, and emotional needs and address the disproportionate impact of COVID-19 on underserved student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic?

Activities or Intervention	Yes	No
Afterschool program	○	◉
Extended instructional time (school day, school week, or school year)	○	◉
Additional classroom teachers	○	◉
Other additional staffing and/or activities to assess and support social-emotional well-being (excluding mental health supports), for students, educators and/or families	○	◉
Other additional staffing and/or activities to assess and support mental health needs, for students, educators and/or families	○	◉
Other additional staffing and/or activities to identify and/or respond to unique student needs and/or provide targeted support for vulnerable students (including low-income children or students, students with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care)	○	◉
Universal screening, academic assessments, and intervention data systems, such as early warning systems and/or opportunity to learn data systems.	○	◉
Improved coordination of services for students with multiple types of needs, such as full-service community schools or improved coordination with partner agencies, such as foster care services	○	◉
Early childhood programs	○	◉
Curriculum adoption and learning materials	○	◉
Core staff capacity building / training to increase instructional quality and advance investments in talent pipelines for teachers and/or classified staff	○	◉
Other (Please specify):	○	◉

3. Please describe how the selected activities or interventions address the disproportionate impact of COVID-19 on each listed underserved student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic.

ASQW EQWEQWEQW EQW EQW QW E WQE QWE Q WEQW EQW EQW QW EWQE

This part contains:

- A prepopulated amount for learning loss (reservation) projects
- A response area for the total expenditures for the reservation projects that was reimbursed in FY 2022
  - Please note that this amount is required to match the amount indicated in the "Total Amount Expended toward required set-aside to address learning loss" column in Part II: ARP ESSER III Expenditures
- A response about which activities or interventions were supported with ARP ESSER III funds
- A response to have the activities or interventions were selected

What color would you select for the **documentation** needed to support the response to this question?

Maine Department of Education

FY 2023: Learning Loss Reservation

Methods/Intervention Y/N	(If Yes, then) Capacity and Participation
1. Evidence-based summer learning or summer enrichment programs	Is this program available to all students? Y/N If no, indicate the number of students this program serves at full capacity: _____ Total ***unique*** headcount of students that participated in this activity: _____ Indicate the number of eligible students within each of the following student groups, and the number of eligible students from that student group that ***participated*** in this activity: ***Eligible*** refers to students within the student group who meet eligibility criteria for participation, such as belonging to the appropriate grade for the activity.

Student Group *(Note, the total unique headcount does **not** need to equal the sum of rows a – n, as a student may be counted in multiple rows.)*	**# Enrolled eligible Students at LEA in subgroup**	**# Eligible students in subgroup participating**
a. Students with one or more disabilities		
b. Low-income students		
c. English learners		
d. Students in foster care		
e. Migratory students		
f. Students experiencing homelessness		
g. American Indian or Alaska Native		
h. Asian		
i. Black or African American		
j. Hispanic/Latino		
k. Native Hawaiian or Other Pacific Islander		
l. White		
m. Two or more races		
n. Other student subpopulation (Please specify): _____		

Please Note: For July 1, 2022 -June 30, 2023

- SAUs must provide expenditure detail (the amount expended by activity) rather than marking Y/N

Preview Question: How did this LEA use ESSER (ESSER I, ESSER II and/or ARP ESSER) funds to support learning recovery or acceleration for student groups who were disproportionately impacted by the COVID19 pandemic?

See page 38 for more information.

Maine Department of Education

Part VIII: FTE Positions

Part VII: Full-Time Equivalent (FTE) Positions

Provide the number of full-time equivalent (FTE) positions.

- **Full-Time Equivalent (FTE)** is the amount of time per week spent on an activity divided by the amount of time per week normally considered as full-time for that activity. **FTE should be expressed as a decimal to the nearest tenth.**
- The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds-and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.

