April 2022

Version 3.0

Maine Department of Education   
Upload Requirements Guide

School Year: 2022 – 2023

Table of Contents

[Explicit Rules 6](#_Toc100857659)

[Acronym Definitions 7](#_Toc100857660)

[2022-2023 Reporting Changes 8](#_Toc100857661)

[State ID Record Layout 11](#_Toc100857662)

[1. SAU ID 11](#_Toc100857663)

[2. School Student ID 11](#_Toc100857664)

[3. Last Name 11](#_Toc100857665)

[4. First Name 11](#_Toc100857666)

[5. Middle Name 12](#_Toc100857667)

[6. Sex 12](#_Toc100857668)

[7. Birthdate 12](#_Toc100857669)

[8. Grade Level Code 12](#_Toc100857670)

[9. Start Status 13](#_Toc100857671)

[Student Enrollment Record Layout 15](#_Toc100857672)

[1. SAU ID 15](#_Toc100857673)

[2. State Student ID 15](#_Toc100857674)

[3. School ID 15](#_Toc100857675)

[4. Year Code 15](#_Toc100857676)

[5. Resident Town Code 16](#_Toc100857677)

[6. Start Status 16](#_Toc100857678)

[7. Grade Level Code 16](#_Toc100857679)

[8. Effective Date 17](#_Toc100857680)

[9. Exit Type Code 18](#_Toc100857681)

[10. Exit Date 19](#_Toc100857682)

[11. Fiscal Responsibility 19](#_Toc100857683)

[12. Title 1A Flag Math 20](#_Toc100857684)

[13. Title 1A Flag ELA 20](#_Toc100857685)

[14. Alternative Ed Flag 21](#_Toc100857686)

[15. Home Instruction Flag 21](#_Toc100857687)

[16. FTE 21](#_Toc100857688)

[17. Chapter 504 Status Flag 22](#_Toc100857689)

[18. Gifted Talented Academic 22](#_Toc100857690)

[19. Gifted Talented Artistic 23](#_Toc100857691)

[20. Military Family Flag 23](#_Toc100857692)

[21. Homeless Code 24](#_Toc100857693)

[22. Unaccompanied Youth 24](#_Toc100857694)

[*23.* Transitional Bilingual Education or Early Exit Bilingual Education 24](#_Toc100857695)

[24. Dual Language or Two-way Immersion 25](#_Toc100857696)

[25. English as a Second Language or English Language Development 25](#_Toc100857697)

[26. Content Classes with Integrated ESL Support 25](#_Toc100857698)

[27. Newcomer Programs 26](#_Toc100857699)

[Student Personal Record Layout 27](#_Toc100857700)

[1. SAU ID 27](#_Toc100857701)

[2. School Student ID 27](#_Toc100857702)

[3. State Student ID 27](#_Toc100857703)

[4. SSN 27](#_Toc100857704)

[5. Last Name 28](#_Toc100857705)

[6. First Name 28](#_Toc100857706)

[7. Middle Name 28](#_Toc100857707)

[8. Alias 28](#_Toc100857708)

[9. Name Suffix Code 29](#_Toc100857709)

[10. HispanicLatino 29](#_Toc100857710)

[11. AmericanIndianAlaskaNative 29](#_Toc100857711)

[12. Asian 30](#_Toc100857712)

[13. BlackAfricanAmerican 30](#_Toc100857713)

[14. NativeHawaiianPacificIslander 30](#_Toc100857714)

[15. White 31](#_Toc100857715)

[16. Sex 31](#_Toc100857716)

[17. Birthdate 31](#_Toc100857717)

[18. Physical Address Line 1 32](#_Toc100857718)

[19. Physical Address Line 2 32](#_Toc100857719)

[20. Physical City Town 32](#_Toc100857720)

[21. Physical State 33](#_Toc100857721)

[22. Physical Zip Code 33](#_Toc100857722)

[23. Mailing Address Line 1 33](#_Toc100857723)

[24. Mailing Address Line 2 33](#_Toc100857724)

[25. Mailing City Town 34](#_Toc100857725)

[26. Mailing State 34](#_Toc100857726)

[27. Mailing Zip Code 34](#_Toc100857727)

[28. Home Phone 34](#_Toc100857728)

[29. Email 35](#_Toc100857729)

[30. Parent Guardian 1 Last Name 35](#_Toc100857730)

[31. Parent Guardian 1 First Name 35](#_Toc100857731)

[32. Parent Guardian 2 Last Name 35](#_Toc100857732)

[33. Parent Guardian 2 First Name 36](#_Toc100857733)

[34. Immigrant Flag 36](#_Toc100857734)

[35. Native Language 36](#_Toc100857735)

[36. Native Language Interpreter 37](#_Toc100857736)

[37. Native Language 2 37](#_Toc100857737)

[38. Native Language 2 Interpreter 37](#_Toc100857738)

[39. Native Language 3 37](#_Toc100857739)

[40. Native Language 3 Interpreter 38](#_Toc100857740)

[41. Native Language 4 38](#_Toc100857741)

[42. Native Language 4 Interpreter 38](#_Toc100857742)

[43. Native Language 5 38](#_Toc100857743)

[44. Native Language 5 Interpreter 39](#_Toc100857744)

[Student Daily Attendance Record Layout 40](#_Toc100857745)

[1. SAU ID 40](#_Toc100857746)

[2. State Student ID 40](#_Toc100857747)

[3. School ID 40](#_Toc100857748)

[4. Year Code 40](#_Toc100857749)

[5. Date 41](#_Toc100857750)

[6. Attendance Status 41](#_Toc100857751)

[7. Modality 41](#_Toc100857752)

[Truancy Record Layout 43](#_Toc100857753)

[1. SAU ID 43](#_Toc100857754)

[2. State Student ID 43](#_Toc100857755)

[3. School ID 43](#_Toc100857756)

[4. Year Code 43](#_Toc100857757)

[5. StartDate 44](#_Toc100857758)

[6. TruancyType 44](#_Toc100857759)

[7. Notify Superintendent of Truant Student Date 44](#_Toc100857760)

[8. Notify Superintendent of Truant Student Note 45](#_Toc100857761)

[9. Intervention Plan Date 45](#_Toc100857762)

[10. Intervention Plan Note 45](#_Toc100857763)

[11. Official Parent Notification Date 45](#_Toc100857764)

[12. Official Parent Notification Note 46](#_Toc100857765)

[13. Superintendent Notifies School Board Date 46](#_Toc100857766)

[14. Superintendent Notifies School Board Note 46](#_Toc100857767)

[15. Official Parent Meeting Date 46](#_Toc100857768)

[16. Official Parent Meeting Note 47](#_Toc100857769)

[17. Referral to Local Law Enforcement Date 47](#_Toc100857770)

[18. Referral to Local Law Enforcement Note 47](#_Toc100857771)

[19. Additional Intervention Date 47](#_Toc100857772)

[20. Additional Intervention Note 48](#_Toc100857773)

[Economic Status Record Layout 49](#_Toc100857774)

[1. SAU ID 49](#_Toc100857775)

[2. State Student ID 49](#_Toc100857776)

[3. School ID 49](#_Toc100857777)

[4. Year Code 49](#_Toc100857778)

[5. Action 50](#_Toc100857779)

[6. Eligibility 50](#_Toc100857780)

[7. StartDate 50](#_Toc100857781)

[8. End Date 50](#_Toc100857782)

[EL Record Layout 52](#_Toc100857783)

[1. SAU ID 52](#_Toc100857784)

[2. State Student ID 52](#_Toc100857785)

[3. School ID 52](#_Toc100857786)

[4. Year Code 52](#_Toc100857787)

[5. StartDate 53](#_Toc100857788)

[6. US School Date 53](#_Toc100857789)

[CTE Record Layout 54](#_Toc100857790)

[1. SAU ID 54](#_Toc100857791)

[2. State Student ID 54](#_Toc100857792)

[3. School ID 54](#_Toc100857793)

[4. Year Code 54](#_Toc100857794)

[5. Action 55](#_Toc100857795)

[6. CTE Code 55](#_Toc100857796)

[7. Start Date 55](#_Toc100857797)

[8. End Date 56](#_Toc100857798)

[9. Exit Status 56](#_Toc100857799)

[10. Early College LD 56](#_Toc100857800)

[11. Out-of-Work Individual 57](#_Toc100857801)

[12. Single Parent 57](#_Toc100857802)

[13. 700 Inst Hrs Yr 57](#_Toc100857803)

[14. Satellite Program 58](#_Toc100857804)

[CTE Credit Bearing Record Layout 59](#_Toc100857805)

[1. SAU ID 59](#_Toc100857806)

[2. State Student ID 59](#_Toc100857807)

[3. School ID 59](#_Toc100857808)

[4. Year Code 59](#_Toc100857809)

[5. CTE Code 60](#_Toc100857810)

[6. Start Date 60](#_Toc100857811)

[7. Institution 60](#_Toc100857812)

[8. Credit Amount 61](#_Toc100857813)

[9. Course ID 61](#_Toc100857814)

[Special Education Record Layout 62](#_Toc100857815)

[1. SAU ID 62](#_Toc100857816)

[2. State Student ID 62](#_Toc100857817)

[3. School ID 62](#_Toc100857818)

[4. Year Code 62](#_Toc100857819)

[5. SpEd Start Date 63](#_Toc100857820)

[6. SpEd Exit Date 63](#_Toc100857821)

[7. SpEd Exit Reason 63](#_Toc100857822)

[8. SpEd Setting 64](#_Toc100857823)

[9. Special Ed Alternate Assessment 64](#_Toc100857824)

[10. Disability 65](#_Toc100857825)

[Behavior Record Layout 66](#_Toc100857826)

[1. SAU ID 66](#_Toc100857827)

[2. State Student ID 66](#_Toc100857828)

[3. School ID 66](#_Toc100857829)

[4. Year Code 66](#_Toc100857830)

[5. Incident Date 67](#_Toc100857831)

[6. IncidentType 67](#_Toc100857832)

[7. WeaponType 67](#_Toc100857833)

[8. Resolution Type 68](#_Toc100857834)

[9. Resolution Duration 69](#_Toc100857835)

[Student Exit Record Layout 70](#_Toc100857836)

[1. SAU ID 70](#_Toc100857837)

[2. State Student ID 70](#_Toc100857838)

[3. School ID 70](#_Toc100857839)

[4. Year Code 70](#_Toc100857840)

[5. Effective Date 71](#_Toc100857841)

[6. Exit Type Code 71](#_Toc100857842)

[7. Exit Date 72](#_Toc100857843)

[Appendix 73](#_Toc100857844)

[1. Resident Town Code 73](#_Toc100857845)

[2. State 84](#_Toc100857846)

[3. Native Language 85](#_Toc100857847)

[4. CTE Programs 88](#_Toc100857848)

[5. Approved CTE Programs by School 91](#_Toc100857849)

[6. Student & Program Exit 104](#_Toc100857850)

[7. Institution IDs 106](#_Toc100857851)

[MDOE Upload Requirements Guide History 107](#_Toc100857852)

# Explicit Rules

* File types should be comma-separated values (CSV) or tab-delimited (TXT).
* File names can contain upper/lower case alphanumeric characters, periods, underscores or hyphens.
* Spaces and any other special characters are not allowed.
* Detail records can be either tab or comma delimited.
* All records should be delimited from each by the source operating system’s end of line character or character sequence.
* State ID Import, Student Enrollment, and Student Personal must be submitted prior to uploading additional extracts.
* Student ethnicity and/or race must be reported prior to submitting additional student records.
* Records may be uploaded from the district or school focus.
* Records may only be manually entered from the school focus.
* The following school types can submit the uploads indicated below

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | State ID Import | Student Enrollment | Student Personal | Student Daily Attendance | Truancy | Economic Status | EL | CTE | CTE Credit Bearing | Special Education | Proficiency – No longer collected | Behavior | Student Exit |
| Public | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | No | Yes |  | Yes | Optional |
| Public Charter | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | No | Yes |  | Yes | Optional |
| Private | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | No | Yes |  | Yes | Optional |
| Private 60% Public Funded | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | No | Yes |  | Yes | Optional |
| Public CTE | No | Yes | No | No | No | No | No | Yes | Yes | No |  | Yes | Optional |
| Private SPPS | No | Yes | No | Yes | Yes | No | No | No | No | No |  | Yes | Optional |
| Regional Program | No | Yes | No | Yes | Yes | No | No | No | No | No |  | Yes | Optional |

# Acronym Definitions

* AOS – Alternative Organizational Structure
* CIP – Classification of Instructional Program
* CTE – Career and Technical Education
* EL – English Learner
* ELD – English Language Development
* ESL – English as a Second Language
* EUT – Educational Unorganized Territory
* FTE – Full time equivalency
* MDOE – Maine Department of Education
* MSAD – Maine School Administrative District
* RSU – Regional School Unit
* SAU – School Administrative Unit
* SPPS – Special Purpose Private School
* SSN – Social Security Number

# 2022-2023 Reporting Changes

* Student Personal Changes
  + Add Valid Value
    - Native Language

|  |  |
| --- | --- |
| Code | Description |
| prs | Dari |

* + Remove Valid Values
    - Native Language

|  |  |
| --- | --- |
| Code | Description |
| aka | Akan |
| arg | Aragonese |
| arn | Mapudungun; Mapuche |
| arw | Arawak |
| ast | Asturian; Bable; Leonese; Asturleonese |
| aus | Australian languages |
| ava | Avaric |
| awa | Awadhi |
| aym | Aymara |
| bad | Banda languages |
| bak | Bashkir |
| bal | Baluchi |
| bat | Baltic languages |
| bej | Beja; Bedawiyet |
| bho | Bhojpuri |
| bih | Bihari languages |
| bin | Bini; Edo |
| bis | Bislama |
| bla | Siksika |
| btk | Batak languages |
| bua | Buriat |
| bug | Buginese |
| byn | Blin; Bilin |
| cad | Caddo |
| cel | Celtic languages |
| chk | Chuukese |
| chm | Mari |
| chp | Chipewyan; Dene Suline |
| chv | Chuvash |
| cmc | Chamic languages |
| cos | Corsican |
| crh | Crimean Tatar; Crimean Turkish |
| csb | Kashubian |
| dar | Dargwa |
| day | Land Dayak languages |
| den | Slave (Athapascan) |
| dgr | Dogrib |
| div | Divehi; Dhivehi; Maldivian |
| doi | Dogri |
| dra | Dravidian languages |
| dsb | Lower Sorbian |
| dua | Duala |
| dyu | Dyula |
| dzo | Dzongkha |
| eka | Ekajuk |
| ewo | Ewondo |
| fan | Fang |
| fiu | Finno-Ugrian languages |
| fon | Fon |
| frr | Northern Frisian |
| fry | Western Frisian |
| fur | Friulian |
| gay | Gayo |
| gba | Gbaya |
| gil | Gilbertese |
| glv | Manx |
| gon | Gondi |
| gor | Gorontalo |
| grb | Grebo |
| grn | Guarani |
| gwi | Gwich'in |
| hai | Haida |
| hil | Hiligaynon |
| him | Himachali languages; Western Pahari languages |
| hit | Hittite |
| hmo | Hiri Motu |
| hsb | Upper Sorbian |
| hup | Hupa |
| iii | Sichuan Yi; Nuosu |
| ijo | Ijo languages |
| iku | Inuktitut |
| jpr | Judeo-Persian |
| jrb | Judeo-Arabic |
| kaa | Kara-Kalpak |
| kab | Kabyle |
| kac | Kachin; Jingpho |
| kal | Kalaallisut; Greenlandic |
| kam | Kamba |
| kha | Khasi |
| khi | Khoisan languages |
| kho | Khotanese; Sakan |
| kik | Kikuyu; Gikuyu |
| kmb | Kimbundu |
| kom | Komi |
| kos | Kosraean |
| kpe | Kpelle |
| krc | Karachay-Balkar |
| krl | Karelian |
| kro | Kru languages |
| kua | Kuanyama; Kwanyama |
| kum | Kumyk |
| kut | Kutenai |
| lah | Lahnda |
| lam | Lamba |
| lez | Lezghian |
| lim | Limburgan; Limburger; Limburgish |
| lol | Mongo |
| loz | Lozi |
| ltz | Luxembourgish; Letzeburgesch |
| lua | Luba-Lulua |
| lub | Luba-Katanga |
| lui | Luiseno |
| lun | Lunda |
| luo | Luo (Kenya and Tanzania) |
| lus | Lushai |
| mag | Magahi |
| mai | Maithili |
| mak | Makasar |
| mao | Maori |
| mas | Masai |
| mdf | Moksha |
| min | Minangkabau |
| mlt | Maltese |
| mni | Manipuri |
| mno | Manobo languages |
| moh | Mohawk |
| mos | Mossi |
| mun | Munda languages |
| mwl | Mirandese |
| myv | Erzya |
| nah | Nahuatl languages |
| nap | Neapolitan |
| nau | Nauru |
| nbl | Ndebele, South; South Ndebele |
| ndo | Ndonga |
| nds | Low German; Low Saxon; German, Low; Saxon, Low |
| new | Nepal Bhasa; Newari |
| nia | Nias |
| niu | Niuean |
| nob | Bokm?l, Norwegian; Norwegian Bokm?l |
| nog | Nogai |
| nqo | N'Ko |
| nso | Pedi; Sepedi; Northern Sotho |
| nym | Nyamwezi |
| nyn | Nyankole |
| nyo | Nyoro |
| nzi | Nzima |
| oci | Occitan (post 1500) |
| oss | Ossetian; Ossetic |
| paa | Papuan languages |
| pag | Pangasinan |
| pau | Palauan |
| pon | Pohnpeian |
| rap | Rapanui |
| rar | Rarotongan; Cook Islands Maori |
| roh | Romansh |
| rom | Romany |
| rup | Aromanian; Arumanian; Macedo-Romanian |
| sad | Sandawe |
| sag | Sango |
| sah | Yakut |
| sas | Sasak |
| sat | Santali |
| scn | Sicilian |
| sco | Scots |
| shn | Shan |
| sio | Siouan languages |
| sit | Sino-Tibetan languages |
| sma | Southern Sami |
| sme | Northern Sami |
| smi | Sami languages |
| smj | Lule Sami |
| smn | Inari Sami |
| sms | Skolt Sami |
| snk | Soninke |
| sog | Sogdian |
| son | Songhai languages |
| srd | Sardinian |
| srn | Sranan Tongo |
| srr | Serer |
| ssw | Swati |
| suk | Sukuma |
| sus | Susu |
| tat | Tatar |
| tem | Timne |
| ter | Tereno |
| tet | Tetum |
| tkl | Tokelau |
| tli | Tlingit |
| tmh | Tamashek |
| tog | Tonga (Nyasa) |
| ton | Tonga (Tonga Islands) |
| tpi | Tok Pisin |
| tsi | Tsimshian |
| tso | Tsonga |
| tum | Tumbuka |
| tup | Tupi languages |
| tut | Altaic languages |
| tvl | Tuvalu |
| tyv | Tuvinian |
| uig | Uighur; Uyghur |
| umb | Umbundu |
| vai | Vai |
| ven | Venda |
| vot | Votic |
| wak | Wakashan languages |
| wal | Wolaitta; Wolaytta |
| was | Washo |
| wen | Sorbian languages |
| wln | Walloon |
| xal | Kalmyk; Oirat |
| yao | Yao |
| yap | Yapese |
| yid | Yiddish |
| ypk | Yupik languages |
| zap | Zapotec |
| zbl | Blissymbols; Blissymbolics; Bliss |
| zen | Zenaga |
| zgh | Standard Moroccan Tamazight |
| zha | Zhuang; Chuang |
| zun | Zuni |
| zza | Zaza; Dimili; Dimli; Kirdki; Kirmanjki; Zazaki |

* CTE Credit Bearing Changes
  + Add Element
    - CourseID
  + Remove Element
    - CreditType

# State ID Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. School Student ID

*This is the student identifier assigned by the district to the student.*

* 1. Value cannot exceed ten (10) numeric characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. 1234567890
  4. Business Rules
     1. School Student ID cannot contain alpha characters.
     2. School Student ID cannot exceed ten (10) characters.

1. Last Name

*This is the legal last name of the student.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. Doe
  4. Business Rules
     1. Last Name cannot contain special characters except hyphen (-).
     2. Last Name cannot exceed fifty (50) characters.
     3. Last Name must contain a minimum of two (2) characters.

1. First Name

*This is the legal first name of the student.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. Joe
  4. Business Rules
     1. First Name cannot contain special characters except hyphen (-).
     2. First Name cannot exceed fifty (50) characters.
     3. First Name must contain a minimum of two (2) characters.

1. Middle Name

*This is the legal middle name of the student.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. Moe
  4. Business Rules
     1. Middle Name cannot contain special characters except hyphen (-).
     2. Middle Name cannot exceed fifty (50) characters.

1. Sex

*This describes the biological traits of the student that distinguish males from females of the species. This should be the legal gender of the student as opposed to the perceived or preferred designation.*

* 1. Value must be a valid value.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| F | Female |
| M | Male |
| NotSelected | Not Selected |

* 1. Business Rules
     1. Sex must be a valid value.

1. Birthdate

*This is the month, day, and year on which the student was born.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Value must be in the following format YYYYMMDD
     2. Ex. 20151115
  4. Business Rules
     1. Birthdate cannot exceed eight (8) characters.
     2. Student must be at least 2 years of age.

1. Grade Level Code

*This is the grade level in which the student is enrolled.*

* 1. Value must be two (2) characters
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| PK | Pre-Kindergarten |
| KG | Kindergarten |
| 01 | First Grade |
| 02 | Second Grade |
| 03 | Third Grade |
| 04 | Fourth Grade |
| 05 | Fifth Grade |
| 06 | Sixth Grade |
| 07 | Seventh Grade |
| 08 | Eighth Grade |
| 09 | Ninth Grade |
| 10 | Tenth Grade |
| 11 | Eleventh Grade |
| 12 | Twelfth Grade |

* 1. Business Rules
     1. Grade Level Code cannot exceed two (2) characters.
     2. Grade Level Code cannot be null.
     3. Grade Level Code must be a valid value.

