

OFERP Training 12/01/2022

Thursday, December 1, 2022 – 9:00am
Office of Federal Emergency Relief Programs (OFERP)

OFERP Introductions

Please take a moment to share your name, title, email address, and school community in the chat.

- Shelly Chasse-Johndro, Director
- Monique Sullivan, ARP Coordinator
- Karen Kusiak, CARES & CRRSA Coordinator
- Kevin Harrington, GEER/EANS Coordinator
- Maisha Asha, Fiscal Coordinator
- Robert Palmer, Procurement Analyst
- Deanna Roberge, Management Analyst
- Rebecca Mitchell, Management Analyst
- Terri Beal, Contracted Invoice Reviewer

Today's Topics and Objectives

Today's **topics** include:

- CARES liquidation
- MOEquity Data Requirements
- Updated Contact Information
- Update on processing of Subscriptions
- Multilingual and Students Experiencing Homelessness Application

Today's **objective**:

- Participants will be able to use ESSER funds effectively and in alignment with federal requirements

Emergency Relief Timeline

	Funds obligated by:	Submit reimbursement requests to Maine DOE by:
CARES ESSER I	September 30, 2022	December 30, 2022
CRRSA ESSER II	September 30, 2023	December 30, 2023
ARP ESSER III	September 30, 2024	December 30, 2024

CARES ESSER I is in the Liquidation Period

2 CFR § 200.343(b) Liquidation

The drawing down and expenditure of funds by grantee for obligations incurred during the grant's legal obligation period. Timely liquidation occurs during the legal obligation period on and through the first 120 days after the final day of that period or an extension of the period by U.S. Department of Education.

Maintenance of Equity (MOEquity)

Our team continues to work with the following SAUs to compile and publish the data requirements on the OFERP's website by December 31, 2022.

- (2 i) Which schools in the LEA are identified as high-poverty schools and demographic information for each such school compared to the entire LEA.
- (2 ii) The per-pupil amount of funding for each high-poverty school in FYs 2021 and 2022
- (2 iii) The per-pupil amount of funding in the aggregate for all schools in FYs 2021 and 2022
- (2 iv) The per-pupil number of FTE staff for each high-poverty school in FYs 2021 and 2022
- (2 v) The per-pupil number of FTE staff in the aggregate for all schools in FYs 2021 and 2022
- (2 vi) Whether the LEA did not maintain equity for any high-poverty school in FY 2022

List of non-excepted SAUs FY'22:

Auburn Public Schools	RSU 10	RSU 52
Augusta Public Schools	RSU 13	RSU 54
Bangor Public Schools	RSU 14	RSU 60
Gorham Public Schools	RSU 15	RSU 61
Lewiston Public Schools	RSU 16	RSU 71
Portland Public Schools	RSU 17	RSU 75
RSU 1	RSU 18	RSU 78
RSU 2	RSU 21	Saco Public Schools
RSU 3	RSU 22	Sanford Public Schools
RSU 5	RSU 38	Scarborough Public Schools
RSU 6	RSU 40	Westbrook Public Schools
RSU 9	RSU 49	

Transparency about MoEquity

SAUs are encouraged to make MoEquity data and information publicly available on their websites to ensure that parents, families, local communities, and other educational stakeholders are aware of how SAUs are maintaining equity for their high poverty schools.

See MoEquity FAQ Q34 p. 23

Each LEA should consider making publicly available data and information such as:

1. Which schools are identified as high-poverty schools in the LEA and demographic information for each such school compared to the entire LEA;
2. The per-pupil amount of funding for each high-poverty school in the LEA in FYs 2021, 2022 and 2023;
3. The per-pupil amount of funding in the aggregate for all schools in the LEA in FYs 2021, 2022 and 2023;
4. The per-pupil number of FTEs for each high-poverty school in the LEA in FYs 2021, 2022 and 2023;
5. The per-pupil number of FTEs in the aggregate for all schools in the LEA in FYs 2021, 2022 and 2023; and
6. Whether the LEA did not maintain equity for any high-poverty school in FY 2022 or 2023.