To calculate the number of FTE staff members in each category, determine the number of hours that each staff member in that category works in a week. Add these numbers together and divide the total by the number of hours that represents "full time" to get the FTE number for that staff category.

Example:	35-hour week = 1.0 FTE 7 educational technicians each work 10 hours per week total number of hours worked is 7 ed techs X 10 hours = 70 hours 70 hours / 35 hours = 2.0 FTE for educational technicians

1. Provide the number of FTE (expressed as a decimal to the nearest tenth) for the SAU as of:

10/1/2018	10/1/2019	10/1/2020	10/1/2021	10/1/2022
10.0	20.0	30.0	40.0	50.0

- Full-Time Equivalent (FTE) is **the amount of time per week spent on an activity divided by the amount of time per week normally considered as full-time** for that activity.
- FTE should be expressed as a **decimal to the nearest tenth.**
- The number of FTE positions includes all staff **regardless of whether the position is funded by Federal, State, local, or other funds** and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.

What color would you select for the **documentation** needed to support the response to this question?

Maine Department of Education

FY 2023: FTE Positions

School Name (within LEA)	Count FTE by Staff Type (to the nearest tenth)	
Pre-populated	Staff Type	FTE
	Special educators and related service personnel, including paraprofessionals	
	Bilingual educators or English as a second language educators	
	School counselors, social workers, or school psychologists	
	Nurses	

Please Note: For July 1, 2022 -June 30, 2023

- SAUs will need to provide the count of FTE staff type (ie. Special education, nurses, ELL) assigned to serve each school, regardless of funding source, as of September 30, 2021. For example, if one full-time nurse is shared equally by five schools within an LEA, allocate 0.2 FTE to each school served. These data will be merged with school membership data to calculate staff-to-student ratios for the 2021-22 school year.

Preview Question: Please provide the count of FTE staff assigned to serve each school in this LEA, regardless of funding source, as of September 30, 2021?

See page 28 for more information.

Maine Department of Education

Part VIIII: SAU Plans

Part VIII: SAU Publicly Available Plans

1. Provide the URL of the publicly available *Plan for Safe Return to In-Person Instruction and Continuity of Services:* www.pinersu.org

2. Has the *Plan for Safe Return to In-Person Instruction and Continuity of Services* been reviewed and revised, if applicable, in the last six months?

	Yes	No	Date of plan publicly available
Reviewed in the last six months	○	◉	12/2/22
Revised in the last six months	○	◉	1/23/22

\3. Provide the URL of the publicly available *Use of Funds Plan:* www.pinersu.org

4. Has the *Use of Funds Plan* been reviewed and revised, if applicable, in the last six months?

	Yes	No	Date of plan publicly available
Reviewed in the last six months	○	◉	5/5/22
Revised in the last six months	○	◉	4/6/22

This part will request active links to the publicly available:

- ARP Use of Funds plan and
- ARP Safe Return to In-Person Instruction plan.

These plans are required to be reviewed, and updated if applicable, every six months.

**Both plans must be continuously available to the public until 9/30/24.*

SAU Spending and Instruction Plans

Please note that this information is used to populate the SAU Spending and Instruction Plans on the OFERP website.

What color would you select for the **documentation** needed to support the response to this question?

Maine Department of Education

Part X: Davis-Bacon Requirements

Part VIIII: Davis Bacon Requirements

Federally funded remodeling, renovation, and new construction must comply with applicable Uniform Guidance requirements, Davis-Bacon prevailing wage requirements, and all of the Department's applicable regulations regarding construction at 34 CFR § 76.600 and § 75.600-75.618. Davis-Bacon Act is administered by the U.S. Department of Labor and provides information. Briefly, SAUs must include language regarding prevailing wages in contracts, check that a Davis-Bacon poster is posted on the work site, monitor wages paid to labor hired by contractors and subcontractors, make sure anyone receiving apprenticeship wages on site are enrolled in a qualified apprenticeship program.