1. Start Status

*This indicates the student’s previous status or describes the student’s reason for enrollment.*

* 1. Value must be five (5) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 01821 | Transfer from a public school in the same local educational agency |
| 01822 | Transfer from a public school in a different local education agency in the same state |
| 01823 | Transfer from a public school in a different state |
| 01830 | Transfer from a school outside of the country |
| 01831 | Transfer from an institution |
| 01832 | Transfer from a Maine charter school |
| 01833 | Transfer from home schooling |
| 01835 | Re-entry from the same school with no interruption of schooling |
| 01836 | Re-entry after a voluntary withdrawal (from the same school) |
| 01837 | Re-entry after an involuntary withdrawal (from the same school) |
| 01838 | Original entry into a United States school |
| 00015 | Transfer from an approved Maine private school |
| 00041 | Re-entry after a voluntary withdrawal (from a different school) |
| 00051 | Re-entry after an involuntary withdrawal (from a different school) |

* 1. Business Rules
     1. Start Status cannot exceed five (5) characters.
     2. Start Status cannot be null.
     3. Start Status must be a valid value.
  2. Match Logic
     1. For Start Status Codes: 01823, 01830, 01831, 01833, 01838, 00015
        1. Match on Last Name, First Name, Middle Name, Gender, Birthdate
           1. If one student found, send SSID with status EXACT MATCH.
           2. If multiple students found, send status MULTIPLE found, user will resolve manually.
           3. If none found, continue to next match criteria.
        2. Match on Last Name, First Name, Gender, Birthdate
           1. If one student found, send SSID with status EXACT MATCH.
           2. If multiple students found, send status MULTIPLE found, user will resolve manually.
           3. If none found, continue to next match criteria.
        3. Match on Last Name, Gender, Birthdate
           1. If one student found, send status PARTIAL, user will resolve manually.
           2. If multiple students found, send status MULTIPLE found, user will resolve manually.
           3. If none found, GENERATE NEW ID, send status ADD with new ID.
     2. For Start Status Codes: 01821, 01822, 01832, 01835, 01836, 01837, 00041, 00051
        1. Match on Last Name, First Name, Middle Name, Gender, Birthdate
           1. If one student found, send SSID with status EXACT MATCH.
           2. If multiple students found, send status MULTIPLE found, user will resolve manually.
           3. If none found, continue to next match criteria.
        2. Match on Last Name, First Name, Gender, Birthdate
           1. If one student found, send SSID with status EXACT MATCH.
           2. If multiple students found, send status MULTIPLE found, user will resolve manually.
           3. If none found, send status NONE, user will resolve manually.

# Student Enrollment Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted

1. Resident Town Code

*This is the resident town of the student’s parent/guardian.*

* 1. Value must be three (3) characters.
  2. Value is conditional.
     1. Value is required for Primary Enrollment Types.
  3. Valid Values
     1. See Appendix 1 for valid values.
     2. Ex. 123
  4. Business Rules
     1. Resident Town Code cannot exceed three (3) characters.

1. Start Status

*This indicates the student’s previous status or describes the student’s reason for enrollment.*

* 1. Value must be five (5) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 01821 | Transfer from a public school in the same local educational agency |
| 01822 | Transfer from a public school in a different local education agency in the same state |
| 01823 | Transfer from a public school in a different state |
| 01830 | Transfer from a school outside of the country |
| 01831 | Transfer from an institution |
| 01832 | Transfer from a Maine charter school |
| 01833 | Transfer from home instruction |
| 01835 | Re-entry from the same school with no interruption of schooling |
| 01836 | Re-entry after a voluntary withdrawal (from the same school) |
| 01837 | Re-entry after an involuntary withdrawal (from the same school) |
| 01838 | Original entry into a United States school |
| 00015 | Transfer from an approved Maine private school |
| 00041 | Re-entry after a voluntary withdrawal (from a different school) |
| 00051 | Re-entry after an involuntary withdrawal (from a different school) |

* 1. Business Rules
     1. Start Status cannot exceed five (5) characters.
     2. Start Status cannot be null.
     3. Start Status must be a valid value.

1. Grade Level Code

*This is the grade level in which the student is enrolled.*

* 1. Value must be two (2) characters
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| PK | Pre-Kindergarten |
| KG | Kindergarten |
| 01 | First Grade |
| 02 | Second Grade |
| 03 | Third Grade |
| 04 | Fourth Grade |
| 05 | Fifth Grade |
| 06 | Sixth Grade |
| 07 | Seventh Grade |
| 08 | Eighth Grade |
| 09 | Ninth Grade |
| 10 | Tenth Grade |
| 11 | Eleventh Grade |
| 12 | Twelfth Grade |

* 1. Business Rules
     1. Grade Level Code cannot exceed two (2) characters.
     2. Grade Level Code cannot be null.
     3. Grade Level Code must be a valid value.
     4. Grade Level Code must be the same value at the primary and secondary schools.
     5. Student must be at least age two (2).
     6. Student must meet the following age and grade requirements to be eligible for funding:

|  |  |
| --- | --- |
| Grade Level Code | Age as of 10/15 |
| PK | 3 to 7 |
| KG | 4 to 7 |
| 01 | 4 to 10 |
| 02 | 4 to 11 |
| 03 | 4 to 12 |
| 04 | 4 to 13 |
| 05 | 4 to 14 |
| 06 | 5 to 15 |
| 07 | 6 to 16 |
| 08 | 7 to 17 |
| 09 | 8 to 21 |
| 10 | 9 to 21 |
| 11 | 10 to 21 |
| 12 | 11 to 21 |

1. Effective Date

*This is the date in which the record is effective. This is generally the enter date of the student unless one of the following fields has been changed: Resident SAU ID, Resident Town Code, Grade Level Code, Fiscal Responsibility, FTE, Home Schooled Flag, then this will be the effective date of the change.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional
     1. Value must be reported if a student enrollment value has changed.
  3. Valid Values
     1. Value must be reported in the following format: YYYYMMDD
     2. Ex. 20190905
  4. Business Rules
     1. Effective Date cannot exceed eight (8) characters.
     2. Effective Date cannot occur prior to the first reported Effective Date.
     3. Effective Date cannot occur after the Exit Date.
     4. Effective Date cannot overlap with a student’s primary enrollment in another school.

1. Exit Type Code

*This is the reason the student withdrew or left the school.*

* 1. Value must be five (5) characters.
  2. Value is conditional.
     1. Value is required if Exit Date is reported.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 01907 | Transfer to a public school in the same local education agency |
| 01908 | Transferred to a public school in a different local education agency in the same state |
| 01909 | Transferred to a public school in a different state |
| 01916 | Transferred to a school outside of the country |
| 01917 | Transferred to an institution |
| 01918 | Transferred to home instruction |
| 01919 | Transferred to a charter school |
| 01921 | Graduated with a regular, advanced, International Baccalaureate (IB), or other type of diploma |
| 01923 | Died |
| 01925 | Expelled or involuntarily withdrawn |
| 01926 | Reached maximum age for services |
| 01927 | Discontinued schooling |
| 01930 | Enrolled in postsecondary early admission program, eligible to return |
| 03502 | Not enrolled, eligible to return |
| 03503 | Enrolled in foreign exchange program, eligible to return |
| 03504 | Withdrawn from school, under the age of compulsory attendance, eligible to return |
| 03509 | Completed with a state-recognized equivalency |
| 23001 | Unenrolled due to lack of required vaccinations |
| 23002 | Transfer to home instruction due to lack of required vaccinations |
| 73060 | Official withdrew and enrolled in adult basic education (ABE), adult secondary education, or adult English as a second language (ESL) program |
| 73061 | Officially withdrew and enrolled in a workforce or other district approved training program |
| 00027 | Transfer to a Maine approved private school |

* 1. Business Rules
     1. Exit Type Code cannot exceed five (5) characters.
     2. Exit Type Code must be a valid value.
     3. Students withdrawn with Exit Type Code 01927 must be at least 15 years of age or in grade 10 or higher as of the Exit Date.
     4. Students withdrawn with Exit Type Code 03504 must be under 7 years old as of 10/15.
     5. Students withdrawn with Exit Type Code 01926 must be at least 19 years old as of 7/1.
     6. Students withdrawn with Exit Type Code 01921 must be in grades 09, 10, 11, or 12.

1. Exit Date

*This is the month, day, and year the student withdrew or left the school.*

* 1. Value must be eight (8) characters.
  2. Value is conditional.
     1. Value is required if Exit Type Code is reported.
  3. Valid Values
     1. Value format should be YYYYMMDD.
     2. Ex. 20190907
  4. Business Rules
     1. Exit Date cannot exceed eight (8) characters.
     2. Exit Date cannot occur prior to the first reported Effective Date.
     3. Student cannot be withdrawn if ethnicity and/or race has not been reported.
     4. Exit Date cannot occur after a week from the submission date.

1. Fiscal Responsibility

*This is the current fiscal responsibility of the student.*

* 1. Value must be one (1) character.
  2. Value is conditional.
     1. Value is required for Primary Enrollment Types.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| B | Paid by Governor Baxter School for the Deaf |
| C | Maine Public Charter School Funding |
| F | 100% State/Federal Funding |
| O | Paid by Resident SAU or EUT |
| P | Paid by Other Source (private pay, etc) |
| R | Resident of School Unit |
| S | Superintendent Agreement |
| L | Funded under Chapter 327 |
| W | Maine Ocean School |

* 1. Business Rules
     1. Fiscal Responsibility Code cannot exceed one (1) character.
     2. Fiscal Responsibility Code must be a valid value.
     3. Fiscal Responsibility Code B: Paid by Governor Baxter School for the Deaf is only valid if the student’s attending SAU is Portland Public Schools.
     4. Fiscal Responsibility Code C: Maine Public Charter School Funding is only valid if the student’s attending school has a school type of Public Charter.
     5. Fiscal Responsibility Code O: Paid by Resident SAU or EUT is not valid if the student’s attending school has a school type of Public Charter.
     6. Fiscal Responsibility Code P: Paid by Other Source (private pay, etc) is not valid if the student’s attending school has a school type of Public Charter.
     7. Fiscal Responsibility Code R: Resident of School Unit is only valid if the student’s attending school has a school type of Public.
     8. Fiscal Responsibility Code S: Superintendent Agreement is only valid if the student’s attending school has a school type of Public.
     9. Fiscal Responsibility Code L: Funded Under Chapter 327 is only valid if the student’s attending SAU is RSU 18 or RSU 15.
     10. Fiscal Responsibility Code W: Maine Ocean School is only valid if the student’s attending SAU is Maine Ocean School.
     11. Student’s attending Maine Ocean School must have a Fiscal Responsibility Code W: Maine Ocean School.

1. Title 1A Flag Math

*This identifies whether the student meets the local Title IA selection criteria and received supplemental Title IA services for Math anytime during the school year. This identification should remain for the duration of the year, even if the student’s status changes in the course of the year.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for Title 1A services in Math.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Title 1A Flag Math cannot exceed one (1) character.
     2. Title 1A Flag Math must be a valid value.

1. Title 1A Flag ELA

*This identifies whether the student meets the local Title IA selection criteria and received supplemental Title IA services for ELA anytime during the school year. This identification should remain for the duration of the year, even if the student’s status changes in the course of the year.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for Title 1A services in ELA.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Title 1A Flag ELA cannot exceed one (1) character.
     2. Title 1A Flag ELA must be a valid value.

1. Alternative Ed Flag

*This identifies whether the student is participating in an Alternative Education program. “Alternative education program” means a program in which the primary purpose is to provide at-risk students with curricula and assessment in a setting designed to effectively meet the student’s academic, social and relational needs.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is participating in an Alternative Education program.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Alternative Ed Flag cannot exceed one (1) character.
     2. Alternative Ed Flag must be a valid value.

1. Home Instruction Flag

*This indicates whether the student is receiving home instruction and attending a local school district part time.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is receiving home instruction and attending a local school district part time.
     2. Value should only be reported by Primary Enrollment Types.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Home Instruction Flag cannot exceed one (1) character.
     2. Home Instruction Flag must be a valid value.

1. FTE

*This is the code assigned for the student’s full-time equivalent level or whether the student is only receiving special education services at the school. For instruction students, this is the percent of time spent at school.*

* 1. Value must be one (1) character.
  2. Value is conditional.
     1. Value is required for Primary Enrollment Types.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 0 | Full time student |
| 1 | 1-25% of educational time spent at school |
| 2 | 26-50% of educational time spent at school |
| 3 | 51-75% of educational time spent at school |
| 4 | 76% plus of educational time spent at school |
| 5 | Special Education only provided by school |

* 1. Business Rules
     1. FTE cannot exceed one (1) character.
     2. FTE must be a valid value.
     3. Home Instruction students cannot have FTE code 0.
     4. Students who are not home schooled must have an FTE code of 0 or 5.

1. Chapter 504 Status Flag

*This identifies whether the student participates in a Chapter 504 program. Section 504 is part of the Rehabilitation Act of 1973 that prohibits discrimination based upon disability. Section 504 is an anti-discrimination, civil rights statute that requires the needs of students with disabilities to be met as adequately of the non-disabled are met.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student receives Chapter 504 services.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Chapter 504 Status Flag cannot exceed one (1) character.
     2. Chapter 504 Status Flag must be a valid value.

1. Gifted Talented Academic

*This identifies whether the student has been identified as having general intellectual ability or specific academic aptitude and is participating in an academic based Gifted and Talented program. General intellectual ability is defined as having demonstrated significant achievement or potential for significant accomplishment above their peers in all academic areas. Specific academic aptitude is defined as having demonstrated significant achievement or potential for significant accomplishment above their age peers in one or more academic area.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is participates in an Academic based Gifted and Talented program.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Gifted Talented Academic cannot exceed one (1) character.
     2. Gifted Talented Academic must be a valid value.

1. Gifted Talented Artistic

*This identifies whether the student has been identified as having artistic ability and is participating in an artistic based Gifted and Talented program. Artistic ability is defined as having demonstrated significant achievement or potential for significant accomplishment above their age peers in the literary, performing, and/or visual arts.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student participates in an Artistic based Gifted and Talented program.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Gifted Talented Artistic cannot exceed one (1) character.
     2. Gifted Talented Artistic must be a valid value.

1. Military Family Flag

*This identifies the military connection status of the student.*

* 1. Value must not exceed twenty-five (25) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Definition |
| ActiveDuty | Student is a dependent of a member in full-time duty in active military service of the United States, including full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the Secretary of the military department concerned. |
| FullTimeNationalGuard | Student is dependent of a member in training or other duty, other than inactive duty, performed by a member of the Army National Guard of the United States or Air National Guard of the United States in the member’s status as a member of the National Guard of a State or territory, the Commonwealth of Puerto Rico, or the District of Columbia under section 316, 502, 503, 504, or 505 of title 32 for which the member is entitled to pay from the United States or which the member has waived pay from the United States. |
| NationalGuardOrReserve | Student is a dependent of a member of the National Guard (not full-time duty) or Reserve Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard). |
| NotMilitaryConnected | Student is not military-connected. |
| Unknown | It is unknown whether or not the student is military-connected. |

* 1. Business Rules
     1. Military Family Flag cannot exceed twenty-five (25) characters.
     2. Military Family Flag must be a valid value.
  2. Note: Military Connected Student definition has been updated to meet the definition as prescribed by ESSA:

*“Students who are military connected. Status as a student with a parent who is a member of the armed forces on active duty or serves on full-time National Guard duty, where ‘‘armed forces,’’ ‘‘active duty,’’ and ‘‘full-time National Guard duty’’ have the same meanings given them in 10 U.S.C. 101(a)(4), 101(d)(1), and 101(d)(5).”*

1. Homeless Code

*This indicates the primary nighttime residence of the student at the time the student is identified as homeless. This identification should remain for the duration of the school year, even if the student is no longer homeless.*

* 1. Value must not exceed fourteen (14) characters.
  2. Value is optional.
     1. Value should be reported if the student is homeless.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Definition |
| Shelters | Shelters, Transitional housing, awaiting foster care |
| DoubledUp | Double-up (i.e. living with another family) |
| Unsheltered | Unsheltered (e.g. cars, parks, campgrounds, temporary trailers including FEMA trailers or abandoned buildings |
| HotelMotel | Hotels/Motels |

* 1. Business Rules
     1. Homeless Code cannot exceed fourteen (14) characters.
     2. Homeless Code must be a valid value.

1. Unaccompanied Youth

*This indicates whether the student has been identified as an unaccompanied youth. An unaccompanied youth is a student who is not in the physical custody of a parent or guardian; this includes youth who have run away from home, been kicked out of their homes, or been abandoned by parents.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is an unaccompanied youth.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Unaccompanied Youth cannot exceed one (1) character.
     2. Unaccompanied Youth must be a valid value.
     3. If Unaccompanied Youth is Y, a valid Homeless Code must be reported.

1. Transitional Bilingual Education or Early Exit Bilingual Education

*This indicates whether the student is eligible or receiving services in an EL program for Transitional Bilingual Education or Early Exit Bilingual Education.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for Transitional Bilingual Education or Early Exit Bilingual Education services.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Transitional Bilingual Education or Early Exit Bilingual Education cannot exceed one (1) character.
     2. Transitional Bilingual Education or Early Exit Bilingual Education must be a valid value.

1. Dual Language or Two-way Immersion

*This indicates whether the student is eligible or receiving services in an EL program for Dual Language or Two-way Immersion.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for Dual Language or Two-way Immersion services.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Dual Language or Two-way Immersion cannot exceed one (1) character.
     2. Dual Language or Two-way Immersion must be a valid value.

1. English as a Second Language or English Language Development

*This indicates whether the student is eligible or receiving services in an EL program for English as a Second Language (ESL) or English Language Development (ELD).*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for ESL or ELD services.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. English as a Second Language or English Language Development cannot exceed one (1) character.
     2. English as a Second Language or English Language Development must be a valid value.

1. Content Classes with Integrated ESL Support

*This indicates whether the student is eligible or receiving services in an EL program in Content Classes with Integrated ESL Support.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for Content Classes with Integrated ESL Support.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Content Classes with Integrated ESL Support cannot exceed one (1) character.
     2. Content Classes with Integrated ESL Support must be a valid value.

1. Newcomer Programs

*This indicates whether the student is eligible or receiving services in an EL program for Newcomer Programs.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is eligible for services under a Newcomer Program.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Newcomer Programs cannot exceed one (1) character.
     2. Newcomer Programs must be a valid value.

# Student Personal Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. School Student ID

*This is the student identifier assigned by the district to the student.*

* 1. Value cannot exceed ten (10) numeric characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. 1234567890
  4. Business Rules
     1. School Student ID cannot contain alpha characters.
     2. School Student ID cannot exceed ten (10) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. Student must have an existing enrollment in the reporting SAU.
     2. State Student ID cannot contain alpha characters.
     3. State Student ID cannot be less than nine (9) characters.
     4. State Student ID cannot exceed nine (9) characters.

1. SSN

*Federal numerical identifier assigned to U.S. citizens and some residents.*

* 1. Value must be zero (0) or nine (9) numeric characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. SSN cannot contain alpha characters.
     2. SSN cannot contain punctuation or special characters.
     3. SSN cannot exceed nine (9) characters.

1. Last Name

*This is the legal last name of the student.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. Doe
  4. Business Rules
     1. Last Name cannot contain special characters except hyphen (-).
     2. Last Name cannot exceed fifty (50) characters.
     3. Last Name must contain a minimum of two (2) characters.

1. First Name

*This is the legal first name of the student.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. Joe
  4. Business Rules
     1. First Name cannot contain special characters except hyphen (-).
     2. First Name cannot exceed fifty (50) characters.
     3. First Name must contain a minimum of two (2) characters.

1. Middle Name

*This is the legal middle name of the student.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. Moe
  4. Business Rules
     1. Middle Name cannot contain special characters except hyphen (-).
     2. Middle Name cannot exceed fifty (50) characters.

1. Alias

*This is the alias or nickname of the student.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. Joey
  4. Business Rules
     1. Alias cannot contain special characters except hyphen (-).
     2. Alias cannot exceed fifty (50) characters

1. Name Suffix Code

*This is the suffix following the student’s legal name.*

* 1. Value cannot exceed two (2) characters.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| II | Second |
| III | Third |
| IV | Fourth |
| V | Fifth |
| JR | Junior |
| SR | Senior |

* 1. Business Rules
     1. Name Suffix Code cannot exceed two (2) characters.
     2. Name Suffix Code must be a valid value.

1. HispanicLatino

*This indicates whether the student can trace their origins or descent to Mexico, Puerto Rico, Cuba, Central and South America and other Spanish cultures, regardless of race.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. HispanicLatino must be one (1) character.
     2. HispanicLatino must be a valid value

1. AmericanIndianAlaskaNative

*This indicates whether the student has origins in any of the original peoples of North and South America and who maintains cultural identification through tribal affiliations or community recognition.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. AmericanIndianAlaskaNative must be one (1) character.
     2. AmericanIndianAlaskaNative must be a valid value
     3. If Hispanic Latino is No, then at least one race (AmericanIndianAlaskaNative, Asian, BlackAfricanAmerican, NativeHawaiianPacificIslander, White) must be Yes.

1. Asian

*This indicates whether the student has origins in any of the peoples of the Far East, Southeast Asia, or the Indian Subcontinent.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Asian cannot exceed one (1) character.
     2. Asian must be a valid value.
     3. If Hispanic Latino is No, then at least one race (AmericanIndianAlaskaNative, Asian, BlackAfricanAmerican, NativeHawaiianPacificIslander, White) must be Yes.

1. BlackAfricanAmerican

*This indicates whether the student has origins in any of the black racial groups of Africa.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. BlackAfricanAmerican cannot exceed one (1) character.
     2. BlackAfricanAmerican must be a valid value.
     3. If Hispanic Latino is No, then at least one race (AmericanIndianAlaskaNative, Asian, BlackAfricanAmerican, NativeHawaiianPacificIslander, White) must be Yes.