Updating GEMS Contacts

FGRS Updates

If you are an outgoing staff member or have the login and password of the outgoing staff member, go to <https://www.4pcmaine.org/> and select Federal Grant Reimbursement System.

School Emergency Relief Fund (ESSERF) Applications

- [ESSERF 1 Application](#)
- [ESSERF 2 Application](#)

Maine Coronavirus Relief Fund (CRF 2) Applications

Emergency Assistance to Non-Public Schools Program (EANS)

- [EANS Application](#)
- [EANS Reallocated Funds Request](#)
- [ARP EANS II Application](#)

American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER)

ESSER Performance Report

ARP Homeless Children and Youth II Budget Update

Federal Grant Reimbursement System

You must change the login here even if you only want to access one of the grants listed above.

Application Updates

Updating Superintendent and Applicant Coordinator information is done in the application setup page of each application.

ESSERF 2 Application Setup Page

LEA: Pine RSU

Allocation: \$568,738.24

Superintendent:

Dr. Joseph Johnson

Telephone:

555-555-5555

Email:

support@gemschoolsoftware.com

Do you intend to apply for Elementary and Secondary School Emergency Relief Fund 2 For FY 2021?

Yes No

If you do not intend to apply, no additional information is required. Click "Submission" in the menu bar and submit and certify this application.

Please update and complete the following contact information.

LEA Address:

Suite IC USA Route IA

Pine Valley ME 04043

LEA Contact:

Jane Astor

Contact's Position:

Assistant Superintendent

Contact's Office:

Office of the Superintendent

Contact's Address:

USA Route IA Suite 44

Pine Valley ME 04043

Contact's Telephone:

555-555-5556

Contact's Fax:

555-555-5557

Contact's Email:

support@gemschoolsoftware.com

Zip Code plus 4:

01010-1011

DUNS Number:

1245673

Subscriptions, licenses, and Warranties

- Any services covering multiple fiscal years, such as warranties, maintenance plans, and software subscriptions, must be prorated and can only be charged to Federal funds for the cost amount during a **grant's period of allowability**.
 - It does not have to be prorated by the fiscal years.*

ACTIVITY	QTY	RATE	AMOUNT
Online Game subscriptions:3002 Online Game 100-999 seats	650	3.00	1,950.00
Running from 10/31/2022 to 10/30/2023			
Purchase Order # 18764	BALANCE DUE	USD 1,950.00	

Thank you for using our products to help your students!

CRRSA ESSER II Request – Needs to be prorated because the subscription exceeds the grant's period of allowability
 $\$1,950 / 12 = \162.50 per month
 $162.50 * 11$ months till 9/30/23 = $\$1,787.50$

Reimbursable amount is \$1,787.50, which should be noted on the invoice

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware: Core Library - Program License	110	07/18/2022	07/17/2023	12
Courseware: Health and PE Library - Program License	25	07/18/2022	07/17/2023	12
Courseware Virtual Elevate Package	1	07/18/2022	07/17/2023	12
Courseware: HS CTE Library - Program License	10	07/18/2022	07/17/2023	12
Courseware: HS Electives Library - Program License	10	07/18/2022	07/17/2023	12
Subtotal:				\$9,241.00

Products	Qty	License Start Date	License End Date	License Term (Months)
Apex Learning Courses: Single enrollment subscription	60	06/01/2022	08/04/2022	2
Subtotal:				\$799.20
Subtotal:				\$10,040.20
Estimated Tax:				\$0.00
Total US Funds:				\$10,040.20

CRRSA ESSER II Request – This request does NOT need to be prorated because the subscription is within the grant's period of allowability