If the State prevailing wage applies to SAU construction/renovation projects,

- The SAU must obtain from DOL a schedule of prevailing wages and benefits for the project (26 MRS § 1306);
- The SAU must include the schedule in bid documents (26 MRS §1306);
- The contract with the contractor must include a provision that the contractor and all subcontractors will pay the state prevailing wages and benefits (26 MRS § 1309);
- The contractor and subcontractors must post a statement of the prevailing wages and benefits at the job site (26 MRS §1310);
- The contractor and subcontractors must keep records as required by 26 MRS § 1311;
- The contractor and subcontractors must require that "craft workers" have completed 10 hours of construction safety training (26 MRS § 1317).

For projects that are funded in whole or part by federal funds and subject to the Davis-Bacon Act, the state prevailing wage and benefits do not apply (26 MRS § 1314). By checking yes, the SAU attests that it is aware and implementing the requirements of Davis-Bacon for approved repairs, improvements, and construction supported with ESSER funds.

○ Yes
◉ No

- An LEA that uses ESSER or GEER funds for minor remodeling, renovation, repair, or construction contracts over $2,000 must meet all Davis-Bacon prevailing wage requirements (see next slide).

- See B-7 in the ESSER FAQs (Updated December 7, 2022)

What color would you select for the **documentation** needed to support the response to this question?

Maine Department of Education

Submission

DATA ENTRY SUBMISSION LOG OUT

Contact person: James Dean, Pine RSU

Pine RSU's Data Entry Menu

✓General Directions and Essential Information

✓Performance Report Setup

✓Part I: Performance Report Cover Sheet

✓Part II: Project Expenditures and Planned Uses
- ✓ a: Expenditures
  - ✓ Directions
  - ✓ CARES ESSER I Expenditures
  - ✓ CRRSA ESSER II Expenditures
  - ✓ ARP ESSER III Expenditures
- ✓ b: Planned Uses

✓Part III: Expenditures related to Maintaining Safe In-Person Instruction

✓Part IV: ESSER Funds to Provide Internet Access

✓Part V: Reengaging Students

✓Part VI: Allocation of ESSER Resources within SAU

✓Part VII: SAU Mandatory Reserve to Address Impact of Learning Loss

✓Part VII: Full-Time Equivalent (FTE) Positions

✓Part VIII: SAU Publicly Available Plans

✓Part VIIII: Davis Bacon Requirements

A check mark before a link indicates that all the required information has been entered in the page. Once all links are checked, including General Directions, you will be able to submit this performance report.

No additional information is required to complete and submit the American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Performance Report. You have met the ***minimum requirements****, but you must decide if this performance report is complete. If you have not already done so, and you are ready to submit, please go the submission page and sent the electronic signature.*

1st - On the **Data Entry Menu**, check to be sure that all sections have Black Checkmarks and the blue messaging at bottom of the page indicates completion.

2nd - Go to the **Submission page** and enter application coordinator's password. A red message will appear at the top of the page when the PR has been submitted. This is the same process for resubmissions.

DATA ENTRY SUBMISSION LOG OUT

Project Contact: James Dean, Pine RSU

Submission page or ESSER Performance Report

View completed ESSER Performance Report:
Download ESSER Performance Report for Viewing

The ESSER Peformance Reporthas been reopened.
The ESSER Peformance Report is not approved.

PERFORMANCE REPORT RE-SUBMISSION PAGE

Pine RSU's performance report for ESSERF Performance Report has been revised and is ready to be re-submitted.

ESSERF Performance Report Coordinator: Enter your password into the box below, then click the button that reads Re-submit Performance Report for Review.

Enter your password:

Re-submit Performance Report for Review

Maine Department of Education

Q & A

Please unmute yourself or use the chat to ask questions!

Maine Department of Education

Contact Information

Emergency Relief Funds	APR ESSER	CARES and CRRSA ESSER, CRF	GEER and EANS
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Maisha Asha	Deanna Roberge	Terri Beal
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