1. NativeHawaiianPacificIslander

*This indicates whether the student has origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. NativeHawaiianPacificIslander cannot exceed one (1) character.
     2. NativeHawaiianPacificIslander must be a valid value.
     3. If Hispanic Latino is No, then at least one race (AmericanIndianAlaskaNative, Asian, BlackAfricanAmerican, NativeHawaiianPacificIslander, White) must be Yes.

1. White

*This indicates whether the student has origins in any of the original peoples of Europe, North Africa, or the Middle East.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. White cannot exceed one (1) character.
     2. White must be a valid value.
     3. If Hispanic Latino is No, then at least one race (AmericanIndianAlaskaNative, Asian, BlackAfricanAmerican, NativeHawaiianPacificIslander, White) must be Yes.

1. Sex

*This describes the biological traits of the student that distinguish males from females of the species. This should be the legal gender of the student as opposed to the perceived or preferred designation.*

* 1. Value must be valid value.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| F | Female |
| M | Male |
| NotSelected | Not Selected |

* 1. Business Rules
     1. Sex must be a valid value.

1. Birthdate

*This is the month, day, and year on which the student was born.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Value must be in the following format YYYYMMDD
     2. Ex. 20151115
  4. Business Rules
     1. Birthdate cannot exceed eight (8) characters.
     2. Student must be at least 2 years of age.
     3. Student must meet the following age and grade requirements to be eligible for funding

|  |  |
| --- | --- |
| Grade Level Code | Age as of 10/15 |
| PK | 3 to 7 |
| KG | 4 to 7 |
| 01 | 4 to 10 |
| 02 | 4 to 11 |
| 03 | 4 to 12 |
| 04 | 4 to 13 |
| 05 | 4 to 14 |
| 06 | 5 to 15 |
| 07 | 6 to 16 |
| 08 | 7 to 17 |
| 09 | 8 to 21 |
| 10 | 9 to 21 |
| 11 | 10 to 21 |
| 12 | 11 to 21 |

1. Physical Address Line 1

*This is the physical address of the student.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is required.
     1. Value must be reported if City Town, State, and Zip Code are reported
  3. Valid Values
     1. Ex. 1234 Main St
  4. Business Rules
     1. Physical Address Line 1 cannot exceed fifty (50) characters.
     2. Physical Address Line 1 cannot be a PO Box.

1. Physical Address Line 2

*This is the second line of the student’s physical address. This value is typically used to report a unit or apartment number.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. Unit 25
  4. Business Rules
     1. Physical Address Line 2 cannot exceed fifty (50) characters.

1. Physical City Town

*This is the city or town associated with the student’s physical address.*

* 1. Value cannot exceed twenty-five (25) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. Augusta
  4. Business Rules
     1. Physical City Town cannot exceed twenty-five (25) characters.

1. Physical State

*This is the state associated with the student’s physical address.*

* 1. Value must contain two (2) characters.
  2. Value is required.
  3. Valid Values
     1. See Appendix 2 for valid values.
     2. Ex. ME
  4. Business Rules
     1. Physical State code must be a valid value.
     2. Physical State must be two (2) characters.

1. Physical Zip Code

*This is the five (5) or nine (9) digit zip code associated with the student’s physical address.*

* 1. Value must contain zero (0), five (5), or nine (9) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 05555 or 055551234
  4. Business Rules
     1. Physical Zip Code must be numeric.
     2. If reported, Physical Zip Code must be five (5) or nine (9) characters.

1. Mailing Address Line 1

*This is the mailing address of the student.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is required.
     1. Value must be reported if Mailing City Town, Mailing State, and Mailing Zip Code are reported
  3. Valid Values
     1. Ex. 1234 Main St
  4. Business Rules
     1. Mailing Address Line 1 cannot exceed fifty (50) characters.

1. Mailing Address Line 2

*This is the second line of the student’s mailing address. This value is typically used to report a unit or apartment number.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. Unit 25
  4. Business Rules
     1. Mailing Address Line 2 cannot exceed fifty (50) characters.

1. Mailing City Town

*This is the city or town associated with the student’s mailing address.*

* 1. Value cannot exceed twenty-five (25) characters.
  2. Value is conditional.
     1. Value is required if Mailing Address Line 1 is reported.
  3. Valid Values
     1. Ex. Augusta
  4. Business Rules
     1. Mailing City Town cannot exceed twenty-five (25) characters.

1. Mailing State

*This is the state associated with the student’s mailing address.*

* 1. Value must contain two (2) characters.
  2. Value is conditional.
     1. Value is required if Mailing Address Line 1 is reported.
  3. Valid Values
     1. See Appendix 2 for valid values.
     2. Ex. ME
  4. Business Rules
     1. Mailing State code must be a valid value.
     2. Mailing State must be two (2) characters.

1. Mailing Zip Code

*This is the five (5) or nine (9) digit zip code associated with the student’s mailing address.*

* 1. Value must contain zero (0), five (5), or nine (9) characters.
  2. Value is conditional.
     1. Value is required if Mailing Address Line 1 is reported.
  3. Valid Values
     1. Ex. 05555 or 055551234
  4. Business Rules
     1. Mailing Zip Code must be numeric.
     2. If reported, Mailing Zip Code must be five (5) or nine (9) characters.

1. Home Phone

*This is the home phone number of the student’s primary parent/guardian.*

* 1. Value must contain zero (0) or ten (10) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. 2075552222
  4. Business Rules
     1. Home Phone cannot contain punctuation

1. Email

*This is the email address of the student’s primary parent/guardian.*

* 1. Value cannot exceed one hundred (100) characters.
  2. Value is optional.
  3. Valid Values
     1. Ex. flodoe@edupoint.com
  4. Business Rules
     1. Email cannot exceed one hundred (100) characters.

1. Parent Guardian 1 Last Name

*This is the last name of the student’s primary parent/guardian*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is conditional.
     1. Value is required if Parent Guardian 1 First Name is reported.
  3. Valid Values
     1. Ex. Doe
  4. Business Rules
     1. Parent Guardian 1 Last Name cannot contain special characters except hyphen (-).
     2. Parent Guardian 1 Last Name cannot exceed fifty (50) characters.
     3. Parent Guardian 1 Last Name cannot contain less than two (2) characters.

1. Parent Guardian 1 First Name

*This is the first name of the student’s primary parent/guardian.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is conditional.
     1. Value is required if Parent Guardian 1 Last Name is reported.
  3. Valid Values
     1. Ex. Flo
  4. Business Rules
     1. Parent Guardian 1 First Name cannot contain special characters except hyphen (-).
     2. Parent Guardian 1 First Name cannot exceed fifty (50) characters.
     3. Parent Guardian 1 First Name cannot contain less than two (2) characters.

1. Parent Guardian 2 Last Name

*This is the last name of the student’s secondary parent/guardian.*

* 1. Value must be between two (2) and fifty (50) characters.
  2. Value is conditional.
     1. Value is required if Parent Guardian 2 First Name is reported.
  3. Valid Values
     1. Ex. Doe
  4. Business Rules
     1. Parent Guardian 2 Last Name cannot contain special characters except hyphen (-).
     2. Parent Guardian 2 Last Name cannot exceed fifty (50) characters.
     3. Parent Guardian 2 Last Name cannot contain less than two (2) characters.

1. Parent Guardian 2 First Name

*This is the first name of the student’s secondary parent/guardian.*

* 1. Value cannot exceed fifty (50) characters.
  2. Value is conditional.
     1. Value is required if Parent Guardian 2 Last Name is reported.
  3. Valid Values
     1. Ex. Bo
  4. Business Rules
     1. Parent Guardian 2 First Name cannot contain special characters except hyphen (-).
     2. Parent Guardian 2 First Name cannot exceed fifty (50) characters.
     3. Parent Guardian 2 First Name cannot contain less than two (2) characters.

1. Immigrant Flag

*This indicates the student’s immigrant status. An immigrant student is any student aged 3 to 21 who was not born in the United States or a United States Territory, has not been attending school in any one or more United States’ states for more than three (3) full academic years, and is not a United States citizen.*

* 1. Value must be one (1) character.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Immigrant Flag cannot exceed one (1) character.
     2. Immigrant Flag must be a valid value.

1. Native Language

*The language normally used by students or normally used by parents of students.*

* 1. Value must be zero (0) or three (3) characters.
  2. Value is conditional.
     1. Value is required for students who are Immigrant or EL.
  3. Valid Values
     1. See Appendix 3 for valid values.
     2. Ex. fre
  4. Business Rules
     1. Native Language cannot exceed three (3) characters.
     2. Native Language must be a valid value.
     3. Native language must be reported if Immigrant Flag is Y.
     4. Native language must be reported if one of more of the following EL programs is reported as Y in Student Enrollment:
        1. Transitional Bilingual Education or Early Exit Bilingual Education
        2. Dual Language or Two-way Immersion
        3. English as a Second Language or English Language Development
        4. Content Classes with Integrated ESL Support
        5. Newcomer Programs

1. Native Language Interpreter

*Indicator that an interpreter in the reported Native Language is needed.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules

1. Native Language 2

*The additional language normally used by students or normally used by parents of students.*

* 1. Value must be zero (0) or three (3) characters.
  2. Value is optional.
  3. Valid Values
     1. See Appendix 3 for valid values.
     2. Ex. fre
  4. Business Rules
     1. Native Language 2 cannot exceed three (3) characters.
     2. Native Language must be a valid value.

1. Native Language 2 Interpreter

*Indicator that an interpreter in the reported Native Language 2 is needed.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules

1. Native Language 3

*The additional language normally used by students or normally used by parents of students.*

* 1. Value must be zero (0) or three (3) characters.
  2. Value is optional.
  3. Valid Values
     1. See Appendix 3 for valid values.
     2. Ex. fre
  4. Business Rules
     1. Native Language 3 cannot exceed three (3) characters.
     2. Native Language 3 must be a valid value.

1. Native Language 3 Interpreter

*Indicator that an interpreter in the reported Native Language 3 is needed.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules

1. Native Language 4

*The additional language normally used by students or normally used by parents of students.*

* 1. Value must be zero (0) or three (3) characters.
  2. Value is optional.
  3. Valid Values
     1. See Appendix 3 for valid values.
     2. Ex. fre
  4. Business Rules
     1. Native Language 4 cannot exceed three (3) characters.
     2. Native Language 4 must be a valid value.

1. Native Language 4 Interpreter

*Indicator that an interpreter in the reported Native Language 4 is needed.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules

1. Native Language 5

*The additional language normally used by students or normally used by parents of students.*

* 1. Value must be zero (0) or three (3) characters.
  2. Value is optional.
  3. Valid Values
     1. See Appendix 3 for valid values.
     2. Ex. fre
  4. Business Rules
     1. Native Language 5 cannot exceed three (3) characters.
     2. Native Language 5 must be a valid value.

1. Native Language 5 Interpreter

*Indicator that an interpreter in the reported Native Language 5 is needed.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules

# Student Daily Attendance Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. Date

*The attendance status date.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 20211015
  4. Business Rules
     1. Date must fall within student’s enrollment.
     2. Student may only have one record per Date in the State.
     3. Record cannot be submitted for a future date.

1. Attendance Status

*The status of the reported date.*

* 1. Value must be valid.
  2. Value is required.
  3. Valid Values

|  |  |  |
| --- | --- | --- |
| Code | Description | Definition |
| Present | Present | Present is specified as the status of a person's attendance associated with an Attendance Event Type, Calendar Event Date, in an organization-person-role context. |
| ExcusedAbsence | Excused Absence | Not present but is temporarily excused from attendance because the absence is for one of the following reasons: A) Personal health, including the person's physical, mental, and behavioral health; B) An appointment with a health professional that must be made during the regular school day and the absence has prior approval; C) Observance of a recognized religious holiday when the observance is required during the regular school day and the absence has prior approval; D) A family emergency; E) A planned absence for personal or educational purpose that has prior approval; F) Education disruption as defined in Title 20-A, §5001-A: Compulsory attendance (maine.gov) |
| UnexcusedAbsence | Unexcused Absence | Not present without an acceptable cause or authorization. |

* 1. Business Rules
     1. Must be a valid value.

1. Modality

*The instructional delivery model for the student on the reported date.*

* 1. Value must be six (6) or nine (9) characters.
  2. Value is required.
  3. Valid Values

|  |  |  |
| --- | --- | --- |
| Code | Description | Definition |
| FaceToFace | In-Person | 50% or more of the scheduled instructional day is primarily in person and usually in a conventional classroom or lecture hall. |
| Remote | Remote | 50% or more of the scheduled instructional day is not in a face to face in-person setting. The student may receive instruction via Broadcast, Correspondence, Interactive Audio/Video, or Online. |

* 1. Business Rules
     1. Must be a valid value.

# Truancy Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. StartDate

*This is the month, day and year the truancy record began.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Start date must fall within the student’s school enrollment.
     2. Start date must be in the correct format.

1. TruancyType

*This indicates the type of truancy record being reported.*

* 1. Value must be two (2) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 01 | 6-16 years old and completed grade 6, with ten (10) full days unexcused |
| 02 | 6-16 years old and completed grade 6, with seven (7) consecutive full days unexcused |
| 03 | At least 6 years old and NOT completed grade 6, with seven (7) full days unexcused |
| 04 | At least 6 years old and NOT completed grade 6, with five (5) consecutive full days unexcused |
| 05 | 5 years old and NOT completed grade 6, has been enrolled in public school and has not been withdrawn, with seven (7) full days unexcused |
| 06 | 5 years old and NOT completed grade 6, has been enrolled in public school and has not been withdrawn, with five (5) consecutive full days unexcused |

* 1. Business Rules
     1. Truancy type cannot be blank.
     2. Truancy type must be a valid value.

1. Notify Superintendent of Truant Student Date

*This is the month, day and year the Superintendent was notified of the truant student.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Notify Superintendent of Truant Student Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Notify Superintendent of Truant Student Date is required when Notify Superintendent of Truant Student Note is reported.
     2. Notify Superintendent of Truant Student Date must occur on or after Start Date.
     3. Notify Superintendent of Truant Student Date must occur on or prior to the student’s withdraw date.
     4. Notify Superintendent of Truant Student Date must occur prior to Official Parent Notification Date and Superintendent Notifies School Board Date.

1. Notify Superintendent of Truant Student Note

*This is a description of the Superintendent notification.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is optional.

1. Intervention Plan Date

*This is the month, day and year the attendance intervention plan began.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Intervention Plan Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Intervention Plan Date is required when Intervention Plan Note is reported.
     2. Intervention Plan Date must occur on or after Start Date.
     3. Intervention Plan Date must occur on or prior to the student’s withdraw date.
     4. Intervention Plan Date must occur prior to Official Parent Notification Date and Superintendent Notifies School Board Date.

1. Intervention Plan Note

*This is a description or comments related to the intervention plan.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is conditional.
     1. Value is required when Intervention Plan Date is reported
  3. Business Rules
     1. Intervention Plan Note is required when Intervention Plan Date is reported.

1. Official Parent Notification Date

*This is the month, day and year the parent/guardian was notified of the truancy.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Official Parent Notification Note is reported.
  3. Valid Values
     + 1. Ex. 20190915
  4. Business Rules
     1. Official Parent Notification Date is required when Official Parent Notification Note is reported.
     2. Official Parent Notification Date must occur on or after Start Date.
     3. Official Parent Notification Date must occur on or prior to the student’s withdraw date.
     4. Official Parent Notification Date must occur after Notify Superintendent of Truant Student Date and Intervention Plan Date.
     5. Official Parent Notification Date must occur prior to Official Parent Meeting Date.
     6. Official Parent Notification Date must occur at least three (3) days prior to Referral to Local Law Enforcement Date.

1. Official Parent Notification Note

*This is a description or any comments related to the parent notification.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is optional.

1. Superintendent Notifies School Board Date

*This is the month, day and year the Superintendent notified the school board of the truant student.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Superintendent Notifies School Board Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Superintendent Notifies School Board Date is required when Superintendent Notifies School Board Note is reported.
     2. Superintendent Notifies School Board Date must occur on or after Start Date.
     3. Superintendent Notifies School Board Date must occur on or prior to the student’s withdraw date.
     4. Superintendent Notifies School Board Date must occur after Notify Superintendent of Truant Student Date and Intervention Plan Date.
     5. Superintendent Notifies School Board Date must occur prior to Official Parent Meeting Date.

1. Superintendent Notifies School Board Note

*This is the description or any comments related to the Superintendent’s notification to the school board.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is optional.

1. Official Parent Meeting Date

*This is the month, day and year the parent meeting was scheduled.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Official Parent Meeting Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Official Parent Meeting Date is required when Official Parent Meeting Note is reported.
     2. Official Parent Meeting Date must occur on or after Start Date.
     3. Official Parent Meeting Date must occur on or prior to the student’s withdraw date.
     4. Official Parent Meeting Date must occur after Superintendent Notifies School Board Date.
     5. Official Parent Meeting Date must occur prior to Referral to Local Law Enforcement Date.

1. Official Parent Meeting Note

*This is the description or any comments related to the official parent meeting.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is optional.

1. Referral to Local Law Enforcement Date

*This is the month, day and year the referral to local law enforcement was sent.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Referral to Local Law Enforcement Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Referral to Local Law Enforcement Date is required when Referral to Local Law Enforcement Note is reported.
     2. Referral to Local Law Enforcement Date must occur on or after Start Date.
     3. Referral to Local Law Enforcement Date must occur on or prior to the student’s withdraw date.
     4. Referral to Local Law Enforcement Date must occur after Official Parent Meeting Date.
     5. Referral to Local Law Enforcement Date must occur at least three (3) days after Official Parent Notification Date.

1. Referral to Local Law Enforcement Note

*This is a description or comments related to the notification of local law enforcement.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is conditional.
     1. Value is required if Referral to Local Law Enforcement Date is reported.
  3. Business Rules
     1. Referral to Local Law Enforcement Note is required if Referral to Local Law Enforcement Date.

1. Additional Intervention Date

*This is the month, day and year the any additional intervention was taken.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional.
     1. Value is required if Additional Intervention Note is reported.
  3. Valid Values
     1. Ex. 20190915
  4. Business Rules
     1. Additional Intervention Date is required when Additional Intervention Note is reported.
     2. Additional Intervention Date must occur on or after Start Date.
     3. Additional Intervention Date must occur on or prior to the student’s withdraw date.

1. Additional Intervention Note

*This is a description of any additional interventions taken.*

* 1. Value must not exceed one hundred forty-four (144) characters.
  2. Value is optional.
  3. Business Rules
     1. Additional Intervention Note is required if Additional Intervention Date.

# Economic Status Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. Action

*A blank or null in this field will insert or update an existing record. A value of D will delete the Economic Status record for the given State Student ID, Start Date, and Eligibility value.*

* 1. Value zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if a record must be deleted
  3. Valid Values
     1. Value should be blank or D.

1. Eligibility

*This indicate the eligibility code that describes the student’s level of eligibility to participate in the National School Lunch Program for breakfast, lunch, snack, supper, and milk programs.*

* 1. Value cannot exceed fifteen (15) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Free | Free |
| FullPrice | Full price |
| ReducedPrice | Reduced price |

* 1. Business Rules
     1. Eligibility cannot be blank.
     2. Eligibility must be a valid value.

1. StartDate

*This is the month, day, and year the student’s level of eligibility to participate in the National School Lunch Program began in the current school year.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Start Date must fall within the student’s school enrollment.
     2. Start Date must be in the correct format.

1. End Date

*This is the month, day, and year the student’s level of eligibility to participate in the National School Lunch Program ended.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. End Date cannot occur prior to the Start Date.
     2. End Date must be in the correct format.
     3. End Date cannot be a future date, except for 6/30.

# EL Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. StartDate

*This is the month, day, and year the student first enrolled in an English Learner program.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Start Date cannot be modified once reported.
     2. Start Date must be in the correct format.
     3. Start Date cannot be a future date.
     4. US School Date is required to be reported.
     5. Home Language is required to be reported.

1. US School Date

*This is the month, day and year the student first entered school in the United States.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Value must be in the following format YYYYMMDD
     2. Ex. 20151115
  4. Business Rules
     1. US School Date cannot exceed eight (8) characters.

# CTE Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. Action

*A blank or null in this field will insert or update an existing record. A value of D will delete the CTE record for the given State Student ID, CTE Code, and Start Date.*

* 1. Value zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if a record must be deleted
  3. Valid Values
     1. Value should be blank or D.

1. CTE Code

*This indicates the CTE program code for the program the in which the student is participating.*

* 1. Value must be seven (7) characters.
  2. Value is required.
  3. Valid Values
     1. See Appendix 4 for valid values.
     2. Ex. 01.0000
  4. Business Rules
     1. CTE Code cannot be blank.
     2. CTE Code must be reported in the correct format.
     3. CTE Code cannot exceed seven (7) characters.
     4. CTE Code must be a valid value for the reporting school. See Appendix 5 for approved schools by CTE program.
     5. Student cannot be enrolled in the same CTE program at more than one school unless 700 Inst Hrs Yr flag is reported as Y for the student’s enrollment in the CTE program at each school.
     6. Student cannot be reported as enrolled in a CTE program if the student has been reported in the CTE program previously and had been reported with an Exit Status of Completer.

1. Start Date

*This is the month, day, and year the student began the CTE program.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Start Date must fall within the student’s school enrollment.
     2. Start Date must be in the correct format.

1. End Date

*This is the month, day, and year the student exited the CTE program.*

* 1. Value must be eight (8) characters.
  2. Value is conditional.
     1. Value must be reported is Exit Status is reported.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. End Date cannot occur prior to the Start Date.
     2. End Date must be in the correct format.
     3. End Date cannot be a future date if Exit Status is Completer.