Subscriptions, licenses, and Warranties

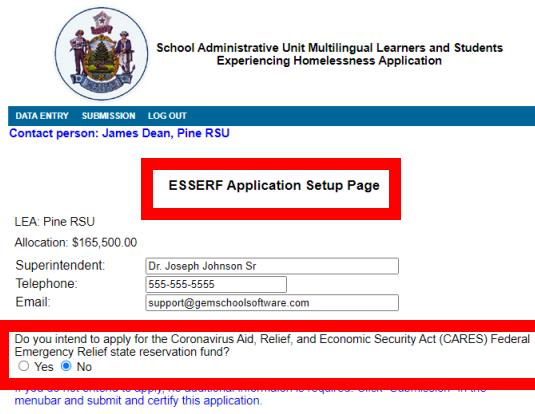
Guidelines-

- Costs for licenses/subscriptions are included in the receipts in various ways and whether it requires to be prorated or not, will depend on how it is presented in the receipt.
- If it is a license that is included in the purchase price - not itemized out with the length of the license, it doesn't need to be prorated. It can be approved as part of the chrome book/product purchased.
- If not bound by time (i.e., 2- or 3-year subscription) the payment can be processed if it is requested as Purchased Services. The reason for this is because there is no concrete time to align the proration to.
- For perpetual license, if you do not need to return the devices at the end of the ESSER program, you don't have to prorate the perpetual license. If, however, a new version of the software comes out before the ESSER program is over, you would need to prorate that cost should you decide to purchase it.

Subgrants to Support Additional Needs

- Additional funding to support the needs of students actively experiencing homelessness and/or multilingual learners who have been impacted by the pandemic.
- View specific SAU allocations on our [website](#)
- Application is available on 4pcmaine.org
 - ❖ The subgrant funding can cover unexpected expenses incurred to support students experiencing homelessness and/or multilingual learners related to preventing, preparing for, or responding to the COVID-19 pandemic from October 1, 2021 to September 30, 2023.
- More information available at <https://mailchi.mp/maine/cu5lemq6y0-1325223>

If your SAU has an allocation but will not be participating in this subgrant, please indicate so in the application.



The screenshot shows the 'ESSERF Application Setup Page' for the School Administrative Unit Multilingual Learners and Students Experiencing Homelessness Application. At the top left is the Maine Department of Education logo. The page title is 'School Administrative Unit Multilingual Learners and Students Experiencing Homelessness Application'. Below the title are navigation links: 'DATA ENTRY', 'SUBMISSION', and 'LOG OUT'. The contact person is listed as 'James Dean, Pine RSU'. The page displays the LEA as 'Pine RSU' with an allocation of '\$165,500.00'. There are input fields for 'Superintendent' (filled with 'Dr. Joseph Johnson Sr'), 'Telephone' (filled with '555-555-5555'), and 'Email' (filled with 'support@gemschoolsoftware.com'). A red box highlights a question: 'Do you intend to apply for the Coronavirus Aid, Relief, and Economic Security Act (CARES) Federal Emergency Relief state reservation fund?' with radio buttons for 'Yes' and 'No' (selected). At the bottom, there is a link to 'If you are not intended to apply, go to the main menu and submit and certify this application.'

Resources

- ESSER Page: <https://oese.ed.gov/offices/education-stabilization-fund/elementary-secondary-school-emergency-relief-fund/>
- EANS Page: <https://oese.ed.gov/offices/education-stabilization-fund/emergency-assistance-non-public-schools/>
- [Use of Funds FAQ](#)
- [Maine's Federal Emergency Relief Programs](#)

Office Hours

The Office of Federal Emergency Relief Programs (OFERP) hosts a monthly office hour on the **1st Thursday of every month at 9:00am.**

[Registration Link](#)

Newsletters

The Office of Federal Emergency Relief Programs (OFERP) publishes monthly newsletters.

OFERP Newsletters

Contact Information

Emergency Relief Funds	APR ESSER	CARES and CRRSA ESSER, CRF	GEER and EANS
Shelly Chasse-Johndro	Monique Sullivan	Karen Kusiak	Kevin Harrington
Shelly.Chassejohndro@maine.gov	Monique.Sullivan@maine.gov	Karen.Kusiak@maine.gov	Kevin.Harrington@maine.gov

Federal Fiscal Coordinator	Procurement Analyst	Management Analyst	Management Analyst	Contracted Invoice Reviewer
Maisha Asha	Robert Palmer	Deanna Roberge	Rebecca Mitchell	Terri Beal
Maisha.Asha@maine.gov	Robert.W.PalmerIV@maine.gov	Deanna.Roberge@maine.gov	Rebecca.Mitchell@maine.gov	Terri.Beal@maine.gov

Q & A

Please unmute yourself or use the chat to ask questions!