1. Exit Status

*This indicates the reason the student exited the CTE program.*

* 1. Value must be two (2) characters.
  2. Value is conditional.
     1. Value must be reported if End Date is reported.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 03 | Completer |
| 04 | Transfer |
| 05 | Leaver/Dropout |
| 06 | Exploratory Exit |
| 07 | Death |

* 1. Business Rules
     1. Exit Status cannot exceed two (2) characters.
     2. Exit Status is required is End Date is reported.
     3. End Date cannot be a future date if Exit Status is Completer.

1. Early College LD

*This indicates whether the student is a participant in the school’s Early College program.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is early college LD.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Early College LD cannot exceed one (1) character.
     2. Early College LD must be a valid value.

1. Out-of-Work Individual

*This indicates whether the student is an individual who has primarily worked without remuneration to care for a home and family, and for that reason has diminished marketable skills; has been dependent on the income of another family member but is no longer supported by that income; is a parent whose youngest dependent child will become ineligible to receive assistance under part A of Title IV of the Social Security Act not later than two (2) years after the date on which the parent applies for assistance under such title; or is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student an out-of-work individual.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Out-of-Work Individual cannot exceed one (1) character.
     2. Out-of-Work Individual must be a valid value.

1. Single Parent

*This indicates whether the student meets the Federal guidelines of a single parent household. A single parent is defined as an individual who is unmarried or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody; or is a student who is pregnant.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is a single parent.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Single Parent cannot exceed one (1) character.
     2. Single Parent must be a valid value.

1. 700 Inst Hrs Yr

*This indicates whether the student is participating in a CTE program and will be receiving at least 700 instructional hours in one year in this CTE program. Approved CTE program standards consist of at least 700 instructional hours which are completed over the course of two (2) school years.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is receiving at least 700 instructional hours in one year.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. 700 Inst Hrs Yr cannot exceed one (1) character.
     2. 700 Inst Hrs Yr must be a valid value.

1. Satellite Program

*This indicates whether the student is participating in a CTE program in a satellite location.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is participating in a CTE program in a satellite location.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Satellite Program cannot exceed one (1) character.
     2. Satellite Program must be a valid value.

# CTE Credit Bearing Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. CTE Code

*This indicates the CTE program code for the program the in which the student is participating.*

* 1. Value must be seven (7) characters.
  2. Value is required.
  3. Valid Values
     1. See Appendix 5 for valid values.
     2. Ex. 01.0000
  4. Business Rules
     1. CTE Code cannot be blank.
     2. CTE Code must be reported in the correct format.
     3. CTE Code cannot exceed seven (7) characters.
     4. CTE Code must be a valid value for the reporting school. See Appendix 6 for approved schools by CTE program.
     5. Student cannot be enrolled in the same CTE program at more than one school unless 700 Inst Hrs Yr flag is reported as Y for the student’s enrollment in the CTE program at each school.
     6. Student cannot be reported as enrolled in a CTE program if the student has been reported in the CTE program previously and had been reported with an Exit Status of Completer.

1. Start Date

*This is the month, day, and year the student began the CTE program.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Start Date must fall within the student’s school enrollment.
     2. Start Date must be in the correct format.

1. Institution

*This indicates the institution identification number.*

* 1. Value must be four (4) characters.
  2. Value is required.
  3. Valid Values
     1. See Appendix 7 for valid values
     2. Ex. 1948
  4. Business Rules
     1. Institution must be a valid value.

1. Credit Amount

*The amount of credit earned by the student.*

* 1. Value cannot exceed four (4) characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 19.5
  4. Business Rules
     1. Credit Amount cannot exceed four (4) characters.
     2. Value must be in .5 increments.
     3. Value cannot exceed 20.0.

1. Course ID

*The Course ID in which the student earned the reported credit.*

* 1. Value cannot exceed ten (10) alphanumeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. AUTO1564
  4. Business Rules
     1. Course ID cannot exceed four (4) characters.
     2. Value cannot contain punctuation.

# Special Education Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. SpEd Start Date

*This is the month, day, and year in which the student began receiving special education services or had a change in disability or setting.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. SpEd Start Date must be in the correct format.
     2. SpEd Start Date cannot be a future date.

1. SpEd Exit Date

*This is the month, day, and year in which the student was exited or withdrawn from special education services or had a change in disability or setting.*

* 1. Value must be eight (8) characters.
  2. Value is conditional.
     1. Value must be reported if SpEd Exit Reason is reported.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. SpEd Exit Date cannot occur prior to the SpEd Start Date.
     2. SpEd Exit Date must be in the correct format.
     3. SpEd Exit Date cannot be a future date.

1. SpEd Exit Reason

*This is the reason the student was exited or withdrawn from special education services.*

* 1. Value cannot exceed twenty (20) characters.
  2. Value is conditional.
     1. Value must be reported if SpEd Exit Date is reported.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Change | Change in disability or setting |
| Died | Deceased |
| DroppedOut | Dropped out |
| HighSchoolDiploma | Graduation with diploma |
| MovedAndContinuing | Move out-of district, known to be continuing |
| ReachedMaximumAge | Reached maximum age |
| Transferred | Exited to regular education |
| WithdrawalByParent | Parents refuse services |

* 1. Business Rules
     1. Exit Status cannot exceed two (2) characters.
     2. Exit Status is required is End Date is reported.
     3. End Date cannot be a future date if Exit Status is Completer.
     4. Withdrawal By Parent is only valid for Grade Level Code PK.

1. SpEd Setting

*This is the educational setting where the student is receiving special education services.*

* 1. Value cannot exceed twelve (12) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| CF | Correctional facility |
| H | Home |
| HH | Homebound/hospital |
| PPPS | Parentally placed in private school |
| RC39 | Inside regular class less than 40% of the day |
| RC79TO40 | Inside regular class 40% through 79% of the day |
| RC80 | Inside regular class 80% or more of the day |
| REC09YOTHLOC | Other location regular early childhood program <10 |
| REC09YSVCS | Services regular early childhood program <10 hrs |
| REC10YOTHLOC | Other location regular early childhood program >10 |
| REC10YSVCS | Services regular early childhood program >10 |
| RF | Residential facility |
| SC | Separate special education class |
| SPL | Service provider/location not in any other category |
| SS | Separate school |

* 1. Business Rules
     1. SpEd Setting cannot be blank.
     2. SpEd Setting must be a valid value.
     3. SpEd Setting cannot exceed twelve (12) characters.
     4. SpEd Setting cannot be CF for students under 12 years of age.

1. Special Ed Alternate Assessment

*This indicates whether the student will be taking an alternate assessment for state assessment purpose.*

* 1. Value must be zero (0) or one (1) character.
  2. Value is optional.
     1. Value should be reported if the student is will be taking an alternate assessment for state assessment purposes.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| Y | Yes |
| N | No |

* 1. Business Rules
     1. Special Ed Alternate Assessment cannot exceed one (1) character.
     2. Special Ed Alternate Assessment must be a valid value.

1. Disability

*This indicates the primary disability for the student receiving special education services.*

* 1. Value must be two (2) or three (3) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| AUT | Autism |
| DB | Deaf-Blindness |
| DD | Developmental Delay |
| EMN | Emotional Disturbance |
| HI | Hearing Impairment |
| ID | Intellectual Disability |
| MD | Multiple Disabilities |
| OI | Orthopedic Impairment |
| OHI | Other Health Impairment |
| SLD | Specific Learning Disability |
| SLI | Speech Language Impairment |
| TBI | Traumatic Brain Injury |
| VI | Visual Impairment |

* 1. Business Rules
     1. Disability cannot exceed three (3) characters.
     2. Disability must be a valid value.
     3. Students with Disability Developmental Delays must be under the age of 7.

# Behavior Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted.

1. Incident Date

*This is the month, day, and year that the incident occurred.*

* 1. Value must be eight (8) characters.
  2. Value is required.
  3. Valid Values
     1. Required format is YYYYMMDD
     2. Ex. 20190915
  4. Business Rules
     1. Incident Date must fall within the student’s school enrollment.
     2. Incident date must be in the correct format.

1. IncidentType

*This is the incident code that best describes the basic description of the incident.*

* 1. Value must not exceed twenty-five (25) characters.
  2. Value is required.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| DrugRelated | Illicit drug related, not including marijuana |
| AlcoholRelated | Alcohol related |
| Marijuana | Illicit drug related, including marijuana |
| WeaponsPossession | Weapons possession |
| WithPhysicalInjury | Violent incident (with physical injury) |
| WithoutPhysicalInjury | Violent incident (without physical injury) |
| Other | Other reasons for out of school suspensions NOT related to drug use and violence |

* 1. Business Rules
     1. Incident type cannot be blank.

1. WeaponType

*This is the code that best fits the description of the weapon.*

* 1. Value cannot exceed twelve (12) characters.
  2. Value is conditional.
     1. Value is required if Incident Type is Weapons Possession.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Definition |
| Handgun | Any firearm which has a short stock and is designed to be held and fired by the use of a single hand. |
| Shotgun | A weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of an explosive to fire through a smooth bore either a number of ball shots or a single projectile for each single pull of the trigger. |
| Rifle | A weapon designed or redesigned, made or remade, and intended to be fired from the shoulder and designed or redesigned and made or remade to use the energy of an explosive to fire only a single projectile through a rifle bore for each single pull of the trigger. |
| OtherFirearm | Other type of firearm that meets the definition as outlined in Title 18 USC §921. |
| Multiple | Multiple firearms were used in the incident. |
| OtherWeapon | Weapon other than those described above. |

* 1. Business Rules
     1. Weapon type is required if reported incident type is weapons possession.
  2. Note:

A firearm is defined in Title 18 USC §921 as follows:

1. Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer; or
4. Any destructive device. Such term does not include an antique firearm.
5. The term “destructive device used in part D of the definition “firearm” means
   1. Any explosive, incendiary, or poison gas
      1. Bomb,
      2. Grenade,
      3. Rocket having a propellant charge of more than four (4) ounces,
      4. Missile having an explosive or incendiary charge of more than one-quarter ounce,
      5. Mine, or
      6. Device similar to any of the devices described in the preceding clauses.
   2. Any type of weapon (other than a shotgun or a shotgun shell which the Attorney General finds generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and
   3. Any combination of parts either designed or intended for use in converting any device into any destructive device described in subparagraph (A) or (B) and from which a destructive device may be readily assembled.
6. The term “destructive device” shall not include any device which is neither designed nor redesigned for use as a weapon; any device, although originally designed for use as a weapon, which is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device; surplus ordnance sold, loaned, or given by the Secretary of the Army pursuant to the provisions of section 4684 (2), 4685, or 4686 of title 10; or any other device which the Attorney General finds is not likely to be used as a weapon, is an antique, or is a rifle which the owner intends to use solely for sporting, recreational or cultural purposes.
7. Resolution Type

*This is the resolution code of the resolution applied to the incident.*

* 1. Value must not exceed fifteen (15) characters.
  2. Value is required.
  3. Valid Values

|  |  |  |
| --- | --- | --- |
| Code | Description | Weapons Possession Only |
| OutOfSchool | Out of school suspensions | No |
| InSchool | In school suspension | No |
| REMDW | Removal to an interim alternative educational setting by School Personnel | No |
| REMHO | Removal to an interim alternative educational setting by a Hearing Officer | No |
| EXPSERV | Expulsion with services | No |
| EXPWOSERV | Expulsion without services | No |
| EXPMOD | Expulsion modified to less than one year with educational services under IDEA | Yes |
| EXPNOTMOD | One year expulsion with educational services under IDEA | Yes |
| EXPNOTMODNOALT | One year expulsion and no educational services | Yes |
| EXPMODALT | Expulsion modified to less than one year with educational services | Yes |
| EXPMODNOALT | Expulsion modified to less than one year without educational services | Yes |
| EXPALT | One year expulsion and educational services | Yes |

* 1. Business Rules
     1. Resolution type is required.
     2. Incident type does not support the resolution type.
     3. Resolution type does not support the weapon type.

1. Resolution Duration

*This is the number of days duration of the resolution.*

* 1. Value cannot exceed five (5) characters.
  2. Value is required.
  3. Valid Values
     1. Value must be reported in half day increments.
     2. Ex. 179.5
  4. Business Rules
     1. Resolution duration is required.
     2. Value cannot be zero (0)

# Student Exit Record Layout

1. SAU ID

*This is the SAU ID of the district submitting the data.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 1234
  4. Business Rules
     1. The SAU ID value must match the student’s enrolled SAU ID.
     2. The SAU ID must be a valid value.
     3. The SAU ID cannot contain alpha characters.
     4. The length of the SAU ID cannot exceed four (4) characters.

1. State Student ID

*Randomly generated number that functions as a unique student identifier for each student enrolled in a school in Maine. This number is assigned by the Maine Department of Education.*

* 1. Value must be nine (9) numeric characters.
  2. Value is required.
  3. Valid Values
     1. Ex. 123456789
  4. Business Rules
     1. State Student ID cannot contain alpha characters.
     2. State Student ID cannot be less than nine (9) characters.
     3. State Student ID cannot exceed nine (9) characters.

1. School ID

*This is the School ID of the school where the student is enrolled.*

* 1. Value must be between one (1) and four (4) numeric characters.
  2. Value is required.
  3. Valid Values
     1. See MDOE for valid values.
     2. Ex. 1234
  4. Business Rules
     1. School ID cannot exceed four (4) characters.
     2. School ID cannot contain alpha characters.

1. Year Code

*This is the school year in which the data is being submitted.*

* 1. Value must be nine (9) characters
  2. Value is required.
  3. Valid Values
     1. Ex. 2021-2022
  4. Business Rules
     1. Year cannot contain alpha characters.
     2. Year cannot exceed nine (9) characters.
     3. Year must match the focus year for which the data is being submitted

1. Effective Date

*This is the date in which the record is effective. This is generally the enter date of the student or after the last effective date reported.*

* 1. Value must be zero (0) or eight (8) characters.
  2. Value is conditional
     1. Value must be reported if a student enrollment value has changed.
  3. Valid Values
     1. Value must be reported in the following format: YYYYMMDD
     2. Ex. 20190905
  4. Business Rules
     1. Effective Date cannot exceed eight (8) characters.
     2. Effective Date cannot occur prior to the first reported Effective Date.
     3. Effective Date cannot occur after the Exit Date.
     4. Effective Date cannot overlap with a student’s primary enrollment in another school.

1. Exit Type Code

*This is the reason the student withdrew or left the school.*

* 1. Value must be five (5) characters.
  2. Value is conditional.
     1. Value is required if Exit Date is reported.
  3. Valid Values

|  |  |
| --- | --- |
| Code | Description |
| 01907 | Transfer to a public school in the same local education agency |
| 01908 | Transferred to a public school in a different local education agency in the same state |
| 01909 | Transferred to a public school in a different state |
| 01916 | Transferred to a school outside of the country |
| 01917 | Transferred to an institution |
| 01918 | Transferred to home instruction |
| 01919 | Transferred to a charter school |
| 01921 | Graduated with a regular, advanced, International Baccalaureate (IB), or other type of diploma |
| 01923 | Died |
| 01925 | Expelled or involuntarily withdrawn |
| 01926 | Reached maximum age for services |
| 01927 | Discontinued schooling |
| 01930 | Enrolled in postsecondary early admission program, eligible to return |
| 03502 | Not enrolled, eligible to return |
| 03503 | Enrolled in foreign exchange program, eligible to return |
| 03504 | Withdrawn from school, under the age of compulsory attendance, eligible to return |
| 03509 | Completed with a state-recognized equivalency |
| 23001 | Unenrolled due to lack of required vaccinations |
| 23002 | Transfer to home instruction due to lack of required vaccinations |
| 73060 | Official withdrew and enrolled in adult basic education (ABE), adult secondary education, or adult English as a second language (ESL) program |
| 73061 | Officially withdrew and enrolled in a workforce or other district approved training program |
| 00027 | Transfer to a Maine approved private school |

* 1. Business Rules
     1. Exit Type Code cannot exceed five (5) characters.
     2. Exit Type Code must be a valid value.
     3. Students withdrawn with Exit Type Code 01927 must be at least 15 years of age or in grade 10 or higher as of the Exit Date.
     4. Students withdrawn with Exit Type Code 03504 must be under 7 years old as of 10/15.
     5. Students withdrawn with Exit Type Code 01926 must be at least 19 years old as of 7/1.
     6. Students withdrawn with Exit Type Code 01921 must be in grades 09, 10, 11, or 12.

1. Exit Date

*This is the month, day, and year the student withdrew or left the school.*

* 1. Value must be eight (8) characters.
  2. Value is conditional.
     1. Value is required if Exit Type Code is reported.
  3. Valid Values
     1. Value format should be YYYYMMDD.
     2. Ex. 20190907
  4. Business Rules
     1. Exit Date cannot exceed eight (8) characters.
     2. Exit Date cannot occur prior to the first reported Effective Date.
     3. Student cannot be withdrawn if ethnicity and/or race has not been reported.
     4. Exit Date cannot occur after a week from the submission date.

# Appendix

1. Resident Town Code

|  |  |
| --- | --- |
| Town Code | Town Name |
| 001 | Abbot |
| 002 | Acton |
| 754 | Adamstown Twp |
| 003 | Addison |
| 643 | Albany Twp |
| 004 | Albion |
| 982 | Alder Brook Twp (T3 R3 NBKP) |
| 860 | Alder Stream Twp (T2 R5) |
| 005 | Alexander |
| 006 | Alfred |
| 007 | Allagash |
| 008 | Alna |
| 009 | Alton |
| 010 | Amherst |
| 011 | Amity |
| 012 | Andover |
| 884 | Andover North Surplus |
| 885 | Andover West Surplus Twp |
| 013 | Anson |
| 014 | Appleton |
| 983 | Appleton Twp (T6 R7 BKP WKR) |
| 649 | Argyle Twp |
| 015 | Arrowsic |
| 016 | Arundel |
| 017 | Ashland |
| 018 | Athens |
| 019 | Atkinson |
| 678 | Attean Twp |
| 020 | Auburn |
| 021 | Augusta |
| 022 | Aurora |
| 023 | Avon |
| 024 | Baileyville |
| 984 | Bald Mountain Twp (T4 R3 NBKP) |
| 699 | Bald Mountain Twp T2 R3 |
| 025 | Baldwin |
| 026 | Bancroft |
| 027 | Bangor |
| 028 | Bar Harbor |
| 493 | Baring Plt |
| 722 | Barnard Twp |
| 651 | Batchelders Grant |
| 030 | Bath |
| 031 | Beals |
| 861 | Beattie Twp (T2 R8) |
| 497 | Beaver Cove |
| 032 | Beddington |
| 033 | Belfast |
| 034 | Belgrade |
| 035 | Belmont |
| 605 | Benedicta Twp |
| 037 | Benton |
| 038 | Berwick |
| 039 | Bethel |
| 040 | Biddeford |
| 614 | Big 20 R11/12 |
| 659 | Big Moose Twp |
| 985 | Big Six Twp (T6 R19 WELS) |
| 683 | Big Ten Twp |
| 681 | Big W Twp |
| 696 | Bigelow Twp |
| 041 | Bingham |
| 042 | Blaine |
| 986 | Blake Gore (T5 R4 NBKP) |
| 727 | Blanchard Twp |
| 044 | Blue Hill |
| 045 | Boothbay |
| 046 | Boothbay Harbor |
| 047 | Bowdoin |
| 955 | Bowdoin College (T7 R10 WELS) |
| 963 | Bowdoin College (T8 R10 WELS) |
| 908 | Bowdoin College Grant East Twp |
| 909 | Bowdoin College Grant West Twp |
| 048 | Bowdoinham |
| 049 | Bowerbank |
| 886 | Bowmantown Twp (T4 R6 WBKP) |
| 987 | Bowtown Twp (T1 R4 BKP WKR) |
| 050 | Bradford |
| 051 | Bradley |
| 988 | Bradstreet Twp (T4 R7 BKP WKR) |
| 676 | Brassua Twp |
| 052 | Bremen |
| 053 | Brewer |
| 054 | Bridgewater |
| 055 | Bridgton |
| 056 | Brighton Plt |
| 057 | Bristol |
| 058 | Brooklin |
| 059 | Brooks |
| 060 | Brooksville |
| 601 | Brookton Twp |
| 061 | Brownfield |
| 062 | Brownville |
| 063 | Brunswick |
| 064 | Buckfield |
| 065 | Bucksport |
| 066 | Burlington |
| 067 | Burnham |
| 068 | Buxton |
| 069 | Byron |
| 887 | C Surplus |
| 070 | Calais |
| 071 | Cambridge |
| 072 | Camden |
| 073 | Canaan |
| 074 | Canton |
| 075 | Cape Elizabeth |
| 076 | Caratunk |
| 077 | Caribou |
| 078 | Carmel |
| 496 | Carrabassett Vly |
| 079 | Carroll Plt |
| 989 | Carrying Place Town Twp |
| 316 | Carrying Place Twp |
| 668 | Carrying Place Twp |
| 080 | Carthage |
| 081 | Cary Plt |
| 082 | Casco |
| 083 | Castine |
| 084 | Castle Hill |
| 085 | Caswell |
| 753 | Centerville Twp |
| 628 | Chain of Ponds Twp |
| 087 | Chapman |
| 088 | Charleston |
| 089 | Charlotte |
| 990 | Chase Stream Twp (T1 R6 BKP WKR) |
| 499 | Chebeague Island |
| 090 | Chelsea |
| 091 | Cherryfield |
| 092 | Chester |
| 093 | Chesterville |
| 666 | Chesuncook Twp (T5 R13 WELS) |
| 094 | China |
| 258 | Clayton Lake Twp |
| 095 | Clifton |
| 096 | Clinton |
| 619 | Coburn Gore |
| 097 | Codyville Plt |
| 098 | Columbia |
| 099 | Columbia Falls |
| 991 | Comstock Twp (T4 R8 WELS) |
| 669 | Concord Twp |
| 602 | Connor Twp |
| 100 | Cooper |
| 101 | Coplin Plt |
| 102 | Corinna |
| 103 | Corinth |
| 104 | Cornish |
| 105 | Cornville |
| 910 | Cove Point Twp |
| 762 | Cox Patent |
| 106 | Cranberry Isles |
| 107 | Crawford |
| 641 | Criehaven Twp |
| 108 | Crystal |
| 109 | Cumberland |
| 110 | Cushing |
| 111 | Cutler |
| 112 | Cyr Plt |
| 113 | Dallas Plt |
| 114 | Damariscotta |
| 115 | Danforth |
| 862 | Davis Twp (T3 R3) |
| 179 | Day Block Twp |
| 911 | Days Academy Grant Twp |
| 116 | Dayton |
| 750 | Dead River Twp |
| 117 | Deblois |
| 118 | Dedham |
| 119 | Deer Isle |
| 120 | Denmark |
| 121 | Dennistown Plt. |
| 122 | Dennysville |
| 123 | Detroit |
| 761 | Devereaux Twp (T29) |
| 124 | Dexter |
| 125 | Dixfield |
| 126 | Dixmont |
| 992 | Dole Brook Twp (T3 R5 NBKP) |
| 127 | Dover-Foxcroft |
| 128 | Dresden |
| 129 | Drew Plt |
| 763 | Dudley Twp (T7 R3 WELS) |
| 130 | Durham |
| 131 | Dyer Brook |
| 537 | Dyer Twp (T1 R2 TS) |
| 739 | E Twp |
| 133 | Eagle Lake |
| 912 | Eagle Lake Twp (T8 R13 WELS) |
| 135 | East Machias |
| 913 | East Middlesex Canal Grant Twp |
| 136 | East Millinocket |
| 993 | East Moxie Twp (T2 R4 BKP EKR) |
| 134 | Eastbrook |
| 137 | Easton |
| 138 | Eastport |
| 714 | Ebeemee Twp (T5 R9 NWP) |
| 139 | Eddington |
| 140 | Edgecomb |
| 141 | Edinburg |
| 603 | Edmunds Twp |
| 142 | Eliot |
| 725 | Elliottsville Twp |
| 144 | Ellsworth |
| 994 | Elm Stream Twp (T4 R16) |
| 145 | Embden |
| 146 | Enfield |
| 147 | Etna |
| 148 | Eustis |
| 149 | Exeter |
| 150 | Fairfield |
| 151 | Falmouth |
| 152 | Farmingdale |
| 153 | Farmington |
| 154 | Fayette |
| 995 | Flagstaff Twp |
| 637 | Fletchers Landing Twp |
| 685 | Forest City Twp |
| 691 | Forest Twp |
| 764 | Forkstown Twp (T3 R2 WELS) |
| 996 | Forsyth Twp (T6 R2 NBKP) |
| 155 | Fort Fairfield |
| 156 | Fort Kent |
| 741 | Fowler Twp |
| 157 | Frankfort |
| 158 | Franklin |
| 159 | Freedom |
| 620 | Freeman |
| 160 | Freeport |
| 247 | Frenchboro |
| 664 | Frenchtown Twp (TA R13 WELS) |
| 161 | Frenchville |
| 162 | Friendship |
| 173 | Frye Island |
| 163 | Fryeburg |
| 164 | Gardiner |
| 165 | Garfield Plt |
| 166 | Garland |
| 167 | Georgetown |
| 168 | Gilead |
| 169 | Glenburn |
| 170 | Glenwood Plt |
| 171 | Gorham |
| 863 | Gorham Gore (T1 R9) |
| 172 | Gouldsboro |
| 175 | Gr Lake Str Plt |
| 645 | Grafton Twp |
| 721 | Grand Falls Twp |
| 174 | Grand Isle |
| 176 | Gray |
| 317 | Great Pond |
| 177 | Greenbush |
| 178 | Greene |
| 746 | Greenfield Twp |
| 043 | Greenlaw Chopping Twp |
| 180 | Greenville |
| 181 | Greenwood |
| 655 | Grindstone Twp |
| 182 | Guilford |
| 183 | Hallowell |
| 184 | Hamlin |
| 185 | Hammond |
| 572 | Hammond Twp (T3 R4 NBKP) |
| 186 | Hampden |
| 187 | Hancock |
| 188 | Hanover |
| 707 | Harfords Point Twp |
| 189 | Harmony |
| 190 | Harpswell |
| 191 | Harrington |
| 192 | Harrison |
| 193 | Hartford |
| 194 | Hartland |
| 195 | Haynesville |
| 196 | Hebron |
| 197 | Hermon |
| 198 | Hersey |
| 653 | Herseytown Twp |
| 883 | Hibberts Gore |
| 199 | Highland Plt |
| 200 | Hiram |
| 759 | Hobbstown Twp (T4 R6) |
| 201 | Hodgdon |
| 202 | Holden |
| 677 | Holeb Twp |
| 203 | Hollis |
| 204 | Hope |
| 892 | Hopkins Academy Grant Twp |
| 205 | Houlton |
| 206 | Howland |
| 207 | Hudson |
| 791 | Indian Island |
| 674 | Indian Stream Twp (T1 R6 BKPEKR) |
| 792 | Indian Twp Res |
| 208 | Industry |
| 209 | Island Falls |
| 914 | Islands of Moosehead Lake |
| 210 | Isle au Haut |
| 211 | Islesboro |
| 212 | Jackman |
| 213 | Jackson |
| 214 | Jay |
| 215 | Jefferson |
| 627 | Jim Pond Twp |
| 573 | Johnson Mountain Twp |
| 216 | Jonesboro |
| 217 | Jonesport |
| 915 | Katahdin Iron Works Twp |
| 218 | Kenduskeag |
| 219 | Kennebunk |
| 220 | Kennebunkport |
| 864 | Kibby Twp (T1 R6) |
| 539 | Kilgore (T11 R3 NBPP) |
| 916 | Kineo Twp |
| 574 | King & Bartlett Twp |
| 221 | Kingfield |
| 604 | Kingman Twp |
| 222 | Kingsbury Plt |
| 223 | Kittery |
| 224 | Knox |
| 694 | Kossuth Twp |
| 225 | Lagrange |
| 226 | Lake View Plt |
| 227 | Lakeville |
| 688 | Lambert Lake Twp |
| 228 | Lamoine |
| 621 | Lang Twp |
| 229 | Lebanon |
| 230 | Lee |
| 231 | Leeds |
| 232 | Levant |
| 233 | Lewiston |
| 670 | Lexington Twp |
| 234 | Liberty |
| 667 | Lily Bay Twp |
| 235 | Limerick |
| 236 | Limestone |
| 237 | Limington |
| 238 | Lincoln |
| 239 | Lincoln Plt |
| 240 | Lincolnville |
| 241 | Linneus |
| 242 | Lisbon |
| 243 | Litchfield |
| 501 | Little W Twp |
| 244 | Littleton |
| 245 | Livermore |
| 246 | Livermore Falls |
| 744 | Lobster Twp |
| 656 | Long A Twp |
| 355 | Long Island |
| 671 | Long Pond Twp |
| 248 | Lovell |
| 249 | Lowell |
| 629 | Lowelltown Twp |
| 702 | Lower Cupsuptic Twp |
| 502 | Lower Enchanted Twp (T2 R5 BKP WKR) |
| 250 | Lubec |
| 251 | Ludlow |
| 252 | Lyman |
| 745 | Lynchtown Twp |
| 253 | Machias |
| 254 | Machiasport |
| 255 | Macwahoc Plt |
| 256 | Madawaska |
| 257 | Madison |
| 752 | Madrid Twp |
| 259 | Magalloway Plt |
| 998 | Maine Department of Corrections |
| 997 | Maine Department of Education |
| 260 | Manchester |
| 261 | Mapleton |
| 262 | Mariaville |
| 689 | Marion Twp |
| 264 | Mars Hill |
| 263 | Marshfield |
| 265 | Masardis |
| 646 | Mason Twp |
| 865 | Massachusetts Gore (T3 R6) |
| 266 | Matinicus Isle Pl |
| 709 | Mattamiscontis Twp |
| 267 | Mattawamkeag |
| 268 | Maxfield |
| 315 | Mayfield Twp |
| 672 | Mayfield Twp |
| 269 | Mechanic Falls |
| 270 | Meddybemps |
| 495 | Medford |
| 271 | Medway |
| 272 | Mercer |
| 273 | Merrill |
| 866 | Merrill Strip Twp |
| 274 | Mexico |
| 275 | Milbridge |
| 276 | Milford |
| 277 | Millinocket |
| 278 | Milo |
| 648 | Milton Twp |
| 279 | Minot |
| 673 | Misery Gore Twp |
| 503 | Misery Twp (T2 R7 BKP WKR) |
| 616 | Molunkus Twp |
| 280 | Monhegan Plt. |
| 281 | Monmouth |
| 282 | Monroe |
| 283 | Monson |
| 284 | Monticello |
| 285 | Montville |
| 286 | Moose River |
| 658 | Moosehead Jct Twp |
| 287 | Moro Plt |
| 288 | Morrill |
| 289 | Moscow |
| 867 | Mount Abram Twp (T4 R1 BKP WKR) |
| 290 | Mount Chase |
| 291 | Mount Desert |
| 917 | Mount Katahdin Twp (T3 R9 WELS) |
| 292 | Mount Vernon |
| 697 | Moxie Gore |
| 882 | Muscle Ridge Shoals Twp |
| 293 | Naples |
| 294 | Nashville Plt |
| 918 | Nesourdnahunk Twp |
| 296 | New Canada |
| 299 | New Gloucester |
| 300 | New Limerick |
| 302 | New Portland |
| 304 | New Sharon |
| 305 | New Sweden |
| 306 | New Vineyard |
| 295 | Newburgh |
| 297 | Newcastle |
| 298 | Newfield |
| 301 | Newport |
| 303 | Newry |
| 307 | Nobleboro |
| 999 | Non-Maine Town |
| 308 | Norridgewock |
| 309 | North Berwick |
| 311 | North Haven |
| 313 | North Yarmouth |
| 765 | North Yarmouth Academy Grant (N1 R4 WELS) |
| 919 | Northeast Carry Twp |
| 310 | Northfield |
| 312 | Northport |
| 314 | Norway |
| 733 | Number 14 Twp |
| 726 | Number 21 Twp |
| 318 | Oakfield |
| 319 | Oakland |
| 498 | Ogunquit |
| 320 | Old Orchard Bch |
| 321 | Old Town |
| 873 | Oqiton Twp |
| 322 | Orient |
| 323 | Orland |
| 665 | Orneville Twp |
| 324 | Orono |
| 325 | Orrington |
| 326 | Osborn |
| 327 | Otis |
| 328 | Otisfield |
| 329 | Owls Head |
| 330 | Oxbow Plt |
| 888 | Oxbow Twp (T4 R5) |
| 331 | Oxford |
| 332 | Palermo |
| 333 | Palmyra |
| 334 | Paris |
| 889 | Parkertown Twp |
| 335 | Parkman |
| 675 | Parlin Pond Twp |
| 890 | Parmachenee Twp (T5 R5 WBKP) |
| 336 | Parsonsfield |
| 337 | Passadumkeag |
| 338 | Patten |
| 339 | Pembroke |
| 340 | Penobscot |
| 341 | Perham |
| 622 | Perkins Twp |
| 981 | Perkins Twp (formerly Swan Island) |
| 342 | Perry |
| 343 | Peru |
| 344 | Phillips |
| 345 | Phippsburg |
| 504 | Pierce Ponds Twp (N2 R4 BKP EKR) |
| 346 | Pittsfield |
| 347 | Pittston |
| 679 | Pittston Acad Grant |
| 793 | Pleasant Point |
| 348 | Pleasant Rdge Plt |
| 349 | Plymouth |
| 505 | Plymouth Twp (T1 R4 NBKP) |
| 350 | Poland |
| 351 | Portage Lake |
| 352 | Porter |
| 353 | Portland |
| 777 | Powers Gore (T11 R17 WELS) |
| 354 | Pownal |
| 506 | Prentiss Twp (T4 R4 NBKP) |
| 740 | Prentiss Twp (T7 R3 NBPP) |
| 356 | Presque Isle |
| 357 | Princeton |
| 358 | Prospect |
| 893 | Pukakon Twp |
| 751 | Rainbow Twp |
| 359 | Randolph |
| 360 | Rangeley |
| 361 | Rangeley Plt |
| 362 | Raymond |
| 363 | Readfield |
| 868 | Redington Twp |
| 364 | Reed Plt |
| 647 | Richardsontown Twp |
| 365 | Richmond |
| 701 | Riley Twp |
| 366 | Ripley |
| 367 | Robbinston |
| 368 | Rockland |
| 369 | Rockport |
| 507 | Rockwood Strip (T2 R1 NBKP) |
| 606 | Rockwood Twp |
| 370 | Rome |
| 371 | Roque Bluffs |
| 372 | Roxbury |
| 373 | Rumford |
| 508 | Russell Pond Twp (T5 R16 WELS) |
| 458 | Sabattus |
| 374 | Saco |
| 375 | Saint Agatha |
| 376 | Saint Albans |
| 732 | Saint Croix Twp |
| 377 | Saint Francis |
| 378 | Saint George |
| 379 | Saint John Plt |
| 509 | Saint John Twp (T6 R16 WELS) |
| 538 | Sakom Twp |
| 632 | Salem Twp |
| 756 | Sand Bar Tract |
| 510 | Sandwich Academy Grant Twp |
| 511 | Sandy Bay Twp |
| 380 | Sandy River Plt |
| 381 | Sanford |
| 382 | Sangerville |
| 680 | Sapling Twp |
| 383 | Scarborough |
| 384 | Searsmont |
| 385 | Searsport |
| 386 | Sebago |
| 387 | Sebec |
| 388 | Seboeis Plt |
| 720 | Seboomook Twp |
| 389 | Sedgwick |
| 869 | Seven Ponds Twp (T3 R5) |
| 390 | Shapleigh |
| 663 | Shawtown Twp (TA R12 WELS) |
| 391 | Sherman |
| 392 | Shirley |
| 393 | Sidney |
| 615 | Silver Ridge |
| 870 | Skinner Twp (T1 R7) |
| 394 | Skowhegan |
| 395 | Smithfield |
| 396 | Smyrna |
| 684 | Soldiertown Twp |
| 512 | Soldiertown Twp (T2 R3 NBKP) |
| 397 | Solon |
| 398 | Somerville |
| 920 | Soper Mountain Twp (T8 R12) |
| 399 | Sorrento |
| 400 | South Berwick |
| 401 | South Bristol |
| 403 | South Portland |
| 404 | South Thomaston |
| 402 | Southport |
| 405 | Southwest Hbr |
| 743 | Spencer Bay Twp |
| 406 | Springfield |
| 737 | Squapan Twp |
| 757 | Squaretown Twp (T2 R5) |
| 407 | Stacyville |
| 408 | Standish |
| 409 | Starks |
| 410 | Stetson |
| 630 | Stetsontown Twp |
| 411 | Steuben |
| 412 | Stockholm |
| 413 | Stockton Springs |
| 414 | Stoneham |
| 415 | Stonington |
| 416 | Stow |
| 417 | Strong |
| 418 | Sullivan |
| 711 | Summit Twp |
| 419 | Sumner |
| 420 | Surry |
| 421 | Swans Island |
| 422 | Swanville |
| 423 | Sweden |
| 921 | T1 R10 WELS |
| 922 | T1 R11 WELS |
| 923 | T1 R12 WELS |
| 717 | T1 R13 WELS |
| 766 | T1 R5 WELS |
| 894 | T1 R6 WELS |
| 695 | T1 R8 WELS |
| 662 | T1 R9 WELS |
| 924 | T10 R10 WELS |
| 925 | T10 R11 WELS |
| 926 | T10 R12 WELS |
| 927 | T10 R13 WELS |
| 928 | T10 R14 WELS |
| 929 | T10 R15 WELS |
| 513 | T10 R16 WELS |
| 767 | T10 R3 WELS |
| 768 | T10 R6 WELS |
| 769 | T10 R7 WELS |
| 770 | T10 R8 WELS |
| 930 | T10 R9 WELS |
| 634 | T10 SD |
| 771 | T11 R10 WELS |
| 772 | T11 R11 WELS |
| 773 | T11 R12 WELS |
| 774 | T11 R13 WELS |
| 747 | T11 R14 |
| 775 | T11 R15 WELS |
| 776 | T11 R16 WELS |
| 734 | T11 R4 WELS |
| 778 | T11 R7 WELS |
| 779 | T11 R8 WELS |
| 780 | T11 R9 WELS |
| 781 | T12 R10 WELS |
| 782 | T12 R11 WELS |
| 783 | T12 R12 WELS |
| 784 | T12 R13 WELS |
| 785 | T12 R14 WELS |
| 786 | T12 R15 WELS |
| 787 | T12 R16 WELS |
| 788 | T12 R17 WELS |
| 789 | T12 R7 WELS |
| 800 | T12 R8 WELS |
| 801 | T12 R9 WELS |
| 802 | T13 R10 WELS |
| 803 | T13 R11 WELS |
| 804 | T13 R12 WELS |
| 805 | T13 R13 WELS |
| 806 | T13 R14 WELS |
| 807 | T13 R15 WELS |
| 808 | T13 R16 WELS |
| 809 | T13 R5 WELS |
| 810 | T13 R7 WELS |
| 703 | T13 R8 WELS |
| 811 | T13 R9 WELS |
| 812 | T14 R10 WELS |
| 813 | T14 R11 WELS |
| 814 | T14 R12 WELS |
| 815 | T14 R13 WELS |
| 816 | T14 R14 WELS |
| 817 | T14 R15 WELS |
| 818 | T14 R16 WELS |
| 819 | T14 R5 WELS |
| 612 | T14 R6 WELS |
| 820 | T14 R7 WELS |
| 821 | T14 R8 WELS |
| 822 | T14 R9 WELS |
| 823 | T15 R10 WELS |
| 824 | T15 R11 WELS |
| 825 | T15 R12 WELS |
| 826 | T15 R13 WELS |
| 827 | T15 R14 WELS |
| 618 | T15 R15 WELS |
| 828 | T15 R5 WELS |
| 613 | T15 R6 WELS-Lafayette |
| 829 | T15 R8 WELS |
| 830 | T15 R9 WELS |
| 874 | T16 MD |
| 831 | T16 R12 WELS |
| 832 | T16 R13 WELS |
| 833 | T16 R14 WELS |
| 708 | T16 R4 WELS |
| 706 | T16 R5 WELS |
| 834 | T16 R6 WELS |
| 835 | T16 R8 WELS |
| 836 | T16 R9 WELS |
| 837 | T17 R12 WELS |
| 838 | T17 R13 WELS |
| 839 | T17 R14 WELS |
| 840 | T17 R3 WELS |
| 607 | T17 R4-Sinclair Twp |
| 611 | T17 R5-Ouellette |
| 690 | T18 ED BPP |
| 540 | T18 MD BPP |
| 841 | T18 R10 WELS |
| 842 | T18 R11 WELS |
| 843 | T18 R12 WELS |
| 844 | T18 R13 WELS |
| 541 | T19 ED BPP |
| 542 | T19 MD BPP |
| 845 | T19 R11 WELS |
| 846 | T19 R12 WELS |
| 931 | T2 R10 WELS |
| 932 | T2 R12 WELS |
| 933 | T2 R13 WELS |
| 847 | T2 R4 WELS |
| 710 | T2 R8 NWP |
| 724 | T2 R8 WELS |
| 723 | T2 R9 NWP |
| 934 | T2 R9 WELS |
| 712 | T22 MD |
| 705 | T24 MD BPP |
| 543 | T25 MD BPP |
| 735 | T26 ED BPP |
| 719 | T27 ED BPP |
| 875 | T28 MD |
| 650 | T3 Indian Purchase Twp |
| 635 | T3 ND |
| 895 | T3 R1 NBPP |
| 935 | T3 R10 WELS |
| 640 | T3 R11 WELS |
| 936 | T3 R12 WELS |
| 937 | T3 R13 WELS |
| 848 | T3 R3 WELS |
| 718 | T3 R4 BKP WKR |
| 849 | T3 R4 WELS |
| 514 | T3 R5 BKP WKR |
| 896 | T3 R7 WELS |
| 730 | T3 R8 WELS |
| 687 | T3 R9 NWP |
| 704 | T30 MD BPP |
| 692 | T31 MD BPP |
| 876 | T32 MD |
| 877 | T34 MD |
| 878 | T35 MD |
| 544 | T36 MD BPP |
| 545 | T37 MD BPP |
| 879 | T39 MD |
| 652 | T4 Indian Purchase Twp |
| 938 | T4 R10 WELS |
| 939 | T4 R11 WELS |
| 940 | T4 R12 WELS |
| 941 | T4 R13 WELS |
| 942 | T4 R14 WELS |
| 943 | T4 R15 WELS |
| 515 | T4 R17 WELS |
| 850 | T4 R3 WELS |
| 682 | T4 R5 NBKP |
| 897 | T4 R7 WELS |
| 898 | T4 R8 WELS |
| 660 | T4 R9 NWP |
| 945 | T4 R9 WELS |
| 880 | T40 MD |
| 881 | T41 MD |
| 546 | T42 MD BPP |
| 547 | T43 MD BPP |
| 946 | T5 R11 WELS |
| 947 | T5 R12 WELS |
| 948 | T5 R14 WELS |
| 949 | T5 R15 WELS |
| 516 | T5 R17 WELS |
| 517 | T5 R18 WELS |
| 518 | T5 R19 WELS |
| 519 | T5 R20 WELS |
| 520 | T5 R6 BKP WKR |
| 521 | T5 R7 BKP WKR |
| 698 | T5 R7 WELS |
| 715 | T5 R8 WELS |
| 716 | T5 R9 WELS |
| 548 | T6 ND BPP |
| 549 | T6 R1 NBPP |
| 950 | T6 R10 WELS |
| 760 | T6 R11 - Chamberlain Lake |
| 951 | T6 R12 WELS |
| 952 | T6 R13 WELS |
| 953 | T6 R14 WELS |
| 954 | T6 R15 WELS |
| 522 | T6 R17 WELS |
| 523 | T6 R18 WELS |
| 899 | T6 R6 WELS |
| 900 | T6 R7 WELS |
| 713 | T6 R8 WELS |
| 956 | T7 R11 WELS |
| 957 | T7 R12 WELS |
| 958 | T7 R13 WELS |
| 959 | T7 R14 WELS |
| 960 | T7 R15 WELS |
| 524 | T7 R16 WELS |
| 525 | T7 R17 WELS |
| 526 | T7 R18 WELS |
| 527 | T7 R19 WELS |
| 633 | T7 R5 WELS |
| 901 | T7 R6 WELS |
| 902 | T7 R7 WELS |
| 903 | T7 R8 WELS |
| 961 | T7 R9 NWP |
| 962 | T7 R9 WELS |
| 636 | T7 SD |
| 964 | T8 R11 WELS |
| 965 | T8 R14 WELS |
| 966 | T8 R15 WELS |
| 528 | T8 R16 WELS |
| 529 | T8 R17 WELS |
| 530 | T8 R18 WELS |
| 531 | T8 R19 WELS |
| 550 | T8 R3 NBPP |
| 851 | T8 R3 WELS |
| 551 | T8 R4 NBPP |
| 852 | T8 R5 WELS |
| 904 | T8 R6 WELS |
| 905 | T8 R7 WELS |
| 906 | T8 R8 WELS |
| 967 | T8 R9 WELS |
| 968 | T9 R10 WELS |
| 969 | T9 R11 WELS |
| 970 | T9 R12 WELS |
| 971 | T9 R13 WELS |
| 972 | T9 R14 WELS |
| 973 | T9 R15 WELS |
| 532 | T9 R16 WELS |
| 533 | T9 R17 WELS |
| 534 | T9 R18 WELS |
| 853 | T9 R3 WELS |
| 854 | T9 R4 WELS |
| 855 | T9 R5 WELS |
| 856 | T9 R7 WELS |
| 857 | T9 R8 WELS |
| 974 | T9 R9 WELS |
| 638 | T9 SD |
| 975 | TA R10 WELS |
| 976 | TA R11 WELS |
| 617 | TA R2 WELS |
| 654 | TA R7-WELS |
| 424 | Talmadge |
| 700 | Taunton/Rainham |
| 977 | TB R10 WELS |
| 978 | TB R11 WELS |
| 858 | TC R2 WELS |
| 749 | TD R2 WELS |
| 425 | Temple |
| 426 | The Forks Plt |
| 427 | Thomaston |
| 494 | Thorndike |
| 535 | Thorndike Twp (T3 R2 NBKP) |
| 631 | Tim Pond Twp |
| 742 | Tomhegan Twp |
| 428 | Topsfield |
| 429 | Topsham |
| 738 | Township 6 NW |
| 644 | Township C |
| 871 | Township D |
| 872 | Township E |
| 430 | Tremont |
| 431 | Trenton |
| 693 | Trescott Twp |
| 979 | Trout Brook Twp (T6 R9) |
| 432 | Troy |
| 433 | Turner |
| 980 | TX R14 WELS |
| 434 | Union |
| 435 | Unity |
| 639 | Unity Twp |
| 891 | Upper Cupsuptic Twp (T4 R4) |
| 758 | Upper Enchanted Twp (T3 R6) |
| 748 | Upper Molunkus Twp |
| 436 | Upton |
| 437 | Van Buren |
| 438 | Vanceboro |
| 439 | Vassalboro |
| 440 | Veazie |
| 907 | Veazie Gore |
| 441 | Verona |
| 442 | Vienna |
| 443 | Vinalhaven |
| 444 | Wade |
| 445 | Waite |
| 446 | Waldo |
| 447 | Waldoboro |
| 448 | Wales |
| 449 | Wallagrass |
| 450 | Waltham |
| 451 | Warren |
| 452 | Washburn |
| 453 | Washington |
| 623 | Washington Twp |
| 454 | Waterboro |
| 455 | Waterford |
| 456 | Waterville |
| 457 | Wayne |
| 859 | Webbertown Twp (T7 R4) |
| 459 | Webster Plt |
| 460 | Weld |
| 461 | Wellington |
| 462 | Wells |
| 463 | Wesley |
| 464 | West Bath |
| 467 | West Forks |
| 468 | West Gardiner |
| 536 | West Middlesex Canal Grant (T1 R3 NBKP) |
| 471 | West Paris |
| 465 | Westbrook |
| 466 | Westfield |
| 469 | Westmanland |
| 470 | Weston |
| 472 | Westport |
| 473 | Whitefield |
| 474 | Whiting |
| 475 | Whitneyville |
| 657 | Williamsburg Twp |
| 476 | Willimantic |
| 477 | Wilton |
| 478 | Windham |
| 479 | Windsor |
| 480 | Winn |
| 481 | Winslow |
| 482 | Winter Harbor |
| 483 | Winterport |
| 484 | Winterville Plt |
| 485 | Winthrop |
| 486 | Wiscasset |
| 487 | Woodland |
| 488 | Woodstock |
| 489 | Woodville |
| 490 | Woolwich |
| 626 | Wyman Twp |
| 491 | Yarmouth |
| 492 | York |

1. State

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Code | Description |  | Code | Description |
| [AK](https://ceds.ed.gov/element/000267#AK) | Alaska |  | [OR](https://ceds.ed.gov/element/000267#PA) | Oregon |
| [AL](https://ceds.ed.gov/element/000267#AL) | Alabama |  | [PA](https://ceds.ed.gov/element/000267#PA) | Pennsylvania |
| [AR](https://ceds.ed.gov/element/000267#AR) | Arkansas |  | [PR](https://ceds.ed.gov/element/000267#PR) | Puerto Rico |
| [AS](https://ceds.ed.gov/element/000267#AS) | American Samoa |  | [PW](https://ceds.ed.gov/element/000267#PW) | Palau |
| [AZ](https://ceds.ed.gov/element/000267#AZ) | Arizona |  | [RI](https://ceds.ed.gov/element/000267#RI) | Rhode Island |
| [CA](https://ceds.ed.gov/element/000267#CA) | California |  | [SC](https://ceds.ed.gov/element/000267#SC) | South Carolina |
| [CO](https://ceds.ed.gov/element/000267#CO) | Colorado |  | [SD](https://ceds.ed.gov/element/000267#SD) | South Dakota |
| [CT](https://ceds.ed.gov/element/000267#CT) | Connecticut |  | [TN](https://ceds.ed.gov/element/000267#TN) | Tennessee |
| [DC](https://ceds.ed.gov/element/000267#DC) | District of Columbia |  | [TX](https://ceds.ed.gov/element/000267#TX) | Texas |
| [DE](https://ceds.ed.gov/element/000267#DE) | Delaware |  | [UT](https://ceds.ed.gov/element/000267#UT) | Utah |
| [FL](https://ceds.ed.gov/element/000267#FL) | Florida |  | [VA](https://ceds.ed.gov/element/000267#VA) | Virginia |
| [FM](https://ceds.ed.gov/element/000267#FM) | Federated States of Micronesia |  | [VI](https://ceds.ed.gov/element/000267#VI) | Virgin Islands |
| [GA](https://ceds.ed.gov/element/000267#GA) | Georgia |  | [VT](https://ceds.ed.gov/element/000267#VT) | Vermont |
| [GU](https://ceds.ed.gov/element/000267#GU) | Guam |  | [WA](https://ceds.ed.gov/element/000267#WA) | Washington |
| [HI](https://ceds.ed.gov/element/000267#HI) | Hawaii |  | [WI](https://ceds.ed.gov/element/000267#WI) | Wisconsin |
| [IA](https://ceds.ed.gov/element/000267#IA) | Iowa |  | [WV](https://ceds.ed.gov/element/000267#WV) | West Virginia |
| [ID](https://ceds.ed.gov/element/000267#ID) | Idaho |  | [WY](https://ceds.ed.gov/element/000267#WY) | Wyoming |
| [IL](https://ceds.ed.gov/element/000267#IL) | Illinois |  | [AA](https://ceds.ed.gov/element/000267#AA) | Armed Forces America |
| [IN](https://ceds.ed.gov/element/000267#IN) | Indiana |  | [AE](https://ceds.ed.gov/element/000267#AE) | Armed Forces Africa, Canada, Europe, and Mideast |
| [KS](https://ceds.ed.gov/element/000267#KS) | Kansas |  | [AP](https://ceds.ed.gov/element/000267#AP) | Armed Forces Pacific |
| [KY](https://ceds.ed.gov/element/000267#KY) | Kentucky |  |  |  |
| [LA](https://ceds.ed.gov/element/000267#LA) | Louisiana |  |  |  |
| [MA](https://ceds.ed.gov/element/000267#MA) | Massachusetts |  |  |  |
| [MD](https://ceds.ed.gov/element/000267#MD) | Maryland |  |  |  |
| [ME](https://ceds.ed.gov/element/000267#ME) | Maine |  |  |  |
| [MH](https://ceds.ed.gov/element/000267#MH) | Marshall Islands |  |  |  |
| [MI](https://ceds.ed.gov/element/000267#MI) | Michigan |  |  |  |
| [MN](https://ceds.ed.gov/element/000267#MN) | Minnesota |  |  |  |
| [MO](https://ceds.ed.gov/element/000267#MO) | Missouri |  |  |  |
| [MP](https://ceds.ed.gov/element/000267#MP) | Northern Marianas |  |  |  |
| [MS](https://ceds.ed.gov/element/000267#MS) | Mississippi |  |  |  |
| [MT](https://ceds.ed.gov/element/000267#MT) | Montana |  |  |  |
| [NC](https://ceds.ed.gov/element/000267#NC) | North Carolina |  |  |  |
| [ND](https://ceds.ed.gov/element/000267#ND) | North Dakota |  |  |  |
| [NE](https://ceds.ed.gov/element/000267#NE) | Nebraska |  |  |  |
| [NH](https://ceds.ed.gov/element/000267#NH) | New Hampshire |  |  |  |
| [NJ](https://ceds.ed.gov/element/000267#NJ) | New Jersey |  |  |  |
| [NM](https://ceds.ed.gov/element/000267#NM) | New Mexico |  |  |  |
| [NV](https://ceds.ed.gov/element/000267#NV) | Nevada |  |  |  |
| [NY](https://ceds.ed.gov/element/000267#NY) | New York |  |  |  |
| [OH](https://ceds.ed.gov/element/000267#OH) | Ohio |  |  |  |
| [OK](https://ceds.ed.gov/element/000267#OK) | Oklahoma |  |  |  |

1. Native Language

|  |  |
| --- | --- |
| Code | Description |
| aar | Afar |
| abk | Abkhazian |
| ace | Achinese |
| ach | Acoli |
| ada | Adangme |
| ady | Adyghe; Adygei |
| afr | Afrikaans |
| afa | Afro-asiatic languages |
| ain | Ainu |
| alb | Albanian |
| ale | Aleut |
| amh | Amharic |
| anp | Angika |
| apa | Apache languages |
| ara | Arabic |
| arp | Arapaho |
| arm | Armenian |
| asm | Assamese |
| ath | Athapascan languages |
| map | Austronesian languages |
| aze | Azerbaijani |
| ban | Balinese |
| bam | Bambara |
| bai | Bamileke languages |
| bnt | Bantu languages |
| bas | Basa |
| baq | Basque |
| bel | Belarusian |
| bem | Bemba |
| ben | Bengali |
| ber | Berber languages |
| bik | Bikol |
| bos | Bosnian |
| bra | Braj |
| bre | Breton |
| bul | Bulgarian |
| bur | Burmese |
| cat | Catalan; Valencian |
| ceb | Cebuano |
| cai | Central American Indian languages |
| khm | Central Khmer |
| cha | Chamorro |
| che | Chechen |
| chr | Cherokee |
| chy | Cheyenne |
| nya | Chichewa; Chewa; Nyanja |
| chi | Chinese |
| chn | Chinook jargon |
| cho | Choctaw |
| cor | Cornish |
| cre | Cree |
| mus | Creek |
| crp | Creoles and pidgins |
| cpe | Creoles and pidgins, English-based |
| cpf | Creoles and pidgins, French-based |
| cpp | Creoles and pidgins, Portuguese-based |
| hrv | Croatian |
| cus | Cushitic languages |
| cze | Czech |
| dak | Dakota |
| dan | Danish |
| prs | Dari |
| del | Delaware |
| din | Dinka |
| dut | Dutch; Flemish |
| frs | Eastern Frisian |
| efi | Efik |
| eng | English |
| est | Estonian |
| ewe | Ewe |
| fat | Fanti |
| fao | Faroese |
| fij | Fijian |
| fil | Filipino; Pilipino |
| fin | Finnish |
| fre | French |
| ful | Fulah |
| gaa | Ga |
| gla | Gaelic; Scottish Gaelic |
| car | Galibi Carib |
| glg | Galician |
| lug | Ganda |
| geo | Georgian |
| ger | German |
| gem | Germanic languages |
| gre | Greek, Modern (1453-) |
| guj | Gujarati |
| hat | Haitian; Haitian Creole |
| hau | Hausa |
| haw | Hawaiian |
| heb | Hebrew |
| her | Herero |
| hin | Hindi |
| hmn | Hmong; Mong |
| hun | Hungarian |
| iba | Iban |
| ice | Icelandic |
| ibo | Igbo |
| ilo | Iloko |
| inc | Indic languages |
| ind | Indonesian |
| inh | Ingush |
| ipk | Inupiaq |
| ira | Iranian languages |
| gle | Irish |
| iro | Iroquoian languages |
| ita | Italian |
| jpn | Japanese |
| jav | Javanese |
| kbd | Kabardian |
| kan | Kannada |
| kau | Kanuri |
| kar | Karen languages |
| kas | Kashmiri |
| kaz | Kazakh |
| kin | Kinyarwanda |
| kir | Kirghiz; Kyrgyz |
| kon | Kongo |
| kok | Konkani |
| kor | Korean |
| kur | Kurdish |
| kru | Kurukh |
| lad | Ladino |
| lao | Lao |
| lav | Latvian |
| lin | Lingala |
| lit | Lithuanian |
| mac | Macedonian |
| mad | Madurese |
| mlg | Malagasy |
| may | Malay |
| mal | Malayalam |
| mdr | Mandar |
| man | Mandingo |
| mar | Marathi |
| mah | Marshallese |
| mwr | Marwari |
| myn | Mayan languages |
| men | Mende |
| mic | Mi’kmaq; Micmac |
| mon | Mongolian |
| mkh | Mon-Khmer languages |
| nav | Navajo; Navaho |
| nde | Ndebele, North; North Ndebele |
| nep | Nepali |
| nic | Niger-Kordofanian languages |
| ssa | Nilo-Saharan languages |
| nai | North American Indian languages |
| nor | Norwegian |
| nno | Norwegian Nynorsk; Nynorsk, Norwegian |
| nub | Nubian languages |
| oji | Ojibwa |
| ori | Oriya |
| orm | Oromo |
| pam | Pampanga; Kapampangan |
| pan | Panjabi; Punjabi |
| pap | Papiamento |
| pas | Passamaquoddy |
| per | Persian |
| phi | Philippine languages |
| pol | Polish |
| por | Portuguese |
| pra | Prakrit languages |
| pus | Pushto; Pashto |
| que | Quechua |
| raj | Rajasthani |
| rum | Romanian |
| run | Rundi |
| rus | Russian |
| sal | Salishan languages |
| smo | Samoan |
| sel | Selkup |
| srp | Serbian |
| sna | Shona |
| sid | Sidamo |
| snd | Sindhi |
| sin | Sinhala; Sinhalese |
| sla | Slavic languages |
| slo | Slovak |
| slv | Slovenian |
| som | Somali |
| sot | Sotho, Southern |
| sai | South American Indian languages |
| alt | Southern Altai |
| spa | Spanish; Castilian |
| sun | Sundanese |
| swa | Swahili |
| swe | Swedish |
| gsw | Swiss German; Alemannic; Alsatian |
| syr | Syriac |
| tgl | Tagalog |
| tah | Tahitian |
| tai | Tai languages |
| tgk | Tajik |
| tam | Tamil |
| tel | Telugu |
| tha | Thai |
| tib | Tibetan |
| tig | Tigre |
| tir | Tigrinya |
| tiv | Tiv |
| tsn | Tswana |
| tur | Turkish |
| ota | Turkish, Ottoman (1500-1928) |
| tuk | Turkmen |
| twi | Twi |
| udm | Udmurt |
| ukr | Ukrainian |
| mis | Uncoded languages |
| und | Undetermined |
| urd | Urdu |
| uzb | Uzbek |
| vie | Vietnamese |
| war | Waray |
| wel | Welsh |
| wol | Wolof |
| xho | Xhosa |
| yor | Yoruba |
| znd | Zande languages |
| zul | Zulu |

1. CTE Programs

|  |  |
| --- | --- |
| CIP Code | Classification of Instruction Programs (CIP) Title |
| 01.0000 | Agriculture, General |
| 01.0205 | Agricultural Mechanics and Equipment/Machine Technology |
| 01.0303 | Aquaculture |
| 01.0304 | Crop Production |
| 01.0601 | Applied Horticulture/Horticulture Operations, General |
| 01.1101 | Plant Sciences, General |
| 03.0101 | Natural Resources/Conservation, General |
| 03.0201 | Natural Resources Management and Policy |
| 03.0207 | Natural Resource Recreation and Tourism |
| 03.0506 | Forest Management/Forest Resources Management |
| 03.0511 | Forest Technology/Technician |
| 09.0702 | Digital Communication and Media/Multimedia |
| 10.0202 | Radio and Television Broadcasting Technology/Technician |
| 10.0303 | Prepress/Desktop Publishing and Digital Imaging Design |
| 10.0305 | Graphic and Printing Equipment Operator, General Production |
| 11.0103 | Information Technology |
| 11.1003 | Computer Information Systems/Information Assurance |
| 12.0401 | Cosmetology/Cosmetologist |
| 12.0503 | Culinary Arts/Chef Training |
| 12.0505 | Food Preparation/Professional Cooking/Kitchen Assistant |
| 14.1801 | Materials Engineering |
| 15.0000 | Engineering Technology, General |
| 15.0613 | Manufacturing Technology/Technician |
| 15.0805 | Mechanical Engineering/Mechanical Technology/Technician |
| 15.1301 | Drafting and Design Technology/Technician, General |
| 15.1302 | CAD/CADD Drafting and/or Design Technology/Technician |
| 15.1303 | Architectural Drafting and Architectural CAD/CADD |
| 19.0709 | Child Care Provider/Assistant |
| 31.0301 | Parks, Recreation and Leisure Facilities Management |
| 31.0601 | Outdoor Education |
| 32.0105 | Job-Seeking/Changing Skills |
| 32.0107 | Career Exploration/Awareness Skills |
| 41.0101 | Biology Technician/Biotechnology Laboratory Technician |
| 43.0000 | Security and Protective Services |
| 43.0107 | Criminal Justice/Police Science |
| 43.0203 | Fire Science/Fire-fighting |
| 46.0000 | Construction Trades, General |
| 46.0101 | Mason/Masonry |
| 46.0201 | Carpentry/Carpenter |
| 46.0302 | Electrician |
| 46.0503 | Plumbing Technology/Plumber |
| 47.0101 | Electrical/Electronics Equipment Installation and Repair, General |
| 47.0104 | Computer Installation and Repair Technology/Technician |
| 47.0105 | Industrial Electronics Technology/Technician |
| 47.0201 | Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician |
| 47.0302 | Heavy Equipment Maintenance Technology/Technician |
| 47.0603 | Autobody/Collision and Repair Technology/Technician |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician |
| 47.0605 | Diesel Mechanics Technology/Technician |
| 47.0606 | Small Engine Mechanics and Repair Technology/Technician |
| 47.0616 | Marine Maintenance/Fitter and Ship Repair Technology/Technician |
| 48.0501 | Machine Tool Technology/Machinist |
| 48.0506 | Sheet Metal Technology/Sheetworking |
| 48.0508 | Welding Technology/Welder |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation |
| 50.0101 | Visual and Performing Arts, General |
| 50.0102 | Digital Arts |
| 50.0301 | Dance |
| 50.0402 | Commercial and Advertising Art |
| 50.0409 | Graphic Design |
| 50.0602 | Cinematography and Film/Video Production |
| 50.0913 | Music |
| 51.0000 | Health Services/Allied Health/Health Sciences, General |
| 51.0710 | Medical Office Assistant/Specialist |
| 51.0801 | Medical/Clinical Assistant |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) |
| 51.1004 | Clinical/Medical Laboratory Technician |
| 51.1614 | Nurse/Nursing Assistant/Aide and Patient Care Assistant |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide |
| 52.0201 | Business Administration and Management, General |
| 52.0302 | Accounting Technology/Technician and Bookkeeping |
| 52.0401 | Administrative Assistant and Secretarial Science, General |
| 52.0407 | Business/Office Automation/Technology/Data Entry |
| 52.0408 | General Office Occupations and Clerical Services |
| 52.0801 | Finance, General |
| 52.0901 | Hospitality Administration/Management, General |
| 52.1401 | Marketing/Marketing Management, General |
| 52.1701 | Insurance |
| 52.1801 | Sales, Distribution, and Marketing Operations, General |
| 52.1803 | Retailing and Retail Operations |
| 52.1910 | Hospitality and Recreation Marketing Operations |
| 90.1166 | Applied Academics Mathematics |
| 91.3372 | Applied Academics English |
| 91.3374 | Applied Academics Social Sciences |
| 97.3088 | Applied Academics History |
| 99.1000 | Maine CIP Co-op |
| 99.3001 | Maine CIP |
| 99.4000 | Maine CTE Academics |
| 99.6000 | Maine CTE Exploratory |
| 99.7000 | Maine CIP Diversified Occupations |
| 99.8000 | Maine CIP |
| 99.9991 | Business Non-Counted Enrollment |

1. Approved CTE Programs by School

|  |  |  |  |
| --- | --- | --- | --- |
| CIP Code | Classification of Instructional Programs (CIP) Title | School ID | CTE Center/Region |
| 01.0000 | Agriculture, General | 560 | Presque Isle Reg Career & Tech Ctr |
| 01.0205 | Agricultural Mechanics and Equipment/Machine Technology | 560 | Presque Isle Reg Career & Tech Ctr |
| 01.0303 | Aquaculture | 280 | Coastal Wash Cty Inst of Tech |
| 01.0304 | Crop Production | 123 | Caribou Regional Technology Ctr |
| 01.0601 | Applied Horticulture/Horticulture Operations, General | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 01.0601 | Applied Horticulture/Horticulture Operations, General | 383 | Portland Arts & Technology H S |
| 01.0601 | Applied Horticulture/Horticulture Operations, General | 426 | Sanford Regional Technical Center |
| 01.0601 | Applied Horticulture/Horticulture Operations, General | 1018 | United Technologies Ctr-Region 4 |
| 01.1101 | Plant Sciences, General | 560 | Presque Isle Reg Career & Tech Ctr |
| 03.0101 | Natural Resources/Conservation, General | 560 | Presque Isle Reg Career & Tech Ctr |
| 03.0207 | Natural Resource Recreation and Tourism | 802 | Tri-County Technical Center |
| 03.0506 | Forest Management/Forest Resources Management | 728 | St John Valley Technology Center |
| 03.0511 | Forest Technology/Technician | 611 | Foster Regional Applied Tech Ctr |
| 03.0511 | Forest Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 03.0511 | Forest Technology/Technician | 1026 | Region 9 Sch of Applied Technology |
| 03.0511 | Forest Technology/Technician | 1016 | Region Two Sch of Applied Tech |
| 09.0702 | Digital Communication and Media/Multimedia | 485 | Mid-Maine Technical Center |
| 10.0202 | Radio and Television Broadcasting Technology/Technician | 611 | Foster Regional Applied Tech Ctr |
| 10.0202 | Radio and Television Broadcasting Technology/Technician | 173 | Hancock County Technical Center |
| 10.0202 | Radio and Television Broadcasting Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 10.0202 | Radio and Television Broadcasting Technology/Technician | 426 | Sanford Regional Technical Center |
| 10.0303 | Prepress/Desktop Publishing and Digital Imaging Design | 1030 | Oxford Hills Tech - Region 11 |
| 10.0305 | Graphic and Printing Equipment Operator, General Production | 36 | Capital Area Technical Center |
| 10.0305 | Graphic and Printing Equipment Operator, General Production | 426 | Sanford Regional Technical Center |
| 11.0103 | Information Technology | 1018 | United Technologies Ctr-Region 4 |
| 11.1003 | Computer Information Systems/Information Assurance | 173 | Hancock County Technical Center |
| 11.1003 | Computer Information Systems/Information Assurance | 383 | Portland Arts & Technology H S |
| 11.1003 | Computer Information Systems/Information Assurance | 802 | Tri-County Technical Center |
| 12.0401 | Cosmetology/Cosmetologist | 61 | Bath Regional Career & Technical |
| 12.0401 | Cosmetology/Cosmetologist | 560 | Presque Isle Reg Career & Tech Ctr |
| 12.0401 | Cosmetology/Cosmetologist | 426 | Sanford Regional Technical Center |
| 12.0401 | Cosmetology/Cosmetologist | 502 | Westbrook Regional Technology Ctr |
| 12.0503 | Culinary Arts/Chef Training | 61 | Bath Regional Career & Technical |
| 12.0503 | Culinary Arts/Chef Training | 36 | Capital Area Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 123 | Caribou Regional Technology Ctr |
| 12.0503 | Culinary Arts/Chef Training | 280 | Coastal Wash Cty Inst of Tech |
| 12.0503 | Culinary Arts/Chef Training | 611 | Foster Regional Applied Tech Ctr |
| 12.0503 | Culinary Arts/Chef Training | 173 | Hancock County Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 928 | Lake Region Vocational Center |
| 12.0503 | Culinary Arts/Chef Training | 259 | Lewiston Regional Technology Ctr |
| 12.0503 | Culinary Arts/Chef Training | 1028 | Maine Region Ten Technical High Sch |
| 12.0503 | Culinary Arts/Chef Training | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 12.0503 | Culinary Arts/Chef Training | 485 | Mid-Maine Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 1022 | No Penobscot Tech-Region 3 |
| 12.0503 | Culinary Arts/Chef Training | 1030 | Oxford Hills Tech - Region 11 |
| 12.0503 | Culinary Arts/Chef Training | 383 | Portland Arts & Technology H S |
| 12.0503 | Culinary Arts/Chef Training | 1026 | Region 9 Sch of Applied Technology |
| 12.0503 | Culinary Arts/Chef Training | 1016 | Region Two Sch of Applied Tech |
| 12.0503 | Culinary Arts/Chef Training | 426 | Sanford Regional Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 871 | Somerset Career & Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 112 | St Croix Regional Technical Center |
| 12.0503 | Culinary Arts/Chef Training | 1018 | United Technologies Ctr-Region 4 |
| 12.0503 | Culinary Arts/Chef Training | 1020 | Waldo County Tech Ctr-Region 7 |
| 12.0503 | Culinary Arts/Chef Training | 502 | Westbrook Regional Technology Ctr |
| 12.0505 | Food Preparation/Professional Cooking/Kitchen Assistant | 802 | Tri-County Technical Center |
| 14.1801 | Materials Engineering | 611 | Foster Regional Applied Tech Ctr |
| 15.0000 | Engineering Technology, General | 70 | Biddeford Regional Ctr of Tech |
| 15.0000 | Engineering Technology, General | 611 | Foster Regional Applied Tech Ctr |
| 15.0000 | Engineering Technology, General | 259 | Lewiston Regional Technology Ctr |
| 15.0000 | Engineering Technology, General | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 15.0613 | Manufacturing Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 15.0805 | Mechanical Engineering/Mechanical Technology/Technician | 871 | Somerset Career & Technical Center |
| 15.1301 | Drafting and Design Technology/Technician, General | 70 | Biddeford Regional Ctr of Tech |
| 15.1301 | Drafting and Design Technology/Technician, General | 1030 | Oxford Hills Tech - Region 11 |
| 15.1301 | Drafting and Design Technology/Technician, General | 560 | Presque Isle Reg Career & Tech Ctr |
| 15.1302 | CAD/CADD Drafting and/or Design Technology/Technician | 61 | Bath Regional Career & Technical |
| 15.1302 | CAD/CADD Drafting and/or Design Technology/Technician | 802 | Tri-County Technical Center |
| 15.1303 | Architectural Drafting and Architectural CAD/CADD | 426 | Sanford Regional Technical Center |
| 19.0709 | Child Care Provider/Assistant | 61 | Bath Regional Career & Technical |
| 19.0709 | Child Care Provider/Assistant | 70 | Biddeford Regional Ctr of Tech |
| 19.0709 | Child Care Provider/Assistant | 36 | Capital Area Technical Center |
| 19.0709 | Child Care Provider/Assistant | 280 | Coastal Wash Cty Inst of Tech |
| 19.0709 | Child Care Provider/Assistant | 611 | Foster Regional Applied Tech Ctr |
| 19.0709 | Child Care Provider/Assistant | 173 | Hancock County Technical Center |
| 19.0709 | Child Care Provider/Assistant | 928 | Lake Region Vocational Center |
| 19.0709 | Child Care Provider/Assistant | 259 | Lewiston Regional Technology Ctr |
| 19.0709 | Child Care Provider/Assistant | 1028 | Maine Region Ten Technical High Sch |
| 19.0709 | Child Care Provider/Assistant | 485 | Mid-Maine Technical Center |
| 19.0709 | Child Care Provider/Assistant | 1030 | Oxford Hills Tech - Region 11 |
| 19.0709 | Child Care Provider/Assistant | 383 | Portland Arts & Technology H S |
| 19.0709 | Child Care Provider/Assistant | 560 | Presque Isle Reg Career & Tech Ctr |
| 19.0709 | Child Care Provider/Assistant | 1026 | Region 9 Sch of Applied Technology |
| 19.0709 | Child Care Provider/Assistant | 1016 | Region Two Sch of Applied Tech |
| 19.0709 | Child Care Provider/Assistant | 426 | Sanford Regional Technical Center |
| 19.0709 | Child Care Provider/Assistant | 871 | Somerset Career & Technical Center |
| 19.0709 | Child Care Provider/Assistant | 112 | St Croix Regional Technical Center |
| 19.0709 | Child Care Provider/Assistant | 728 | St John Valley Technology Center |
| 19.0709 | Child Care Provider/Assistant | 802 | Tri-County Technical Center |
| 19.0709 | Child Care Provider/Assistant | 502 | Westbrook Regional Technology Ctr |
| 31.0301 | Parks, Recreation and Leisure Facilities Management | 485 | Mid-Maine Technical Center |
| 31.0301 | Parks, Recreation and Leisure Facilities Management | 871 | Somerset Career & Technical Center |
| 31.0601 | Outdoor Education | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 31.0601 | Outdoor Education | 1020 | Waldo County Tech Ctr-Region 7 |
| 31.0601 | Outdoor Education | 1026 | Region 9 Sch of Applied Technology |
| 32.0107 | Career Exploration/Awareness Skills | 280 | Coastal Wash Cty Inst of Tech |
| 32.0107 | Career Exploration/Awareness Skills | 259 | Lewiston Regional Technology Ctr |
| 41.0101 | Biology Technician/Biotechnology Laboratory Technician | 611 | Foster Regional Applied Tech Ctr |
| 41.0101 | Biology Technician/Biotechnology Laboratory Technician | 173 | Hancock County Technical Center |
| 43.0000 | Security and Protective Services | 611 | Foster Regional Applied Tech Ctr |
| 43.0000 | Security and Protective Services | 485 | Mid-Maine Technical Center |
| 43.0000 | Security and Protective Services | 1018 | United Technologies Ctr-Region 4 |
| 43.0107 | Criminal Justice/Police Science | 36 | Capital Area Technical Center |
| 43.0107 | Criminal Justice/Police Science | 123 | Caribou Regional Technology Ctr |
| 43.0107 | Criminal Justice/Police Science | 280 | Coastal Wash Cty Inst of Tech |
| 43.0107 | Criminal Justice/Police Science | 611 | Foster Regional Applied Tech Ctr |
| 43.0107 | Criminal Justice/Police Science | 173 | Hancock County Technical Center |
| 43.0107 | Criminal Justice/Police Science | 928 | Lake Region Vocational Center |
| 43.0107 | Criminal Justice/Police Science | 259 | Lewiston Regional Technology Ctr |
| 43.0107 | Criminal Justice/Police Science | 485 | Mid-Maine Technical Center |
| 43.0107 | Criminal Justice/Police Science | 1022 | No Penobscot Tech-Region 3 |
| 43.0107 | Criminal Justice/Police Science | 1030 | Oxford Hills Tech - Region 11 |
| 43.0107 | Criminal Justice/Police Science | 1016 | Region Two Sch of Applied Tech |
| 43.0107 | Criminal Justice/Police Science | 426 | Sanford Regional Technical Center |
| 43.0107 | Criminal Justice/Police Science | 802 | Tri-County Technical Center |
| 43.0107 | Criminal Justice/Police Science | 502 | Westbrook Regional Technology Ctr |
| 43.0203 | Fire Science/Fire-fighting | 36 | Capital Area Technical Center |
| 43.0203 | Fire Science/Fire-fighting | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 43.0203 | Fire Science/Fire-fighting | 1026 | Region 9 Sch of Applied Technology |
| 43.0203 | Fire Science/Fire-fighting | 426 | Sanford Regional Technical Center |
| 43.0203 | Fire Science/Fire-fighting | 802 | Tri-County Technical Center |
| 43.0203 | Fire Science/Fire-fighting | 502 | Westbrook Regional Technology Ctr |
| 46.0000 | Construction Trades, General | 1028 | Maine Region Ten Technical High Sch |
| 46.0000 | Construction Trades, General | 728 | St John Valley Technology Center |
| 46.0101 | Mason/Masonry | 383 | Portland Arts & Technology H S |
| 46.0201 | Carpentry/Carpenter | 61 | Bath Regional Career & Technical |
| 46.0201 | Carpentry/Carpenter | 70 | Biddeford Regional Ctr of Tech |
| 46.0201 | Carpentry/Carpenter | 36 | Capital Area Technical Center |
| 46.0201 | Carpentry/Carpenter | 123 | Caribou Regional Technology Ctr |
| 46.0201 | Carpentry/Carpenter | 280 | Coastal Wash Cty Inst of Tech |
| 46.0201 | Carpentry/Carpenter | 611 | Foster Regional Applied Tech Ctr |
| 46.0201 | Carpentry/Carpenter | 928 | Lake Region Vocational Center |
| 46.0201 | Carpentry/Carpenter | 259 | Lewiston Regional Technology Ctr |
| 46.0201 | Carpentry/Carpenter | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 46.0201 | Carpentry/Carpenter | 485 | Mid-Maine Technical Center |
| 46.0201 | Carpentry/Carpenter | 1022 | No Penobscot Tech-Region 3 |
| 46.0201 | Carpentry/Carpenter | 1030 | Oxford Hills Tech - Region 11 |
| 46.0201 | Carpentry/Carpenter | 383 | Portland Arts & Technology H S |
| 46.0201 | Carpentry/Carpenter | 560 | Presque Isle Reg Career & Tech Ctr |
| 46.0201 | Carpentry/Carpenter | 1026 | Region 9 Sch of Applied Technology |
| 46.0201 | Carpentry/Carpenter | 426 | Sanford Regional Technical Center |
| 46.0201 | Carpentry/Carpenter | 871 | Somerset Career & Technical Center |
| 46.0201 | Carpentry/Carpenter | 112 | St Croix Regional Technical Center |
| 46.0201 | Carpentry/Carpenter | 802 | Tri-County Technical Center |
| 46.0201 | Carpentry/Carpenter | 1018 | United Technologies Ctr-Region 4 |
| 46.0201 | Carpentry/Carpenter | 1020 | Waldo County Tech Ctr-Region 7 |
| 46.0201 | Carpentry/Carpenter | 502 | Westbrook Regional Technology Ctr |
| 46.0302 | Electrician | 61 | Bath Regional Career & Technical |
| 46.0302 | Electrician | 70 | Biddeford Regional Ctr of Tech |
| 46.0302 | Electrician | 36 | Capital Area Technical Center |
| 46.0302 | Electrician | 259 | Lewiston Regional Technology Ctr |
| 46.0302 | Electrician | 485 | Mid-Maine Technical Center |
| 46.0302 | Electrician | 1016 | Region Two Sch of Applied Tech |
| 46.0302 | Electrician | 426 | Sanford Regional Technical Center |
| 46.0302 | Electrician | 871 | Somerset Career & Technical Center |
| 46.0302 | Electrician | 728 | St John Valley Technology Center |
| 46.0302 | Electrician | 1018 | United Technologies Ctr-Region 4 |
| 46.0302 | Electrician | 1020 | Waldo County Tech Ctr-Region 7 |
| 46.0302 | Electrician | 502 | Westbrook Regional Technology Ctr |
| 46.0503 | Plumbing Technology/Plumber | 70 | Biddeford Regional Ctr of Tech |
| 46.0503 | Plumbing Technology/Plumber | 36 | Capital Area Technical Center |
| 46.0503 | Plumbing Technology/Plumber | 611 | Foster Regional Applied Tech Ctr |
| 46.0503 | Plumbing Technology/Plumber | 259 | Lewiston Regional Technology Ctr |
| 46.0503 | Plumbing Technology/Plumber | 1030 | Oxford Hills Tech - Region 11 |
| 46.0503 | Plumbing Technology/Plumber | 383 | Portland Arts & Technology H S |
| 46.0503 | Plumbing Technology/Plumber | 1016 | Region Two Sch of Applied Tech |
| 46.0503 | Plumbing Technology/Plumber | 426 | Sanford Regional Technical Center |
| 46.0503 | Plumbing Technology/Plumber | 1018 | United Technologies Ctr-Region 4 |
| 47.0101 | Electrical/Electronics Equipment Installation and Repair, General | 426 | Sanford Regional Technical Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 36 | Capital Area Technical Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 611 | Foster Regional Applied Tech Ctr |
| 47.0104 | Computer Installation and Repair Technology/Technician | 928 | Lake Region Vocational Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 259 | Lewiston Regional Technology Ctr |
| 47.0104 | Computer Installation and Repair Technology/Technician | 485 | Mid-Maine Technical Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 47.0104 | Computer Installation and Repair Technology/Technician | 1026 | Region 9 Sch of Applied Technology |
| 47.0104 | Computer Installation and Repair Technology/Technician | 426 | Sanford Regional Technical Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 112 | St Croix Regional Technical Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 728 | St John Valley Technology Center |
| 47.0104 | Computer Installation and Repair Technology/Technician | 1020 | Waldo County Tech Ctr-Region 7 |
| 47.0104 | Computer Installation and Repair Technology/Technician | 502 | Westbrook Regional Technology Ctr |
| 47.0201 | Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician | 1018 | United Technologies Ctr-Region 4 |
| 47.0302 | Heavy Equipment Maintenance Technology/Technician | 173 | Hancock County Technical Center |
| 47.0302 | Heavy Equipment Maintenance Technology/Technician | 1018 | United Technologies Ctr-Region 4 |
| 47.0302 | Heavy Equipment Maintenance Technology/Technician | 1020 | Waldo County Tech Ctr-Region 7 |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 70 | Biddeford Regional Ctr of Tech |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 36 | Capital Area Technical Center |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 123 | Caribou Regional Technology Ctr |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1028 | Maine Region Ten Technical High Sch |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 383 | Portland Arts & Technology H S |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1016 | Region Two Sch of Applied Tech |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 426 | Sanford Regional Technical Center |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1018 | United Technologies Ctr-Region 4 |
| 47.0603 | Autobody/Collision and Repair Technology/Technician | 1020 | Waldo County Tech Ctr-Region 7 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 61 | Bath Regional Career & Technical |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 70 | Biddeford Regional Ctr of Tech |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 36 | Capital Area Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 123 | Caribou Regional Technology Ctr |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 280 | Coastal Wash Cty Inst of Tech |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 611 | Foster Regional Applied Tech Ctr |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 173 | Hancock County Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 928 | Lake Region Vocational Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 259 | Lewiston Regional Technology Ctr |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1028 | Maine Region Ten Technical High Sch |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 485 | Mid-Maine Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1022 | No Penobscot Tech-Region 3 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1030 | Oxford Hills Tech - Region 11 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 383 | Portland Arts & Technology H S |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1026 | Region 9 Sch of Applied Technology |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1016 | Region Two Sch of Applied Tech |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 426 | Sanford Regional Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 871 | Somerset Career & Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 112 | St Croix Regional Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 728 | St John Valley Technology Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 802 | Tri-County Technical Center |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1018 | United Technologies Ctr-Region 4 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 1020 | Waldo County Tech Ctr-Region 7 |
| 47.0604 | Automobile/Automotive Mechanics Technology/Technician | 502 | Westbrook Regional Technology Ctr |
| 47.0605 | Diesel Mechanics Technology/Technician | 280 | Coastal Wash Cty Inst of Tech |
| 47.0606 | Small Engine Mechanics and Repair Technology/Technician | 1028 | Maine Region Ten Technical High Sch |
| 47.0606 | Small Engine Mechanics and Repair Technology/Technician | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 47.0606 | Small Engine Mechanics and Repair Technology/Technician | 1018 | United Technologies Ctr-Region 4 |
| 47.0606 | Small Engine Mechanics and Repair Technology/Technician | 1020 | Waldo County Tech Ctr-Region 7 |
| 47.0616 | Marine Maintenance/Fitter and Ship Repair Technology/Technician | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 47.0616 | Marine Maintenance/Fitter and Ship Repair Technology/Technician | 383 | Portland Arts & Technology H S |
| 48.0501 | Machine Tool Technology/Machinist | 70 | Biddeford Regional Ctr of Tech |
| 48.0501 | Machine Tool Technology/Machinist | 36 | Capital Area Technical Center |
| 48.0501 | Machine Tool Technology/Machinist | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 48.0501 | Machine Tool Technology/Machinist | 485 | Mid-Maine Technical Center |
| 48.0501 | Machine Tool Technology/Machinist | 383 | Portland Arts & Technology H S |
| 48.0501 | Machine Tool Technology/Machinist | 1026 | Region 9 Sch of Applied Technology |
| 48.0501 | Machine Tool Technology/Machinist | 426 | Sanford Regional Technical Center |
| 48.0501 | Machine Tool Technology/Machinist | 802 | Tri-County Technical Center |
| 48.0501 | Machine Tool Technology/Machinist | 688 | Van Buren Regional Technology Ctr |
| 48.0506 | Sheet Metal Technology/Sheetworking | 259 | Lewiston Regional Technology Ctr |
| 48.0508 | Welding Technology/Welder | 61 | Bath Regional Career & Technical |
| 48.0508 | Welding Technology/Welder | 70 | Biddeford Regional Ctr of Tech |
| 48.0508 | Welding Technology/Welder | 123 | Caribou Regional Technology Ctr |
| 48.0508 | Welding Technology/Welder | 280 | Coastal Wash Cty Inst of Tech |
| 48.0508 | Welding Technology/Welder | 611 | Foster Regional Applied Tech Ctr |
| 48.0508 | Welding Technology/Welder | 173 | Hancock County Technical Center |
| 48.0508 | Welding Technology/Welder | 1028 | Maine Region Ten Technical High Sch |
| 48.0508 | Welding Technology/Welder | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 48.0508 | Welding Technology/Welder | 1022 | No Penobscot Tech-Region 3 |
| 48.0508 | Welding Technology/Welder | 383 | Portland Arts & Technology H S |
| 48.0508 | Welding Technology/Welder | 1016 | Region Two Sch of Applied Tech |
| 48.0508 | Welding Technology/Welder | 426 | Sanford Regional Technical Center |
| 48.0508 | Welding Technology/Welder | 871 | Somerset Career & Technical Center |
| 48.0508 | Welding Technology/Welder | 112 | St Croix Regional Technical Center |
| 48.0508 | Welding Technology/Welder | 728 | St John Valley Technology Center |
| 48.0508 | Welding Technology/Welder | 1018 | United Technologies Ctr-Region 4 |
| 48.0508 | Welding Technology/Welder | 1020 | Waldo County Tech Ctr-Region 7 |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation | 123 | Caribou Regional Technology Ctr |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation | 1026 | Region 9 Sch of Applied Technology |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation | 728 | St John Valley Technology Center |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation | 1018 | United Technologies Ctr-Region 4 |
| 49.0202 | Construction/Heavy Equipment/Earthmoving Equipment Operation | 502 | Westbrook Regional Technology Ctr |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation | 123 | Caribou Regional Technology Ctr |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation | 871 | Somerset Career & Technical Center |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation | 112 | St Croix Regional Technical Center |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation | 802 | Tri-County Technical Center |
| 49.0205 | Truck and Bus Driver/Commercial Vehicle Operation | 502 | Westbrook Regional Technology Ctr |
| 50.0102 | Digital Arts | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 50.0102 | Digital Arts | 383 | Portland Arts & Technology H S |
| 50.0102 | Digital Arts | 502 | Westbrook Regional Technology Ctr |
| 50.0301 | Dance | 383 | Portland Arts & Technology H S |
| 50.0402 | Commercial and Advertising Art | 61 | Bath Regional Career & Technical |
| 50.0402 | Commercial and Advertising Art | 611 | Foster Regional Applied Tech Ctr |
| 50.0402 | Commercial and Advertising Art | 1028 | Maine Region Ten Technical High Sch |
| 50.0402 | Commercial and Advertising Art | 383 | Portland Arts & Technology H S |
| 50.0402 | Commercial and Advertising Art | 802 | Tri-County Technical Center |
| 50.0409 | Graphic Design | 871 | Somerset Career & Technical Center |
| 50.0409 | Graphic Design | 1020 | Waldo County Tech Ctr-Region 7 |
| 50.0602 | Cinematography and Film/Video Production | 259 | Lewiston Regional Technology Ctr |
| 50.0602 | Cinematography and Film/Video Production | 1022 | No Penobscot Tech-Region 3 |
| 50.0602 | Cinematography and Film/Video Production | 383 | Portland Arts & Technology H S |
| 50.0602 | Cinematography and Film/Video Production | 802 | Tri-County Technical Center |
| 50.0602 | Cinematography and Film/Video Production | 1018 | United Technologies Ctr-Region 4 |
| 50.0913 | Music | 383 | Portland Arts & Technology H S |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 61 | Bath Regional Career & Technical |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 611 | Foster Regional Applied Tech Ctr |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 173 | Hancock County Technical Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 928 | Lake Region Vocational Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 259 | Lewiston Regional Technology Ctr |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 1028 | Maine Region Ten Technical High Sch |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 485 | Mid-Maine Technical Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 1030 | Oxford Hills Tech - Region 11 |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 383 | Portland Arts & Technology H S |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 1016 | Region Two Sch of Applied Tech |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 426 | Sanford Regional Technical Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 871 | Somerset Career & Technical Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 728 | St John Valley Technology Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 802 | Tri-County Technical Center |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 1018 | United Technologies Ctr-Region 4 |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 1020 | Waldo County Tech Ctr-Region 7 |
| 51.0000 | Health Services/Allied Health/Health Sciences, General | 502 | Westbrook Regional Technology Ctr |
| 51.0801 | Medical/Clinical Assistant | 70 | Biddeford Regional Ctr of Tech |
| 51.0801 | Medical/Clinical Assistant | 36 | Capital Area Technical Center |
| 51.0801 | Medical/Clinical Assistant | 928 | Lake Region Vocational Center |
| 51.0801 | Medical/Clinical Assistant | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 51.0801 | Medical/Clinical Assistant | 1022 | No Penobscot Tech-Region 3 |
| 51.0801 | Medical/Clinical Assistant | 1016 | Region Two Sch of Applied Tech |
| 51.0801 | Medical/Clinical Assistant | 1018 | United Technologies Ctr-Region 4 |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 70 | Biddeford Regional Ctr of Tech |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 36 | Capital Area Technical Center |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 123 | Caribou Regional Technology Ctr |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 611 | Foster Regional Applied Tech Ctr |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 1028 | Maine Region Ten Technical High Sch |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 1022 | No Penobscot Tech-Region 3 |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 1016 | Region Two Sch of Applied Tech |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 426 | Sanford Regional Technical Center |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 871 | Somerset Career & Technical Center |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 802 | Tri-County Technical Center |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 688 | Van Buren Regional Technology Ctr |
| 51.0904 | Emergency Medical Technology/Technician (EMT Paramedic) | 502 | Westbrook Regional Technology Ctr |
| 51.1004 | Clinical/Medical Laboratory Technician | 173 | Hancock County Technical Center |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 70 | Biddeford Regional Ctr of Tech |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 36 | Capital Area Technical Center |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 123 | Caribou Regional Technology Ctr |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 280 | Coastal Wash Cty Inst of Tech |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 1022 | No Penobscot Tech-Region 3 |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 1026 | Region 9 Sch of Applied Technology |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 112 | St Croix Regional Technical Center |
| 51.3902 | Nursing Assistant/Aide and Patient Care Assistant/Aide | 688 | Van Buren Regional Technology Ctr |
| 52.0201 | Business Administration and Management, General | 611 | Foster Regional Applied Tech Ctr |
| 52.0201 | Business Administration and Management, General | 259 | Lewiston Regional Technology Ctr |
| 52.0201 | Business Administration and Management, General | 1022 | No Penobscot Tech-Region 3 |
| 52.0201 | Business Administration and Management, General | 426 | Sanford Regional Technical Center |
| 52.0201 | Business Administration and Management, General | 112 | St Croix Regional Technical Center |
| 52.0201 | Business Administration and Management, General | 688 | Van Buren Regional Technology Ctr |
| 52.0302 | Accounting Technology/Technician and Bookkeeping | 70 | Biddeford Regional Ctr of Tech |
| 52.0302 | Accounting Technology/Technician and Bookkeeping | 1030 | Oxford Hills Tech - Region 11 |
| 52.0401 | Administrative Assistant and Secretarial Science, General | 259 | Lewiston Regional Technology Ctr |
| 52.0401 | Administrative Assistant and Secretarial Science, General | 1030 | Oxford Hills Tech - Region 11 |
| 52.0401 | Administrative Assistant and Secretarial Science, General | 1018 | United Technologies Ctr-Region 4 |
| 52.0401 | Administrative Assistant and Secretarial Science, General | 502 | Westbrook Regional Technology Ctr |
| 52.0407 | Business/Office Automation/Technology/Data Entry | 70 | Biddeford Regional Ctr of Tech |
| 52.0407 | Business/Office Automation/Technology/Data Entry | 560 | Presque Isle Reg Career & Tech Ctr |
| 52.0801 | Finance, General | 36 | Capital Area Technical Center |
| 52.0901 | Hospitality Administration/Management, General | 173 | Hancock County Technical Center |
| 52.0901 | Hospitality Administration/Management, General | 1030 | Oxford Hills Tech - Region 11 |
| 52.1401 | Marketing/Marketing Management, General | 1030 | Oxford Hills Tech - Region 11 |
| 52.1701 | Insurance | 1018 | United Technologies Ctr-Region 4 |
| 52.1803 | Retailing and Retail Operations | 259 | Lewiston Regional Technology Ctr |
| 52.1910 | Hospitality and Recreation Marketing Operations | 259 | Lewiston Regional Technology Ctr |
| 90.1166 | Applied Academics Mathematics | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 91.3372 | Applied Academics English | 1028 | Maine Region Ten Technical High Sch |
| 91.3372 | Applied Academics English | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 91.3374 | Applied Academics Social Sciences | 1028 | Maine Region Ten Technical High Sch |
| 97.3088 | Applied Academics History | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 99.1000 | Maine CIP-Co-op | 70 | Biddeford Regional Ctr of Tech |
| 99.1000 | Maine CIP-Co-op | 928 | Lake Region Vocational Center |
| 99.1000 | Maine CIP-Co-op | 1028 | Maine Region Ten Technical High Sch |
| 99.1000 | Maine CIP-Co-op | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 99.1000 | Maine CIP-Co-op | 1026 | Region 9 Sch of Applied Technology |
| 99.1000 | Maine CIP-Co-op | 871 | Somerset Career & Technical Center |
| 99.3001 | Maine CIP | 1016 | Region Two Sch of Applied Tech |
| 99.4000 | Maine CTE Academics | 61 | Bath Regional Career & Technical |
| 99.4000 | Maine CTE Academics | 70 | Biddeford Regional Ctr of Tech |
| 99.4000 | Maine CTE Academics | 173 | Hancock County Technical Center |
| 99.4000 | Maine CTE Academics | 485 | Mid-Maine Technical Center |
| 99.4000 | Maine CTE Academics | 1022 | No Penobscot Tech-Region 3 |
| 99.4000 | Maine CTE Academics | 1030 | Oxford Hills Tech - Region 11 |
| 99.4000 | Maine CTE Academics | 1020 | Waldo County Tech Ctr-Region 7 |
| 99.6000 | Maine CTE Exploratory | 61 | Bath Regional Career & Technical |
| 99.6000 | Maine CTE Exploratory | 70 | Biddeford Regional Ctr of Tech |
| 99.6000 | Maine CTE Exploratory | 123 | Caribou Regional Technology Ctr |
| 99.6000 | Maine CTE Exploratory | 611 | Foster Regional Applied Tech Ctr |
| 99.6000 | Maine CTE Exploratory | 928 | Lake Region Vocational Center |
| 99.6000 | Maine CTE Exploratory | 259 | Lewiston Regional Technology Ctr |
| 99.6000 | Maine CTE Exploratory | 1028 | Maine Region Ten Technical High Sch |
| 99.6000 | Maine CTE Exploratory | 1024 | Mid-Coast Sch of Tech-Region 8 |
| 99.6000 | Maine CTE Exploratory | 485 | Mid-Maine Technical Center |
| 99.6000 | Maine CTE Exploratory | 1026 | Region 9 Sch of Applied Technology |
| 99.6000 | Maine CTE Exploratory | 426 | Sanford Regional Technical Center |
| 99.6000 | Maine CTE Exploratory | 871 | Somerset Career & Technical Center |
| 99.6000 | Maine CTE Exploratory | 112 | St Croix Regional Technical Center |
| 99.6000 | Maine CTE Exploratory | 802 | Tri-County Technical Center |
| 99.6000 | Maine CTE Exploratory | 1018 | United Technologies Ctr-Region 4 |
| 99.7000 | Maine CIP-Diversified Occupations | 123 | Caribou Regional Technology Ctr |
| 99.7000 | Maine CIP-Diversified Occupations | 611 | Foster Regional Applied Tech Ctr |
| 99.7000 | Maine CIP-Diversified Occupations | 259 | Lewiston Regional Technology Ctr |
| 99.7000 | Maine CIP-Diversified Occupations | 1030 | Oxford Hills Tech - Region 11 |
| 99.7000 | Maine CIP-Diversified Occupations | 383 | Portland Arts & Technology H S |
| 99.7000 | Maine CIP-Diversified Occupations | 1020 | Waldo County Tech Ctr-Region 7 |
| 99.8000 | Maine CIP | 928 | Lake Region Vocational Center |
| 99.8000 | Maine CIP | 1028 | Maine Region Ten Technical High Sch |
| 99.8000 | Maine CIP | 1026 | Region 9 Sch of Applied Technology |
| 99.8000 | Maine CIP | 871 | Somerset Career & Technical Center |
| 99.9991 | Business Non-counted Enrollment | 560 | Presque Isle Reg Career & Tech Ctr |

1. Student & Program Exit

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Exit Code | Exit Description | Special Ed Exit Code | Truancy End Code | Economic Status Exit | CTE Exit Code |
| 01907 | Transfer to a public school in the same local education agency |  |  | Yes | 04: Transfer |
| 01908 | Transferred to a public school in a different local education agency in the same state | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 01909 | Transferred to a public school in a different state | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 01916 | Transferred to a school outside of the country | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 01917 | Transferred to an institution | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 01918 | Transferred to home schooling | Transferred | 02: Closed | Yes | 04: Transfer |
| 01919 | Transferred to a charter school | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 01921 | Graduated with a regular, advanced, International Baccalaureate (IB), or other type of diploma | HighSchoolDiploma | 02: Closed | Yes | 03: Completer |
| 01923 | Died | Died | 02: Closed | Yes | 07: Death |
| 01925 | Expelled or Involuntarily withdrawn |  | 02: Closed | Yes | 05: Leaver/Dropout |
| 01926 | Reached maximum age for services | ReachedMaximumAge | 02: Closed | Yes | 05: Leaver/Dropout |
| 01927 | Discontinued schooling | DroppedOut | 02: Closed | Yes | 05: Leaver/Dropout |
| 01930 | Enrolled in postsecondary early admission program, eligible to return | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |
| 03502 | Not enrolled, eligible to return |  | 02: Closed | Yes | 05: Leaver/Dropout |
| 03503 | Enrolled in foreign exchange program, eligible to return | MovedAndContinuing | 02: Closed | Yes | 05: Leaver/Dropout |
| 03504 | Withdrawn from school, under the age of compulsory attendance, eligible to return | WithdrawalByParent | 02: Closed | Yes | 05: Leaver/Dropout |
| 03059 | Completed with a state-recognized equivalency |  | 02: Closed | Yes | 03: Completer |
| 23001 | Unenrolled due to lack of required vaccinations | DroppedOut | 02: Closed | Yes | 05: Leaver/Dropout |
| 23002 | Transfer to home instruction due to lack of required vaccination | Transferred | 02: Closed | Yes | 04: Transfer |
| 73060 | Official withdrew and enrolled in adult basic education (ABE), adult secondary education, or adult English as a second language (ESL) program | DroppedOut | 02: Closed | Yes | 05: Leaver/Dropout |
| 73061 | Officially withdrew and enrolled in a workforce or other district approved training program | DroppedOut | 02: Closed | Yes | 05: Leaver/Dropout |
| 00027 | Transfer to a Maine approved private school | MovedAndContinuing | 02: Closed | Yes | 04: Transfer |

1. Institution IDs

|  |  |
| --- | --- |
| Code | Description |
| 1948 | Aveda Institute Maine – A Capilo School |
| 1832 | Bates College – Lewiston |
| 1865 | Beal College – Bangor |
| 1866 | Bowdoin College – Brunswick |
| 1949 | Capilo School of Hair Design |
| 1887 | Central Maine Community College |
| 1867 | Colby College – Waterville |
| 1868 | College of the Atlantic – Bar Harbor |
| 1946 | Cosmotech School of Cosmetology |
| 1947 | Dube Enterprises Inc |
| 1889 | Eastern Maine Community College |
| 1942 | EEG INC – Bangor |
| 1941 | EEG INC – Caribou |
| 1940 | EEG INC – Portland |
| 1945 | Empire Beauty School – Bangor |
| 1944 | Empire Beauty School – Caribou |
| 1943 | Empire Beauty School – Portland |
| 1952 | Euphoria Institute of Beauty Arts & Sciences – Lincoln |
| 1869 | Great Bay Community College – Portsmouth, NH |
| 1950 | Headhunter II School of Hair Design Inc |
| 1871 | Husson University – Bangor |
| 1874 | Johnson & Wales University – Charlotte |
| 1876 | Johnson & Wales University – Denver |
| 1875 | Johnson & Wales University – Miami |
| 1873 | Johnson & Wales University – Providence |
| 1878 | Kaplan University – Augusta |
| 1879 | Kaplan University – Lewiston |
| 1877 | Kaplan University – Online |
| 1880 | Kaplan University – South Portland |
| 1890 | Kennebec Valley Community College |
| 1870 | Lakes Region Community College – Laconia, NH |
| 1881 | Lincoln College of New England – Southington |
| 1883 | Lincoln College of Technology – Lincoln |
| 1884 | Lincoln Culinary Institute – Lincoln |
| 1885 | Maine College of Art – Portland |
| 1886 | Maine College of Health Professions – Lewiston |
| 1895 | Maine Maritime Academy – Castine |
| 1897 | Maine Media College – Rockport |
| 1908 | MassBay Community College – Ashland, MA |
| 1907 | MassBay Community College – Framingham, MA |
| 1906 | MassBay Community College – Wellesley, MA |
| 1909 | MEMA Maine Energy Marketers Associations |
| Code | Description |
| 1896 | New England Institute of Technology – East Greenwich |
| 1872 | New England School of Communication |
| 1891 | Northern Maine Community College |
| 1911 | Ohio Technical College – Cleveland, OH |
| 1912 | Saint Joseph’s College of Maine – Standish |
| 1914 | Seacoast Career Schools – Manchester, NH |
| 1913 | Seacoast Career Schools – Sanford |
| 1892 | Southern Maine Community College |
| 1951 | SPA Tech Institute |
| 1915 | The Culinary Institute of America – Napa, CA |
| 1916 | The Culinary Institute of America – NY |
| 1917 | The Culinary Institute of America – TX |
| 1918 | Thomas College – Waterville |
| 1938 | UMass Amherst – Amherst |
| 1919 | Unity College – Unity |
| 1926 | Universal Technical Institute – Avondale |
| 1922 | Universal Technical Institute – Dallas/Fort Worth |
| 1924 | Universal Technical Institute – Houston |
| 1921 | Universal Technical Institute – Long Beach |
| 1928 | Universal Technical Institute – Mooresville |
| 1927 | Universal Technical Institute – Norwood |
| 1920 | Universal Technical Institute – Orlando |
| 2093 | Universal Technical Institute – Orlando-MARINE |
| 2094 | Universal Technical Institute – Orlando-MMI |
| 1925 | Universal Technical Institute – Phoenix |
| 1929 | Universal Technical Institute – Rancho Cucamonga |
| 1930 | Universal Technical Institute – Sacramento |
| 1931 | University of Maine – Augusta |
| 1932 | University of Maine – Farmington |
| 1933 | University of Maine – Fort Kent |
| 1934 | University of Maine – Machias |
| 1935 | University of Maine – Orono |
| 1936 | University of Maine – Presque Isle |
| 1939 | University of Northwestern Ohio |
| 1937 | University of Southern Maine – Portland |
| 1893 | Washington County Community College |
| 1894 | York County Community College |

# MDOE Upload Requirements Guide History

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Version | Date | Extract | Overview | Element |
| 1.0 | 3/26/2020 | Student Enrollment | Remove Valid Value | Exit Type Code |
|  |  | Student Personal | Remove Element | US School Date |
|  |  |  |  | Refugee Flag |
|  |  |  | Business Rule Change | US Arrival Date |
|  |  |  |  | Home Language |
|  |  | Attendance | Business Rule Change | Quarter |
|  |  | EL | Add Element | US School Date |
|  |  |  | Business Rule Change | EL Start Date |
|  |  |  |  | US School Date |
|  |  | Behavior | Remove Element | Incident Type |
|  |  |  | Add Valid Value | Incident Type |
|  |  | CTE | Add Element | Satellite Program |
|  |  |  | Business Rule Change | 700 Inst Hrs Yr |
|  |  | Student Exit | New Upload | SAU ID |
|  |  |  |  | State Student ID |
|  |  |  |  | School ID |
|  |  |  |  | Year Code |
|  |  |  |  | Effective Date |
|  |  |  |  | Exit Type Code |
|  |  |  |  | Exit Date |
|  |  |  | Web Services Method | UPLOAD\_STUDENT\_EXIT |
|  |  | Proficiency | No Longer Reported |  |
|  |  | Appendix 7 | Remove Valid Value | Exit Type Code |
| 1.2 | 10/9/2020 | CTE Credit Bearing | New Upload | SAU ID |
|  |  |  |  | State Student ID |
|  |  |  |  | School ID |
|  |  |  |  | Year Code |
|  |  |  |  | CTE Code |
|  |  |  |  | Start Date |
|  |  |  |  | Institution |
|  |  |  |  | Credit Type |
|  |  |  |  | Credit Amount |
|  |  | Appendix 8 | New Appendix | Institution ID |
| 2.0 | 4/8/2021 | Student Enrollment | Remove Elements | Resident SAU |
|  |  |  |  | Enrollment Type Code |
|  |  |  | Add Valid Value | Exit Type Code |
|  |  | Student Personal | Remove Element | US Arrival Date |
|  |  |  | Add Elements | Native Language Interpreter |
|  |  |  |  | Native Language 2 |
|  |  |  |  | Native Language 2 Interpreter |
|  |  |  |  | Native Language 3 |
|  |  |  |  | Native Language 3 Interpreter |
|  |  |  |  | Native Language 4 |
|  |  |  |  | Native Language 4 Interpreter |
|  |  |  |  | Native Language 5 |
|  |  |  |  | Native Language 5 Interpreter |
|  |  |  | Term Change | Native Language |
| 2.1 | 1/11/2022 | CTE Credit Bearing | Web Services Method | UPLOAD\_CTE\_CREDIT\_BEARING |
|  |  | Student Daily Attendance | New Upload | SAUID |
|  |  |  |  | StateStudentID |
|  |  |  |  | SchoolID |
|  |  |  |  | YearCode |
|  |  |  |  | Date |
|  |  |  |  | AttendanceStatus |
|  |  |  |  | Modality |
| 3.0 | 4/14/2022 | Student Personal | Add Valid Value | Sex |
|  |  |  |  | Native Language |
|  |  |  | Remove Valid Value | Native Language |
|  |  | CTE Credit Bearing | Remove Element | Credit Type |
|  |  |  | Add Element | Course ID |